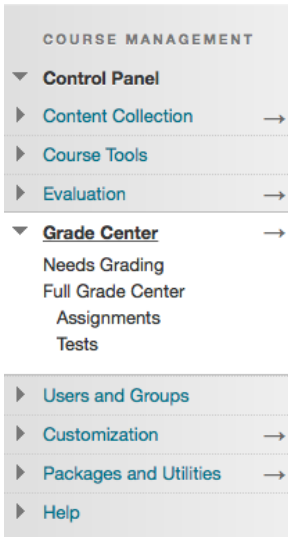




How to allow another attempt on a graded item?

After a student has submitted the maximum number of attempts for a graded item, the instructor can manually allow an additional attempt in the grade center.



1. First, go to the **Grade Center** tab on the **Control Panel** drop down menu on the left side of the course homepage, and click the area where you can find the record of the student's grade: the **Full Grade Center, Assignments, or Tests**.

2. Find the grade for the item you would like to offer another attempt and right click on it. Select **View Grade Details**.

<input type="checkbox"/>	Coble	Richard	89.00	95.00	60.00	85.00	82.25%	--
	--	--	--	--	--	--	--	--
	--	--	--	--	--	--	--	--
	--	--	--	--	--	--	--	--
	--	--	--	--	--	--	--	--
	--	--	--	--	--	--	--	--

View Grade Details

Quick Comment

Exempt Grade

Attempt 11/6/15 60.00

3. The following screen will appear:

User **Richard Coble (cobler)** < > Column **Test 3 (Assignment)** < >

Current Grade: **60.00** out of 100 points **Exempt**
Grade based on Last Graded Attempt
Due: None
Calculated Grade 60.00
View Attempts

Attempts | Manual Override | Column Details | Grade History

Date Created	Date Submitted (or Saved)	Value	Feedback to Learner	Grading Notes	Actions
Nov 6, 2015 3:29:26 PM	Nov 6, 2015 3:29:26 PM (Completed)	60.00			<p>Grade Attempt</p> <p>Clear Attempt</p> <p>Ignore Attempt</p> <p>Edit Grade</p>

This user has submitted the maximum number of attempts allowed for this assignment. You may allow this student to submit an additional attempt. Alternatively, you can mark an existing attempt as Ignored (Ignored Attempts are not counted against the maximum number of attempts).

Allow Additional Attempt ←

Select **Allow Additional Attempt** and then hit **OK** in the pop-up box. The student will now be able to hand in an additional attempt for this assignment for the instructor to grade.

