



VANDERBILT STUDENT INTERNATIONAL TRAVEL

Basic Safety and Security Checklist

Along with following these minimum guidelines, travelers should educate themselves about their destination and avoid known hazards.

VIRT - Vanderbilt Incident Response for Travel

- Register with U.S. Department of State's STEP Program (U.S. Citizens only)

<https://step.state.gov/step/>

VIRT connects VU travelers—students, staff, and faculty—to resources and safety-related guidance while they are away from campus. This assistance includes but is not limited to connecting you with appropriate health care abroad, guiding you in using Vanderbilt-issued insurance, and coordinating a medical emergency or evacuation from abroad.

Contact VIRT 24/7: **+1 615-322-2745**

Tell the VU Public Safety dispatcher that you want to report an issue to VIRT.

For non-emergencies, email **VIRT@vanderbilt.edu**

SARAC - Study Away Risk Assessment Committee

- Are you traveling to a country with a U.S. State Department Travel Advisory Level 3 or 4? Find out here:

<https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html>

- If yes, submit a SARAC request for approval

<https://www.vanderbilt.edu/global/sarac/>

This request must be filed no later than **60 days prior to your trip**.

If you have already received your SARAC approval, please disregard this step.

ANVIL - International Security Provider

- Register your itinerary. If your travel was booked with World Travel/Concur, you will be automatically registered. If not, contact the Global Safety and Security Manager for assistance.

<https://www.vanderbilt.edu/global/travel-registration/#how>

Please see the next page for more steps.



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GeoBlue - International Medical Insurance

- Ensure you have coverage from Vanderbilt's international health insurance, GeoBlue:

<https://members.geobluestudents.com/Public/Enroll>
Use VU group code: **KXP-37915**

- Read the CDC's list of recommendations and requirements for the destination country:

<http://wwwnc.cdc.gov/travel/destinations/list>

- Visit a health care provider for a Travel Consultation and receive all recommended vaccines prior to travel:

<https://www.vanderbilt.edu/global/health-safety/#consultation>
Students - Vanderbilt Student Health Center
Faculty/Staff - Vanderbilt Occupational Health Clinic

Visas

- Ensure you have the required visas for traveling to the destination country. This provider can help if you need it:

<http://cibtvisas.com/?login=vanderbilt>

Release of Liability

- Read and sign the Release of Liability Form and turn it in to your trip organizer or departmental administrative office:

<https://www.vanderbilt.edu/global/travel-registration/#how>

Questions? Want more Information?

Visit **<https://www.vanderbilt.edu/global/global-safety/>**



Andrea Bordeau,
Global Safety and Security Manager

(615)343-3139
andrea.m.bordeau@vanderbilt.edu