

# THE CONSTITUTION OF THE INTERFRATERNITY COUNCIL OF VANDERBILT UNIVERSITY

## **PREAMBLE**

*We, the Interfraternity Council, being the supreme body of jurisdiction over the North-American Interfraternity Conference (NIC) member fraternities and all other fraternities not affiliated with an existing council, shall promote the interests of fraternities in general, shall ensure cooperation between fraternities and the University, and shall insure cooperation among the different fraternities on campus.*

## **ARTICLE I**

### **NAME**

This organization shall be known as the Interfraternity Council (IFC) of Vanderbilt University.

## **ARTICLE II**

### **PURPOSE**

The purpose of this organization shall be to develop and maintain fraternity life and interfraternity relationships, and in doing so to:

- A. Promote excellence in scholarship as basic to intellectual achievement
- B. Act in conjunction with member fraternities and the University to promote and maintain high social and moral standards
- C. Provide programs and services to member fraternities
- D. Act as a liaison between member fraternities and other student organizations, the student body, the faculty, and the administration of this University
- E. Foster the development of a positive relationship between the community and member fraternities
- F. Institute policies and rules that will further the pursuit of these such stated objectives
- G. Follow such rules established by said Council so as not to violate the sovereignty, rights, and privileges of member fraternities
- H. Uphold an environment of intentionality that fosters more socially conscious men.

## **ARTICLE III**

### **MEMBERSHIP**

#### **Section 1**

All undergraduate NIC chapters and other fraternity chapters recognized by the University that are not members of the National Pan-Hellenic Council may be eligible for membership on this Council.

#### **Section 2**

Each fraternity shall be represented by the president or a representative of their chapter and is responsible for having one person attend all meetings. If the president is unable to attend a particular meeting of the Council, the next ranking officer should attend for that fraternity and shall serve as the voting member.

#### **Section 3**

IFC Executive Council officers shall not be allowed to represent their fraternities in place of an absent president or vote on behalf of their chapter.

#### **Section 4**

Any colony or new chapter of a national fraternity will be admitted as a full member into said Council following official application and acceptance to the University as a functioning organization.

#### **Section 5**

No fraternity may resign from the Council. If a fraternity resigns from the Council, the Council shall automatically recommend that the University revoke its charter.

#### **Section 6**

Each fraternity shall be represented in the fall semester Greek Inclusivity Alliance by 1-3, if not more, participants members to promote social consciousness, civil discourse, and inclusive community across IFC member constituents.

## **ARTICLE IV**

### **AUTHORITY**

This Council shall have the authority to legislate on any matter of common interest to its member chapters and to adjudicate any matter set forth under the provisions of the IFC Chapter Accountability Process (Article XI, Section 2). In other words, the Council has the authority to enforce policies including party management policies, recruitment violations, scholarship standards, hazing, alcohol violations, trash violations, and other matters explained in the Chapter Accountability Process.

## **ARTICLE V**

### **TRANSACTION OF BUSINESS**

A quorum for the transaction of any business by the Council shall consist of two-thirds (2/3) of the voting members of the Council. Concurrence by a simple majority of the quorum shall be required for making any action of the Council binding upon the member fraternities.

## **ARTICLE VI**

### **OFFICERS/ELECTIONS**

#### **Section 1**

There shall be an Executive Council comprised of nine (9) positions: the President, Executive Vice President, Attorney General, Vice President of Diversity & Inclusion, Vice President of Recruitment, Vice President of Member Development, Vice President of Finance and Records, Vice President of Campus Outreach, and the Vice President of Housing.

#### **Section 2**

Each elected officer of the Council shall hold office for one calendar year from the date of officer turnover unless the officer is removed from office or the officer has been appointed to fill a vacancy.

#### **Section 3**

Elections shall take place at the end of the fall semester. Turnover will occur during the first two weeks of the spring semester.

#### **Section 4**

Vacancies shall be filled by the following process: Nominations are to be given from the floor during an IFC meeting and voted on by the Fraternity Presidents following the same procedures as outlined in Article III of the Bylaws.

#### **Section 5**

Officers of this Executive Council shall:

- 1) Direct the activities of the Council.
- 2) Be governed by the Constitution and Bylaws of this Council.
- 3) Not at any time make a decision or take action which is to the benefit of the officer's own fraternity.
- 4) Maintain confidentiality of all accountability investigations and other fraternity matters.
- 5) Be subject to an investigation if the specific duties described in Article VI Section 6 of this Constitution are not fulfilled or if said official exceeds the limits of the officer's responsibility and/or authority.
- 6) IFC Executive Council officers will be expected to fulfill all duties of office, including a mandatory attendance policy. Each officer is permitted to miss three (3) Executive Council or Regular meetings/semester, however only one (1) of those three (3) may be the meeting with the Presidents.
- 7) Maintain records (electronic, hard copy, or both) that can be passed down during their transition each year.

- 8) Support chapters in their accomplishment of the Greek Member Experience throughout the year.
- 9) Maintain a GPA of 2.5 or above for the duration of their term.

#### Section 6

- 1) The President of the Council shall:
  - a) Have overall responsibility for the maintenance of this Council.
  - b) Call and preside over all meetings of this Council and the Executive Council.
  - c) Serve as an ex-officio officer of all Council committees, including but not limited to a presence at each IFC Accountability Meeting.
  - d) Maintain a complete and up-to-date notebook/electronic file folder that will contain a copy of the current Constitution, Bylaws, and policies; current correspondence and materials received from various University officials and organizations; and minutes from all Council meetings during the academic year.
  - e) Promote the abidance of all rules and recommendations made by said Council.
  - f) Oversee the transition of responsibilities to the newly elected Executive Council.
  - g) Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
  - h) Meet with the Director of Greek Life Office and/or IFC advisor once a week or as scheduled for one on one meetings.
  - i) Meet with the other Greek council presidents weekly, the Student Leadership Summit when called upon, and more generally, represent the Interfraternity Council in external affairs in a positive and honest manner.
  - j) Serve as a representative for the president equivalent of each chapter and retain availability to meet with them accordingly.
  - k) Additional duties as assigned through the course of position tenure.
  
- 2) The Executive Vice President shall:
  - a) Perform all duties of the President in his absence, inability to serve, or when deemed necessary by either the President or the Greek Advisor.
  - b) Attend IFC Accountability meetings, issuing charges and sanctions to chapters that have violated IFC and/or University policy.
  - c) Assist chapters in meeting the Minimum Chapter Expectations as outlined in the Greek Member Experience.
  - d) Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Board member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
  - e) Meet with the Director of Greek Life Office and/or IFC advisor once a week or as scheduled for one on one meetings.
  - f) Serve as a representative for the vice president equivalent of each chapter and retain availability to meet with them accordingly.
  - g) Oversee the Bylaw revision process.
  - h) Additional duties as assigned through the course of position tenure.
  
- 3) The Attorney General shall:

- a) Meet with the Director of the Office of Student Accountability, Community Standards, & Academic Integrity once a week to discuss possible Chapter Accountability Process (CAP) infractions stated in the Bylaws.
  - b) Attend IFC Accountability meetings, issuing charges and sanctions to chapters that have violated IFC, University policy.
  - c) Assist in investigations of infractions.
  - d) Report on the current problems and probations.
  - e) Assist chapters in meeting the Chapter Minimum Expectations as outlined in the Greek Member Experience.
  - f) Collect guest lists and sign in sheets for all IFC Fraternity social events.
  - g) Schedule Party Patrol rounds for IFC.
  - h) Meet with the Director of Greek Life Office and/or IFC advisor once a week or as scheduled for one on one meetings.
  - i) Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Board member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
  - j) Serve as a representative for the risk manager or accountability equivalent of each chapter and retain availability to meet with them accordingly.
  - k) Additional duties as assigned through the course of position tenure.
- 4) The Vice President of Diversity & Inclusion shall:
- a) Serve as the IFC Co-Chair of the Greek Inclusivity Alliance.
  - b) Plan, coordinate, lead, and/or facilitate weekly meetings with members of the Greek Inclusivity Alliance.
  - c) Meet with the Vice Provost of Inclusive Excellence and/or the Vice Chancellor for Equity, Diversity and Inclusion to develop and institute a comprehensive educational training program for Greek Inclusivity Alliance members.
  - d) Serve as the IFC Executive Board representative for the IFC members of the Greek Inclusivity Alliance and retain availability to meet with them accordingly
  - e) Meet weekly as one of the Co-Chairs of the Greek Inclusivity Alliance with other Co-Chairs and the Director of Greek Life
  - f) Plan a two-day long training, in conjunction with other Co-Chairs of the Greek Inclusivity Alliance, to foster understanding for the need for Diversity & Inclusion initiatives before the start of school. Training will be for Greek Inclusivity Alliance Members (Days 1 & 2) and members of the IFC Executive Council (Day 1).
  - g) Oversee all fraternity Diversity & Inclusion chairs including holding a recurring at least monthly meeting with the Diversity & Inclusion chairs from the chapters.
  - h) Plan workshops and regular meetings with fraternity Diversity & Inclusion chairs throughout the year. Diversity and Inclusion chairs will be expected to have one event each semester with a non IFC or Panhellenic organization on campus.
  - i) Serve as a representative for the Diversity & Inclusion chair equivalent of each chapter and retain availability to meet with them accordingly.
  - j) Work in collaboration with the Vice President of Member Development to implement diversity and inclusion programming for new members.
  - k) Assist chapters in meeting Minimum Chapter Expectations and provided experiences that contribute to the Diversity and Inclusion track of the Greek Member Experience

- l) Assist the Vice President of Recruitment in creating an accessible and equitable IFC recruitment plan for all students in the Vanderbilt community.
- m) Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
- n) Participate in IICC's iDialogues program in the spring semester following appointment
- o) Additional duties as assigned through the course of position tenure.

5) The Vice President of Recruitment shall:

- a) Be responsible for recruitment registration and the organized structure of fall and spring formal recruitment including but not limited to Open Doors, community service opportunities, leadership, risk management, and more.
- b) Plan workshops and regular meetings with fraternity recruitment chairs throughout the year.
- c) Promote all recruitment rules and recommendations made by said Council.
- d) Maintain and distribute recruitment rules to all fraternity presidents, fraternity recruitment chairman and Executive Council officers.
- e) Oversee all fraternity Recruitment Chairmen including holding a recurring meeting with the recruitment chairmen from the chapters.
- f) Meet with the Director of Greek Life Office and/or IFC advisor once a week or as scheduled for one on one meetings.
- g) Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
- h) Serve as a representative for the recruitment chair equivalent of each chapter and retain availability to meet with them accordingly.
- i) Additional duties as assigned through the course of position tenure.

6) The Vice President of Member Development shall:

- a) Oversee the implementation and revisions of the New Member Education Agreement expectations for the community and new members.
- b) Assist chapters in meeting the Minimum Chapter Expectations and providing individualized experiences that contribute to one of the 6 tracks as outlined in the Greek Member Experience.
- b) Coordinate program(s) for fraternity and new members (ex. Bystander Intervention Training).
- c) Coordinate training program for fraternity New Member Educators and New Member Advocates.
- d) Work in collaboration with the VP of Campus Outreach to oversee the New Member Representatives in any related event planning.
- e) Work in collaboration with the VP of Diversity and Inclusion to implement diversity and inclusion programming for new members.
- f) Coordinate the submission and approval of all fraternity new member education programs.
- g) Meet regularly with the IFC Advisor to monitor the academic progress and achievement of fraternity New Members during their New Member education period.

- h) Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
- i) Meet with the Director of Greek Life Office and/or IFC advisor once a week or as scheduled for one on one meetings to discuss the current academic status of member fraternities and individual fraternity members.
- j) Serve as a representative for the new member educator equivalent of each chapter and retain availability to meet with them accordingly.
- k) Additional duties as assigned through the course of position tenure.

7)

The Vice President of Finance and Records shall:

- a) Be the custodian of all funds, payments due, and financial records of the Council including payment of debts.
- b) Be responsible for the preparation of the annual budget in consultation with the Greek Advisor.
- c) Oversee the IFC scholarship distribution process.
- d) Collect agenda items from Executive Council members prior to Presidents' Meetings to prepare and distribute via the minutes before each Presidents' Meeting.
- e) Call roll at all Council meetings.
- f) Keep full and complete minutes of all Council meetings and send copies of the minutes to all interested parties no later than 24 hours from meetings end.
- g) Maintain an up-to-date officer notebook/electronic file folder that includes copies of all minutes taken for the preceding and current academic year.
- h) Meet with the Director of Greek Life Office and/or IFC advisor once a week or as scheduled for one on one meetings.
- i) Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
- j) Serve as a representative for the secretary and finance chair equivalent of each chapter and retain availability to meet with them accordingly.
- k) Additional duties as assigned through the course of position tenure.

8)

The Vice President of Campus Outreach shall:

- a) Assist chapters in meeting the Minimum Chapter Expectation related to the Community Involvement Track as outlined in the Greek Member Experience.
- b) Coordinate Greek-wide activities in partnership with the NPHC, IGC, and Panhellenic programming officers.
- c) Support chapter leaders in planning and execution of community service or philanthropy events as needed.
- d) Create and implement a social media plan for IFC and collaborate with other Executive Council members and campus community members in order to promote successful initiatives.
- e) Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
- f) Work in collaboration with the VP of Member Development to oversee the New

- Member Representatives in any relevant event planning.
  - g) In collaboration with other Executive Council members, conduct an annual audit of all IFC programming to assess fraternity community and campus impact.
  - h) Serve as an active member in the Come to Me campaign (the annual mental health awareness campaign).
  - i) Additional duties as assigned through the course of position tenure.
  - j) Act as a liaison between IFC and broader Vanderbilt programming.
- 9) The Vice President of Housing shall:
- a) Work with all fraternity House Managers, the Greek Area Maintenance Supervisor and the Greek Life Graduate Housing Coordinator to ensure engagement in all aspects of the House Managers Program.
  - b) Assist in planning and participate in House Manager training at the beginning of the academic year as well as any supplemental trainings.
  - c) Serve as a representative for all fraternity House Managers and retain availability to meet with them accordingly.
  - d) Act as a liaison between the Greek Life Graduate Housing Coordinator and the House Managers and communicate pertinent information when needed.
  - e) Will attend bi-weekly meetings with the House Managers, Greek Area Maintenance Supervisor, and Greek Life Graduate Housing Coordinator.
  - f) In conjunction with Vanderbilt University and the Office of Greek Life, publish on an annual basis the “Greek Facility Management Program Guidelines.”
  - g) Conduct weekly routine tours of the fraternity houses with the Greek Life Graduate Housing Coordinator.
  - h) Meet with the Director of Greek Life Office, Greek Life Graduate Housing Coordinator and/or IFC advisor once a week or as scheduled for one on one meetings.
  - i) Co-lead all monthly IFC House Manager meetings alongside the Greek Life Graduate Housing Coordinator, and help set the agenda for these meetings.
  - j) Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
  - k) Develop relevant programming with the IFC House Managers to foster a culture of community and care within chapters.
  - l) Provide programs, opportunities, and ideas for unhoused chapters to maintain a culture and community of care.
  - m) Assist in the creation and implementation of other pertinent policies regarding Greek Houses (*such as, the application process for chapters seeking access to exclusive use facilities*).

## **ARTICLE VII**

### **MEETINGS**

#### **Section 1**

Regular meetings of the Council shall be held weekly during the regular school term and



shall be open to all Council members and any invited guests.

Section 2

All special meetings shall be called at the discretion of the Executive Council and shall be open to all Council members and any invited guests.

Section 3

- A. Regular Meetings: 1) Roll Call, 2) Reading of the minutes and action therein, 3) Officers and Committee Reports, 4) Unfinished Business, 5) New Business, 6) Adjournment.
- B. Special Meetings: 1) Roll Call, 2) Statement of the Special Business, 3) Action thereon, 4) Adjournment.

**ARTICLE VIII**

**REMOVAL AND IMPEACHMENT**

Section 1

Any officer of the Council will be removed from office for continual failure to fulfill the responsibilities of his office as described in Article VI Section 5, for accepting bribes while acting as an officer of said Council, if his grades fall below the requirement specified in Article VI, Section 5 of the Bylaws to be eligible for office, or if he is placed on disciplinary probation, suspension, or expulsion by the University.

Section 2

A petition of impeachment signed by at least one-half of the voting representatives shall be placed into the hands of the IFC President or Vice President who shall present it to the Council at a regular meeting. At the following meeting the hearing shall take place during which the officer in question will have the opportunity to rebut the charges against him. The Vice President shall preside if the President is on trial. A two-thirds (2/3) vote of the total membership of the Council (Presidents and IFC Executive Council members) shall be required for removal.

**ARTICLE IX**

**AMENDMENTS**

Amendments to this Constitution shall require a two-thirds (2/3) majority vote of the IFC Executive Council and Presidents, and must be approved at an IFC meeting.

**ARTICLE X**

**RATIFICATION**

This Constitution shall become effective when ratified by a two thirds (2/3) vote of the Presidents of the fraternities. As of the date of the ratification of the Constitution, any and all of the previous Constitution and Bylaws will be null and void.



# BY-LAWS OF THE INTERFRATERNITY COUNCIL OF VANDERBILT UNIVERSITY

## ARTICLE I

### **ADDITIONS**

The Council shall adopt a proposed Bylaw, as it deems necessary and proper for the effective operation of the Council in accordance with the Constitution by a simple majority vote of Presidents at one meeting of this Council.

## ARTICLE II

### **FEES**

#### Section 1

All member fraternities are required to pay IFC dues of twelve (\$12) dollars per active member per semester due within the first month of regularly scheduled Council meetings.

#### Section 2

Each member fraternity is required to pay an assessment of twenty dollars (\$20) per new member that accepts a formal bid in either the fall or the spring semester.

#### Section 3

Failure to meet these deadlines will result in social suspension until the Treasurer receives the payment.

## ARTICLE III

### **OFFICER ELECTIONS**

#### Section 1: Officers

- 1) All candidates must be a member of an officially recognized IFC fraternity in order to be eligible to run for office.
- 2) If the fraternity of an elected IFC office has its official University recognition terminated or has its charter revoked by its national office while said official is in office, he must resign immediately. This vacancy will be dealt with in the manner described in Article VI, Section 4 of the Constitution.
- 3) All candidates must be fully enrolled students with a minimum G.P.A. of 2.5 and not be on academic or disciplinary probation in order to run for office.
- 4) No member of the Executive Council shall hold the office of President, Vice President, Social Chairman, New Member Educator, Recruitment Chairman, House Manager, or Treasurer (or any position equivalent) within his own fraternity. It is allowable for an officer to have held such a position as long as the end of his term in that position ends before the term of his Executive Council position begins. No member of the Executive Council can live in their fraternity house. Exceptions can be considered and should be done in writing to the IFC President for

consideration. It would be expected that any candidate for IFC step down from their position within their fraternity in order to fulfill the IFC responsibilities.

- 5) Candidates shall be elected by a majority vote. If one candidate does not receive a majority vote, the candidates or candidate with the lowest number of votes will be eliminated in the subsequent run-off. In the event of a tie, the Executive Council will vote. In the event of a tie of the Executive Council, the IFC President's vote will signify the winner.
- 6) Newly elected officers will be installed at the next regularly scheduled Council meeting after the conclusion of the officer elections. Both outgoing and incoming Executive Council officers will be in attendance at that meeting as the official transition will be the predominant item of business at said meeting.
- 7) Each newly elected officer is required to meet the outgoing official of the same position between the time of the election and the meeting of transition and attend all transition events, meetings, and retreats.

### Section 2: Elected Positions

- 1) Prospective candidates shall complete and submit a standard IFC Candidate Form no later than one week prior to the election. Submission of an IFC Candidate Form does not necessitate the nomination of the candidate. Nominations for any or all of the offices will be accepted on or off the floor given that an IFC Candidate Form has been submitted one week prior. Candidates can only be nominated by fraternity president or the next ranking fraternity officer.
- 2) All voting shall be done by secret ballot.
- 3) No proxy votes or absentee voting is permissible. If the fraternity president or another representative is not in attendance at officer elections, the fraternity forfeits its voting privilege.
- 4) Each candidate will be given an opportunity to make a brief statement and shall have the option of having another person present to deliver a seconding statement. No members of the Executive Council shall give a seconding speech for any candidate.
- 5) Any candidate who does not win their given election can run for any two elected positions which follow. A total of three given elections per candidate shall not be exceeded.
- 6) All candidates for the Office of President, Vice President, and Attorney General shall have completed their sophomore year. All other candidates shall be undergraduate active fraternity men from any class.

### Section 3: Vice President of Diversity & Inclusion

- 1) Candidates for Vice President of Diversity & Inclusion must have ranked first choice this position above all other positions on the Executive Council.
- 2) Candidates for Vice President of Diversity & Inclusion must meet with both the outgoing Vice President of Diversity & Inclusion and the Greek Inclusivity Alliance Advisor before interviewing for the position.
- 3) Candidates for Vice President of Diversity & Inclusion must submit an application to be reviewed collectively by a screening panel that consists of the IFC President, IFC Executive Vice President, Outgoing IFC Vice President of Diversity & Inclusion, Interfraternity Council Advisor, Greek Inclusivity Alliance Advisor, and other Office of Greek Life Advisors at the discretion of the Director of Greek Life. The screening panel shall screen application responses and grant interviews to all candidates who demonstrate potential fit for the position.
- 4) The full list of candidates granted interviews, as well as their applications, shall be made available to IFC Presidents for solicited feedback. IFC Presidents shall be given the opportunity to send questions for, concerns about, and general perspectives on candidates. The IFC President is

responsible for ensuring all questions are asked, concerns voiced, and perspectives shared as appropriate.

- 5) An interview panel shall be created which consists of the IFC President, IFC Executive Vice President, IFC Outgoing Vice President of Diversity & Inclusion, and 1-2 Multicultural Leadership Council representatives as chosen by the MLC president.
- 6) Candidates for Vice President of Diversity & Inclusion shall be interviewed, and 1-3 nominations for Vice President of Diversity and Inclusion shall be given by the interview panel for election by IFC presidents.
- 7) Should none of the nominated candidates receive majority vote of IFC Presidents in elections, a secondary selection panel shall be formed which consists of all members of the interview panel outlined in subsection (6), as well as 2-3 representative IFC Presidents, as decided upon by majority vote of IFC Presidents on the day of elections.
- 8) The secondary selection panel shall review applications and call interviews as appropriate, until the panel selects a candidate by 2/3 majority for appointment.

## **ARTICLE IV**

### **AMPLIFICATION POLICY**

#### **Section 1**

Requests for sound amplifiers, outdoor public address systems, or outside bands occurring beyond Greek Row must be approved through the Anchor Link special event registration process. Outside amplification for an approved event can go until 2 AM Friday and Saturday nights. Event organizers should be prepared to meet with the Special Event Registration committee if clarification information is needed.

#### **Section 2**

Sound amplifiers may not be used in the vicinity of classroom buildings, the library, or the hospital. However, after proper approval, they may be used with activities that do not interfere with scheduled academic or administrative activities.

#### **Section 3**

Individual groups having parties primarily for the benefit of the group or at an informal recruitment function may be granted authorization for afternoon or twilight concerts or events.

#### **Section 4**

Sound amplifiers placed in the doorway or windows of a fraternity house do not require permission from the Special Event Registration Meeting and Dean of Students or the Dean's designee. This can be done between the hours of 4 PM and 8 PM on Fridays along with 12 Noon to 8 PM on Saturdays. Outside amplification for an approved event can go until 2 AM Friday and Saturday nights. However, a moderate level of volume must be maintained during these hours. Exceptions to this policy may be granted and must receive approval from the Office of Greek Life.

#### **Section 5**

As long as compliance is met with all policies and parameters, no

amplification can disturb the peace and comfort of the neighboring inhabitants of any adjacent property. Any incident of this occurring, without specific permission from the Special Event Registration Meeting or Assistant Vice Chancellor for Student Life, shall be considered a violation of this policy and subject to disciplinary action. Consideration should be given at all times to the neighboring communities, and any request to lower amplification should be honored.

## **ARTICLE V**

### **EVENT MANAGEMENT, ALCOHOL, AND CONTROLLED SUBSTANCES**

#### **Section 1**

This Council prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by any undergraduate fraternity active at any event, both on and off campus, which is sponsored by a member fraternity.

#### **Section 2**

The member fraternity is directly responsible for any personal injuries or property damages resulting from misconduct committed by underage, intoxicated students if said fraternity has unlawfully provided such an individual with the alcoholic beverages.

#### **Section 3**

Member fraternities must abide by the University and IFC/Panhellenic Alcohol Policy as outlined below. The officers of member fraternities are ultimately responsible for compliance with these policies:

- a) Possessing and consuming alcohol in the state of Tennessee while under the legal drinking age of 21 is prohibited.
- b) Subject to statutory exceptions available under Tennessee law, serving (serving, distributing, furnishing) alcohol to any persons under the legal drinking age (21 years old) in the state of Tennessee is prohibited.
- c) Using chapter funds to purchase alcohol is prohibited.
- d) Liquor and wine may not be present at any Event (except those held at third-party vendors as outlined in the IFC/ Panhellenic Alcohol Policy or other University policies) or within chapter facilities (except for personal consumption by facility residents who are over 21 years of age).
- e) The use of common containers of alcoholic beverages such as kegs, pony kegs, or punch bowls at any Event or within chapter facilities is prohibited.
- f) The use of pure grain alcohol at any Event is prohibited.
- g) The use of devices, such as funnels, vaporizers, and beer bong, designed for the rapid consumption of alcohol at any Event or within chapter facilities is prohibited.
- h) Drinking games at any Event or within chapter facilities are prohibited.
- i) Effecting excessive and/or harmful consumption of alcohol through games, peer pressure, subterfuge, or other activities is prohibited.
- j) Open parties or functions without guest lists for all guests and members in attendance are prohibited.
- k) Unlawful possession, use, distribution, or facilitation of distribution of controlled substances including unauthorized use or prescription drugs or drug paraphernalia at all chapter activities and Events and within chapter facilities is prohibited. The term

*distribution* includes “sharing” of any drug and does not require the exchange of money.

- l) Chapters co-sponsoring an Event with any establishment whose alcohol sales account for 50% or more of the total business transactions is prohibited.
- m) However, renting such an establishment for an Event is permitted, subject to registration guidelines.
- n) Chapters shall require all those attending an Event to present proof of legal age in order to consume alcoholic beverages.
- o) The presence of alcohol at all recruitment, intake, or rush events is prohibited.
- p) The presence of alcohol at any pledge/associate member/novice program, activity, or ritual of the chapter, is prohibited
- q) The exchange of alcohol as a gift is prohibited (i.e. Big Brother/Sister to Little Brother/Sister or vice versa).
- r) The use of alcohol as an award or trophy for any chapter Event or program is prohibited.
- s) The presence of alcohol at philanthropic events, whether provided by the chapter hosting the philanthropy, or the members of participating chapters, is prohibited.
- t) No first-year students are permitted to attend chapter or Greek Events where alcohol is present until five (5) weeks after the beginning of the fall semester, which will be deemed to begin on the official move-in day for first-year students.

#### Section 4

Member fraternities will properly track attendance at registered social events via AnchorLink and will be held accountable per the policies below:

- a) Attendance must be uploaded to the event page on AnchorLink by the following Sunday at 4 PM.
- b) The chapter will be notified of the failure to upload attendance through an email sent from the Attorney General in the following week after the weekend’s registered social events.
- c) Failure to upload/track attendance the first time will result in a warning via email.
- d) Failure to upload/track attendance the second time will result in a fine of \$300, to be allocated toward IFC scholarships.
- e) Failure to upload/track attendance the third time will result in a fine of \$600, to be allocated toward IFC scholarships.
- f) Failure to upload/track attendance the fourth time will result in social suspension of 2 weeks, following the IFC Accountability procedures.
- g) Failure to upload/track attendance each subsequent time will result in an additional 2 weeks of social suspension.

## **ARTICLE VI**

### **HAZING**

#### Section 1

This Council strictly prohibits hazing. Any failures to comply with this

policy will result in disciplinary action. Disciplinary measures shall follow the protocol outlined in the IFC Chapter Accountability Process.

### Section 2

State law requires each college and University in Tennessee to adopt a prohibiting hazing. Hazing is defined in the law as “any intentional or reckless act in Tennessee on or off the property of any [college or university] by one (1) student acting alone or with others which is directed against any other student, that endangers the mental or physical health or safety of that student, or which induces or coerces a student to endanger his or her mental or physical health or safety. Hazing does not include customary athletic events or similar contests or competitions, and is limited to those actions taken and situations created in connection with initiation into or affiliation with any organization.

While including the statutory limitations of hazing above (i.e., student acts directed at students on or off campus), the University expands its definition of hazing to include any act that may produce, or is intended to produce, mental or physical discomfort, embarrassment, harassment, or ridicule; or any acts that are humiliating, intimidating, or demeaning, or that endanger the health and safety of another person. Such acts include – but are not limited to – paddling in any form, inducement of excessive fatigue, required exercise inconsistent with the mission of the organization, or physical or psychological shocks; personal servitude; implementing or participation in treasure hunts, scavenger hunts, or road trips that are not pre-approved by the appropriate University department; publicly wearing apparel which is conspicuous and not normally in good taste; engaging in public stunts, morally degrading or humiliating games and activities; forced or coerced consumption, drinking games, or other organized activities, late work sessions and other obligations which interfere with scholastic purposes of the organization; and any other activity inconsistent with the purposes of the organization’s constitution, bylaws, standing rules and policies, or University policy. Students are subject to federal, state and local laws, and policies and regulations of the University.

### Section 3

This policy applies to all New Member, active, and alumni members of the fraternity.

### Section 4

The IFC Executive Council reserves the right to conduct hazing rounds to ensure that University and IFC policy is being followed.

## **ARTICLE VII**

### **RECRUITMENT POLICY**

#### Section 1

Any undergraduate student with a GPA of 2.5 or above, carrying at least 12 hours during the fall semester, can participate in the recruitment process. In order to join, interested first-year students must complete 5 hours of community service with a fraternity (3 hours for upperclassmen/transfer students in the fall semester). If the student does not meet one or more of these academic requirements, the student may submit an appeal form to IFC to participate in the recruitment process or accept a bid to a fraternity. As a final requirement to join, the student may not be on disciplinary probation at the time a bid is given. This cannot be appealed.



## Section 2

Interfraternity Council Membership Cards are to be turned into the Office of Greek Life at the end of formal recruitment.

## Section 3

Fraternities will observe a dry recruitment. No buying for or supplying alcohol to first-year or to potential new members in any class. Actives will not use personal or chapter funds for this purpose. Any chapter found responsible for hosting recruitment events with alcohol (i.e. beer pong nights, events where the only attendees are members/potential new members and their dates, etc.) will be fined \$1,000 and will be placed on social suspension for a minimum of four weeks.

## Section 4

Transportation of potential new members to off-campus establishments where alcohol is the predominant reason for its existence and which require patrons to be twenty-one (21) years of age is prohibited.

## Section 5

No first-year students are permitted to attend chapter or Greek Events where alcohol is present on and/or off campus until five (5) weeks after the beginning of the fall semester, which will be deemed to begin on the official move-in day for first-year students. Should any chapter be found in violation of this policy, it will be fined \$5,000 and be placed on, at minimum, an eight (8) week social suspension.

## Section 6

Fraternities must register and complete alcohol-free recruitment events within the given time blocks and comply with the IFC Recruitment Schedule. Recruitment chairs will collaborate with another organization for a co-sponsored event during each time block.

Recruitment chairs must submit documentation of each required event to the IFC Vice President of Recruitment in the form of: photograph, email summary, text/phone call, or Google form no later than two days after the scheduled event.

Should any chapter fail to meet these requirements in any time block, it will be fined in the amount of \$300 and will not be permitted to host events with alcohol until the chapter has coordinated with the IFC VP of Recruitment to have the event approved.

## Section 7

All potential new members must register with IFC and the Office of Greek Life prior to joining a fraternity. The online registration form and payment should be completed by the final recruitment eligibility checkpoint. PNMs must also complete any eligibility requirements by this date.

### Section 8

Fraternity members may not pressure PNMs to participate in the recruitment process for their fraternity, and PNMs should be encouraged to visit multiple fraternities throughout the recruitment process.

### Section 9

Fraternity recruitment chairs will attend required recruitment chair education sessions prior to recruitment and any relevant meetings during their terms. Should any recruitment chair be unable to attend, they must coordinate with the IFC VP of Recruitment to fulfill the requirements separately.

## **ARTICLE VIII**

### **FRATERNITY HOUSING**

#### Section 1

IFC member fraternities will follow Vanderbilt University policies with regards to housing and build parties.

#### Section 2

In order to maintain a certain degree of cleanliness of the fraternity houses, all organizations will be required to keep their Houses in respectable condition at all times. This includes, but is not limited to, placing all trash in receptacles at the end of the night, both inside and outside the house. For any fraternity tailgate events and day parties held at the fraternity house, fences must be taken down, stages put away, and all trash must be picked up and removed both inside and outside of the house no later than 12 p.m. Sunday after the event ends. This will be monitored by VUPD and reported to the Greek Life Graduate Student Housing Coordinator and the IFC VP of Housing. For all other events held at the fraternity houses, all trash must be picked up and removed immediately following the party. This will be monitored by some combination of the Greek Life Graduate Student Housing Coordinator and the IFC VP of Housing.

Each Friday morning, the Area Maintenance Supervisor, Greek Advisor, Greek Life Graduate Student Housing Coordinator, and/or IFC VP of Housing tour the Houses. If a fraternity does not maintain a level of cleanliness, the IFC VP of Housing officer reserves the right levy a fine on the fraternity.

#### Section 3

In the planning and setting-up of a 'build' party, a Fraternity must adhere to the Build Party Guidelines (see Article XIII, Section 6) published by the IFC VP of Housing in conjunction with the Metro Fire Marshall. These policies dictate what decorations or arrangements can be included at a party, allowing for the highest degree of safety in the event of an emergency.

Should an organization break any of the rules in the policy, those decorations or arrangements will be promptly removed and/or a fine may be levied against the Fraternity. If the problems are of a serious nature, the party may be jeopardized.

#### Section 4

Each housed IFC member fraternity will assign a House Manager who will live in the facility for the entire academic year and contribute to the welfare of the chapter by assisting with move-in and move-out processes, facilitation of the emergency preparedness procedures for their chapter facility, and the provision of education, training, and mentoring to their residents and chapter members. The House Manager Program will enhance the Greek Facility Management Program as further outlined in Article XIII, Section 5.

#### Section 5

IFC members living in their fraternity's chapter house must meet the following qualifications: The basic requirements for living in a chapter house are as follows:

- i. Must be a junior or senior
- ii. Must be an officer in the chapter
- iii. Must have at least a 2.5 GPA
- iv. Must not be on any disciplinary probation with the school
- v. Must live in the chapter facility for the entire 2017-2018 academic year
  - vi. The only circumstances that will allow for chapter members to move out of the facility are if they are moving into an on-campus residence hall and switching places with another Junior/Senior officer in the chapter, or if they are switching places with someone who is coming back from being abroad.

### **ARTICLE IX**

#### **EXPANSION POLICY**

The Vanderbilt Interfraternity Council considers the potential demise and reorganization of existing chapters or any interest in establishing a new fraternity to be normal events in the continuing evolution of a fraternity system. Such events do not happen frequently or regularly; nevertheless, their management is critical to the overall stability and constructive development of the system.

Proposals for the establishment of additional fraternities and sororities may be made to, or initiated by, members of the Intercultural Greek, Interfraternity, National Pan-Hellenic, or Panhellenic Councils. If approved by the appropriate council, the proposal will be forwarded to the Greek Advisers for consideration. Upon the recommendations of the councils, the Greek Advisers, and the Dean of Students or the dean's designee, the University may invite a national organization to extend a new fraternity or sorority.

### **ARTICLE X**

#### **THE GREEK MEMBER EXPERIENCE**

##### Section 1

While maintaining the autonomy to self-govern the affairs of the council, the IFC recognizes the need for an established set of standards for all Greek members. To this end, the IFC acts as a partner with IGC, NPHC, Panhellenic, the Office of Greek Life, and the University to promote and advocate the Greek Member Experience program. This partnership will allow the

member fraternities to explicitly demonstrate to faculty, staff, prospective members, alumni, and parents what it means to be a member of a fraternity. The high expectations for engagement and personal development included in the Greek Member Experience focus on the individual member in addition to the health of the chapter as a whole. The Interfraternity Council and its officers will support member fraternities and chapter members in their efforts to complete the Greek Member Experience by working directly with chapter officers throughout the year.

#### Section 2

Minimum Chapter Expectations of the Greek Member Experience will be upheld by the IFC. Member fraternities will ensure that 80% of chapter members complete the required credits in all 6 tracks and all other minimum expectations outlined in Article XIII, Section 7. Additionally, the IFC will encourage and support Chapter Sponsored Programs and community service events, in order for members to meet the required 15 community service hours per year. The IFC further commits to enriching the fraternity experience by participating fully in all other aspects of the Greek Member Experience as outlined in Article XIII, Section 7.

### **ARTICLE XI**

#### **NEW MEMBER EDUCATION**

##### Section 1

Chapters must abide by all General New Member Education Guidelines as outlined in the Interfraternity Council New Member/Member Education Packet (See Article XIII, Section 8).

##### Section 2

New member education shall not be more than six weeks, and must be completed (including initiation) no more than 6 weeks from that Bid Night.

##### Section 3

The IFC Vice President of Member Development shall serve as the Chair of the NMAC (New Member Advocates Committee), which will be comprised of New Member Advocates from each chapter.

##### Section 4

Each colony/chapter will have at least two brothers serve as a New Member Advocate. These brothers will be dedicated to being a supportive resource for New Members and ensuring that New Member/Member Education is healthy and constructive.

##### Section 5

New Member Advocates will be selected at least two weeks before IFC Bid Night in the fall semester and before winter break for the spring semester.

##### Section 6

New Member Advocates will be expected to meet with the new members at least weekly in order to ensure the process is running smoothly. This should be included in the New Member Educator's weekly template and will be reviewed by the IFC Vice President of Member Development each Sunday during new member education.

Section 7

Each new member class will elect an IFC New Member Class Representative. This representative will attend weekly meetings with the IFC Vice President of Member Development and will be responsible for collaborating with the other IFC New Member Class Representatives in the design and planning of the community-wide philanthropy event.

**ARTICLE XIII**

OTHER POLICIES (attachments)

Section 1

IFC/Panhellenic Alcohol Policy

Section 2

IFC Chapter Accountability Process (CAP)

Section 3

IFC Inclusivity Agreement

Section 5

IFC House Managers Program description

Section 6

Build Party Guidelines

Section 7

GME Guidelines

Section 8

Interfraternity Council New Member Education Packet

Section 9

Interfraternity Council Recruitment Schedule