

Jane Doe

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EDUCATION

Vanderbilt University, Nashville, TN

May 2019

Bachelor of Arts, Human and Organizational Development
Concentration: Community Leadership and Development
GPA: 3.88/4.00

SIT Uganda, Kampala, Uganda

August – November 2017

Study Abroad: Social, political, economic, and environmental issues of development

RELEVANT COURSEWORK

Community Development Theory

Philanthropy

Social Entrepreneurship

Ethics for Human Development

Community Psychology

EXPERIENCE

Grassroots Organization, Nashville TN

May - July 2018

Project Manager Intern

- Aided in building a team of 20 canvassers by recruiting on campus and in the larger community
- Tracked income and expenses in order to maintain records for future organizing events
- Collaborated with account managers to create innovative fundraising events to assist in raising funds for non-profit organizations such as American Civil Liberties Union (ACLU) and Southern Poverty Law Center (SPLC)
- Participated in the organization and facilitation of new staff trainings

Unknown Campaign, Nashville, TN

May - July 2017

Activist Intern

- Conducted research on public school systems for a report on education reform
- Trained volunteers nationwide via telephone and email on how to lobby local governments to pass resolutions for education reform
- Created and distributed weekly email newsletters on campaign developments

LEADERSHIP

She's the First

January 2016 to Present

Vice President

- Manage the accounts for over \$10,000 raised annually in order to support girl's education in the developing world
- Develop and implement fundraising events on campus and within the community
- Organize and co-facilitate all meetings

Vanderbilt Undergraduates Speak

Active Member

August 2015 to Present

- Write, practice, and deliver speeches on a variety of social justice topics at campus-wide events
- Collaborate with other public speakers to hone speech-writing skills and practice public speaking

Alternative Spring Break-Let Love In, Louisville, KY

Volunteer

March 2016

- Assisted struggling youth in classrooms by mentoring youth with emotional and educational needs
- Improved the campus of Uspiritus by participating in campus beautification projects

LANGUAGE & INTERESTS

- Languages: Spanish (proficient), French (conversational), Luganda (basic)
- Interests: Baking, nature hikes, and social justice