



COI Management System (Novelution): Quick Guide to Interest Close-Outs

Why: Your disclosure in the COI Management System is designed to be an easily accessible record of all your current and past potential conflicts. This closes possible compliance gaps, enables comprehensive conflict checks, and establishes the framework for advanced financial interest management for researchers.

How: Whenever a previously disclosed conflict no longer applies, the system allows you to **close out or archive the interest or activity**, rather than deleting it entirely.

Date Added	Date Modified	Outside Entity	Interest/Relationship	Who	Status	Action
02/18/2026	02/18/2026	ABCD Corp	Consulting/advising (clinical, research, legal)	Spouse	Ongoing	View/Edit Remove Outside Activity

After you remove it, it disappears from your view and is no longer considered a potential COI.

You can view your archived interests at any time:

[Add Outside Activity](#)

Show Archived Interests

Date Added	Date Modified	Outside Entity	Interest/Relationship	Who	Status	Action
02/18/2026	02/18/2026	ABCD Corp	Consulting/advising (clinical, research, legal)	Spouse	Ended on 02/2026	View

Note for researchers: All Outside Activities representing Significant Financial Interests (SFIs) disclosed by researchers remain active for 12 months to ensure the SFI is recognized for the period of time required by federal regulations.

If you have any questions on closing out interests or activities, please reach out to the [COI Office](#).