



Using the Accommodations Tool to Provide a Student Extra Quiz Time

The **Accommodations tool** provides the option to grant a student additional time for all existing and future quizzes. Options using this method include: Additional time to complete quizzes and enabling right-click functions. Using this tool will apply the accommodation to *all of that student's quizzes* in the course.

- Step 1: Provide quiz accommodations to a student
- Step 2: View students with accommodations

Brightspace also enables you to allow accommodations for *individual* quizzes using the **Special Access tool**. You can also individualize due dates and times on individual assignments.

Provide Quiz Accommodations to a Student

1. Go to the **Classlist** tab
2. Select the dropdown arrow next to a student's name and choose **Edit Accommodations**
3. Choose the accommodations settings appropriate for the student. You can enter a multiplier or a set number of minutes.
4. Click **Save**.
5. Once a student has quiz accommodations assigned to them, you will see an icon next to their name in the **Classlist**.



2 Search Results [Clear Search](#)

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<input type="checkbox"/>	Image	Last Name ▲, First Name	Username	Org Defined ID
<input type="checkbox"/>		Stu1, Vandy ▼	vandystu1	vandystu1
<input type="checkbox"/>		Stu2, Vandy ▼	vandystu2	vandystu2
<input type="checkbox"/>		Stu3, Vandy ▼	vandystu3	vandystu3


Send Email
View progress
View group enrollments
Edit Accommodations

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<input type="checkbox"/>	Image	Last Name ▲, First Name	Username	Org Defined ID
<input type="checkbox"/>		Stu1, Vandy ▼	vandystu1	vandystu1
<input type="checkbox"/>		Stu2, Vandy ▼	vandystu2	vandystu2
<input type="checkbox"/>		Stu3, Vandy ▼	vandystu3	vandystu3



View Students with Accommodations

1. Go to the **Classlist**
2. Click **Show Search Options** to expand your search
3. Check the box for **Users with Accommodations**
4. Leave the search field empty and click the Search icon 

The screenshot shows the Brightspace interface for a course named "Erica Brandon Sandbox". The "Classlist" tab is selected in the top navigation bar. Below the navigation bar, there are tabs for "Add Participants", "Class Engagement", "Enrollment Statistics", and "Email Classlist". The "View By" dropdown is set to "User". The search field is empty, and the "Hide Search Options" link is visible. The "Search In" section has checkboxes for "First Name", "Last Name", "Email", "Org Defined ID", and "Username", all of which are checked. The "Search Type" section has a dropdown set to "Contains". The "Role" section has a dropdown set to "Student". The "Flagged" section has a dropdown set to "Flagged". The "Accommodations" section has a checkbox for "Users with Accommodations" which is checked. Red arrows and numbers 1-4 point to the "Classlist" tab, the "Hide Search Options" link, the "Users with Accommodations" checkbox, and the search icon respectively.