

COURSE TECHNOLOGY CHECKLIST



PURPOSE



FACILITATES DEFINED LEARNING OUTCOMES

Will this tool enhance student learning or facilitate mastery of the desired objective?



INCREASE LEARNER INTERACTION

Will this tool provide learners with a way to interact with each other, the content, or the instructor in a meaningful way?



VALUE



FILLS A GAP

Is there an existing tool in the LMS that does the same thing in an efficient way? If so, what added value does the tool offer?



COST

How much does it cost? Who will pay for it? Are there license restrictions?



USABILITY



USER INTERFACE

Is the user interface intuitive, accessible, and user friendly?



FUNCTIONALITY

Does this tool function effectively and easily, or does it just look flashy?



LMS INTEGRATION

Does this tool connect to your LMS? If not, how will you incorporate student work done with the tool into your course?



COMPATIBILITY

Will this tool work on a variety of operating systems (Windows, Mac, iOS, Android, etc.)?



PLATFORM

Is this tool available across devices (desktops, laptops, tablets, mobile, etc.)?



INSTALLATION

Is this tool web-based or does it need to be downloaded to a device?



SUPPORT

Does the tool have sufficient help support for technical questions and issues that might arise?



ACCESSIBILITY

Does the tool meet accessibility standards?



SECURITY



PRIVACY POLICY

What, if any, information will be shared and with whom?



SAFEGUARDING INFORMATION

Will student information be secure?



OWNERSHIP OF ASSET

Where do any assets created with tool reside - on a device, or in the cloud? Will users need to create an account?