

Andrew Athlete

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AlphaSights
350 Madison Ave.
12th Floor
New York, Ny 10017

RE: Learning and Development Intern Position

Dear Hiring Manager:

As I began my internship search, it was not enough for me to simply search for opportunities that interest me, but to correspond with people who have had experiences that are relevant to my interest in human resources. After speaking with Amanda Ball, a 2018 Learning and Development Intern in AlphaSight's NY office, I knew that I needed to learn more about this internship program, as she spoke highly of the mentorship she received from the Professional Development Team, allowing her to exercise existing skills and gain new ones. I know that my experiences will allow me to make a valuable contribution to the work of the Professional Development Team and AlphaSights.

Many of the core responsibilities within this position involve team and collaborative efforts. As a student athlete at Vanderbilt University, team settings are where I thrive. They may be challenging to navigate at times, but I find that team-oriented tasks have allowed me to gain diverse perspectives. From coordinating with organizations to meeting with teammates, the team aspect has given me the ability to communicate in a way in which everyone around can understand, a skill useful for soliciting feedback and managing internal communication during the internship.

I recognize the important function that each person plays in a team environment, especially when it comes to advancing or hindering a goal, and that is what directed me towards a career in human resources and talent acquisition. My hope is that this internship will provide me with the additional language, knowledge, and skills needed to propel my career within this field. Thank you for the opportunity to apply to this internship. Please contact me by phone or email, as listed in the header, in order to discuss the contribution that I can make to AlphaSights and the Professional Development Team.

Sincerely,

(sign here)

Andrew Athlete