

FRATERNITY TRAVEL FORM

To be submitted prior to travel outside Nashville. Examples would be a chapter retreat, new member retreat, formal, etc. It is important that we are able to reach you in case of emergency.

Fraternity: _____

Date/Time Leaving: _____ **Date/Time Returning:** _____

Title of Event: _____

City and State of Travel: _____

Address of location you will be staying: _____

Phone Number at location: _____

Emergency Contact from Chapter: _____

Office in fraternity: _____

Cell Phone #: _____

Other Emergency Contact Information (if applicable):

How many people will be traveling: _____

Please circle the most appropriate designation for who will be traveling:

New Members with at least one active *Actives and New Members*

All Members and Dates *New Members and Big Brothers*

Will alcohol be present on the trip (circle)? **YES** **NO**

If yes, all University, IFC and national fraternity risk management policies must be followed. Remember that there should be no alcohol at any new member event or activity.

Please describe the purpose for this trip:

Name: _____

Date: _____