COURSE TECHNOLOGY CHECKLIST

PURPOSE

FACILITATES DEFINED LEARNING OUTCOMES
Will this tool enhance student learning or facilitate mastery of the desired objective?

INCREASE LEARNER INTERACTION
Will this tool provide learners with a way to interact with each other, the content, or the instructor in a meaningful way?

VALUE

FILLS A GAP
Is there an existing tool in the LMS that does the same thing in an efficient way? If so, what added value does the tool offer?

COST
How much does it cost? Who will pay for it? Are there license restrictions?

USABILITY

USER INTERFACE
Is the user interface intuitive, accessible, and user friendly?

FUNCTIONALITY
Does this tool function effectively and easily, or does it just look flashy?

LMS INTEGRATION
Does this tool connect to your LMS? If not, how will you incorporate student work done with the tool into your course?

COMPATIBILITY
Will this tool work on a variety of operating systems (Windows, Mac, iOS, Android, etc.)?

PLATFORM
Is this tool available across devices (desktops, laptops, tablets, mobile, etc.)?

INSTALLATION
Is this tool web-based or does it need to be downloaded to a device?

SUPPORT
Does the tool have sufficient help support for technical questions and issues that might arise?

ACCESSIBILITY
Does the tool meet accessibility standards?

SECURITY

PRIVACY POLICY
What, if any, information will be shared and with whom?

SAFEGUARDING INFORMATION
Will student information be secure?

OWNERSHIP OF ASSET
Where do any assets created with the tool reside - on a device, or in the cloud? Will users need to create an account?