

Criteria for Appointment and Promotion to Tenured Professor

The standards applicable for promotion to full Professor on the **Basic Science Investigator Track** are the same as those specified for consideration for the award of tenure at the rank of associate professor except that the indicators of excellence in scholarship shall be substantial and more completely developed. The expectation is that full Professors at Vanderbilt are regarded nationally or internationally as leading figures in their field. Time in position is not sufficient justification for promotion to Professor, and a record of enhanced productivity subsequent to the previous promotion is required.

Supporting Documentation you will receive

1. Standardized Form of the Curriculum Vitae

The Committee on Faculty Appointments and Promotions has developed a [standard form of the curriculum vitae](#) that must be used by faculty and departments in supporting recommendations for promotions and tenure. Use of the standard form will assure that all information needed by the committee is present and will expedite the review of recommendations.

2. Documentation of Teaching Effectiveness

It is required that the **Documentation of Teaching Form** ([PDF](#) or [MSWord](#) or [VUSM electronic educator's portfolio](#)) be used to specify the teaching activities of the candidate on the **Basic Science Investigator/Physician-Scientist Investigator (tenure track)**. Specific assessments of the candidate's teaching effectiveness should be submitted in reference to the candidate's primary mode of teaching. Such assessments might include peer assessments by colleagues who have observed the teaching, or trainee assessments including student assessments as compiled by the Student Curriculum Committee, or those provided by individual trainees who have worked in a more direct relationship with the candidate (e.g. graduate students, residents, fellows).

3. Critical References

For candidates whose promotion on the tenure track is based on their research accomplishments, up to five references to publications representing the candidate's most significant contributions should be identified. If the candidate is not first or last author, the specific contribution of the candidate to the referenced work should be described. The Faculty Appointments and Promotion Committee developed the **Critical Reference Form** ([PDF](#) or [MSWord](#)) on which to provide this information. It is helpful to the committee if copies of these key papers are submitted as part of the candidate's dossier.