**Goal:** Work part-time as administrative intern for a local start-up firm to earn money and gain experience. Propose a project to gain business skills.

**Action:** Pitched working on an in-depth finance funding report for the organization. Set SMART goals and created a "deadline". Spent numerous hours over the summer researching, analyzing, and recommending a business strategy.

**Result/Skills:** Delivered a comprehensive report detailing how to build a stronger funding pipeline with PPT to the team. Enhanced ability to synthesize business research data and deliver a project under a deadline to key stakeholders.

**PART TIME WORK**

**Goal:** Enroll in online coursework with emphasis on skills valuable within finance and banking.

**Action:** Completed two courses - 1) Banking Industry Modules through WallStreetMojo.com 2) Finance & Quantitative Modeling for Analysts Specialization through Coursera.com

**Result/Skills:** Added the Coursera course to LinkedIn profile and now have a strong grasp of different type of financial modeling methods. Intermediate Excel with understanding of how it integrates with modeling methods at financial institutions.

**TARGETED COURSEWORK**

**Goal:** Pitch a project to an organization or cause to get real-world business experience.

**Action:** Connected with a local non-profit and pitched idea of working on a business problem which was accepted. Completed extensive data overhaul from one system to the other. Developed suggestions for efficiency improvements based on the data compiled.

**Result/Skills:** Organization is implementing one of the ideas. Business analysis and using data to strategize new company objectives and goals.

**VOLUNTEER/SERVICE**

**Goal:** Explore the finance and banking industry, gain advice on specific skills to develop and build relationships with professionals.

**Action:** Set up brief phone conversations with 10 analysts at different sized firms. To improve LinkedIn profile, enrolled in Student’s Guide to LinkedIn Online Class (provided free by Career Center).

**Result/Skills:** Gained clarity about differences in the firms and the overall interview process. More confident going into fall recruitment. Found an analyst who is willing to serve as a mentor.

**INFORMATIONAL INTERVIEWS**

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**MICRO-INTERNSHIP**

**Goal:** Explore Micro-Internships as pathway to project-based work.

**Action:** Created profile at ParkerDewey. Applied for and accepted a virtual project (30 Hr) for a Fortune 1000 company.

**Result/Skills:** Made $$! Developed remote business research skills and meeting deadline with deliverable. Had to learn how to use a new database quickly to do the research.