

*VANDERBILT UNIVERSITY
SCHOOL OF NURSING
STUDENT HANDBOOK
2010-2011*

LETTER FROM THE DEAN

Dear Students,

On behalf of the faculty and staff of Vanderbilt University School of Nursing, I am pleased to welcome all new and continuing students. We expect that your student experience at Vanderbilt will be filled with many diverse and exciting opportunities for both personal and professional growth. Roles in the healthcare professions are changing faster now than ever before, and we expect to see our graduates as leaders in a variety of advanced practice roles.

I hope you will find this Student Handbook a valuable resource in addressing your questions and concerns as a VUSN student. It is essential that you familiarize yourself with our policies and procedures and use this for general information about the School and the Vanderbilt University community.

You have my very best wishes for a successful and enjoyable year.

Colleen Conway-Welch, PhD, CNM, FAAN
Nancy & Hilliard Travis Professor of Nursing
Dean

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VANDERBILT UNIVERSITY SCHOOL OF NURSING: SUPPORT SERVICES FOR STUDENTS

SENIOR ASSOCIATE DEAN FOR ACADEMICS

The **Senior Associate Dean for Academics, Linda Norman**, is located in **Room 215 Godchaux Hall**. Her Administrative Associate, Stacy Black, is located in Room 214. The Senior Associate Dean is available to assist students who have special curriculum needs or those who are experiencing academic difficulty. Prior to scheduling an appointment with the Associate Dean, students are encouraged to attempt to resolve the issue through consultation with their assigned faculty advisers. Appointments with the Associate Dean can be scheduled by calling her Administrative Assistant at (615) 343-3241. Responsibilities of the Associate Dean for Academic Affairs include:

- Notification to students of academic actions – probation, dismissals
- Approval of Leaves of Absence
- Planning of course schedules each semester
- Responsibility for catalog submission
- Serving as a resource to students and faculty in academic matters

ASSISTANT DEAN FOR STUDENT AFFAIRS

The **Assistant Dean For Student Affairs, Sarah Ramsey**, is located in **Room 217 Godchaux Hall**. Her administrative assistant, Terry Walker, is located in Room 221. Mrs. Ramsey serves as a resource to students concerning non-academic matters. She is available to assist students with a variety of activities and issues related to their student experience. Mrs. Ramsey serves as a resource to refer students to appropriate services available on the Vanderbilt Campus. The office of Student Affairs sponsors workshops related to student life (i.e. stress reduction, résumé preparation, interviewing skills, NCLEX preparation). The Assistant Dean for Student Affairs also serves as the adviser to the Graduate Nursing Council and all other student organizations. Mrs. Ramsey is available daily from 9 AM until 5:00 PM. If you wish to schedule an appointment, please contact her at (615) 343-3334 or see her assistant. You can leave a message on voicemail 24-hours a day. Responsibilities of the Assistant Dean for Student Affairs include:

- Counseling students concerning non-academic matters.
- Referring students to appropriate campus resources (Counseling Center, Chaplain, Student Health, Equal Opportunity, Affirmative Action, and Disability Services Department Counseling Center , Faculty Adviser, Course Faculty, Academic Dean)
- Serving as Adviser to School of Nursing Student Organizations
- Coordinating programs and special events for students

FACULTY ADVISERS

Advising is an integral part of the student experience at Vanderbilt. Far from being a passive exercise, advising is a collaborative process in which students are expected to assume primary responsibility for their academic planning while advisers provide expertise and support with the planning effort.

Each student will be assigned a faculty adviser who will assist with planning a program of studies and will serve as a resource to students for academic matters, such as advice concerning any difficulty with courses, testing, or paper writing. The adviser should be contacted when the student is experiencing problems in maintaining an acceptable GPA. The Senior Associate Dean for Academics serves as adviser to special students. Their advisers' roles include:

- Planning program of study with assigned students
- Assuring that students meet graduation requirements
- Serving as a resource to students for problem-solving related to academic progress such as difficulties with testing, paper writing, or clinical decision-making
- Initiating meeting to discuss student's plan for success if student receives a mid-term deficiency or is placed on probation
- Making recommendation to Associate Dean if student needs leave of absence or wishes to withdraw
- Referring students to campus resources, such as:
 - Academic Enhancement Coordinator
 - Equal Opportunity, Affirmative Action, and Disability Services Department
 - Counseling Center
 - Student Health Services
 - Senior Associate Dean for Academics

ASSISTANT DEAN FOR RECRUITMENT AND ENROLLMENT MANAGEMENT (DIRECTOR OF ADMISSIONS/REGISTRAR)

The **Assistant Dean for Recruitment and Enrollment Management, Paddy Peerman**, is located in **Room 210 Godchaux Hall**. Her administrative assistant for the registrar's office, Pat Seitz, is located in Room 216. The administrative assistant for the admissions office, Bernie Rimgale, is located in Room 207. Ms. Peerman serves as a resource to students concerning their course schedules and academic records. She also serves as Director of Admissions and as liaison between the School of Nursing and the University Registrar's Office. You may contact her at (615) 322-3802 or see one of her assistants.

Responsibilities of Enrollment Management include:

- Responsible for maintaining student academic records (Grades, Leaves of Absence, Withdrawals)
- Notifying students regarding registration procedures and deadlines
- Verifying student enrollment and graduation
- Notarizing documents for NCLEX, national certification exams, etc.
- Notifying course faculty and advisers of change in student status
- Entering course schedule into student record system

Responsibilities of Recruitment include:

- Identifying prospective students
- Overseeing the recruitment process from initial inquiry to enrollment
- Coordinating change in specialty, leave of absence, and withdrawal processes for enrolled students

OFFICE OF ACADEMIC ENHANCEMENT

Dr. Carolyn Bess serves as an additional faculty resource to students who need supplemental academic support during the Pre-Specialty and Specialty components. She is available to provide assistance with study, test-taking, and writing skills. Students who experience academic difficulty should contact the course faculty and Professor Bess as soon as possible to initiate a plan for improvement.

You may contact Dr. Bess at her office, 307 Godchaux Hall, or by phone at (615) 343-3279, or by e-mail at Carolyn.bess@vanderbilt.edu.

VANDERBILT UNIVERSITY SCHOOL OF NURSING: COMPUTING SERVICES

SENIOR ASSOCIATE DEAN FOR INFORMATICS

The **Senior Associate Dean for Informatics, Betsy Weiner**, is located in **Room 260 Frist Hall**. She is responsible for technology integration throughout the academic, practice, and research settings. The staff from the Frist Nursing Informatics Center (described below) will work with students on a daily basis to address their technology needs. Should you have any technology issues that need to be resolved, feel free to call Dr. Weiner at (615) 936-2581 (or email Betsy.Weiner@vanderbilt.edu).

FRIST NURSING INFORMATICS CENTER (FNIC)

STUDENT COMPUTER LABS – 240 Frist Hall

Hours:

Monday – Thursday	7:00 a.m. – 9:00 p.m.
Friday	7:00 a.m. – 6:00 p.m.
Saturday – Sunday	1:00 p.m. – 5:00 p.m.

Due to holidays and occasional classes scheduled to meet in the lab, exceptions to the regular schedule may occur. Notice of such changes will be posted in the lab and published on the VUSN Web at <http://www.nursing.vanderbilt.edu/fnic/vu/computerlabschedule.html>.

Staff:

Jerry Murley	–	Director of Instructional Technology (343-3300)
Mazo Freeman	–	Program Coordinator (343-3950, pager 923-3575)
Clay Sturgeon	–	Media Services Specialist (343-3332, cell 491-2887)
Jimmy Self	–	Media Technical Specialist (343-0158, cell 491-2843)
John Norfleet	–	Computer Programmer (343-3400)
Olivia Dorris	–	Inventory Control Specialist (875-5634, cell 775-6946)
Carla Beals	–	Graphics Manager (936-1548)
Dina Bahan	–	Sr. Graphics Designer (343-2965)
Diana Vasquez	–	Web Coordinator (936-7668)
Ryan McNew	–	Sr. Network Manager (343-3046, cell 613-3143)
Scot Loerch	–	Network Manager (343-5623, cell 491-2547)
John DeVinney	–	Network Technician (343-2724, cell 491-2143)

The Frist Nursing Informatics Center (FNIC) student computer lab is equipped with 27 Dell Precision T1500 computers, three laser printers, and two scanners. Use of FNIC labs is restricted to VUSN students, staff, and faculty. Word processing has lowest priority in all VUSN computer labs; online testing has highest priority. Laser printing of school-related assignments is supported free of charge for the first 375 prints per semester; thereafter prints may be purchased on a Commodore card for four (4) cents a copy. Multiple copies of documents can be made on a photocopy machine (*see below*). (As a courtesy to fellow students, when the computer labs are busy, please limit printing to no more prints than are immediately necessary. Graphics-intensive files can cause long delays at the shared printers.)

Each Dell computer in the lab has an Intel i5-750 2.66GHz processor, 2 GB MB RAM, a 250 GB hard drive, a 17" HP flat panel monitor, a 48X CD-RW/DVD, USB access for a personal thumb drive, and Windows XP. Each also has Microsoft Office 2007 Professional (Access, Excel, Word and PowerPoint) installed.

All lab PCs are on the VUSN network and are connected to a Hewlett-Packard LaserJet 4250 or 4250n printer. They are capable of accessing resources in the Medical Center library and on the VUSN network. All computers on the network have direct access to VUnet services (Vanderbilt University's central computing services) and full Internet connectivity.

The room 240 Frist Hall lab has an HP ScanJet 8200 color scanner. The room 240CA Frist Hall lab contains an HP ScanJet 5590 color scanner with a multi-page feeder and text-scanning software. Assistance from FNIC personnel regarding the use of lab hardware and software is available. Workshops on the use of specific instructional software may become available from time to time. Watch for notices in the labs and in email messages from the FNIC.

COMPUTING-RELATED INFORMATION

VUnetID

Your VUnetID identifies you as a member of the Vanderbilt community, allowing you to access services on the Vanderbilt University computer network (VUnet). The following essential services require a VUnetID and associated password:

1. **Vmail**, the university's email system
2. **OAK (Blackboard)**, Web-based course management system that allows instructors to post course-related information for students online in a secure environment
3. **YES (Your Enrollment Services)**, single login for student services
4. **Access 2 Academic Information**, allows students to access personal academic record information online.
5. **ResNet**, VU network and Internet access for on-campus residents

All enrolled students are eligible for a VUnetID and e-password. You can get these through a self-service process by going to <http://www.vanderbilt.edu/epassword/>. (FNIC lab computers at VUSN have a shortcut icon for this Web page in the desktop Applications folder.) Click on "Activate VUnetID" and follow the onscreen instructions. To obtain your VUnetID, you must enter your name as it appears in your Vanderbilt records (i.e., on your class schedule), omitting any suffix such as "Jr.", your Social Security (or equivalent) number, and your date of birth.

You will have the same VUnetID for as long as you remain a student at Vanderbilt. If you make a printed copy of your authorized VUnetID and include your password on the same sheet of paper, be sure to store this document in a safe location.

VUSN Tech Tools Web Page

The **Tech Tools** Web page (<http://www.nursing.vanderbilt.edu/tools>) has links to a number of important resources for students. You will find information about configuring your computer and setting up necessary accounts.

Accessing OAK (Blackboard)

OAK (Online Access to Knowledge) is a Web-based course management system used at Vanderbilt University that is powered by the Blackboard Learning System. It allows students to access course-related materials, such as course syllabi, assignments, handouts, and slide presentations, via the Internet. OAK can be accessed from <http://oak.vanderbilt.edu/> or via **Quick Links** to **OAK (Blackboard)** on all VUSN Web pages. Use your VUnetID to access this system.

Vmail Access and Help

Vmail Outlook Web Access (<https://email.vanderbilt.edu/>) is the email system the School of Nursing uses. Use your VUnetID for access. For questions about Vmail call the **VUMC Help Desk** at **343-4357 (343-HELP)**. You may also contact Jerry Murley (343-3300), Ryan McNew (343-3046), Scot Loerch (343-5623), John DeVinney (343-2724) or John Norfleet (343-3400) at VUSN.

WIRELESS INTERNET ACCESS AT VUSN

Those who have laptops with wireless cards may access the Internet anywhere within the VUSN complex. Students who use the VU/VUMC wireless systems will be responsible for installing critical patches on their laptop computers.

Please remember that these are university resources for university-related activities. Please refrain from using wireless resources for downloading large files, because such activity will limit availability to others, or for transfer of patient information, for security reasons. For more information, click on the **Wireless Networking at VUSN** link located on the **Tech Tools** Web page.

AUDIOVISUAL VIEWING & ADDITIONAL INTERACTIVE LEARNING TOOLS

VCR/CD/DVD players are located in the FNIC computer lab. Please ask for and use headphones when viewing videos if others are in the room or in adjacent rooms. Students enrolled in VUSN courses that are videotaped may watch class lectures on CDs or on the Web; access to these resources is governed by the course coordinator.

MEDIA RESOURCE LIBRARY

FNIC instructional resources, including video and audio tapes, CDs, DVDs, and some printed materials, are maintained in the resource library in Room 240B Frist Hall. A catalog of instructional software can be accessed via VUSN's **Current Students** Web page.

For the benefit of all, limited resources may not be removed from VUSN facilities (i.e., Frist Hall, Godchaux Hall, and the Annex). Some videos may be taken to players in the computer labs or other viewing areas for specific time periods upon deposit of the borrowing student's student ID or signature. Unless otherwise noted, programs on CD/DVD may be used only on lab computers. Policies governing the use of software resources left temporarily in the care of the FNIC may vary due to express faculty guidelines. Students may not install software on lab computers.

COPY/COURSE REFERENCE MATERIALS ROOM

There is a copy machine with an automatic document feeder for student use in Room 240C **Frist Hall**. It accepts coins only [\$1 bills can be changed in the snack vending machine in the student lounge]. Copies cost ten cents each (subject to change as VUSN evaluates student usage.) The room also contains printed course reference materials, staplers, a paper cutter, a 3-hole punch, and a worktable. There are other copiers available for student use at **Eskind Biomedical Library**, where VUSN maintains a second set of printed course reference materials. Paper copies cost ten cents each; the copiers require a Commodore card. In addition, Eskind has scanners available for student use; there is no charge for using the scanners to copy course reference material.

FNIC TESTING LAB

The FNIC testing lab is located in Room 240A Frist Hall. It contains eight computers that are dedicated to Web-based testing. This lab is closely supervised and should remain quiet at all times. The Vanderbilt University honor code is strictly observed in the FNIC computer lab.

RESOURCES FOR DISTANCE ACCESS STUDENTS

Some students are enrolled in programs that do not require all course content to be delivered in a face-to-face traditional classroom environment. Instead, the content is delivered in a modified learning format via the following: (1) courses offered in concentrated blocks of time on campus (approximately 5 days around a weekend, three times per semester), (2) online conferencing, and (3) digital video and distributed learning methods that allow for continued faculty contact between sessions. In addition, clinical placement can be arranged in the student's "home" area provided a suitable agency and preceptor are available.

Distance access students use the same type of student accounts as mentioned previously. The primary difference is that instead of attending a class session in a traditional classroom environment, these students view the class presentation via video delivered by a computer. This viewing can take place as the session is being taught (called synchronous delivery) or via audio or video files that are captured for later use (called asynchronous delivery). These files are typically large and require faster Internet connections for smooth delivery. Cable modem (such as Comcast service) and DSL (digital subscriber line services such as AT&T® Fast Access® Internet Service) provide access speeds that are much faster than a 3G modem/aircard or satellite. These speeds are therefore recommended for those students who want to view synchronous class materials. For reference purposes, video is pressed to a CD or DVD and is available in the media library. Media require that the free RealPlayer or Adobe Flash Player software be installed.

Under rare circumstances, distance access students may obtain a copy of a videotaped presentation if all of the following conditions are met:

- The class or lecture has been professionally videotaped by VUSN
- Students submit a request to the course coordinator that a CD be made for them
- Students provide a full explanation of the reasons why they are unable to view media online
- Students are enrolled in the course at the time of the request
- Students provide a valid mailing address or arrange to pick up the CD
- Students pay the difference in mailing costs if they prefer/request expedited CD mailing(s)
- The course coordinator approves the student request and notifies the media library of the decision.

Otherwise faculty course coordinators set the policy for media distribution in their assigned courses. As such, they will communicate the specifics to enrolled students.

Expectations for Student Home Computer and Other Resources:

- A multimedia-capable computer with a 2 GHz Intel® Pentium® 4 processor or better
 - 1GB RAM or better, 100 GB hard drive or better, CDRW/DVDRW drive
 - A full duplex sound card and speakers
 - 65,000-color video display card set to display at least 1024x768 or higher
 - An Ethernet card (built-in wireless capability also recommended that is Cisco compliant)*
 - Windows XP with Service Pack 3 or later or Macintosh OS X 10.4 or better**
 - Microsoft Office 2003, 2007 or 2010 (*Windows*), 2008 (*Mac*)
- A reliable Internet provider with Web browsing and email services
- Cable or DSL Internet service (3G cellular cards, and satellite connections are not recommended)
- Shareware/free software:
 - Microsoft Internet Explorer 8.x or better or Firefox 3.0 or better
 - RealPlayer Basic Player (<http://www.real.com/> or <http://www.nursing.vanderbilt.edu/VU>)
 - Adobe Acrobat Reader 9 or better (<http://www.adobe.com/prodindex/acrobat/readstep.html>)
 - McAfee Anti-Virus (<http://its.vanderbilt.edu/antivirus/downloads.php>)
 - Centra (<http://its.vanderbilt.edu/services/centra/>) (applies to **PhD/DNP students only**)

- Other resources:
 - PDA/Smartphones: ACNP, ANP, Clinical Management, FNP, NMW, NNP, PMHNP, PNP and WHNP specialty-level students will be required to have a PDA/Smartphone. Please see our **Tech Tools** Web page for general PDA/Smartphone recommendations and updates. Some specialty directors will send their students a letter later in the summer with PDA hardware and software requirements. (**This does not apply to pre-specialty students. Optional for doctoral students.**)
 - Personal USB drive (thumb drive) for moving files from computer to computer (see **Tech Tools**)
 - TurningPoint clicker or ResponseWare license. Please see our **Tech Tools | Classroom Response Devices** page. (**Pre-Specialty & WHNP only**)
 - A printer
 - MP3 players are optional (MP3 files are created for most videotaped lectures)
 - Headphones/Microphone: Logitech Pro or Premium USB Headset 350 or compatible (**required for PhD/DNP students and MSN specialties only**)
 - Webcam: Logitech 9000 or compatible. A webcam integrated into a laptop is acceptable. (**required for PhD/DNP students and MSN specialties only**)
 - SPSS Graduate Pack 17 – Win (can be purchased at the bookstore for \$199.98 using the following URL:
<http://www.journeyed.com/department.asp?NAV=0109&SKW=DPmath>) (**PhD only**)

Expectations for Student Computer Abilities and Skills:***

- Familiarity with common computer terminology (files, Web browsers, RAM, etc.)
 - Ability to input data via a keyboard and mouse
 - Ability to open/close programs, save, print, copy, cut and paste files, make attachments to emails.
 - Ability to install programs and manage files.
 - Ability to access the Internet, send and receive email, download, install, and handle files and graphics from the Internet.
- * A fast Internet connection through a cable or telephone company (broadband) is strongly **recommended for all students** and **required for distance students**. The **Informatics specialty requires broadband**.
- ** **Older Macintosh computers are not acceptable**. Macintoshes **must** have at least OS X 10.4+, 1GB RAM, G4+ processor, fast Internet connection, Web Browser: Firefox 3.x+. **Macintosh** users **must** also acquire and install Parallels (or Boot Camp) and Windows XP or better for equivalent access to all resources. Remember to install and run separate virus protection and Windows updates on a frequent schedule just as if you owned a non-Apple PC.
- *** For more details, please see the **Tech Tools** Web page introduced on the second page of this Computing Services section of the Handbook.

VANDERBILT UNIVERSITY

CAMPUS SUPPORT SERVICES FOR STUDENTS

CAREER CENTER

The services of the Career Center at Vanderbilt are available to students in the School of Nursing. Some of the services that may be of particular interest include:

- Resumé preparation; individual advising, resources and guides, Resume Expert computer software
- Interview training; seminars and videotaped mock interviews
- Job-search planning; seminars, counseling and resources

For additional information please contact The Career Center at Vanderbilt at (615) 322-2750. The Career Center is located at 220 Student Life Center is open from 8:00 am to 5:00 pm Monday through Friday. For more information, go to <http://www.vanderbilt.edu/career/>

LIBRARIES (www.library.vanderbilt.edu)

Library	Location and Phone
Arts	4th Floor Central Library (Receptionists' Desk) (615) 322-2800
Biomedical	Eskind Biomedical Library (615) 936-1401
Central	Jean & Alexander Heard Library Immediately north of the School of Nursing on 21 st Avenue (615) 322-2800
Divinity	Bottom 2 floors of the Central Library (615) 322-2865
Education	Main lawn of Peabody Campus (615) 322-8095
Law	School of Law, 21st Avenue (615) 322-2568
Management	Owen Graduate School of Management, 21st Avenue (615) 322-2970
Music	Blair School of Music Blakemore Avenue (615) 322-7695
Science & Engineering	Ground floor of Stevenson Center next to the Molecular Biology Bldg. (615) 322-2775

All holdings of the library are pooled in an electronic catalog that can be accessed through the University's Acorn Plus network. There are two bibliographic databases associated with Acorn Plus. Medline concentrates on medical and scientific topics while Wilson is a more general bibliographic source. Searches can be completed on all terminals located in the libraries, and the nationwide cooperative network allows material to be acquired from other libraries.

Commodore Cards can be used in university copy machines at each library (with the exception of the Eskind Biomedical Library). The Central Library and the Peabody/Education library will accept checks as well as cash. All other libraries require cash only.

In order to make copies at the Eskind Library, you must use coins and/or \$1.00 or \$5.00 bills. The Eskind library offers its own Med Center copy card that can be purchased there for \$.50 and used similarly to the Venda Card, but only at the Eskind Library. Students may request articles not held in the Vanderbilt Library collection through the inter-library loan system. All requests should be made at the Eskind Library. Any requests made through other Vanderbilt libraries will be billed to the student.

OFFICE OF RELIGIOUS LIFE

The Office of Religious Life includes professional administrators and clergy representing numerous faith traditions who are available for pastoral counseling, crisis intervention and religious, theological, and spiritual discernment. The Director of Religious Life also advocates for student religious organizations that sponsor programs such as weekly scripture studies, retreats, and social and service opportunities. This office can also provide interested students with a listing of churches, synagogues, and temples convenient to the Vanderbilt campus. Visit www.vanderbilt.edu/religiouslife, or call: (615) 322-2457.

EQUAL OPPORTUNITY, AFFIRMATIVE ACTION AND DISABILITIES SERVICES DEPARTMENT (EAD)

The Equal Opportunity, Affirmative Action, and Disabilities Services Department (EAD), established in 1977, is Vanderbilt University's equal opportunity, affirmative action, and disability services office. It is located at the Baker Building, 110 21st Avenue South. The EAD was established to fulfill these functions within the University:

1. Serve as a source of information for Vanderbilt's faculty, staff, and students who have questions or complaints pertaining to equal opportunity in employment practices or in University sponsored programs, activities, and/or educational opportunities.
2. Coordinate accommodations for faculty, staff and students with disabilities, as well as monitor accessibility of University programs, activities, and buildings for the University and Medical Center community and campus visitors.
3. Coordinate and monitor the University's compliance with equal opportunity laws and affirmative action guidelines.

For more information on equal opportunity or disability issues, please call (615) 322-4705 or go to <http://www.vanderbilt.edu/ead/>

STUDENT HEALTH CENTER

The Vanderbilt Student Health Service (SHC) is a student-oriented facility that provides medical care for chronic and acute conditions. **The Student Health Center is located in the Zerfoss Building behind Medical Center North, adjacent to the round wing.** The entrance faces McTyeire International House. Additional information can be found at www.vanderbilt.edu/student_health.

The following general health services are provided without charge or with nominal fees:

- Visits to staff physicians and nurse practitioners
- Personal and confidential counseling by mental health professionals
- Routine treatments
- Educational information and speakers for campus groups
- Routine laboratory tests performed at the SHS
- Specialty clinics

Students are billed by Vanderbilt Medical Center for any services provided by the Medical Center, such as certain labs, x-rays, and specialty visits; most services, however, are covered by the student insurance policy or other private insurance plans. Please refer to www.vanderbilt.edu/student_health/student-health-insurance for health insurance eligibility and requirements.

The Zerfoss Student Health Center is open from 8:00 am to 4:30 pm, Monday through Friday and 8:30 am until noon on Saturday during the fall and spring semesters, except during scheduled breaks. Students should call ahead to schedule an appointment (615) 322-2427. Students with urgent problems will be seen on a same-day basis. Students will be given an appointment that day or worked in if no appointments are available. When the Health Center is closed, students needing acute medical care may go to the emergency department of Vanderbilt University Medical Center. Students will be charged for emergency department services by the Vanderbilt Medical Center, but a part of this cost may be covered under the student insurance plan or the student's private insurance plan. A Vanderbilt ID, an up to date insurance card must be presented at the time of the emergency room visit.

A 24-hour consultation service for urgent medical concerns is also available (except during summer and scheduled academic breaks) by calling (615) 322-2427. A recorded message will provide further instructions.

STUDENT HEALTH SERVICES FEES

For those students not covered by the Vanderbilt Student Health Insurance, the following is an ESTIMATE ONLY and may vary according to cost of serum.

Tuberculin Skin Test (PPD)	\$ 3
Rubella Titer	9
MMR	50
Diphtheria/Tetanus	24
Hepatitis B (3 shot series)	75
Varicella Titer	15
If Varicella Titer is negative, immunization is required (2 shot series)	180

Time will be available during New Student Orientation to visit the immunization clinic at Student Health. (Rates for tuition and fees are set annually by the Board of Trust and are subject to review and change without further notice.)

Students enrolled in the Vanderbilt Student Health insurance plan will receive a \$300 Wellness Benefit per student per policy year. Dependents of students enrolled in the plan are not eligible for the wellness benefit. The Wellness Benefit only applies when the student is seen at the Student Health Center. There will be a \$5 co-pay for each immunization received. If the student goes over

the \$300 per policy year limit, he/she will be expected to pay either out of pocket or their tuition statement/account will be charged. The following immunizations are included as part of the Wellness Benefit: Hepatitis A, hepatitis B, HPV (Gardasil), influenza, Japanese encephalitis, meningococcal, MMR, Pneumovax, polio, Tdap (tetanus, diphtheria and pertussis), tetanus and diphtheria, tuberculin skin test, typhoid (injection or oral), Twinrix, varicella.

THE WOMEN'S CENTER

Since 1978, the Margaret Cunnigim Women's Center has served as a clearinghouse for women's issues and acted as an advocate for gender equality at Vanderbilt. Participation in its programs is open to men and women faculty, staff, students, and the community

The Center is located at the Franklin Building, 316 West Side Row (Box 351513, Sta. B) and is open from 8:30 am to 5:00 pm Monday through Friday. Note: The Center is temporarily located at 2301 Vanderbilt Place during building renovation. Visitors may use the Women's Center library, and a librarian is available to assist students. Activities available include a monthly book discussion group and creative life group for women interested in enhancing their lives. www.vanderbilt.edu/WomensCenter.

CAMPUS SECURITY

Vanderbilt University Police Department <http://police.vanderbilt.edu/>

Emergency Number:	911 from any Vanderbilt phone or (615)421-1911
from any cell phone	
Non Emergency:	(615) 322-2745 or (615) 421-8873
Walking Escorts:	(615) 421-8888

The Vanderbilt University Police Department, (615) 322-2745, is a professional law enforcement agency dedicated to the protection and security of Vanderbilt University and its diverse community.

The Police Department provides several services and programs:

Emergency Phones

Emergency telephones (Blue Light Phones) are located throughout the University campus and Medical Center.

Each phone has an emergency button that when pressed automatically dials the VUPD Communications Center. An open line on *any* emergency phone will activate a priority response from an officer. An officer will be sent to check on the user of the phone, even if nothing is communicated to the dispatcher. Cooperation is essential to help us maintain the integrity of the emergency phone system. These phones should be used *only* for actual or perceived emergency situations.

An emergency response can also be received by dialing 911 from any campus phone. Cell phone users can use (615) 421-1911 to illicit an emergency response on campus. Cell phone users should dial 911 for off campus emergencies. All callers should be prepared to state their location.

Emergency Phone locations are based on recommendations from the Vanderbilt Community. A map of current emergency phone locations can be found at our website located at http://police.vanderbilt.edu/services/emergency_phones. In addition, *The Parking Map* (available from the Office of Traffic and Parking) and the map in the *Vanderbilt Directory* both show the locations of emergency phones.

Vandy Vans

The Vanderbilt University Police Department administers the Vandy Vans escort system at Vanderbilt University. The Vandy Vans escort system provides vehicular escorts to designated locations on campus. The service consists of two vans that operate from dusk to 5 am. One van makes a continuous loop around campus, taking approximately 30 minutes, making the following ten stops: [Police Headquarters](#), Lupton dormitory at [Branscomb Quad](#), 24th Avenue between [Carmichael Towers](#) East and West, [Kissam Quad](#) at Hemingway, [Terrace Place Garage](#), [Wesley Place Garage](#), [North Hall](#), the [Blair School of Music](#), Highland Quad at [Morgan Circle](#), and [McGugin Center](#).

A second van runs an express route stopping at the following locations: Lupton dormitory at [Branscomb Quad](#), 24th Avenue between [Carmichael Towers](#) East and West, [Kissam Quad](#) at Hemingway, [North Hall](#), and Highland Quad at [Morgan Circle](#).

Stops were chosen based on location, the accessibility of a secure waiting area and student input. Signs, freestanding or located on existing structures, identify each stop. A walking escort can be requested to walk a student from their stop to their final destination. A van is also accessible to students with mobility impairments. Additional information about Vandy Vans can be found at http://police.vanderbilt.edu/vandy_vans or by calling (615) 322-2558.

Medical Center Shuttle Service

The Vanderbilt University Medical Center (VUMC) shuttle service operates between the Medical Center and distant parking lots on weekdays only. VUMC shuttle service is not available on weekends. For VUMC shuttle information, call 6-1215 (or (615) 936-1215 from off-campus phones).

Please be patient on ballgame nights and at other times when traffic is congested. Your shuttle's arrival may be delayed at those times. When leaving a shuttle bus, try to walk in groups; if you are alone, and your destination is only a few feet away, ask the driver to pause and watch you. Should you have a problem, inform the appropriate shuttle supervisor in a timely fashion, so that future difficulties might be avoided.

Walking Escort Service

As a supplement to the Vandy Vans, VUPD provides walking escorts to students, faculty, and staff walking to and from any location on campus during the nighttime hours. The telephone number to call for a walking escort is (615) 421-8888 (off campus) or 1-8888 (on campus).

Lost and Found

Recovered property may be turned in at any time to the Police Department. Inquiries about lost items may be made by calling the Police Department Lost and Found property clerk at (615) 343-5371, Monday through Friday, from 8:30 am to 4:30 pm

Further information on available programs and services can be found at www.police.vanderbilt.edu.

Additional information on security measures and crime statistics for Vanderbilt is available from the Police Department, 2800 Vanderbilt Place, Nashville, TN 37212. Information is also available at www.police.vanderbilt.edu

PSYCHOLOGICAL AND COUNSELING CENTER

The Psychological and Counseling Center phone [(615) 322-2571 and fax (615) 322-1326] located at 1120 Baker Bldg (Box 7707, Sta B) is a broad-based center available to students, faculty, staff, and their immediate families. There is no charge for the following services:

- Individual and group counseling and psychotherapy for personal problems and issues
- Psychological assessment
- Group support programs for learning skills, such as relaxation, assertiveness, marital - communications, reading and study techniques, and weight, stress, and time management
- Administration of national testing programs
- Career choice/change and college major counseling
- Outreach and consultation with faculty and staff
- Campus speakers and educational programs
- Counseling for test anxiety

For more information, go to <http://www.vanderbilt.edu/pcc/>

BOOKSTORE (RAND HALL)

The **Rand Hall bookstore** stocks assigned textbooks for classes, reference books, leisure reading, and University memorabilia. The bookstore also stocks school supplies, dormitory accessories, Vanderbilt clothing, souvenirs, and the official Vanderbilt University class ring. The Vanderbilt Bookstores accept the Vanderbilt card, Discover, Visa, MasterCard, and American Express cards. Please call (615) 322-2994 or (800) 288-2665 for more information.

CAMPUS COMMUNICATIONS

The University Calendar: The online Calendar (850 Baker Bldg. VU Sta B #356009) provides event information for scheduled University and Nashville events, as well. You can access the Calendar from the Vanderbilt home page or at <http://calendar.vanderbilt.edu>. For information, you may contact Gay Tidwell, Coordinator, at (615) 343-6887 or e-mail: university-calendar@vanderbilt.edu. The Academic calendar can be accessed at <http://www.registrar.vanderbilt.edu/calendar>.

The Vanderbilt View: This is a publication of Vanderbilt University for faculty, staff, students, and others of the University community. The Vanderbilt View is published monthly. It is offered to off-campus subscribers by the Division of Public Affairs. To receive the Vanderbilt View by mail or to subscribe, e-mail view-editor@vanderbilt.edu.

MyVUPreview: This is an e-mail service that provides top new and information each week for faculty and staff of Vanderbilt University. Send questions, comments or story ideas to myvu@vanderbilt.edu.

The Hustler: The undergraduate newspaper is available on the central campus and immediately inside the front doors of Frist Hall on Monday, Wednesday, and Friday. Although its articles are directed primarily at undergraduate concerns, it will keep you informed of university issues. Local restaurants often advertise specials and provide coupons. Classified ads can be placed by calling the advertising office at (615) 322-2424.

Online Directory:

People Finder” can be accessed at <https://phonedirectory.vanderbilt.edu/cdb/index.jsp>.

MYVU: This is an online service at www.vanderbilt.edu/myvu that includes a calendar of events as well as articles of interest.

MyVUMC: A biweekly email newsletter of the Vanderbilt Medical Center for Faculty, Staff and Students. www.mc.vanderbilt.edu/myvumc

VUMC Reporter: This weekly publication is distributed on Fridays and keeps the public up to date with ongoing medical research, new techniques and procedures in the human-health research, and upcoming seminars, as well as accomplishments of the faculty and staff of the Medical Center. For go <http://www.mc.vanderbilt.edu/reporter/> for more information.

The Vanderbilt Nurse: This bi-annual magazine is published by the Vanderbilt University School of Nursing in cooperation with the Office of Alumni Publications. Its purpose is to inform alumni, students, parents, faculty, and friends of the institution about programs, activities, and issues of interest. Go to <http://www.nursing.vanderbilt.edu/nurse/SP09/index.html> to read the most recent copy.

The VUMC House Organ: This monthly magazine is for the staff, faculty, volunteers, and students of the Vanderbilt University Medical Center. It is published by the Office of News and Public Affairs of VUMC and can be found at www.mc.vanderbilt.edu/houseorgan.

CHILD AND FAMILY CENTER

Child Care

The Vanderbilt Child Care Centers operate as a service to university, hospital and medical school faculty, staff members, and students. The Program serves children six-weeks old to five years. The center is open from 6:00 am to 6:00 pm Daily activities include outdoor play, language experiences, music, and art. The center is accredited by the National Academy of Early Childhood Programs. Tuition is based on the child's age. Additional information is available on their website at www.vanderbilt.edu/HRS/wellness/childcare.htm.

Family Center

The Family Center provides resources and referral services for members of the Vanderbilt community. The objective of the family center is to assist the faculty, staff, and students with finding the help they need related to a variety of issues, including elder care, adult day care, tutoring services, school-age care, and information on summer camps. The Vanderbilt Sitter service connects those who are interested in providing care for dependents of all ages to those members of the Vanderbilt community who need sitter services.

VU CAMPUS RECREATIONAL OPPORTUNITIES

SARRATT STUDENT CENTER

The Sarratt Student Center offers a wide variety of activities for students, faculty, and staff. Programs include exhibits in the Sarratt Gallery, week-end films in the Sarratt Cinema, art studios, the Overcup Oak restaurant and pub, and conference and meeting rooms available by reservation.

Hours of Operation

Fall and Spring semesters: 24 hours a day except during breaks (card access after 12 am for students only)

Summer semester: Monday – Friday 7 am - 5 pm (varies per event)
Saturday closed
Sunday closed

Summer hours are posted on the door

The Sarratt Student Center sponsors many other events and activities throughout the year that enrich the cultural life of the University. The student-run Vanderbilt Programming Board offers various activities throughout the academic year. The Sarratt Main desk serves as a box office for most campus events and is a Ticketmaster outlet. Ticketmaster Box Office hours are 10 am to 8 pm seven days a week (hours are limited during breaks) and payment methods include cash, check, and Commodore Card. The Sarratt Box Office accepts all major credit cards. Tickets to most Vanderbilt events are significantly discounted for undergraduate and graduate students. Call (615) 322-2425 for information regarding upcoming events.

For more information, go to <http://www.vanderbilt.edu/sarratt>

STUDENT RECREATION CENTER

Vanderbilt students enjoy the use of the Student Recreation Center, a state-of-the-art facility that includes a weight room, indoor track, basketball courts, squash and racquetball courts, an aerobics room, and 36-meter by 25-yard pool. The Office of Campus Recreation sponsors a wide spectrum of personal indoor and outdoor activities and sport clubs for students. Call (615) 343-6627 for information on specific activities and center hours. There is no charge to use the Student Recreation Center.

For more information, go to <http://www.vanderbilt.edu/CampusRecreation/>

VANDERBILT UNIVERSITY SCHOOL OF NURSING: ACADEMIC POLICIES

ACADEMIC STANDARDS

GOOD ACADEMIC STANDING

Good academic standing is defined as both a semester GPA of 3.0 or higher, a cumulative GPA of 3.0 or higher, and no grade below *C* in a didactic course, and no grade below *B* in a course with a clinical or practice component.

COMPLETION OF PROGRAM

Students admitted to the M.S.N. program through the pre-specialty component must complete all pre-specialty courses within two calendar years and the specialty curriculum within three calendar years. Leaves of absence are counted in this time frame.

GRADING SYSTEM

All work is graded by letters, interpreted as follows:

Letter Grade	Numerical Equivalent	Quality Points
A+	97-100	4
A	93-96	4
A-	90-92	3.7
B+	87-89	3.3
B	83-86	3
B-	80-82	2.7
C+	77-79	2.3
C	73-76	2
C-	70-72	1.7
F	69 or below	0

All *F* grades are counted in the computation of grade point ratios, unless the student repeats the course and earns a passing grade.

M: Missing a final examination. The designation of *M* is given to a student absent from the final examination who has communicated with the instructor about the absence in advance. The grade *F* is given if the student could not have passed the course even by passing the final examination or if the instructor was not notified. The final examination must be taken at a time designated by the instructor. The grade *M* must be removed in the next semester or the grade automatically will be converted to *F*.

I: Incomplete. Students for whom an extension has been authorized receive the grade *I*, which stands until the work has been made up. The course coordinator or instructor who authorizes the extension confers with the student to establish a final time limit for completion of the missing work. Copies of the agreement are given to the student, the instructor, and the assistant dean for recruitment and enrollment management of the School of Nursing. The grade *I* must be removed in the next semester or the grade automatically will be converted to *F*.

Late work: Essays, book reviews, papers, laboratory reports, etc. must be turned in no later than the last day a particular class meets or earlier if so specified by the instructor. The grade for work not done in compliance with this schedule is zero unless an extension has been granted. The student must present a petition for an extension to the course coordinator or instructor at least a day before the work is due, and the petition must be endorsed by the instructor.

CHANGE OF COURSE

Dropping a Course. The first five class days of the semester are allocated for necessary changes of course. Courses may be dropped without entry in the final record within two weeks of the first day of classes. Courses may be dropped only after consultation with the student's adviser and the course instructor. Dropping a course may affect the sequencing of the program of study and may change the student's expected date of completion of the course work.

Withdrawing from a Course: Students may withdraw from courses and receive the grade *W* (withdrawal) according to VUSN policy. For nursing courses, the student will receive the grade *W* (withdrawal) if less than half of the course has elapsed. Students may not withdraw from a course after the course is half completed. A student must be in good academic standing to be eligible to withdraw from a course.

REPEAT COURSES

Students enrolled in the M.S.N. program may repeat a course only with the permission of the Student Admissions and Academic Affairs Committee (SAAA).

1. A course taken in the School of Nursing may not be repeated outside the school for credit toward the degree.
2. Nursing courses may be repeated only once.

Students who do not earn at least a *B* in a course with a practicum component must repeat that course.

Students may repeat only one course one time. If a student makes below the required grade (*B* for four courses with a practicum component, *C* for didactic courses) in another course, the student will be dismissed. Courses taken for a letter grade may not be repeated on a Pass-Fail basis, nor may a grade indicating withdrawal or incomplete work be counted in place of a letter grade. Only the latest grade counts in calculation of the grade point average and progress toward a degree.

CORE COURSES

Students enrolled in the specialist nursing component are required to earn a minimum grade of *C* in the core courses component (300, 301, 302, 303, 304). Students who earn *C* grades in these courses, however, must have sufficient grade points to maintain a cumulative grade point average of *B*, or a 3.0 on a 4.0 scale.

PROBATION

Students are expected to maintain a 3.0 grade point average each semester. The academic performance of students is reviewed at the end of each semester. Students are placed on academic probation unless they earn a 3.0 average each semester. A student who is not making satisfactory progress toward the degree will be dismissed if improvement is judged to be unlikely.

A student may be placed on probation only once during the entire program of study. If the student's record in another semester warrants probation, the student will be dismissed. A student who is not making satisfactory progress toward the degree may be dismissed from the School of Nursing or may be advised to go on leave of absence or withdraw. When a student is placed on or removed from probation, letters are sent to the student, the student's adviser, and the program director.

If a student cannot improve his or her grade point average because the needed course cannot be repeated in the following semester, the student will be continued on probation if satisfactory completion of the course will give the student a 3.0 grade point average.

As the School of Nursing is a professional school, the faculty may, for the purposes of evaluation, render opinion on the student's total ability. A student's promotion in the program is determined by the Student Admissions and Academic Affairs Committee at the end of each semester. The committee, on the recommendation of the student's instructors, program director, and/or academic adviser, promotes only those students who have demonstrated personal, professional, and intellectual achievement consistent with faculty expectations at the student's particular stage of professional development. Students who are deficient in a major area or areas will be required to repeat course/clinical work or to complete additional efforts satisfactorily in order to remedy deficiencies. Students deficient in a major undertaking or who demonstrate marginal performance in a major portion of their work will be dismissed.

READMISSION

A student who has been dismissed or has withdrawn from the program may apply to the Students Admissions and Academic Affairs Committee for readmission after an intervening period of not less than one semester. The committee will consider such cases on presentation of substantial evidence of a responsible and successful period of work or study during the intervening period. A former student having successfully completed a tour of duty in the armed forces will be classified in this category. There is no guarantee, however, that a student will be readmitted. This will depend on (a) the faculty's evaluation of the likelihood of the applicant's successful performance in succeeding work; (b) the competition of other applicants; and class space available.

A student readmitted after having been advised to withdraw or after having been suspended or dropped is on probation during the first semester back in residence.

PROGRESSION

Most required nursing courses are sequential, and a student who fails to pass such a course cannot progress in the nursing curriculum. A student seeking a waiver of this policy must submit a written request to the Student Admissions and Academic Affairs Committee for an exception to the rule.

Students must earn a *B* in any course with a clinical component. If a student earns less than a *B*, the course must be repeated and the student will not be able to progress in the clinical sequence until a *B* grade is earned.

To progress from the pre-specialty component to the specialist nursing component, students must (a) complete 42 hours of the generalist component with at least a *C* in each didactic course and a *B* in each clinical course, and (b) earn at least a 3.0 cumulative grade point average.

Students who earn less than a *C* in 300, 301, 302, 303, and 304 may not enroll in the final specialty practicum until 300, 301, 302, 303, and 304 have been successfully repeated.

Students must hold an active Tennessee nursing license or valid license in a compact state in order to begin a 300-level clinical course.

STUDENT COMPLAINT AND GRIEVANCE PROCEDURE

Faculty members welcome the opportunity to work closely with students to facilitate learning and assist in meeting course objectives. The student should first discuss any concerns regarding an instructor or a course with the instructor involved. If further discussion is needed, the student should contact the course coordinator. If the problem still persists, the student should make an appointment with Linda Norman, senior associate dean for academics. At the time of the

appointment with Dean Norman, the student should bring a written statement of the problem or grievance. If the problem is still unresolved, the student should contact Dean Conway-Welch for assistance.

Additional information on complaint and grievance procedures can be found in the *Student Handbook* (online at www.vanderbilt.edu/student_handbook/).

WITHDRAWAL FROM THE UNIVERSITY

Students planning to withdraw from the University should contact the Assistant Dean for Enrollment Management in the School of Nursing to initiate proper procedures.

REQUIRED DOCUMENTATION

Clinical Placement

Fall 2010 New Student Requirements

Vanderbilt University School of Nursing requires that all nursing students have proof of health and safety requirements throughout their enrollment. *This applies to ALL VUSN students enrolled in the pre-specialty, MSN, Health Systems Management and/or DNP programs. PhD students may be required to complete the VUSN requirements depending upon the nature of their clinical research topic (please check with the Vanderbilt Graduate School). Special Students who are only enrolled in one course and are not seeking a degree from the School of Nursing are not required to submit this information unless they apply and are admitted to VUSN.*

All student requirements and forms can be found on the Clinical Placement website at <http://www.nursing.vanderbilt.edu/clinicalplacement/newstudents.html>

Complete the following once you are enrolled as a VUSN student. (Please note: If you fail to provide documentation of completed requirements, you will not be allowed to begin/continue clinical course work and/or register for additional courses.)

1. **Background check** and submitting requirements:
 - a. Go to www.CertifiedBackground.com and click on "Students."
 - b. In the Package Code box, enter package code: **VA14bgt**
 - c. Enter your payment information – Visa, MasterCard (credit or debit), or money order mailed to Certified Background (NOTE: *there is a processing fee of \$10 for this service*). Follow the online instructions to complete your order. *Vanderbilt School of Nursing's special student rate is \$67 and includes the student tracker.

After completing the background check, you will be directed to the *Student Tracker* website <http://magnushealthportal.com/> to provide documentation of requirements listed below. Options are to email, scan, fax or mail all required documentation (information provided on website).

2. **Physical exam** within six months of enrollment (1st semester) into the program, authenticated by an MD or NP, documenting evidence of good physical and mental health. Use the **Health Questionnaire** form.
3. **Measles, Mumps, Rubella:** documentation of two (2) MMR vaccines **OR** lab evidence of immunity (positive titers) for Measles (Rubeola), Mumps and Rubella.
4. **Varicella:** documentation of two varicella vaccines given 28 days apart **OR** lab evidence of varicella immunity (positive titer)
5. **Hepatitis B** vaccination (3-part series) with proof of immunity (positive surface antibodies 10 or greater). Students who have not completed the 3-part series **OR** those who decline to receive the immunization **must** sign the **Hepatitis B Waiver**.
6. **Tetanus -Diphtheria - Pertussis (Tdap):** documentation of vaccination within last ten years.

7. Initial two-step **tuberculin skin test** given two weeks apart.

- If negative, repeat 1 step TB **annually**.

- If positive, medical evaluation and documentation of a clear **chest x-ray** within 1 year of admission to VUSN and **annual review and documentation** of the absence of symptoms by a MD or NP (Use the TB Annual Symptom Checklist Form). If there is evidence of a positive chest x-ray and/or symptoms of TB, please follow-up for medical evaluation.

8. **Influenza**: 1 dose of TIV (trivalent) or LAIV (live attenuated) annual vaccination is highly recommended. **Please note** - many clinical agencies are requiring evidence of annual vaccination or the wearing of a mask during flu season.

9. Current **health insurance** coverage either through the university insurance plan or by another policy. For more information on the student health insurance visit: http://www.vanderbilt.edu/student_health/student-health-insurance Health Insurance is required of all students by Vanderbilt University. Clinical sites also require that you have health insurance to cover any illness or injury that you may incur during your clinical training experience.

10. Current **CPR certification** for adult, child, and infant (Vanderbilt accepts only American Heart Association (AHA) BLS for the Healthcare Provider cards.) See attached for **CPR Training Information**

11. Copy of an unencumbered **Registered Nurse's license** in the state(s) where you will be doing clinical training (if applicable). In addition, DNP students must have Advance Practice Registered Nurse (APRN) designation in their home state or equivalent and national board certification in their area of specialty as appropriate.

12. **HIPAA & OSHA Safety Training** through the Tennessee Clinical Placement System (TCPS) <http://tcn-tcps.org/go.htm> allied health, general orientation training. This is required **annual training**. Additional training may be required for particular sites. Instructions for accessing and completing the 2010-2011 training will be emailed to your Vanderbilt account in mid-August. At that time, the information will be included on the **clinical requirements checklist**.

Students should be aware that some clinical sites may require additional immunizations and/or blood titers, drug screening, or additional criminal background checks. The immunizations and titers can be done at Student Health http://www.vanderbilt.edu/student_health/ once enrolled. If you plan to use Student Health please call to schedule an appointment at (615) 322-2427; take a copy of your health questionnaire and any required documentation with you. Students will be responsible for all charges incurred.

CLASS ATTENDANCE

At the beginning of the semester, the instructor will explain expectations for attendance and participation for a course and their influence on the evaluation process. It is expected that students will attend all nursing classes, laboratory sessions, and clinical experiences. Students must notify faculty if they will be absent from a laboratory or clinical session. In the event of illness, a note from the supervising physician may be requested. A student who has been treated at the student health center for a more serious illness or injury may give the Student Health Center permission to notify the academic Dean of the student's illness or injury.

COURSE LOAD

The unit of measure of the student's workload is the semester hour. All references to credit hours are semester hours. The course load for each semester is determined by the specific program in which the student is enrolled and may vary from semester to semester.

Basic tuition is charged per credit hour. A student taking fewer than 6 credit hours in any semester is not eligible for a student loan.

EXAMINATIONS

Examination policies are determined by the instructor. A record of all grades given during the course, all final examinations, and major papers are kept on file by the instructor for one year following the conclusion of the course.

A final examination schedule for Pre-Specialty courses is issued for each term, allowing two hours for a final examination in each course. Each in-class final examination must be given at the time indicated on the schedule.

Alternatives to standard in-class examinations are permitted at the instructor's discretion. These include take-home and self-scheduled examinations, oral examinations, and term papers. A course may have no final examination at all if there are adequate opportunities for evaluation during the semester. A take-home, self-scheduled, or oral examination should be equivalent to an in-class examination. Final examinations must be conducted during the final examination period at the end of the module or at the end of the semester. Students are expected to take exams at the times specified in the course syllabus and as announced by the course coordinator. Students must receive permission from the faculty prior to the scheduled exam to take the exam at a different time. Any student more than fifteen minutes late to an examination must present a satisfactory excuse. No student will be admitted after the first hour.

APA FORMAT FOR WRITTEN PAPERS

The Publication Manual (6th ed.) of the American Psychological Association (APA) is used for the style and format of all papers required in the School of Nursing. This manual is in the Central Library and in the Eskind Biomedical Library, or may be purchased at the Rand Hall Bookstore or the Light Hall Bookstore. Most nursing students purchase the APA manual to have as a personal reference. APA format should be used in the preparation of written papers, such as term papers, abstracts, research proposals, and research reports in the School of Nursing. The sample paper in the APA manual is particularly helpful.

The Publication Manual of the APA provides a uniform and reasonably simple method of format and style to be used when writing research papers. Originally designed by APA for papers submitted for publication in its journal, the APA style has become the accepted method for writing papers by numerous colleges and universities.

PROGRAM OF STUDIES

During the first semester of study, all students must file an approved program of studies with the faculty adviser. When a change in the program or absence from the school for one or more semesters is anticipated, the student must file an approved change of status form with the adviser. Full and part-time programs of studies are available in this handbook as part of the curriculum plan for each specialty. Request for Change of Status forms are available on the Vanderbilt University School of Nursing website at www.nursing.vanderbilt.edu/current/forms.html. Copies are to be filed with your faculty adviser and the School of Nursing assistant dean for enrollment management.

Part-time students must follow the planned part-time program of study. Students are expected to enroll for six hours per semester unless employed full-time by Vanderbilt University Medical

Center. Those who wish to enroll for fewer than six hours must petition the Student Admissions and Academic Affairs Committee in writing for a waiver of the six-hour enrollment. Students enrolling for fewer than six hours per semester and those taking a leave of absence may be unable to take clinical courses in their planned sequence.

Students who wish to alter the required program of studies may petition to do so by giving justification for the request and proposing an alternative program of study, which must be approved by the academic adviser, Program Director, and Association Dean.

Students on academic probation who wish to alter their program of study must be reviewed by the Student Admissions and Academic Affairs Committee.

STUDENT LIFE CONDUCT POLICY

VUSN Student Conduct Policy Guidelines

1. **Academic Integrity.** Vanderbilt students are bound by the Honor System inaugurated in 1875 when the University opened its doors. Fundamental responsibility for the preservation of the system inevitably falls on the individual student. It is assumed that students will demand of themselves and their fellow students complete respect for the Honor System. The student, by registration, acknowledges the authority of the Honor Council of the School of Nursing. Students are encouraged to review the Student Handbook for a more complete explanation of the Honor Code and the role of the School of Nursing Honor Council.

2. **Personal Integrity.** It is expected that students honestly represent their credentials, abilities, and situation. Behaviors such as altering transcripts or work history or misrepresenting one's financial situation in order to obtain financial aid are prohibited.

3. **Professional Integrity.** It is expected that students behave in clinical settings in a way that is consistent with the goal of providing optimal patient care. Students' interactions with clients and other professionals in these settings should respect differences and reflect nursing's ultimate commitment to caring.

4. **Respect for Person and Property.** It is expected that students respect individual differences, welcome diverse viewpoints, and avoid stereotyping. It is important that Vanderbilt University faculty, staff, and students enjoy an environment free from implicit and explicit behavior used to control, influence, or affect the wellbeing of any member of our community. Harassment of individuals based on their race, sex, religion, color, national or ethnic origin, age or disability is unacceptable and grounds for disciplinary action, and also constitutes a violation of federal law. Equally unacceptable within the University is the harassment of individuals on the basis of their sexual orientation, gender identity, or gender expression. Reference: ANTIHARASSMENT POLICY#: HR002. It is the students' responsibility to contribute to the maintenance of the physical environment of the School and the university. Behaviors such as harassment, disruption of class, misuse of materials or facilities of the university library and unauthorized use of services, equipment or facilities are prohibited. Students are also expected to respect their classmates and professors by adhering to general classroom decorum in being punctual, refraining for cell phone usage as well as addressing faculty and students in a respectful tone.

5. **Smoking Policy.** Smoking and the use of tobacco products is prohibited in all VUMC/VUSN facilities and on the grounds of the Medical Center campus, including the School of Nursing to 21st Avenue. Additionally, smoking and use of tobacco are banned in all property owned by the Medical Center including vehicles and on property leased by the Medical Center. No medical exceptions are allowed for outpatients or inpatients. The sale of smoking/tobacco material is prohibited on all VUMC properties.

6. Weapons. The use or possession of fireworks, firearms, or other weapons, explosives, or any type of ammunition on university premises is prohibited. (Student use or possession of these materials is prohibited off campus, as well, when such use or possession is illegal or may endanger the health or safety of members of the university community, or the community at large.)

Sports weapons must be kept in the custody of the University Police Department, which is open twenty-four hours a day. It is a felony in the state of Tennessee to carry a weapon on a campus for the purpose of going armed. Air rifles and "BB" guns are considered to be firearms, the use and possession of which are prohibited on campus.

The use or possession of stun guns, flying Tasers, cattle prods, liquid stun guns, or other electrical devices designed to disrupt the human neurological system for the purpose of incapacitation is prohibited.

Vanderbilt University School of Nursing students are also under the jurisdiction of Vanderbilt University Student Conduct Policies. These can be accessed by going to the following website: http://www.vanderbilt.edu/student_handbook/chapter3.html.

STUDENT RECORDS (BUCKLEY AMENDMENT or FERPA)

Vanderbilt University is subject to the provisions of federal law known as the Family Educational Rights and Privacy Act (the Buckley Amendment or FERPA). This act affords matriculated students certain rights with respect to their educational records. These rights include:

The right to inspect and review their education records within 45 days of the day the University receives a request for access. Students should submit to the University Registrar written requests that identify the record(s) they wish to inspect. The University Registrar will make arrangements for access and notify the student of the time and place where the records may be inspected. If the University Registrar does not maintain the records, the student will be directed to the university official to whom the request should be addressed.

The right to request the amendment of any part of their education records that a student believes is inaccurate or misleading. Students who wish to request an amendment to their educational record should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested by the student, the student will be notified of the decision and advised of his or her right to a hearing.

The right to consent to disclosures of personally identifiable information contained in the student's education records to third parties, except in situations that FERPA allows disclosure without the student's consent. One such situation is disclosure to school officials with legitimate educational interests. **A "school official" is a person employed by the University in an administrative, supervisory, academic, research, or support staff position (including University law enforcement personnel and health staff); a person or company with whom the University has contracted; a member of the Board of Trust; or a student serving on an official University committee, such as the Honor Council, Student Conduct Council, or a grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.**

The Buckley Amendment provides the University the ability to designate certain student information as "directory information." Directory information may be made available to any person without the student's consent unless the student gives notice as provided for below. Vanderbilt has designated the following as directory information: the student's name, address, telephone number, e-mail address, date and place of birth, major field of study, school, classification, participation in officially recognized activities and sports, weights and heights of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, and other similar

information. Any new entering or currently enrolled student who does not wish disclosure of directory information should notify the University Registrar in writing. No element of directory information as defined above is released for students who request nondisclosure except in situations allowed by law. The request to withhold directory information will remain in effect as long as the student continues to be enrolled, or until the student files a written request with the University Registrar to discontinue the withholding. To continue nondisclosure of directory information after a student ceases to be enrolled, a written request for continuance must be filed with the University Registrar during the student's last term of attendance.

If a student believes the University has failed to comply with the Buckley Amendment, they may file a complaint using the Student Complaint and Grievance Procedure as outlined in the *Vanderbilt University Student Handbook*. If dissatisfied with the outcome of this procedure, students may file a written complaint with the Family Policy and Regulations Office, U.S. Department of Education, Washington, D.C. 20202 (1-800-872-5327) Questions about the application of the Family Educational Rights and Privacy Act should be directed to the University Registrar or to the Office of the General Counsel.

VANDERBILT UNIVERSITY SCHOOL OF NURSING: REGISTRATION

PRE-REGISTRATION

Each semester, at a time specified in the calendar, all students are required to confer with their academic advisers and pre-register for courses for the next semester. Priority for available space in a course is given to students who pre-register. Students are requested to have alternatives for any course that may not be obtainable.

Registration

Registration for classes is done by computer on Your Enrollment Systems (YES) (see calendar) Students should check carefully with their faculty advisers concerning progress toward completing degree requirements and to make necessary revisions in their program of studies.

The School of Nursing requires continuous registration of all degree candidates. Responsibility to maintain registration rests with the student. To retain student status, the student must register each fall, spring, and summer semester or secure an approved leave of absence. Students who are registered for zero hours in order to satisfy requirements for an incomplete grade are considered degree candidates. Students registering for zero hours or only completing an incomplete grade are charged one-half credit hour tuition. All students seeking the MSN degree must take a minimum of 6 semester hours each semester unless enrolled in the pre-approved 3-year, part-time program of studies for nurses employed by the Vanderbilt University Medical Center. Post-master's students continue to be allowed to take three or more hours each semester in an approved, planned program of studies. Special students are an exception; by virtue of their non-matriculated status, they will still be able to take three hours a semester until two courses (6-7 hours) have been completed. Other exceptions may be requested by written petition to the chair of the Student Admissions and Academic Affairs Committee.

HOW TO REGISTER

Log in to YES (Your Enrollment Services) either on the VU home page under quick links or on the VUSN home page under Current Students, Resources with Restricted Access, YES. The landing page will provide you with links to all academic applications, including the new student registration.

General Navigation

- To navigate to the applications, use the icons below your student photo or the applications tab in your navigation bar at the top of the screen. The navigation bar is the same throughout many of your academic applications. Select the student registration link from your navigation bar or the available icons.
- The registration application uses carousel navigation within the class search, catalog search and schedule. Within the class search carousel, you can view your cart and your enrolled classes by selecting the arrows next to the quick search or by using the links to the top right of your screen.

Quick Class Search

- The search engine allows users to search classes available in a specific term based on Subject Area (NURS), Subject Code (400), and Class Title (i.e., Foundations of Professional Nursing I).

- “Search as you type” technology returns results after 3 characters have been typed and refines results as additional characters are entered.
- Results will be returned with class section number, enrollment numbers, credit hours, meeting pattern and times, meeting locations (if known) and instructor(s) displayed. If the meeting times are TBA, a note will direct the student to see the block schedule for his/her specialty on the VUSN website.

Detailed Class Enrollment Information

- You can place courses into your cart as soon as the school’s schedule is posted for your career. To enroll in all of the classes you have put into your cart, press the “select all” button at the bottom of the cart. To select a few at a time, use the checkboxes to the left of the cart to choose the classes and then click the “enroll” button at the bottom of the list of classes.
- Three indicators will be used to show a particular class status. The green circle means the class is open for enrollment, the blue square refers to a closed class, and the orange triangle indicates that the class is in wait-list status. If the student attempts to enroll in a class that is CLOSED (blue square), contact either Paddy Peerman, Director of Enrollment Management, at paddy.peerman@vanderbilt.edu or Pat Seitz, Assistant Registrar, at pat.seitz@vanderbilt.edu to be registered for the course.
- Confirmation of enrollment will be found in messages that appear at the bottom of the screen after the “enroll” button has been selected. They will either say that you have successfully enrolled in the class or that you were not enrolled. If you were not enrolled, the error message will tell you why. If you receive an error message, you will have to click on the message to make it disappear. Success messages will disappear after five seconds.

Enrolled Classes

- The enrolled classes page will show all of a student’s enrollments for each term.

Dropping a Class

- To drop a class, you must be within an **open enrollment period**. If you are not, you will have to contact your school registrar, Paddy Peerman, or Pat Seitz to be dropped. To drop a class, simply click the red minus sign next to the class you wish to drop. The system will ask “are you sure you want to drop this class?”. Choose “yes” or “no.” Once the system has dropped you from the class, it will no longer show in your enrolled classes list. To see the dropped class, select the dropped filter checkbox at the upper right of your screen, and the dropped class will appear on this list.

Grading Basis

- If you wish to take a course P/NP (Pass/No Pass), you must contact Paddy Peerman or Pat Seitz to register the class for you.

Enrolling in a Variable Credit Class

- To edit the hours of a variable credit class, use the same blue notebook icon to the right of the class. Use the hours dropdown to select the number of hours.

Viewing Your Schedule

- To view your schedule, select “schedule” in your navigation bar.

Catalog Search

- The catalog search is a digitized and searchable copy of the black book with some additional information. This will show the type of component (lecture, lab, etc.) that are required for each course.

VANDERBILT UNIVERSITY SCHOOL OF NURSING: HONOR CODE, CONDUCT CODE AND SOCIAL MEDIA POLICY

VANDERBILT UNIVERSITY HONOR CODE

Vanderbilt students are bound by the Honor System inaugurated in 1875 when the University opened its doors. Fundamental responsibility for the preservation of the system inevitably falls on the individual student. It is assumed that students will demand of themselves and their fellow students complete respect for the Honor System. All work submitted as a part of course requirements is presumed to be the product of the student submitting it unless credit is given by the student in the manner prescribed by the course instructor. Cheating, plagiarizing, or otherwise falsifying results of study are specifically prohibited under the Honor System. The system applies not only to examinations but also to written work and computer programs submitted to instructors. **The student, by registration, acknowledges the authority of the Honor Council of the School of Nursing.**

Students are expected to become familiar with the Student Handbook, available at the time of registration, which contains the constitution and bylaws of the Honor Council and sections on the Graduate Student Conduct Council, Appellate Review Board, and related regulations.

The following are Honor Code violations:

1. Cheating on an exercise, test, problem, or examination submitted by a student to meet course requirements.
2. Plagiarism on an assigned paper, theme, report, or other material submitted to meet course requirements.
3. Failure to report any known or suspected violation of the Honor Code.
4. Any action designed to deceive a faculty member or a fellow student regarding principles contained in the Honor Code.
5. Use of papers or texts prepared by commercial or non-commercial agents and submitted as a student's own work.
6. Submission of work prepared for another course without prior authorization from the instructors involved.
7. Falsification of any results pertaining to a study or one's research.

Punishment for an Honor Code violation, when required, will be chosen from among the following list of options:

1. Reprimand from the instructor involved, at his or her discretion.
2. Failure of the work in which the violation occurred.
3. Failure of the course in which the violation occurred.
4. Suspension from school for not less than the remainder of the semester and not more than two semesters.
5. Expulsion from school for providing false information, verbally or written, to an Honor Council investigator or at an Honor Council hearing.

Penalties will be determined by a vote of the Honor Council. Decisions of the Council are subject to appeal through the Appellate Review Board. Requests for appeal must be submitted in writing to the chairman of the Appellate Review Board within seven days of the decision in question.

NURSING HONOR COUNCIL

The Honor Council is an organization that seeks to preserve the integrity of the Honor Code. Membership on the Nursing Honor Council consists of four Pre-Specialty students, four SPECIALTY students, and one member from either the Pre-Specialty or Specialty year. A Pre-Specialty alternate and a Specialty alternate are elected if a sufficient number of students run for election. The Honor Council solicits members through a self-nomination process. Interested students are encouraged to complete a self-nomination form so that their names can appear on the ballot. Self-nomination forms will be available at Orientation. Representatives serve for one year from September through August. Officers of the council must be full-time students in good standing.

CONSTITUTION OF THE HONOR COUNCIL OF THE SCHOOL OF NURSING OF VANDERBILT UNIVERSITY

Article I – Name

The name of the council shall be the Honor Council of the School of Nursing of Vanderbilt University.

Article II – Purpose

The Council is an organization of students that seeks to preserve the integrity of the Honor Code at Vanderbilt University. It aims to secure justice for any student under suspicion of dishonesty, to vindicate his or her name if the suspicion of dishonesty is disproved, and if the suspicion of dishonesty is proved, to protect the honor and standing of the remaining students by his or her punishment as shall be set forth in the by-laws. It proposes to do this in accordance with the procedures, rules and organization hereinafter set forth.

Article III – Jurisdiction

The Honor Council shall take cognizance of the giving or receiving of aid by any student without the knowledge or consent of the instructor concerned.

This applies to all tests, themes, term papers and examinations, and to any other work unless specifically designated by an instructor not to be under the Honor Code.

Any student taking a course or courses in other departments of the University, regardless of where registered, is to this extent under the jurisdiction of the Honor Council and subject to any penalties it may impose.

Article IV – Membership, Elections and Vacancies

The Honor Council shall consist of a minimum of seven and a maximum of twenty-one members. Students are invited to serve via a self-nomination process. The self-nomination process shall be concluded no later than four weeks following the beginning of the fall term. Honor Council members may be full- or part time students and must be in good academic standing.

All members of the Honor Council shall serve a term of one calendar year (September to August) and may be called for duty at any time during that year.

In the event of a membership less than 7, another call for self-nomination will be made.

Article V – Officers and Their Duties

The Council shall elect from their number the following officers:

1. Chairperson

2. Vice Chairperson
3. Recording Secretary

The duties of the Chairperson shall include:

- (a) presiding at all meetings of the Council.
- (b) determining whether a pre-hearing will be held based on investigative report
- (c) arranging for the hearing of any student accused
- (d) summoning the accused and witnesses in all hearings and all persons coming before the Council.
- (e) performing all duties common to the office

The duties of the Vice Chairperson shall be to (a) supervise all investigations and (b) serve as Chairperson when the Chairperson is unable to perform his or her duties.

The duties of the Recording Secretary shall include:

- (a) notifying members of all hearings and meetings.
- (b) keeping full minutes and tape recordings of all meetings and all hearings and delivering these to the Office of the Faculty Adviser.

The duties of all members of the Council shall include:

- (a) attending all meetings and hearings as requested.
- (b) investigating allegations as requested.
- (c) reporting results of investigations to the Council.

Article VI – Meetings

One organization meeting of the Honor Council shall be held within one (1) month after conclusion of self-nomination process.

Special meetings may be called by the chairperson at any time.

Article VII – Faculty Adviser

One faculty member appointed by the Dean of the School of Nursing will serve as Faculty Adviser to the Honor Council. The Faculty Adviser will sit in on every hearing. The faculty Adviser may ask questions and participate in discussions, but does not have a vote in the outcome. After the hearing, the Faculty Adviser will submit a written report to the Dean. At year end the Honor Council Officers and the Faculty Adviser may meet together to review and discuss the cases that have been decided that year.

Article VIII – Violations

The Honor Code at Vanderbilt specifically prohibits actions deemed as breaches of the mutual trust for which the honor system stands. Violations of provisions of the Honor Code are cause for disciplinary actions imposed by the Honor Council. The following are included as violations:

1. Giving or receiving unauthorized aid either orally, electronically, or in writing, such as cheating on an exercise, test, problem or examination submitted by a student to meet course requirements. Cheating includes the use of unauthorized aids (i.e., as crib sheets, the aid of student or another instructor on a take-home exam, technical resources.), copying from another student's work, soliciting, or similar action contrary to the principles of academic honesty. It is the responsibility of the student to obtain clarification from faculty about authorized aid.
2. Plagiarism on an assigned paper, theme, report, care plan, SOAP notes or other material submitted to meeting course requirements. Plagiarism is defined as the act of incorporating into one's own work the work of another without indicating that source. A full description of plagiarism is given in the Undergraduate Student

Handbook.

3. Failure to report a known or suspected violation of the Code in the manner prescribed.
4. Use of texts or papers prepared by commercial or noncommercial agents and submitted as a student's own work.
5. Submission of work prepared for another course without the specific prior authorization of the instructors in both courses.
6. Falsification of results of study and research.
7. Falsification of clinical log or other item related to clinical practice.
8. Provision of false information at an Honor Council hearing or to an Honor Council investigator in either verbal or written form.

Article IX – Hearing

Hearings will be conducted in a manner congruent with the procedures of the Vanderbilt University School of Nursing Honor Council as published in the Student Handbook.

A suspected violation of the Honor Code must be reported to the Honor Council immediately after the student or instructor become aware of the suspected violation. The appointed investigators will notify the accused of the charges within five (5) class or exam days following this report and that an investigation is being conducted. As a general policy, the Honor Council will proceed with the pre-hearing unless the preliminary investigation indicates clearly that no substantive basis for doing so exists. After the pre-hearing, the Chair and members of the Honor Council will meet to review the evidence and decide whether there is sufficient evidence to conduct a hearing.

A quorum shall exist when five of the representatives on Honor Council are in attendance at a meeting.

No person related to the accused by blood or marriage will be allowed to serve on the Hearing Committee. A member may also exclude himself from serving on the Hearing Committee for personal reasons.

Both the pre-hearing and the hearing will be conducted in privacy, and all members of the Honor Council will be required to preserve the confidentiality of the proceedings in all cases.

Within forty-eight (48) hours following the conclusion of a hearing, the secretary will inform in writing the accused, the person bringing the charge, the course instructor, the academic director, the Associate Dean and the Dean of the School of Nursing of the decision and the penalty, if any. The Dean will notify the Registrar of the School of Nursing of the decision.

Article X – Penalties

If the accused is found guilty, a penalty will be determined by the Honor Council consistent with the following: the flagrancy of the violation, the degree of premeditation, the truthfulness of the accused throughout the investigation and the hearing and any mitigating circumstances that may enter the case.

The specific penalty chosen is limited to one of the following alternatives:

1. Failure of the work involved. The work may not be repeated.
2. Failure in the course involved. A vote of two-thirds of the members of the Hearing

Committee will be required to administer this penalty. The course may be repeated. However, course offerings will not be altered.

3. Suspension from the School of Nursing graduate program for a stated period not be exceed two semesters from the end of the semester in which the student was convicted of the violation. For example, a student convicted of a violation in the spring of his or her first year in residence and suspended one semester would be eligible for return in the fall following a summer semester suspension; however, course offerings will not be altered to meet individual requirements. The Hearing Committee may use its own discretion in setting the dates of the suspension. A grade of F will be administered automatically to the student's record. The penalty of suspension requires a vote of two-thirds of the members of the Hearing Committee.
4. In the case of a student convicted of providing false information at an Honor Council hearing or to an Honor Council investigator in either verbal or written form, that student may be suspended for up to three semesters from the end of the semester in which he or she was convicted. A vote of two-thirds of the members of the Hearing Committee is required to impose this penalty. Under no circumstances can this penalty be suspended.

In rare circumstances, the panel may suspend the presumptive penalty; suspension of the penalty must be approved by a unanimous vote of panel members.

Article XI – Appeals

Appeals of decisions made by the Honor Council are referred to the University Appellate Review Board following the procedure in the Graduate Student Handbook.

Article XII – Amendments

Amendments to the Honor Constitution may be adopted by the approval of two-thirds of the members of the Honor Council.

Approved April 23, 1992
Revised May 19, 2005

Procedures of the Vanderbilt University School of Nursing Honor Council

Investigation

1. When an alleged violation of the Honor Code is reported to the Chair of the Honor Council, he or she will immediately appoint two investigators.
2. The investigators shall interview, without delay, the accuser, and later, persons other than the accused who might have been a part of, or witness to, the alleged violation. They will collect all available physical evidence. Having assembled their findings, they will prepare a statement of the charge against the accused.
3. The statement includes, in addition to the specific charge, an explanation of the possible consequences if the accused student is found guilty of a breach of the Vanderbilt Honor Code. This statement must be prepared in duplicate, one for the accused and one for the Honor Council's files.
4. The investigators shall meet with the accused, explain that they are there on Honor Council business, present him or her with the written statement of charges, and give the accused a copy of the Honor System procedures set forth in the Student Handbook. The accused is required to respond to the investigators' inquiries within a reasonable period of time, and the Honor Council may send a notice to the Registrar's office to enter an Incomplete on the accused's transcript, along with the notation "Honor Council investigation pending," if the accused is not compliant or if the investigation or hearing will continue past the end of the semester. The accused will be informed at

the meeting with the investigator of all the available evidence in the case and of the procedures that will be followed.

5. The investigators will ask the accused to sign the Statement of Charges indicating that he or she understands the charge, possible penalties if found guilty, and the procedures to be followed. Signing the Statement of Charges does not imply or acknowledge guilt.

6. The investigators will ask the accused to explain his or her own account of the events surrounding the alleged violation. The accused may choose not to make any statement at the time of the first meeting, but rather to defer making any statement until an agreed upon time prior to the hearing.

7. The investigators will inform the accused of his or her right to obtain material witnesses. The accused is required to notify the investigators of the witness(es) before the hearing has been scheduled so that the investigators may contact the witness(es) and prepare a statement for inclusion in the investigative report. No witness will be allowed to testify at the hearing unless he or she has previously given a statement to the investigators. The investigators will also inform the accused student of his or her right to obtain one character witness to testify at the hearing. In addition, the accused may have one faculty, student, or staff adviser, who may not have had formal legal training, present with him or her during the presentation of testimony, and who may speak with the accused, but who may not speak directly with Honor Council members on the hearing panel. An accused may obtain professional legal representation, advice, and counsel. However, an attorney may not participate in or be present during an Honor Council interview or hearing. The Honor Council is a student tribunal untrained in the law. An attorney representing an accused is encouraged to work directly with the Office of the General Counsel.

8. The investigators should explain the procedures of the hearing in full detail to each witness and the accused. They should explain to the accused the importance of honesty in the proceedings and inform him or her that he or she will be called on to enter a plea of guilt or innocence. The investigators will also inform each as to the place and time of the hearing; however, the accused student is responsible for arranging the attendance of his or her character witness. The hearing should not be held earlier than seventy-two hours after the investigators initially have met with the accused unless an earlier time is agreed to by the accused.

9. The investigators are to arrange any details necessary for conducting the hearing, such as reserving rooms where the witnesses and the accused may be placed during the hearing.

10. The investigators will assemble the evidence and testimony in a concise, logical report. At least twenty-four hours before the hearing, the accused student will be presented with a copy of the investigators' report so that he or she may comment at the hearing on any corrections or clarifications the accused student feels are necessary or appropriate.

11. The investigators will provide the investigative report to the Chair of the Honor Council, who will determine whether sufficient evidence exists to warrant a hearing by the Council.

Pre-hearing

A five-member hearing panel (consisting of the Chair and four members appointed by the Chair) will hear the evidence in the case. The hearing panel conducts a pre-hearing to determine whether there is sufficient evidence to justify conducting a hearing. As a general policy, The Honor Council will proceed with the hearing unless the preliminary investigation indicates clearly that no substantive basis for doing so exists. The accused student will be present during the pre-hearing; the accused student and the investigators will then leave the hearing room while the panel votes on whether to proceed.

1. Presentation of investigator's report.

a. Investigators are sworn in by the Chair.

b. Evidence is presented: the interviews with witnesses are reported briefly and impartially; the material evidence is presented and explained without opinion.

c. The investigators read the statement of charges issued to the accused and any statement written by the accused.

d. The Honor Council may question the investigators. At no time do the investigators express their opinion(s) concerning the guilt or innocence of the accused.

2. Determination whether to proceed to hearing. By simple majority vote, the Honor Council decides whether or not there is sufficient evidence to conduct a hearing.

Hearing

1. Testimony. The accused student is allowed to be present during the presentation of all testimony. If the accuser and witnesses are to testify in person (as opposed to through written documents), they will appear separately and await their appearances alone. When called, each (with the exception of the character witness) is sworn in by the Chair.

a. Accuser. If the accuser testifies in person, the Chair will invite a general account of the events in question. Then the Honor Council may direct its questions to the accuser. The investigators may question the accuser, waiting until the Honor Council has concluded its questioning, to clarify points that may have been obscured. In the case of the accuser's absence, the Honor Council will proceed to the testimony of the witness(es) and/or the accused student.

b. Material Witnesses. First, the Chair invites a general account of the events in question. Then the Honor Council may direct its questions to the witness. The investigators may question material witnesses, waiting until the Honor Council has concluded its questioning, to clarify points that may have been obscured.

c. Character Witness. One character witness may provide a statement concerning the background of the accused. A character witness is not allowed to testify or express an opinion concerning the alleged offense. Discretion will be exercised to avoid questions that a character witness is not allowed to answer. If a character witness is not able to be present, he/she may submit a one page written document concerning background of the accused.

d. Accused Student. The Chair presents to the accused the charges and asks if he or she is familiar with the charges, the evidence, and the possible penalties if found guilty. The accused student enters his or her plea of guilt or innocence. The Chair asks the accused to state his or her account of the events in question. At this time, discrepancies in testimony, contradictions, and specific charges are brought forth. The Chair should detail the facts and charges in light of the testimony that has been introduced in support of the charges. The investigators may question the accused, waiting until the Honor Council has concluded its questioning, to clarify points that may have been obscured.

2. Recall. Witnesses may be recalled if the Honor Council so desires.

3. Deliberations Regarding Guilt. When the Honor Council is satisfied that all pertinent testimony has been received, the accused student, the student adviser, and the investigators leave the hearing room so that the panel may deliberate. The panel will proceed to discuss and decide the question of guilt or innocence. The proof that a person is guilty of a charge must be clear and convincing to the Honor Council. A simple majority must vote "guilty" to find the accused guilty. Investigators do not vote.

4. Deliberations Regarding Penalty. If the accused is found guilty, the Honor Council determines a fitting penalty based upon (a) the flagrancy of the violation, (b) premeditation involved in the offense, (c) the truthfulness of the accused throughout the investigation and the hearing, and (d) whether the accused intended to violate the Honor Code, if relevant. The first three factors may be ranked on a scale of low, medium, or high. The intent to gain an unfair advantage is not ranked, but only determined to be present or absent.

When asserting that a lesser penalty is appropriate due to lack of intent to gain an unfair advantage, the student will bear the burden of demonstrating that the violation of the Code was

not intentional. The panel will take into account the circumstances surrounding the incident and whether they are consistent with the student's testimony claiming lack of intent.

When the absence of intent is based on ignorance of the applicable rules or standards, such as a lack of understanding of plagiarism or citation rules or the student's failure to obtain a clear definition of the application of the Honor Code from the professor, the panel should also consider the degree of fault on the part of the student when determining the appropriate sanction. If the student's ignorance was unreasonable, a penalty lower than the presumptive sanction should not be approved.

The assignment of a penalty must be approved by a vote of the panel members. In rare circumstances, the panel may suspend the presumptive penalty; suspension of the penalty must be approved by a unanimous vote of panel members. The specific penalty chosen is limited to one of the following alternatives: (1) failure of the work involved. The work may not be repeated, (2) failure in the course involved. A vote of two-thirds of the members of the Hearing Committee will be required to administer this penalty. The course may be repeated. However, course offerings will not be altered, (3) suspension from the School of Nursing graduate program for a stated period not to exceed two semesters from the end of the semester in which the student was convicted of the violation. For example, a student convicted of a violation in the spring of his or her first year in residence and suspended one semester would be eligible for return in the fall following a summer semester suspension; however, course offerings will not be altered to meet individual requirements. The Hearing Committee may use its own discretion in setting the dates of the suspension. A grade of F will be administered automatically to the student's record. The penalty of suspension requires a vote of two-thirds of the members of the Hearing Committee, (4) in the case of a student convicted of providing false information at an Honor Council hearing or to an Honor Council investigator in either verbal or written form that student may be suspended for up to three semesters from the end of the semester in which he or she was convicted. A vote of two-thirds of the members of the Hearing Committee is required to impose this penalty. Under no circumstances can this penalty be suspended.

If, at the discretion of the Honor Council Chair, mitigating circumstances exist with regard to the commission of the violation in question, then the Chair may introduce those circumstances to be considered in the discussion of penalty. Such circumstances may not relate to the possible ramifications of the panel's decision.

5. Decision. The accused, student adviser, and investigators are brought back into the hearing room for presentation of the Honor Council's decision or notified by telephone if that is the preference of the accused. After stating the decision, the Chair (and others) may talk with the accused. At this time it should also be explained to the accused that he or she has the right of appeal.

After the Hearing

1. At the conclusion of the hearing, the Honor Council Chair will gather all the material evidence, investigative reports, notes, and other records of the investigation and hearing and place them on file in the Office of Vanderbilt University School of Nursing Faculty Adviser.

2. If the accused is found guilty or pleads guilty, written notice of the decision is sent to the following parties: (a) the accused, (b) the dean of the school in which he or she is enrolled, (c) the registrar of the school in which he or she is enrolled, (d) the University registrar and assistant registrar, and (e) other relevant University administrators when suspension or expulsion from the University is involved. A copy of the notice also will be placed in the Honor Council files.

3. A summary of the proceedings will then be prepared by the Secretary of the Honor Council or his/her designee.

4. The accused student may file an appeal from the hearing decision with the Honor Council adviser or the adviser's designee, but must do so within ten class or exam days of the hearing date or within two calendar weeks if school is not in session for ten days after notification. Requests for extensions of time must be submitted to the Honor Council Adviser prior to the end of this time period. The appeal petition will be sent to the Chair of the Appellate Review Board who will

determine if there are sufficient grounds for an appeal based on the criteria delimited in the appeal procedures. If the Chair affirms that there is sufficient reason for an appeal, the student's petition

is sent to the Honor Council Chair who will draft a response to the student's appeal upon receipt of the appeal from the Honor Council adviser's office. This response will be sent to the accused student for review and additional written comment or reply if he or she wishes. The appeal, the Honor Council response, the student's reply or additional comments, and copies of all appropriate evidence are then sent to the Appellate Review Board. (For more information on grounds for appeal and the procedures of the Appellate Review Board, see the discussion of "Appeals" in Chapter 7 of the Undergraduate Student Handbook.)

5. Records of Honor Council proceedings and investigations are maintained by the Vanderbilt University School of Nursing Honor Council Adviser. Records of convictions and penalties will not be released outside the University absent a written release from the convicted student or unless otherwise required by law in accordance with the Family Education Rights and Privacy Act (FERPA). However, students should be aware that they may be required to sign such a waiver when applying to graduate or professional schools or in the course of any governmental background check. If a student receives failure in the course as a sanction, the student may retake the course (in accordance with the rules of the student's school or college) and replace the failure in his or her GPA. However, the original failure will continue to appear on the student's transcript (although nothing will appear on the transcript indicating that the failure was attributable to an Honor Council conviction).

Withdrawal from the University Before Hearing If a student who has been reported for a suspected violation of the Honor Code withdraws from the University before a hearing has been **conducted, that fact will be recorded by the Honor Council. A letter will be sent to the accused** stating that he or she is suspected of an Honor Code violation, that an investigation has been or will be conducted, and that a hearing may be held.

The accused may respond in one of three ways: return to the campus for a hearing, waive the right to give testimony personally, thereby acknowledging that the hearing may proceed in his or her absence, or waive the right to appear and send a written, signed statement to be presented on his or her behalf at the hearing. Failure by the accused to respond will be considered a waiver of the right to appear.

During the time prior to the hearing, a notation will be placed on the transcript of the accused stating that an Honor Council case is pending. A letter will also be sent to the University registrar and to the School of Nursing registrar indicating that an Honor Council case is pending. If the accused attempts to re-enroll before the case is heard, the registrar will notify the Chair of the Honor Council. The case must be resolved before the accused may re-enroll.

If a case cannot be heard before the end of the grading period, the instructor will submit a grade of "I" until the Honor Council can act on the matter. A notation will be placed on the transcript of the accused stating that an Honor Council case is pending.

Discretion and Disqualification of Council Members

1. During the investigation and throughout the entire course of the Honor Council's proceedings, Honor Council members must express no opinion concerning the offense to witnesses, the accused, or members of the community at large.
2. Council members and investigators may not participate in cases where their relationship with the accused, the accuser, or a material witness raises a reasonable inference of prejudice on their part. Examples of such relationships include close friendship, kinship, Greek, club or other organizational affiliation, or evidence of past prejudice.
3. Council members are not allowed to serve as character witnesses in any cases.

CONDUCT COUNCIL

The University's Graduate Student Conduct Council has original jurisdiction in all cases of non-academic misconduct involving graduate and professional students.

The Conduct Council of the Vanderbilt School of Nursing is charged with addressing issues or concerns of serious misconduct of a non-academic nature of VUSN students. The Conduct Council will review cases on an individual basis, and students in question will be notified in advance of a hearing. There will be 5 voting members of the council; the Chair of the School Life Committee will act as Chair of the committee. Assistant Dean for Student Affairs, 1 appointed faculty, 1 elected first-year student and 1 elected second-year student will make up the council. Each will serve a one-year appointment, except the Assistant Dean for Student Affairs who will serve as long as his or her appointment.

CODE FOR NURSES

The School of Nursing adheres to the American Nurses Association Code for Nurses which reads as follows:

PREAMBLE

The Code for Nurses is based on belief about the nature of individuals, nursing, health, and society. Recipients and providers of nursing services are viewed as individuals and groups who possess basic rights and responsibilities, and whose values and circumstances command respect at all times. Nursing encompasses the promotion and restoration of health, the prevention of illness, and the alleviation of suffering. The statements of the Code and their interpretation provide guidance for conduct and relationships in carrying out nursing responsibilities consistent with the ethical obligations of the profession and quality in nursing care.

1. The nurse, in all professional relationships, practices with compassion and respect for the inherent dignity, worth, and uniqueness of every individual, unrestricted by considerations of social or economic status, personal attributes, or the nature of health problems.
2. The nurse's primary commitment is to the patient, whether an individual, family, group, or community.
3. The nurse promotes, advocates for, and strives to protect the health, safety, and rights of the patient.
4. The nurse is responsible and accountable for individual nursing practice and determines the appropriate delegation of tasks consistent with the nurse's obligation to provide optimum patient care.
5. The nurse owes the same duties to self as to others, including the responsibility to preserve integrity and safety, to maintain competence, and to continue personal and professional growth.
6. The nurse participates in establishing, maintaining, and improving healthcare environments and conditions of employment conducive to the provision of quality health care and consistent with the values of the profession through individual and collective action.
7. The nurse participates in the advancement of the profession through contributions to practice, education, administration, and knowledge development.
8. The nurse collaborates with other health professionals and the public in promoting community, national, and international efforts to meet health needs

9. The profession of nursing, as represented by associations and their members, is responsible for articulating nursing values, for maintaining the integrity of the profession and its practice, and for shaping social policy.

Source: *Code of Ethics for Nurses, ANA House of Delegates meeting, June 30, 2001, Washington, DC*

CONFIDENTIALTY AND PRIVACY OF PATIENT INFORMATION

Trust and confidentiality are at the heart of the caregiver/patient relationship. The ANA Code for Nurses requires students to strive to protect the rights of patients – and one of their essential rights is the right to privacy and to have information about them kept confidential. In addition to professional codes, all health care organization will have policies regarding confidentiality that reflect ethical standards, as well as state and federal laws. Recent federal regulations are bringing a new measure of uniformity to confidentiality practices across the healthcare industry.

In 1996, Congress passed the Health Insurance Portability and Accountability Act (HIPAA). Portions of the legislation have generated privacy regulations that will significantly impact all types of healthcare providers. These regulations represent the first comprehensive medical privacy standards established at the federal level. Generally, they protect patient confidentiality and focus on the use and disclosure of individually identifiable health information. The new rules increase consumer control of their medical records, restrict the use and disclosure of patient information, establish accountability for the protection of patient data by providers and their business partners, set forth sanctions for noncompliance, and mandate an administrative infrastructure to implement and monitor these policies. A [summary](http://www.mc.vanderbilt.edu/HIPAA/Nursing_files/frame.htm) of these rules can be found at http://www.mc.vanderbilt.edu/HIPAA/Nursing_files/frame.htm.

The HIPAA regulations, and Vanderbilt University Medical Center's (VUMC) core confidentiality policies (Hospital Operations Policy [10-17](#) and [10-52](#)) protect all individually identifiable health in any form (paper, verbal, electronic). Students are therefore required to protect the confidentiality of any information related to the provision of care that can be linked to a patient (clinical records, billing records, dates of service, etc.). A key principle mandated by HIPAA and VUMC policy is that clinicians and staff should only use the minimum amount of patient information that is necessary to carry out their duties. Essentially, all patient information should only be accessed by authorized individuals, and be used or disclosed on a "need to know" basis.

VUMC has refined all of its policies and procedures regarding patient confidentiality to reflect the core concepts and requirements of the HIPAA privacy regulations. A complete list of VUMC privacy policies can be found at the [HIPAA Privacy web site](#):

<http://www.mc.vanderbilt.edu/root/vumc.php?site=hipaaprivacy&doc=1538>

Violations of these policies while training or practicing at VUMC will result in disciplinary action (see VUMC Hospital Operations Policy [10-17](#)). Additionally, under HIPAA, individuals can incur federal fines up to \$250,000 and be imprisoned up to 10 years for misusing protected patient information for commercial advantage or malicious harm.

HIPAA privacy requirements will not significantly alter how patient information can be used or disclosed for treatment. The regulations also allow the use of patient information for training purposes. Any other uses, however, particularly research, may require patient authorization or other approval protocols. If you have any questions regarding appropriate uses and disclosures of patient information, you can contact the VUMC Privacy Office at (615) 936-3594. Additional information on the HIPAA regulations can be found at [VUMC's HIPAA web site](#):

<http://www.mc.vanderbilt.edu/HIPAA> or by calling the Privacy Office at (615) 936-3594.

POLICY ON EXPOSURE TO BLOOD AND BODY FLUIDS - WHAT YOU SHOULD DO:

If a student has an exposure to blood or body fluids (i.e. a needle stick, splash to eyes or mouth, or contact with non-intact skin) during a clinical rotation, these are the steps that should be taken:

+ STEP 1

Immediate First Aid at the Work Site

- Wash the exposed area immediately with soap and water.
- Flush eyes or mouth with tap water for 15 minutes.
- Remove contacts immediately if eyes are exposed.
- Obtain the name, medical record number, and location of the patient source of the exposure. You will give this important information to the Employee Health Service practitioner at the clinical agency.
- Contact your clinical instructor/supervisor **immediately**.

+ STEP 2

Important Notification and Documentation Procedure

ON CAMPUS:

- Report, in person, immediately to the Occupational Health Clinic (OHC) Monday-Friday, 7:30 am - 4:00 pm, 6th Floor of the Medical Arts Building (MAB).
- When the Occupational Health Clinic is closed, report immediately to the Emergency Department for the initial assessment and treatment. All exposed students will be referred to the OHC for further evaluation and/or treatment on the next OHC workday. No appointment is necessary. **It is imperative that the Occupational Health Clinic is also notified by the exposed student as soon as possible, by calling (615) 936-0955 to report the exposure.**
- Notify your clinical faculty member who must send a First Report of Injury Form to the Claims/Risk Management Office within 48 hours.

OFF CAMPUS:

- Should an exposure occur off campus, immediately complete Step 1. Follow the agency/facility protocol for OSHA bloodborne pathogen emergency treatment.
- Within 2 hours of exposure, contact the Vanderbilt Occupational Health Clinic at (615) 936-0955 (7:30 am - 4:00 pm Monday-Friday) for further instructions and follow-up care. If after hours, contact Vanderbilt University Medical Center Emergency Room at (615) 322-3391.
- Notify your clinical supervisor and clinical course coordinator **immediately**.

+ STEP 3

Assessment and Treatment of Your Exposure

The Occupational Health Service and/or the Emergency Department will...

- Document and assess your exposure.
Administer Immune Globulin, Hepatitis B vaccine, Tetanus booster,

Hepatitis B Immune Globulin and/or AZT (Zidovudine) if appropriate.

Order screening tests for Hepatitis B, HIV, or Hepatitis C antibodies, or other test as appropriate.

- Order screening tests on the source for Hepatitis B, HIV and, if appropriate, other pathogens.
- Follow-up on all lab studies and advise you of the results and the need for any further treatment. Students will follow all of Step 3. Students are not eligible for worker's compensation.

OCCUPATIONAL EXPOSURE ASSESSMENT FEE

All part-time and full-time students pay an occupational exposure fee of \$40 annually. Any needed tests, medications, and follow-up care from any blood and body fluid exposure will be provided by VUMC Occupational Health Clinic at no charge to the student. If charges are incurred from a hospital other than Vanderbilt, the student should bring the invoice(s) to the Assistant Dean of Student Affairs for payment. The student should not pay the invoices directly.

SOCIAL MEDIA POLICY

POLICY:

Online social media allow VUSN students to engage in professional and personal conversations. The goal of this policy is to protect both VUSN students as well as the School of Nursing.

The policy represents a set of suggested standards of conduct when students identify themselves with VUSN/VUMC and is **not** established as a set of formalized rules that will be enforced with punitive consequences. The one exception is any violation of patient privacy protected under regulatory or federal guidelines such as the Health Insurance Portability and Accountability Act (HIPAA) of 1996 (P.L.104-191).

Students are personally responsible for the content they publish on blogs, wikis, social networks, forum boards, or any other form of user-generated media. Remember that all content contributed on all platforms becomes immediately searchable and can be immediately shared. This content immediately leaves the contributing individual's control forever and may be traced back to the individual after long periods of time.

VUMC offers support of institutional communication goals, as well as provides social computing guidelines for VUMC faculty and staff engaging in online discourse and identifying themselves with VUMC.

This policy is **not** intended for internet activities that do not associate or identify a student with VUSN, do not use Vanderbilt email addresses, do not discuss VUMC and are purely about personal matters.

PURPOSE:

- To provide guidelines outlining how Vanderbilt University School of Nursing students support institutional communication goals and social computing guidelines

DEFINITIONS:

Social Media Platforms – Technology tools and online spaces for integrating and sharing user-generated content in order to engage constituencies in conversations and allow them to participate in content and community creation. Examples are Facebook, Twitter, LinkedIn and YouTube.

PROCEDURE:

I. SPECIFIC INFORMATION

A. Official Institutional Web 2.0 Communications:

1. Because of the emerging nature of social media platforms these guidelines do not attempt to name every current and emerging platform. Rather, they apply to those cited and any other online platform available and emerging including social networking sites and sites with user-generated content. Examples include but are not limited to the following:

- YouTube
- Facebook
- iTunes
- LinkedIn
- Twitter
- Blogs

B. Guidelines for Online Professional or Personal Activity:

These guidelines apply to VUSN students **who identify themselves with VUSN and/or use their Vanderbilt email address** in social media venues such as professional society blogs, LinkedIn, Facebook, etc. for deliberate professional engagement or casual conversation.

1. Follow the same VUMC Credo behavior, HIPAA, Conflict of Interest Policy, Privacy and general civil behavior guidelines cited in this policy including respecting copyrights and disclosures, and not revealing proprietary financial, intellectual property, patient care or similar sensitive or private content inclusive of the posting of client pictures.
 - **Protect confidential information.** While you are posting to your friends, many of the sites are open to anyone browsing or searching. Be thoughtful about what you publish. Do not disclose or use confidential information or that of any other person or agency. Respect HIPAA regulations. Do not post any information about your clinical rotations or clients in any online forum or webpage. A good rule of thumb is that if you wouldn't want what you posted on a social media site to be on the front page of tomorrow's newspaper, credited to you, then don't post it at all.)
2. If individual identifies themselves as a VUSN student in any online forum and/or use their Vanderbilt email address, student needs to ensure that it is clear that they are not speaking for VUSN, and what they say is representative of their individual personal views and opinions and not necessarily the views and opinions of VUSN.
3. VUSN Students are thoughtful about how they present themselves as in online networks. By virtue of self identifying as part of VUSN in such a network, students connect themselves to, and reflect upon, VUSN faculty, staff and even patients and donors.

- **Be thoughtful about how you present yourself.** VUSN students are preparing for a career providing services to the public. VUSN and future employers hold you to a high standard of behavior. By identifying yourself as a VUSN student through postings and personal web pages, you are connected to your colleagues, clinical agencies, and even clients/patients. Ensure that content associated with you is consistent with your professional goals. If you identify yourself as a VUSN student, ensure your profile and related content is consistent with how you wish to present yourself to colleagues, clients, and potential employers. Remember that all content contributed on all platforms becomes immediately searchable and can be immediately shared with everyone. This content immediately leaves the contributing individual student's control forever.
- **Respect your audience and your coworkers.** VUSN is an organization whose students, faculty, and clients have a diverse set of customs, values, and points of view. Don't be afraid to be yourself, but respect others. This includes not only the obvious (no ethnic slurs, personal insults, obscenity, pornographic images etc.) but also proper consideration of privacy and of topics that may be considered objectionable or inflammatory—such as politics and religion. Remember, what may be humorous to some, may be offensive to others. Civility is an important component of on-line communication as well.

4. If someone or some group offers to pay a student for participating in an online forum in their VUSN student role, offers advertising for pay and/or for endorsement, this could constitute conflict of interest and VUMC policies and guidelines apply.

5. If someone from the media or press contacts students staff about posts made in online forums that relates to VUSN/VUMC in any way, students should alert their Program Director and contact VUMC News & Communications before responding.

6. At the end of each course, students are provided an avenue to evaluate course materials/faculty. Therefore, social media vehicles are considered inappropriate locations to provide this feedback.

SPECIFIC INFORMATION:

I. Cross References: N/A

II. References: N/A

III. Web References:

Operations Policy Manual. Retrieved online October 28, 2009 from <https://mcapps.mc.vanderbilt.edu/E-Manual/Hpolicy.nsf?OpenDatabase>
 OP 30-10.02 Conflict of Interest – Conflict of Commitment
 OP 10-40.01 Confidentiality of Protected Patient Information
 OP 10-40.32 Sanctions for Privacy and Information Security

Human Resources Policy Manual. Retrieved October 28, 2009 from

<http://hr.vanderbilt.edu/policies/index.htm>

HR-025 Electronic Communication Policy

Social Media Toolkit for VUMC. Retrieved October 28, 2009 from

<http://www.mc.vanderbilt.edu/socialmediatools>

VUMC Compliance Website. Retrieved online October 28, 2009, from

www.mc.vanderbilt.edu/compliance/indexhome.html

Vanderbilt University Staff Conflict of Interest and Commitment Policy

VUMC Privacy Office Website. Retrieved October 28, 2009 from

<http://www.mc.vanderbilt.edu/root/vumc.php?site=hipaaprivacy&doc=11584>

VANDERBILT UNIVERSITY SCHOOL OF NURSING: OTHER POLICIES

ALCOHOL, CONTROLLED SUBSTANCE, and SMOKING POLICY

Students are not allowed to attend class or clinical practice under the influence of alcohol or controlled substances. Students suspected of using such substances will be asked to submit to voluntary urine screening as a condition of progression. Additional information on student impairment may be found in the University Student Handbook on policies concerning alcohol and controlled substances at http://www.vanderbilt.edu/student_handbook/. The Medical Center of Vanderbilt University does not allow smoking on any of its property. As part of the Medical Center, the School of Nursing adheres to this policy.

DRESS CODE

In order to promote a professional work environment, all students and faculty are required to adhere to the VUSN Dress Code policy. Within clinical settings (the Hospital, Clinic, etc) students may be required to adhere to additional appearance standards or policies.

Procedure:

1. Apparel must be clean, neat, and in good condition.
2. Persons should be clean, maintaining appropriate level of personal hygiene.
3. The following apparel is considered inappropriate:
 - Denim jeans
 - Torn, ripped, or frayed clothing
 - Tight, sheer, or revealing clothing
 - Shorts, unless they are business casual and accompanied by a jacket or vest
 - Off the shoulder blouses, sweaters or dresses; any blouse, sweater, shirt that does not cover the entire midriff area
 - Halter tops, crop tops, or spaghetti strap shirts
 - Sports attire (jogging suits, sweat pants, or lycra leggings)
 - Hats or caps worn in the building, unless for an established religious custom
 - Visible body piercing with the exception of ears

Violations of the Professional Dress policy should be reported to the person's supervisor. Disciplinary action, including Performance Improvement Counseling may be taken for violation of the policy.

CHILDREN IN THE SCHOOL

Children are restricted from the School of Nursing except in unusual circumstances. Children should not accompany faculty, staff or students to the School unless under exceptional or emergency circumstances. Any child brought to the School must be supervised at all times, by a parent or guardian. If a child is disruptive, the responsible parent/guardian will be asked to remove the child from the building. Children are not permitted in the Media Center, skills lab, or computer labs. Students must obtain permission from the Course Coordinator, appropriate faculty, or class lecturer prior to bringing children to class. Frequent violators of this policy will be subject to disciplinary action.

INCLEMENT WEATHER POLICY FOR THE SCHOOL OF NURSING

The School has established an inclement weather policy to provide uniformity for students, faculty and staff regarding the closure of the School due to severe weather conditions.

Procedure:

1. The decision to cancel clinicals will be made by the faculty member responsible for the clinical. Faculty will communicate with students the status of the clinical in one of the following manners: voice mail message left on the faculty member's phone, or personal phone call to each student by the faculty member.
2. Canceled classes will be rescheduled at the discretion of the faculty for that course.

In the event of inclement weather, Students are required to check the Blackboard site of each of the classes they are enrolled in. Faculty will post instructions and/or cancellations on Blackboard. The decision to cancel class will be made by the faculty member responsible for the class.

VUSN: LICENSURE AND CERTIFICATION

REGISTERED NURSE (RN) LICENSURE

Students are eligible to apply to the National Council on Licensure Examination (NCLEX) to become a Registered Nurse (RN) upon meeting the requirements specified by the Tennessee State Board of Nursing and upon recommendation by the faculty and the Dean. The following requirements must be met: (a) completion of the Pre-Specialty portion of the curriculum and (b) good academic standing (semester and cumulative grade point average of 3.0 or above), and (c) no grade below a C in a didactic course and no grade below a B in a clinical course, and no Incomplete grades. Students who are ineligible to take the NCLEX-RN after completing the appropriate sequence of courses will not be allowed to register for a course with a clinical component.

Students who are not Registered Nurses are required to take examinations specified by the Associate Dean to prepare for the NCLEX. Generally, an assessment test is administered to students after completion of Nursing 247B.

Students who are not successful on the first writing of the NCLEX will be withdrawn from courses with a clinical component. Once an RN license is obtained, the student may enroll in courses with a clinical component. The program of study for full-time students will be altered because of the delay in being able to participate in clinical courses. An additional semester or semesters will be required to complete clinical courses.

REPORTING NCLEX RESULTS

Students must notify their Program Director of their NCLEX results within 48 hours of receiving results and must turn in a copy of their RN Licensure to the Clinical Placement Office. Students who have failed the NCLEX will not be allowed to participate in any clinical activities until after they have successfully passed the NCLEX. Failure to notify the clinical instructor and Program Director of failure of the NCLEX will result in immediate dismissal from the school. Students must make an appointment with the Sr. Associate Dean of Academic Affairs and must submit a plan of study for preparation for the NCLEX second taking. Students must make contact for an appointment with the Sr. Associate Dean within a week of receiving results.

Students who fail the NCLEX for the second time will be withdrawn from all classes, must take a leave of absence, and will not be allowed to register until they have successfully completed the NCLEX.

PREPARATION FOR THE NCLEX

Pre-Specialty students are encouraged to complete the following activities in preparation for the NCLEX:

1. **Review your individual results of the HESI assessment test.** Students scoring less than an acceptable number on this assessment test are considered at high “risk” for not passing NCLEX on the first writing and will be required to re-take the assessment test.
2. **Register for a review course.** VUSN hosts a review course, generally offered through Kaplan and Associates. The four-day review course is based on the actual NCLEX Test plan and is taught by nursing practitioners/educators with special expertise in NCLEX reviews.
3. **At the time of publication, the cost is approximately \$400.** The price includes computer software and home study materials. For more information, contact Kaplan at 2404 West End Avenue, Suite 201, Nashville, TN 37203, (615) 321-5199.

4. **Assess how you study best for a major cumulative exam.** Some students find it helpful to form study groups, purchase audio or videotapes or individualized computer software, or even use NCLEX review flash cards. Most students find that using a combination of strategies helps them feel confident about passing the NCLEX on the first writing.
5. **Assess your level of test anxiety.** If you have experienced test anxiety when taking standardized tests in the past or during nursing tests, please schedule an appointment with the Counseling Center in August prior to taking the NCLEX. The Pre-Specialty curriculum gives students the theoretical knowledge necessary to be successful on the NCLEX; however, it is each student's responsibility to determine his/her mastery of the information and appropriately prepare to take the NCLEX.

Each summer, a session is held by the Senior Associate Dean for Academics for students who anticipate taking the NCLEX during the fall semester. This session reviews student eligibility for taking the NCLEX, advises students regarding preparation, and provides students with all necessary forms for registering for NCLEX.

The NCLEX is administered in Nashville at the Pearson Professional Center, Riverview Office Bldg., 545 Mainstream Drive, Suite 410, Nashville, TN 37228 (Phone (615) 255-8672).

Students who are not successful on the first writing of the NCLEX-RN will be withdrawn from courses with a clinical component. Once an RN license is obtained, the student may enroll in courses with a clinical component. Progress in the curriculum will be altered with graduation date delayed. **Students entering in the fall of 2010 must take the NCLEX and receive their RN licenses by October 15, 2011.**

OUT OF STATE RN LICENSURE

Students wishing to obtain an RN license in a state other than Tennessee will need to consult the State Board of Nursing in that state each year. The American Journal of Nursing publishes a directory of all State Boards of Nursing and their addresses in their April Issue. The American Journal of Nursing is available in the Eskind Biomedical Library. Students licensed in Tennessee are also listed in a number of other states per the Compact State Agreement. Please see <http://health.state.tn.us/Boards/Nursing/faq.htm#> for a list of states that are part of the agreement.

CERTIFICATION PROCESS

CERTIFICATION

Certification is offered through several professional nursing organizations, including the American Nurses' Association. The ANA established the ANA Certification Program in 1973 to provide tangible recognition of professional achievement in a defined functional or clinical area of nursing. The American Nurses Credentialing Center (ANCC) was established by the ANA as a separately incorporated center through which ANA would offer its own credentialing programs. Board certification is reserved for those nurses who have met requirements for clinical or functional practice in a specialized field, pursued education beyond basic nursing preparation (MSN degree), and received the endorsement of their peers. After meeting these criteria, nurses take certification examinations based on nationally recognized standards of nursing practice to demonstrate their knowledge, skills, and abilities within the defined specialty.

As of August 11, 2004, graduates cannot practice as an Advanced Practice RN until the ANCC/AANP has issued a certification number and the graduate has received an APRN license.

HOW TO APPLY TO TAKE THE ANCC CERTIFICATION EXAMS

You may obtain a General Testing Information Booklet by contacting:

<http://www.nursecredentialing.org/cert/PDFs/ExamHandbook.pdf>

Certification site: <http://www.nursecredentialing.org/Certification.aspx>

You must submit the following to complete your application:

1. Application form for ANCC Initial Certification
2. RN licensure section (included in application packet) and copy of License
3. Signed Statement of Understanding (included in application)
4. Official Vanderbilt University transcript
5. Validation of Nurse Practitioner Education Program Form (included in the application and completed by your Program Director)
6. Check for the exam fee

REGISTRATION FEES FOR THE EXAM:

For information and specific fees, go to:

<http://www.nursecredentialing.org> and search “exam fees”

The Certification Exams are now offered through a testing system that is a nationwide network of over 200 test centers operated by the NASD. The computerized test-system features state-of-the-art hardware and software. A list of certification testing centers with addresses and telephone numbers will be sent with your enrollment confirmation form. You may schedule your exam when it is convenient for you.

For further information, please contact:

ANCC
8515 Georgia Avenue, Suite 400
Silver Spring, MD 20910-3492
Phone: 1-800-284-2378

The **National Certification Corporation (NCC)** certifies Women’s Health Care Nurse Practitioners (OB/GYN Nurse Practitioner) and Neonatal Intensive Care Nurse Practitioners. This exam certifies for excellence in a woman’s health and neonatal related areas. For further information on certification in these specialty areas, contact:

National Certification Corporation
P.O. Box 11082
Chicago, IL 60611-0082
Phone: (312) 951-0207; 1-800-367-5613 (fax-on-demand)

For more information contact: <http://www.nccwebsite.org>

The **American College of Nurse-Midwives** offers certification for nurse-midwives. For further information on certification in this specialty area contact:

American College of Nurse-Midwives
8403 Colesville Road, Suite 1550
Silver Springs, MD 20910
Phone: (240) 485-1800 Fax: (240) 485-1818

For more information, contact <http://www.acnm.org> or <http://www.midwife.org>

VANDERBILT UNIVERSITY SCHOOL OF NURSING: PROGRAMS OFFERED

MISSION STATEMENT and SHORT HISTORY

As one of the University's professional schools, the mission of the School of Nursing is to develop, structure, and communicate the discipline of nursing by its commitment to the conduct of inquiry, research, scholarship, education of students, and the practice of professional nursing.

The Vanderbilt University School of Nursing opened in 1909, offering a three-year diploma program in nursing. The first Bachelor of Science degree was awarded in 1936, and first Masters degree in nursing in 1958. The School of Nursing is one of the nation's first nursing programs to incorporate nursing into a liberal arts degree. Having phased out its undergraduate degree program in 1989, the School now offers a curriculum that enables pre-specialty students from diverse backgrounds to move into the master's level study and prepare for careers in advanced practice nursing. Currently, "U.S. News and World Report" ranks the Vanderbilt School of Nursing in the Top 20 Schools of Nursing in the country.

ACCREDITATION

The Vanderbilt University School of Nursing is approved by the Tennessee Board of Nursing. It was a charter member of the Association of Collegiate Schools of Nursing, which later was incorporated into the National League for Nursing (NLN). The MSN program is accredited by the National League for Nursing Accreditation Commission (NLNAC), 3343 Peachtree Road NE, Suite 500, Atlanta, GA 30326, Phone (404) 975-5000.

MASTER'S PROGRAM

Students enter the VUSN Master's Degree program in one of the following categories:

Pre-Specialty: Applicants with 78 semester-hours of prerequisite courses may complete the program in six semesters of full-time study: three semesters of upper division (200-level) generalist nursing courses (that do not end in a BSN-equivalent degree, but move to the MSN program) and three semesters of the specialty master's component (300-level).

RN Pre-Specialty: These applicants are already registered nurses from Associate Degree and Diploma programs. They also take two (2) semesters of generalist nursing courses (tailored to RNs) and three (3) semesters of the specialty master's component.

Specialty: Applicants with a BSN degree can complete the MSN degree in three semesters of full-time study. The MSN degree is granted on the basis of completion of a minimum of 39 credit hours.

Post-Master's Certificate Option: Applicants who have already earned a Master's of Science in Nursing may enter any specialty to earn credits toward a certificate of completion in that specialty. This is a certificate program and does not lead to an academic degree from Vanderbilt.

Joint MSN/MTS and MSN/MDiv Programs

The MSN/MTS, MSN/MDiv degrees represent the Master of Science in Nursing, the Master of Theological Studies, and the Master of Divinity. These joint degrees provide the potential to attract outstanding students to both schools and will benefit both schools, encouraging interdisciplinary work and intra-school collaboration.

Philosophy of the School

The School of Nursing is committed to freedom on inquiry into the national, social, and human orders of existence, and to stating the conclusions of that inquiry. The School of Nursing fosters excellence in both scholarship and service; a liberal education must concern the whole person. The curriculum requires both liberal arts and professional courses.

The central concepts of our profession are person, environment, health, and nursing. These four concepts interact and serve as the basis for the practice of nursing.

Each person is unique, with intrinsic worth and dignity. Human beings are whole persons, with interacting and interdependent physical structures, minds, and spirits. The environment consists of all conditions, circumstances, and influences that exist outside the boundaries of one's social system. An intimate relationship exists between the constantly changing environment and the person. The environment in which we live determines, to a degree, lifestyle and state of health. Development of the individual occurs throughout life within a pluralistic and culturally diverse society.

Health is a dynamic state of being in which the developmental and behavioral potential of an individual is realized to the fullest extent possible. Individuals have the right to pursue that level of health perceived by them to be optimal, taking into account their social and cultural definition of health. The level of health that individuals can attain is directly influenced by the level of health of the families and communities of which they are a part.

Nursing is a professional discipline that seeks to understand phenomena and predict circumstances that affect the health of individuals, families, groups, and communities. The discipline of nursing encompasses science, ethics, politics, and the heritage of nursing. The central focus of the discipline is the diagnosis and treatment of individuals, families, and groups as they respond to actual or potential health problems. The practice of nursing is an art and a science, used to help individuals improve their health potential.

The profession of nursing builds on a liberal education, and a university provides the best possible environment for this kind of education. A liberal education includes fine arts and humanities as well as social, biological, and physical sciences. The synthesis of knowledge from these disciplines, as well as from nursing, will enhance the ability of nurses to understand self, relationships with others, the nature of communities, other cultures, the physical world, current issues, and human values.

The study of diverse disciplines contributes to the ability to think analytically, reason logically, and communicate effectively. Students are expected to continue growing in their intellectual and communication skills, using their liberal education to deepen their understanding of nursing and health. University-wide interdisciplinary activities are actively sought for the intellectual exchange and stimulation they provide.

The purpose of the graduate education in nursing is to prepare students for advanced practice roles, including nurse midwife, nurse practitioner, and nurse manager. At the master's level, graduate study provides the opportunity to in-depth theoretical knowledge, the basis for advanced clinical practice. Students acquire research skills and a deeper knowledge of their nursing specialty.

Graduate education provides students the knowledge and skills for planning and initiating change in a health care system. For potential members of interdisciplinary health care management teams, the focus is on advanced patient care skills that will provide leadership and will influence nursing organizations within a variety of health care settings. It is acknowledged that preparation for the nurse educator role requires education beyond the master's degree.

The first professional degree in nursing at Vanderbilt is specialty-related and offered on the graduate level. The increase in knowledge and scope of nursing responsibilities, as well as changes

in roles, functions, and practice settings, requires a post-baccalaureate nursing education that is built on a rich undergraduate liberal education base and a baccalaureate in nursing or its equivalent.

The nursing program leading to the M.S.N. at Vanderbilt constitutes an arena for excellence in nursing practice, as well as a forum for discussion and analysis of issues that affect health care, consumers, the nursing profession, and society. The program is based on a variety of cognitive styles, life experiences, and professional backgrounds, and its flexibility allows all students to achieve the same goals through different options.

Organizing Framework of the MSN Program

Course sequencing in the MSN program is designed to move students from (a) basic to advanced knowledge and skill levels, (b) less complex to more complex practice situations, and (c) generalist to specialist role preparation. Course objectives include content in the three learning domains: cognitive, affective, and psychomotor, appropriately progressed in each taxonomy.

The curriculum design has three components: prerequisite liberal education requirements, generalist nursing courses, and specialist nursing courses. The prerequisite liberal education requirements assist the student in acquiring basic knowledge and understanding of the human being, culture, environment, and health through the study of the arts, humanities, and social, biological, and physical sciences. This basic knowledge is applied to the study of nursing in the nursing components of the curriculum.

The Pre-Specialty components of the curriculum consist of clinical and non-clinical courses that contain nursing practice and discipline content at the generalist level. Clinical experiences focus on situations that reflect an understanding of the nursing process and the nursing paradigm in health promotion and maintenance, illness care, and rehabilitation. The theoretical basis for practice is presented in the classroom and provides the scientific knowledge base needed to diagnose and treat human responses to actual or potential health problems. Non-clinical courses focus on the discipline of nursing in the areas of ethics, economics, politics, legal issues, and the heritage of nursing. Completion of the generalist curriculum meets the Tennessee Board of Nursing requirements for R.N. licensure. The sequencing of the Pre-Specialty nursing courses builds on the competencies mastered in their prior education programs and is delivered in a concentrated, flexible format.

The specialist component of the curriculum is divided into three segments: research/theory, specialty courses, and electives. Research/theory courses focus on research methods, scientific inquiry, and examination of conceptual models and theories in the development of nursing science. Specialty courses focus on advanced knowledge and skills in a given specialty area to equip graduates to function in complex situations and advanced practice roles, including those of nurse practitioner, nurse-midwife, clinical nurse specialist, nurse informaticist, and nurse manager. Electives provide the opportunity to select course work that complements the student's individual career goals.

Program Goals

The goals of the MSN program are to prepare:

1. Students for advanced practice roles, including nurse midwives, nurse practitioners, clinical nurse specialists, informaticists, and nurse managers who have expertise and advanced knowledge in a specialty area and can function in complex situations either independently or collaboratively with health care team members;
2. Seekers of new knowledge by means of critical thinking, creative reasoning, and scientific investigation in relation to nursing practice and nursing science;
3. Disseminators of nursing knowledge and research to consumers and professionals;
4. Leaders capable of determining effective strategies that stimulate change within the profession and that lead to a more effective management of the health care delivery system.

5. Decision-makers who utilize advanced knowledge and consider ethical principles in serving the needs of individuals and society; and
6. Students who possess the foundation for doctoral education.

All students are expected to meet the above program goals whether they enter the MSN program with a BSN or through the three-semester Pre-Specialty component. Students who enter through the Pre-Specialty program, however, must also meet transitional goals upon completion of the three semesters of Pre-Specialty nursing courses.

Transitional Objectives

On completion of the Pre-Specialty generalist courses, students will be able to:

1. Synthesize knowledge from nursing, the humanities, and the biophysical and social sciences into the practice of professional nursing.
2. Demonstrate skills in critical thinking, decision making, information management, and use of the nursing process with individuals, families, and groups experiencing complex health problems.
3. Evaluate usefulness of research findings and apply them to professional nursing practice.
4. Teach and counsel individuals, families, communities, and other groups about health, illness, and health-seeking behaviors.
5. Provide health care to culturally diverse populations in a variety of environments, both independently and in collaboration with other health care team members.
6. Demonstrate leadership qualities in addressing professional nursing and health issues.
7. Demonstrate accountability for decisions about nursing practice.
8. Demonstrate awareness of the historical and current aspects of economic, political, legal, and ethical issues related to health care in society.
9. Demonstrate awareness of nursing within the healthcare system.

ADVANCED PRACTICE SPECIALTY AREAS

Students entering the MSN program may choose from the following advanced practice specialty areas:

Specialty:	Program Director:
Acute Care Nurse Practitioner	Dr. Joan E. King
Adult Nurse Practitioner	Prof. Leslie Hopkins
Clinical Nurse Specialist- Adult	Dr. Richard Watters
Clinical Nurse Specialist – Pediatrics	Dr. Richard Watters
Family Nurse Practitioner	Dr. Amy Bull
Health Systems Management	Dr. Bonnie Pilon
Neonatal Nurse Practitioner	Dr. Karen D’Apolito
Nurse-Midwifery	Dr. Mavis Schorn
Nurse-Midwifery/Family Nurse Practitioner	Dr. Mavis Schorn
Nursing Informatics	Dr. Patricia Trangenstein
Pediatric Nurse Practitioner	Prof. Terry Witherington
Psychiatric Mental Health Nurse Practitioner	Dr. Susan Adams
Women’s Health Nurse Practitioner	Prof. Jane B. Daddario
Women’s Health/Adult Nurse Practitioner	Prof. Jane B. Daddario
Emergency Nurse Practitioner	Prof. Jennifer Wilbeck

DOCTORAL STUDIES

The DNP (Doctorate in Nursing Practice): The DNP program in the School of Nursing prepares practice scholars as leaders in translating evidence-based knowledge into clinical practice, improving health care outcomes, and strengthening nursing management and education within public and private organizations. Successful applicants to the program are those whose previous academic performance, written goal and practice inquiry statements and letters of recommendation match the School’s philosophy and faculty expertise. Nurses prepared in practice doctoral programs have a blend of clinical, organizational, economic, and leadership skills to enable them to critique nursing and other clinical scientific findings and design programs of care delivery that are locally acceptable, economically feasible, and have significant impact on health care outcomes. Dr. Donna McArthur is the director of the DNP program.

The PhD in Nursing Science offered by the Graduate School: This program is designed for individuals who hold graduate degrees in nursing and wish to pursue scientific careers in nursing. Areas of concentration in the doctoral program include the study of individual, family, and community responses to health and illness across the life span and the outcomes of care delivery practice. These areas of study are reflective of the research interests and expertise of the School of Nursing faculty members and the resources available in the Medical Center and the University. Drs. Ann Minnick and Linda Norman are the co-directors of the PhD program.

VANDERBILT UNIVERSITY SCHOOL OF NURSING: IN BRIEF

FALL SEMESTER 2009 ENROLLMENT – MSN PROGRAM

Nursing Students	Full-Time	Part-Time
Pre-Specialty	154 *	17
Specialty	217	308 *
Post-Masters	3	19
Special Students	0	40
TOTAL MSN STUDENTS	374	384

* Includes classes on the Embanet platform

Enrollment by Specialty

	Pre-Specialty Year	Specialty Year	Post Master's
Acute Care NP	27	93	8
Adult NP	32	62	6
Clinical Management (CNL)	2	1	0
Clinical Management (CNSA)	1	1	0
Clinical Management (CNSP)	1	5	0
Clinical Research Mgmt.	0	12	0
Family NP	27	86	1
Family NP/Acute Care NP	1	8	1
Health Systems Management	2	46	0
Neonatal NP	3	29	1
Nurse-Midwifery	8	26	1
Nurse-Midwifery/Family NP	9	15	0
Nursing Informatics	0	10	0
Pediatric NP/Adult	1	20	1
Pediatric NP/Pediatric	16	46	1
Psychiatric-Mental Health NP	20	33	2
Women's Health NP	14	18	0
Women's Health/Adult NP	7	14	0

FALL SEMESTER 2009 ENROLLMENT – DNP PROGRAM

Year	Full-Time	Part-Time	Total
First year	30	0	30
Second Year	32	0	32
Total	62	0	62

FALL SEMESTER 2009 ENROLLMENT - FISK/LIPSOMB BSN PARTNERSHIP STUDENTS

	Full-Time	Part-Time	Total
Fisk	4	0	4
Lipscomb	26	2	28
Total	30	2	32

VANDERBILT UNIVERSITY SCHOOL OF NURSING: CALENDAR

The official calendar of the School of Nursing is printed at the front of the *VUMC Bulletin*. Students are expected to be familiar with the dates and to conform to them. It is the responsibility of the student to keep informed of any event or announcement applicable to the School of Nursing. Failure to know of a required event is not an excuse for non-attendance.

SPECIALTY YEAR, RN PRE-SPECIALTY and POST-MASTER'S STUDENTS

Fall Semester 2010

- August 24-25 Direct Entry, Post Masters and RN Pre-Specialty Orientation
Master of Science in Nutrition and Dietetics Orientation
- August 25 Continuing Student Orientation
- August 26 MSN Block Classes begin
- August 26-27 Master of Science in Nutrition and Dietetics Block Classes
- August 27 First day of class for non-block Specialty students (Monday schedule to make up for Labor Holiday)
- Aug 30 - Sept 2 PhD and DNP orientation and 1st Intensive
- September 6 Labor Day - **No VUSN classes held**
- October 16 MSN Open House
- November 20-28 Thanksgiving Break
- December 10 Last Day of Classes
December Pinning Ceremony
- December 13-16 Final Exams

Spring Semester 2011

- January 5 Classes begin for Specialty Students
- Week of January 10 Classes begin for Specialty Students in CNL, CNS, FNP, NINF, NMW, NMW/FNP, NNP and PNP – please consult the block schedule for exact start dates
- January 10 – 14 PhD and DNP 2nd Intensive
- January 13 – 15 Master of Science in Nutrition and Dietetics Block Classes
- March 5 MSN Open House
- March 5-13 Spring Break
- April 22 Classes End
- April 25–27 Final Exams

Summer Session 2011

- Week of May 2 Classes begin for Specialty students – please consult the block schedule for exact start dates
- May 9 -12 PhD and DNP 3rd Intensive
- May 12 Alumni Reception for Graduates
May Pinning Ceremony
- May 13 Commencement Ceremony
- Week of May 16 Classes begin for Specialty Students in some specialties – please consult the block schedule for exact start date
- July 4 Independence Day - **No VUSN classes held**
- August 5 Classes End
- August 7 Pinning Ceremony

UNIVERSITY SCHOOL OF NURSING: BUILDINGS

MARY RAGLAND GODCHAUX HALL

Godchaux Hall (built in 1925) and the Godchaux Annex (built in 1971) currently house faculty and staff offices, conference space, research offices, classrooms, and lab space used by the School of Nursing.

PATRICIA CHAMPION FRIST HALL

In 1998 the 20,259-square-foot Patricia Champion Frist building, located adjacent to Godchaux Hall, was completed. This building houses the Frist Nursing Informatics Center, a multi-media classroom with installed networking for seventy-five students, a health-assessment/multi-purpose classroom, a student lounge, a reception area, and fifty faculty offices. Two of the larger classrooms have installed infrastructure capable of video streaming live lectures. Godchaux Hall, the Annex, and Frist Hall are joined by a common Atrium. Thus, the three buildings of the School of Nursing and the Atrium form a self-contained, cohesive instructional and social complex.

The Frist Nursing Informatics Center (FNIC). The FNIC student computer labs, located in Patricia Champion Frist Hall, are equipped with twenty-seven Dell Precision T1500 computers (Intel i5-750 2.66GHz processor with 2 GB of RAM and a 250GB hard drive loaded with Windows XP, a 48X CD-RW/DVD-RW drive, and USB access for a personal thumb drive), two scanners, and three laser printers. An additional eight units are installed in a Testing Lab to accommodate the growth of proctored Web-based testing in a quiet environment. All computers are placed on a three-year rotation cycle. For some courses, students schedule testing dates in order to suit individual needs within a range of dates allowed by course faculty.

A full range of software is available for document preparation; however, fewer tools are available on computers dedicated to testing. Instructional software is also available over the network or via CD/DVDs from the media library. Faculty and students use a Web-based course management system called OAK (Online Access to Knowledge) which is built on Blackboard, for most course communication, group activities, and the sharing of course resources. In addition, two-way synchronous audio and graphic collaboration is available using a Web conferencing system called Centra; and two-way, multi-point IP-based video collaboration is available using a system called Scopia. Experts in graphics, interactive educational design, and information technology are available through the FNIC. Consultation and troubleshooting activities include assistance with design and development of instructional strategies, development of specialized interactive computer-based programs and Web pages, design and maintenance of databases, design and development of graphics and instructional materials, video production, and audiovisual editing services. The FNIC implements and maintains quality assurance for School of Nursing Web pages and printed materials with assistance from designated departmental staff and program faculty

LOCATION OF OFFICES

Dean of the School of Nursing	Colleen Conway-Welch	110 Godchaux
Senior Associate Dean for Academics	Linda Norman	215 Godchaux
Senior Associate Dean for Practice	Bonnie Pilon	224 Godchaux
Senior Associate Dean for Research	Ann Minnick	415 Godchaux
Senior Associate Dean for Educational Informatics	Betsy Weiner	260 Frist Hall
Senior Associate Dean, Administration and Operations	Becky Keck	105 Godchaux
Assistant Dean of Enrollment Management	Paddy Peerman	210 Godchaux
Assistant Dean for Student Affairs	Sarah Ramsey	217 Godchaux
Frist Nursing Informatics Center	Jerry Murley, Director	272 Frist Hall
Center for Research Development and Scholarship	Ann Minnick	415 Godchaux
Office of Alumni and Development	Sydney Haffkine	2525 West End
Office of Clinical Placement	Suzanne Baird, Director	220 Godchaux
Office of Fin. Aid for SON Students	Kristie Smith	208 Godchaux

Most Faculty offices are located on the 2nd and 3rd floors of Frist Hall, and the 2nd through 6th floors of Godchaux Hall.

ROOM RESERVATIONS

Students may reserve space for meetings in Godchaux Hall, the Annex, and Frist Hall by contacting Ellen Smogur via e-mail at ellen.smogur@vanderbilt.edu or at (615) 322-4400.

CENTER FOR RESEARCH DEVELOPMENT AND SCHOLARSHIP (CRDS)

Housed on the fourth floor of Godchaux Hall, the CRDS provides research consultation, support, and resources for scholarly and research projects. CRDS assists with grant proposal development, Institutional Review Board application, paper and poster presentation, database management, instrument development, use of computers, literature searches, reference retrieval, and manuscript preparation. CRDS resources are available to all School of Nursing investigators.

LOCKERS

Lockers for students are located on the 1st and 2nd floors of Frist Hall. They are available free of charge and will be assigned to Pre-Specialty students.

WHERE YOUR CLASSROOMS ARE LOCATED

The majority of School of Nursing classes are in the following classrooms:

Godchaux Hall Nursing Annex (NA): 155, 161, 165, 167(all large lecture halls), 160, 162, 164, 166 (small classrooms). Godchaux Hall room 317, and conference rooms 201, 401, 501 and 601 are also used for classroom seminars.

Frist Hall (FH): 140, 144, 250

(Note: Room 144 is set up as a Health Assessment Lab during the Fall semester and as a classroom in the Spring and Summer semesters.)

VENDING MACHINES

Vending machines are located in the lobby alcove of the Nursing Annex.

FRIST NURSING INFORMATICS CENTER

These facilities are located on the second floor of Frist Hall. See Vanderbilt University School of Nursing: Computing Services.

VANDERBILT UNIVERSITY SCHOOL OF NURSING: OTHER GENERAL INFORMATION

CHANGE OF ADDRESS and TELEPHONE NUMBER

Students who change their local or permanent mailing address or telephone number are expected to notify the School of Nursing Registrar (210 Godchaux Hall) immediately. Candidates for degrees who are not in residence should keep the Nursing School Registrar informed of their current mailing address and telephone number. You may change your address **online** at <https://webapp.mis.vanderbilt.edu/student-search> . You will need your VUNet ID and E-password. Change of Address forms are available in the VUSN Program Coordinator for the Office of the Registrar, Pat Seitz (216 Godchaux Hall). You may also find the form online at <http://www.registrar.vanderbilt.edu/academicrec/address.htm>

LOST AND FOUND

For items that have been lost or found in the School of Nursing facilities, please see the School of Nursing receptionist, Ellen Smogur.

COMMUNICATION AT VUSN

Contacting a member of the Faculty: Students are encouraged to stay in close contact with their faculty advisers and individual faculty. The faculty are available to help with concerns relating to course content, examinations, and writing assignments. Faculty are eager to be of assistance to students but are also involved in teaching, research and practice. Therefore, it is important that students make an appointment to see a faculty member. We suggest that you use e-mail or voice mail to arrange a time to see a faculty member. Please do not plan to just drop by.

Emergency Phone Calls: Please remember to give your families, day cares and babysitters your schedule each semester so that they will know where you are each day and a phone number where you can be reached. If there is an emergency and a family member tries to call you by calling the School of Nursing receptionist, she will have to make a number of internal calls to find out your schedule and determine whether you are in class or in clinical. She will then have to make several more calls to reach you at your clinical site. All of these calls can take a lot of time and this system is not advisable in an emergency situation. If you have small children, you might want to consider investing in a pager or a cell phone equipped with a vibrating ringer. In any case, it is of utmost importance that you be diligent in informing caregivers where you are each day of the week.

E-mail: All full-time faculty, staff, and students can be reached via e-mail from any computer terminal in the Frist Nursing Informatics Center or through internet access. It is expected that students check e-mail frequently and use e-mail to communicate with faculty. E-mail is the preferred way for faculty and staff to contact students.

Voice Mail: Most faculty and staff are on the Vanderbilt Voice Mail System. If the person you are trying to contact does not answer the phone after five rings, the voice mail system will automatically pick up your call, and you can leave a message 24 hours a day.

VUSN Hotline: Students may access the Hotline by calling 322-VUSN. The Hotline has information regarding VUSN special events, FNIC hours, inclement weather and other class information from faculty members. The Hotline can be accessed 24 hours a day.

Student Mailboxes: Student mailboxes are located in the Student Lounge. These mailboxes are for internal use only and are reserved for memos and messages to students from the school administration as well as correspondence from faculty members to students. Please do not use these mailboxes for personal correspondence from family or friends.

Faculty/Staff Mailboxes: Mailboxes for faculty and staff are located in the mailroom behind the receptionist's desk (Room 150B Nursing Annex).

Student Bulletin Boards: Bulletin Boards in the vending machine area of the Annex Lobby are available for students to post "for sale" notices, etc. Housing notices are posted on the bulletin board in the Admissions Office suite on the second floor of Godchaux Hall. Notices should be taken to Cheryl Feldner in the Admissions Office for posting.

LIBRARY COPIER FOR STUDENT USE

Cards for use in copiers in the Eskind Library may be purchased and credited at the Eskind Biomedical Library.

COMMODORE CARD ACCOUNT/STUDENT ID

The Commodore Card is a debit account tied to your student ID. It is used for making cash-free purchases at all campus locations that accept the Commodore Card as a method of payment, including dining halls, Varsity Markets, VU Meal Plans, Bookstores, vending, laundry, copy machines, Student Health, and a variety of other University locations. Students may put money on their Commodore Card account at <http://www.Vanderbilt.edu/Commodorecard> or by visiting the Commodore Card Office located in the Sarratt Student Center, Room 184. Use of this non-transferable card is restricted to the person whose picture and signature are on the card. If you have any questions regarding the Commodore card, please call (615) 322-2273.

PARKING

Distance students who will only be on campus during the required face-to-face block sessions and need a parking space have the following options:

- Use the automated pay stations located at Wesley Place Garage (2043 Scarritt Place) or Terrace Place Garage (21st & Terrace Avenue). Daily coin box rate is \$10.00/day on weekdays and \$5.00/day on Saturday and Sunday. The most convenient garage would be Wesley Place Garage as it is located across the street from the School of Nursing. Students will not be able to receive a receipt at the garage when using the coin boxes. Additional assistance or questions should be directed to Central Parking in Nashville at (615) 259-3898.
- Use the parking lot at Greer Stadium which is free for 'temporary' students (e.g., distance students). It is located in Nashville and a free shuttle bus to Vanderbilt is provided every 15 minutes between 5:00 a.m. – 10 p.m. The shuttle will drop off at MRB III which is right next door to VUSN.

Students who live nearby and plan on using the resources available at Vanderbilt beyond the face-to-face block sessions, may purchase a regular week-day parking permit from VUMC Parking Facilities located on the ground level in the VUH Garage across from the hospital (615-936-1215). All VUSN students purchasing parking permits are required to park in the 25th Avenue Garage located at the corner of 25th & Highland Avenue. Students need to present their VUMC ID, and current state vehicle registration certificate when registering. The student will receive an access card that operates the entry and exit gates, and a decal. Decals for additional vehicles may be obtained at no additional charge. Replacement cards for a lost card will incur a \$5.00 charge.

Students who are already Vanderbilt employees may continue to use their valid access card for that garage.

HEALTH INSURANCE

All Vanderbilt students are required to have accident/illness insurance coverage acceptable to the University. Graduate and Professional students registered in degree programs of four or more credits or who are actively enrolled in research courses that are designated by VU as full-time enrollment, are automatically enrolled and billed for the student injury and sickness insurance plan. This Coverage is for an entire academic year.

All Vanderbilt employees must waive Student Health Insurance if they are covered by any other health insurance (Including Vanderbilt Employee Health Insurance).

If students are covered by their own health insurance, they must waive the University insurance coverage. Students may waive insurance coverage at www.gallagherkoster.com. Please note this process is not applicable to international students. They will be referred to the International Student and Scholar Service in order to waive their insurance.

Students who are not participating in the University-sponsored health plan need to keep a copy of their health insurance card or the name, address, group, and policy number of their insurance coverage with them. For more information about insurance coverage, call Cindy Spurlock, Insurance Liaison at Student Health at (615) 343-4688.

VANDERBILT UNIVERSITY SCHOOL OF NURSING: STUDENT ORGANIZATIONS

GRADUATE/PROFESSIONAL NURSING COUNCIL

The purpose of the Graduate/Professional Nursing Council is to serve as a liaison between graduate and professional students, faculty and administration in the Vanderbilt University School of Nursing and the general university community. The Council provides a framework for vocalization of graduate and Pre-Specialty students' needs, serves as representatives for graduate and Pre-Specialty students, procures representatives to delegated VUSN and University committees, and promotes social interaction within and outside VUSN.

The membership of the Council is composed of voting student representatives currently enrolled at VUSN. The representation will be composed of 10 members and 2 alternates from the Pre-Specialty year (9 Pre-Specialty and 1 Pre-Specialty RN), and 10 members and 2 alternates from the graduate year. The Graduate Council solicits members through a self-nomination process. Interested students are encouraged to complete a self-nomination form, which is given to all new students at Orientation. Graduate-year representatives must have completed all Pre-Specialty courses prior to election. Each representative serves a one-year term (September – August).

If representatives are absent from more than two Council meetings without legitimate and/or unforeseen cause, they will be removed from the Council.

SIGMA THETA TAU INTERNATIONAL

The Iota chapter of Sigma Theta Tau International, the honor society of nursing, was installed at Vanderbilt University on June 3, 1953. Sigma Theta Tau International is a professional organization rather than social, and its purpose and functions may be compared to other honor societies. Sigma Theta Tau International is a member of the Association of College Honor Societies. Election to membership in the society is limited to students who have shown marked qualities of character, leadership, and ability in nursing and who have maintained a high scholastic average. Students in the Specialty MSN program are eligible for membership after having completed ¼ of the required graduate curriculum.

The Iota chapter has a call for new members once each year. Application deadlines vary each year but generally occur early in the Spring Semester. For further information regarding Iota Chapter, refer to the webpage at <http://www.mc.vanderbilt.edu/nursing/organizations/STT>

BLACK STUDENT NURSES ORGANIZATION

In the early 1990s, the Black Student Nurses Organization (BSNO) was founded by a group of Vanderbilt University School of Nursing African-American students. The students felt a need for an organization that focused on the socio-cultural needs of African-American nursing students. BSNO also focused on mentoring of the first-year nursing students by the second-year students. A host of activities were held during the year to assist students with exploring the roles of advanced practice nurses in the health work force. Since that time, the BSNO has served as a resource network for many students. In 2005, several of the BSNO members became charter members of the Nashville Chapter of the National Black Nurses Association. By this professional affiliation, the BSNO will continue to make local and national contributions to nursing.

VANDERBILT UNIVERSITY SCHOOL OF NURSING: TRADITIONS

STUDENT EVENTS

A number of formal and informal student events are planned each year.

1. A **Crossing the Bridge** reception is held at the beginning of the Fall semester to welcome new and continuing students into the specialty year.
2. A **Pinning Ceremony** is planned for the end of each semester after students complete their degree requirements.
3. **Brown-Bag Lunches** and continental breakfasts with the Dean.
4. **Martin Luther King, Jr. lecture and reception** in January. Students are also invited to hear other speakers who may be visiting the School.
5. **BBQ supper** at the home of the Dean – for all new students
6. **All school party** sponsored by the Graduate Student Council.
7. **Student to student Mentoring Event** – An opportunity for Specialty year students to meet with First year students to answer questions and offer advice.

CLASS PICTURE - COMPOSITE

Students who intend to graduate in May, August, or December of 2011 will be eligible to have their pictures taken for the master composite which hangs in the entry of Godchaux Hall. A photographer will be on campus in December and January to take individual photographs. You will receive a notice via e-mail advising you when and where to sign up. The cost is \$25.95 for your picture proofs and an 11 x 14 copy of the master composite. It is important that you make every effort to schedule an appointment when the photographers are on campus, as makeups are difficult and costly. You will have the opportunity to purchase additional photographs if you wish. Health Systems Management students will be offered the option of submitting their own pictures. Regalia will be provided for the purpose. For additional information, contact Sarah Ramsey, 217 Godchaux Hall (615) 343-3334.

GRADUATION AND COMMENCEMENT

To participate in the Commencement ceremony, degree candidates must have satisfactorily completed all curriculum requirements, have passed all prescribed examinations, and be free of all indebtedness to the University. The University holds its annual Commencement ceremony in May at the end of the spring semester. A student completing degree requirements will be officially graduated, however, at the close of the semester in which the degree is earned, with such graduation recorded on the student's permanent record. Graduations are posted on diplomas three times per year: May, August, and December. Students who graduate at the close of summer school (August) or the fall semester (December) are encouraged to join spring graduates in the next graduation ceremony. Those unable to do so may receive their diplomas by mail.

INVESTITURE

The School of Nursing Investiture Ceremony immediately follows the University Commencement ceremony in May. It is at Investiture that each graduate is adorned or "invested" with the academic hood signifying completion of the master's degree. A reception for all the graduates and their families and friends follows the Investiture ceremony. Specific instructions concerning Commencement and Investiture are mailed to August, December, and May graduates during the month of March.

Graduates will receive information from both the School of Nursing and the University Registrar's office. For further information regarding Commencement and Investiture, contact Sarah Ramsey, 217 Godchaux Hall (615) 343-3334.

HONORS AND AWARDS

Founder's Medal: The Founder's Medal, signifying first honors, was endowed by Commodore Cornelius Vanderbilt as one of his gifts to the University. The Founder's Medal is conferred annually upon the graduating student in the School of Nursing who, in the judgment of the faculty, has achieved the strongest record in the areas of professional and academic performance in meeting the requirements for the Master of Science in Nursing degree. In order to receive the Founder's Medal, the graduate must attend Commencement and Investiture.

Amy Frances Brown Prize for Excellence in Writing: This prize is awarded each year in which there is a worthy candidate among the graduates of the School of Nursing. The selection is based upon papers submitted to meet course requirements in either the Pre-Specialty or specialty nursing component of the curriculum. This award is presented at "Pinning."

Luther Christman Award: This award is presented to the Pre-Specialty student with the most outstanding skills in the clinical area. This award is presented at the "Crossing the Bridge" celebration.

Specialty Awards: These awards are presented to the most outstanding graduating student in each specialty. The choice of recipients is based on academic achievement, excellence in clinical practice, demonstrated leadership, community service, and potential for future contributions in the nursing profession. These awards are presented at the "Pinning" ceremony.

The Alumni Association Award for Excellence in Service and Leadership to School or Community: Students are nominated from the graduating class by faculty and their peers. Standards of selection are that the student must display leadership and ongoing commitment to community service. They must reflect a positive image of VUSN to the community through hands-on volunteerism. Finally, they must demonstrate enthusiasm and support of VUSN among classmates and faculty through leadership and involvement in school activities.

The VUSN Alumni Association Board of Directors Student Relation Committee reviews nominations and selects the award recipient with approval of the Dean.

SCHOOL OF NURSING PINS

The Dean of the School of Nursing purchases an official School of Nursing pin for each graduate. You will be asked to complete an order form for your pin, including your school, program, name, address, and phone number and will have the opportunity at that time to add a guard or to upgrade the metal quality of the pin. You will be required to pay for only the addition of a guard or upgrade at the time your order is placed. The pin will be awarded in May, August and December at the pinning ceremonies to students who have completed all degree requirements.

VANDERBILT SCHOOL OF NURSING: CURRICULUM PLANS

Required Hours for Pre-Specialty Component

Pre-Specialty Curriculum Plan

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I							
	N215 Foundation of Professional Nursing I	2	21	14			35
	N225 Population Based Health Care	2	28				28
	N235 Human Experience Across the Lifespan I	4	56				56
	N245 Fundamentals for Clinical Practice	5	28		140	28	196
	N255a Basic Pharmacology I	2	28				28
	Semester total =	15	161	14	140	28	343
Spring II							
	N217 Foundations of Professional Nursing II	3	28	28			56
	N236 Human Experience Across the Lifespan II	5	70				70
	N246 Integration of Theoretical Clinical Aspects of Nursing I	4			280		280
	N255b Basic Pharmacology II	2	28				28
	Semester total =	14	126	28	280	0	434
Summer III							
	N216 Foundations of Professional Nursing III	2	21	14			35
	N227 Health Care Systems	3	28				28
	N237 Human Experience Across the Lifespan III	4	56				56
	N247a Integration of Theoretical Clin Aspects of Nursing II	2			140		140
	N247b Integration of Theoretical Clin Aspects of Nursing III	2			140		140
	Semester total =	13	105	14	280	0	399
	Pre-specialty Total =	42	392	56	700	28	1,176

**PART-TIME PROGRAM OF STUDY
PRE-SPECIALTY YEAR**

<u>Fall 1</u>	<u>Credit Hours</u>
N225 Population Based Health Care	2 hours
N235 Human Experience of Health & Illness Across the Lifespan I	4 hours
N255a Basic Pharmacology I	2 hours
 <u>Spring 1</u>	
N236 Human Experience of Health & Illness Across the Lifespan II	5 hours
N255b Basic Pharmacology II	2 hours
 <u>Summer 1</u>	
N227 Health Care Systems	3 hours
N237 Human Experience of Health & Illness Across the Lifespan III	4 hours
 <u>Fall 2</u>	
N215 Foundations of Professional Nursing I	2 hours
N245 Fundamentals of Clinical Practice	5 hours
 <u>Spring 2</u>	
N217 Foundations of Professional Nursing II	3 hours
N246 Integration of Theoretical & Clinical Aspects of Nursing I	4 hours
 <u>Summer 2</u>	
N216 Professional Nursing Seminar	2 hours
N247a Integration of Theoretical & Clinical Aspects of Nursing II	2 hours
N247b Integration of Theoretical & Clinical Aspects of Nursing III	2 hours
<hr style="width: 20%; margin-left: auto; margin-right: 0;"/>	
Total	42 hours

Required Hours for Pre-Specialty Component

RN Pre-Specialty Curriculum Plan

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I							
	N218 Conceptual Basis for Nursing Practice	3	42				42
	N225 Population Based Health Care	2	28				28
	N237 Human Experience Across the Lifespan III	4	56				56
	N248 Basic Health Assessment	3	14		70	28	112
	N257 The Nurse as a Teacher and Facilitator of Learning	2	28				28
	Semester total =	14	168	0	70	28	266
Spring II							
	N217 Foundation of Professional Nursing II	3	28	28			56
	N219 Nursing Ethics Seminar	3		84			84
	N227 Health Care Systems	3	42				42
	N249 Integration of Theo & Clinical Aspects of Comm. Hlth Nursing	3	21		105		126
	Semester total =	12	91	112	105	0	308
	Program Total =	26	259	112	175	28	574

**PART-TIME PROGRAM OF STUDY
RN PRE-SPECIALTY YEAR**

<u>Fall 1</u>	<u>Credit Hours</u>
N218 Conceptual Basis for Nursing Practice	3 hours
N225 Population Based Health Care	2 hours
N257 The Nurse as a Teacher and Facilitator of Learning	2 hours
 <u>Spring 1</u>	
N219 Nursing Ethics Seminar	3 hours
N227 Health Care Systems	3 hours
 <u>Summer 1</u>	
Leave of Absence	
 <u>Fall 2</u>	
N237 Human Experience of Health & Illness Across the Lifespan III	4 hours
N248 Basic Health Assessment	3 hours
 <u>Spring 2</u>	
N217 Foundations of Professional Nursing II	3 hours
N249 Integration of Theoretical & Clinical Aspects of Community Health Nursing	3 hours
 <u>Summer 2</u>	
Leave of Absence	_____
Total	26 hours

Required Hours for Acute Care Nurse Practitioner Specialty Curriculum Plan

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I							
	N300 Theoretical Found of Advanced Nursing Practice	2	21	14			35
	N305b Adv Hlth Assess Apps for Acute Care NPs	1			60		60
	N305f Adv Health Assess/Clinical Reasoning for the ACNP	3	35			14	49
	N306a Advanced Physiologic & Pathophysiologic Found of Acute Care	4	56				56
	N307c Advanced Pharmacotherapeutics for Acute Care Nurse Practitioners	3	42				42
	N340a Pathophysiology and Collaborative Mgmt in Acute Care I	3	42				42
	Semester Total =	16	196	14	60	14	284
Spring II							
	N301 Research Methods for Adv Nursing Practice	3	28	28			56
	N340b Pathophysiology and Collaborative Mgmt in Acute Care II	3	42				42
	N342a Acute Care Nurse Practitioner Practicum	4			280		280
	Elective	2	28				28
	Semester total =	12	98	28	280	0	406
Summer III							
	N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2	14	28			42
	N303 Health Care Delivery Systems	2	28				28
	N304 Transitions to the Adv Practice Role	1	14				14
	N340c Pathophysiology and Collaborative Mgmt in Acute Care III	2	28				28
	N343 Acute Care Nurse Practitioner Preceptorship	4			280		280
	Semester total =	11	84	28	280	0	392
	Program Total =	39	378	70	620	14	1,082

**PART-TME PROGRAM OF STUDY
ACUTE CARE NURSE PRACTITIONER
2-Year Option**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N306a Advanced Physiologic & Pathophysiologic Foundations of Acute Care	4 hours
N307c Advanced Pharmacotherapeutics for Acute Care	3 hours
<u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
Elective (or may be taken in the summer)	2 hours
<u>Summer 1</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
Elective	2 hours
<u>Fall 2</u>	
N305f Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for Acute Care Nurse Practitioners	1 hour
N340a Pathophysiology and Collaborative Management in Acute Care I	3 hours
<u>Spring 2</u>	
N340b Pathophysiology and Collaborative Management in Acute Care II	3 hours
N342a Acute Care Nurse Practitioner Practicum	4 hours
<u>Summer 2</u>	
N303 Health Care Delivery Systems	2 hours
N340c Pathophysiology and Collaborative Management in Acute Care III	2 hours
N343 Acute Care Nurse Practitioner Preceptorship	4 hours
Total	39 hours

**PART-TIME PROGRAM OF STUDY
ACUTE CARE NURSE PRACTITIONER PROGRAM**

3-Year Plan
VUMC Employees Only

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N306a Advanced Physiologic & Pathophysiologic Foundations of Acute Care	4 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
Elective (or summer)	2 hours
 <u>Summer 1</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	<u>2 hours</u>
Elective (if not taken Spring for 2 credits)	
Year 1 Total	13 hours
 <u>Fall 2</u>	
N307c Advanced Pharmacotherapeutics for Acute Care	3 hours
N340a Pathophysiology and Collaborative Management in Acute Care I	3 hours
 <u>Spring 2</u>	
N340b Pathophysiology and Collaborative Management in Acute Care II	3 hours
 <u>Summer 2</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N340c Pathophysiology and Collaborative Management in Acute Care III	<u>2 hours</u>
Year 2 Total	12 hours
 <u>Fall 3</u>	
N305f Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for Acute Care Nurse Practitioners	1 hour
 <u>Spring 3</u>	
N342a Acute Care Nurse Practitioner Practicum	4 hours
 <u>Summer 3</u>	
N303 Health Care Delivery Systems	2 hours
N343 Acute Nurse Practitioner Preceptorship	4 hours
Year 3 Total	<u>14 hours</u>
Total	39 hours

**SAMPLE CURRICULUM PLAN FOR POST-MASTER'S STUDY
ACUTE CARE NURSE PRACTITIONER ***

<u>Fall</u>	<u>Credit Hours</u>
N305f Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for Acute Care Nurse Practitioners	1 hour
N307c Advanced Pharmacotherapeutics for Acute Care	3 hours
N340a Pathophysiology and Collaborative Management in Acute Care I	3 hours
 <u>Spring</u>	
N340b Pathophysiology and Collaborative Management in Acute Care II	3 hours
N342a Acute Care Nurse Practitioner Practicum	4 hours
 <u>Summer</u>	
N340c Pathophysiology and Collaborative Management in Acute Care III	2 hours
N343 Acute Care Nurse Practitioner Preceptorship	<u>4 hours</u>
Total	23 hours

* Sample only. Submit MSN transcript and resume to Dr. Joan King, ACNP Program Director at 615-343-3278 for portfolio analysis to outline program of studies. If transcript has documentation for an advanced practice pharmacology course and health assessment course, these courses do not need to be repeated. All course work for Post-Master's study is available in distance format.

Joan King, PhD, R.N., A.N.P.
Professor of Nursing
Vanderbilt University School of Nursing
461 21st Avenue South
Nashville, Tennessee 37240
615-343-3278
E-mail: Joan.King@Vanderbilt.edu

**Required Hours for
Acute Care Nurse Practitioner Intensivist
Specialty Curriculum Plan**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I							
	N300 Theoretical Found of Advanced Nursing Practice	2	21	14			35
	N305b Adv Hlth Assess Apps for Acute Care NPs	1			70		70
	N305f Adv Health Assess/ Clinical Reasoning for the ACNP	3	35			14	49
	N306a Advanced Physiologic & Pathophysiologic Found of Acute Care	4	56				56
	N307c Advanced Pharmacotherapeutics for Acute Care Nurse Practitioners	3	42				42
	N340a Pathophysiology and Collaborative Mgmt in Acute Care I	3	42				42
	Semester Total =	16	196	14	70	14	294
Spring II							
	N301 Research Methods for Adv Nursing Practice	3	28	28			56
	N340b Pathophysiology and Collaborative Mgmt in Acute Care II	3	42				42
	N342c Acute Care Nurse Practitioner Practicum	3			210		210
	N396d Critical Care Concepts for the ACNP Intensivist	3	42				42
	Semester total =	12	112	28	210	0	350
Summer III							
	N302 Theory, Research, and Advanced Nursing Pract: Integ & Appl.	2	14	28			42
	N303 Health Care Del. Syst.	2	28				28
	N304 Transitions to the Adv Practice Role	1	14				14
	N340c Pathophysiology and Collaborative Mgmt in Acute Care III	2	28				28
	N343c Acute Care Nurse Practitioner Precept.	3			210		210
	N343d Adv Acute Care Nurse Practitioner Intensivist Preceptorship	2			140		140
	N396e Adv Simulation Lab I	1				14	
	Semester total =	13	84	28	350	14	462
	Program Total =	41	350	70	630	28	1,106

**PART-TIME PROGRAM OF STUDY
ACUTE CARE NURSE PRACTITIONER INTENSIVIST
(2-Year Option)**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N306a Advanced Physiologic & Pathophysiologic Foundations of Acute Care	4 hours
N307c Advanced Pharmacotherapeutics for Acute Care	3 hours
<u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
<u>Summer 1</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
<u>Fall 2</u>	
N305b Advanced Health Assessment Application for Acute Care Nurse Practitioners	1 hour
N305f Advanced Health Assessment/Clinical Reasoning for the ACNP	3 hours
N340a Pathophysiology and Collaborative Management in Acute Care I	3 hours
<u>Spring 2</u>	
N340b Pathophysiology and Collaborative Management in Acute Care II	3 hours
N342c Acute Care Nurse Practitioner Practicum	3 hours
N396d Critical Care Concepts for the ACNP Intensivist	3 hours
<u>Summer 2</u>	
N340c Pathophysiology and Collaborative Management in Acute Care III	2 hours
N343c Acute Care Nurse Practitioner Preceptorship	3 hours
N343d Advanced Acute Care Nurse Practitioner Intensivist Preceptorship	2 hours
N396e Advanced Simulation Lab I	1 hour
Total	41 hours

**Required Hours for
Adult Nurse Practitioner/Cardiovascular Disease Prevention and
Management Specialty Curriculum Plan**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I							
	N300 Theoretical Found of Advanced Nrsing Practic	2	21	14			35
	N305a Adv Health Assess/Clinical Reasoning	3	35			14	49
	N305b Adv Health Assmt Apps for the Adult Nurse Pract	1			70		70
	N307 Advanced Pharmaco-therapeutics	3	42				42
	N308 Pathophysiologic Concepts	3	42				42
	N309a Advanced Pract Nrsng in Primary Care of the Adult	3	35	14			49
	Semester total =	15	175	28	70	14	287
Spring II							
	N301 Res Methods for Advanced Nursing Practice	3	28	28			56
	N309c Adv Practice Nursing in Primary Care of the Adolescent	1	14				14
	N309d Adv Practice Nursing in Prim Care of the Elderly	1	14				14
	N322a Principles of Cardiovascular Health I	2	28				28
	N323 Practicum in Cardiovascular Health	3			210		210
	N363b Practicum in Primary Health Care of the Adult	3			210		210
	Semester total =	13	84	28	420		532
Summer III							
	N302 Theory, Research and Adv Nrsng Pract: Integration and Application	2	14	28			42
	N303 Health Care Delivery Systems	2	28				28
	N304 Transitions to the Advanced Practice Role	1	14				14
	N322b Principles of Cardiovascular Hlth II	2	28				28
	N365 Adult Nurse Practitioner Preceptorship	3			210		210
	Elective	1	14				14
	Semester total =	11	98	28	210	0	336
	Program Total =	39	357	84	700	14	1,155

PART-TIME PROGRAM OF STUDY
ADULT NURSE PRACTITIONER/CARDIOVASCULAR DISEASE PREVENTION
AND MANAGEMENT
 2-Year Option

<u>Fall 1</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N308 Pathophysiologic Concepts	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
<u>Spring 1</u>	
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
N322a Principles of Cardiovascular Health I	2 hours
<u>Summer 1</u>	
N322b Principles of Cardiovascular Health II	2 hours
Elective	1 hour
<u>Fall 2</u>	
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N305b Advanced Health Assessment Application for the Adult Nurse Practitioner	1 hour
N307 Advanced Pharmacotherapeutics	3 hours
<u>Spring 2</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N323 Practicum in Cardiovascular Health	3 hours
N363b Practicum in Primary Health Care of the Adult	3 hours
<u>Summer 2</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
N365 Adult Nurse Practitioner Preceptorship	3 hours
Total	39 hours

PART-TIME PROGRAM OF STUDY
ADULT NURSE PRACTITIONER/CARDIOVASCULAR DISEASE PREVENTION
AND MANAGEMENT
 3-Year Plan
 VUMC Employees Only

<u>Fall 1</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Spring 1</u>	
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
 <u>Summer 1</u>	
N303 Health Care Delivery Systems	2 hours
Elective	1 hour
 <u>Fall 2</u>	
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N305b Advanced Health Assessment Applications for the Adult Nurse Practitioner	1 hour
 <u>Spring 2</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N322a Principles of Cardiovascular Health I	2 hours
 <u>Summer 2</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N322b Principles of Cardiovascular Health II	2 hours
 <u>Fall 3</u>	
N307 Advanced Pharmacotherapeutics	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
 <u>Spring 3</u>	
N323 Practicum in Cardiovascular Health	3 hours
N363b Practicum in Primary Health Care of the Adult	3 hours
 <u>Summer 3</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N365 Adult Nurse Practitioner Preceptorship	<u>3 hours</u>
Total	39 hours

**SAMPLE CURRICULUM PLAN FOR POST-MASTER'S STUDY
ADULT NURSE PRACTITIONER/CARDIOVASCULAR DISEASE PREVENTION
AND MANAGEMENT ***

<u>Fall</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for the Adult Nurse Practitioner	1 hour
N307 Advanced Pharmacotherapeutics	3 hours
N308 Pathophysiologic Concepts	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
<u>Spring</u>	
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
N322a Principles of Cardiovascular Health I	2 hours
N323 Practicum in Cardiovascular Health	3 hours
N363 Practicum in Primary Health Care of the Adult	3 hours
<u>Summer</u>	
N322b Principles of Cardiovascular Health II	2 hours
N365 Adult Nurse Practitioner Preceptorship	3 hours
<hr style="width: 10%; margin-left: auto; margin-right: 0;"/>	
Total	28 hours

* Sample only. Submit MSN transcript and resume to Leslie Welch Hopkins, ANP Program Director at 615-322-3029 for portfolio analysis to outline program of studies.

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**Required Hours for
Adult Nurse Practitioner/Gerontological Nurse Practitioner Specialty
Curriculum Plan**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I							
	N300 Theoretical Found of Advanced Nrsng Practice	2	21	14			35
	N305a Adv Health Assess/Clinical Reasoning	3	35			14	49
	N305b Adv Health Assmt Apps for the Adult Nurse Pract.	1			70		70
	N307 Advanced Pharmacotherapeutics	3	42				42
	N308 Pathophysiologic Concepts	3	42				42
	N309a Advanced Pract Nrsng in Primary Care of the Adult	3	35	14			49
	Semester total =	15	175	28	70	14	287
Spring II							
	N301 Res Methods for Advanced Nursing Practice	3	28	28			56
	N309c Adv Practice Nursing in Primary Care of the Adolescent	1	14				14
	N309d Adv Practice Nursing in Primary Care of the Elderly	1	14				14
	N320a Principles of Older Adult Health I	2	28				28
	N321 Practicum in Older Adult Health	3			210		210
	N363b Practicum in Primary Health Care of the Adult	3			210		210
	Semester total =	13	84	28	420	0	532
Summer III							
	N302 Theory, Research and Adv Nrsng Pract: Integration and Application	2	14	28			42
	N303 Health Care Delivery Systems	2	28				28
	N304 Transitions to the Advanced Practice Role	1	14				14
	N320b Principles of Older Adult Health II	2	28				28
	N365 Adult Nurse Practitioner Preceptorship	3			210		210
	Elective	1	14				14
	Semester total =	11	98	28	210	0	336
	Program Total =	39	357	84	700	14	1,155

**PART-TIME PROGRAM OF STUDY
ADULT NURSE PRACTITIONER/GERONTOLOGICAL NURSE
PRACTITIONER**

2-Year Option

<u>Fall 1</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N308 Pathophysiologic Concepts	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
<u>Spring 1</u>	
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
N320a Principles of Older Adult Health I	2 hours
<u>Summer 1</u>	
N320b Principles of Older Adult Health II	2 hours
Elective	1 hour
<u>Fall 2</u>	
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N305b Advanced Health Assessment Application for the Adult Nurse Practitioner	1 hour
N307 Advanced Pharmacotherapeutics	3 hours
<u>Spring 2</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N321 Practicum in Older Adult Health	3 hours
N363b Practicum in Primary Health Care of the Adult	3 hours
<u>Summer 2</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
N365 Adult Nurse Practitioner Preceptorship	3 hours
Elective	1 hour
Total	39 hours

PART-TIME PROGRAM OF STUDY
ADULT NURSE PRACTITIONER/ GERONTOLOGICAL NURSE
PRACTITIONER
 3-Year Plan
 VUMC Employees Only

<u>Fall 1</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Spring 1</u>	
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
 <u>Summer 1</u>	
N303 Health Care Delivery Systems	2 hours
Elective	1 hour
 <u>Fall 2</u>	
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N305b Advanced Health Assessment Applications for the Adult Nurse Practitioner	1 hour
 <u>Spring 2</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N320a Principles of Older Adult Health I	2 hours
 <u>Summer 2</u>	
N304 Transitions for the Advanced Practice Role	1 hour
N320b Principles of Older Adult Health II	2 hours
 <u>Fall 3</u>	
N307 Advanced Pharmacotherapeutics	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
 <u>Spring 3</u>	
N321 Practicum in Older Adult Health	3 hours
N363b Practicum in Primary Health Care of the Adult	3 hours
 <u>Summer 3</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N365 Adult Nurse Practitioner Preceptorship	3 hours
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Total	39 hours

**SAMPLE CURRICULUM PLAN FOR POST-MASTER'S STUDY
ADULT NURSE PRACTITIONER/GERONTOLOGICAL NURSE
PRACTITIONER***

<u>Fall</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for the Adult Nurse Practitioner	1 hour
N307 Advanced Pharmacotherapeutics	3 hours
N308 Pathophysiologic Concepts	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
<u>Spring</u>	
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
N320a Principles of Older Adult Health I	2 hours
N321 Practicum in Older Adult Health	3 hours
N363 Practicum in Primary Health Care of the Adult	3 hours
<u>Summer</u>	
N320b Principles of Older Adult Health II	2 hours
N365 Adult Nurse Practitioner Preceptorship	3 hours
Elective	1 hour
<hr style="width: 10%; margin-left: auto; margin-right: 0;"/>	
Total	29 hours

* Sample only. Submit MSN transcript and resume to Leslie Welch Hopkins, ANP Program Director at 615-322-3029 for portfolio analysis to outline program of studies.

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**Required Hours for
Adult Nurse Practitioner/Palliative Care Specialty Curriculum Plan**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I							
	N300 Theoretical Found of Advanced Nrsng Practice	2	21*	14*			35
	N305a Adv Health Assess/Clinical Reasoning	3	35*			14	49
	N305b Adv Health Assmt Apps for the Adult Nurse Pract.	1			70		70
	N307 Advanced Pharmacotherapeutics	3	42*				42
	N308 Pathophysiologic Concepts	3	42*				42
	N309a Advanced Pract Nrsng in Primary Care of the Adult	3	35	14			49
	Semester total =	15	175	28	70	14	287
Spring II							
	N301 Res Methods for Advanced Nursing Practice	3	28*	28*			56
	N309c Adv Practice Nursing in Primary Care of the Adolescent	1	14				14
	N309d Adv Practice Nursing in Primary Care of the Elderly	1	14				14
	N325a Palliative Care I	2	28				28
	N325c Practicum in Palliative Care	3			210		210
	N363b Practicum in Primary Health Care of the Adult	3			210		210
	Semester total =	13	84	28	420	0	532
Summer III							
	N302 Theory, Research and Adv Nrsng Pract: Integration and Application	2	14	28			42
	N303 Health Care Delivery Systems	2	28*				28
	N304 Transitions to the Advanced Practice Role	1	14*				14
	N325b Palliative Care II	2	28				28
	N365 Adult Nurse Practitioner Preceptorship	3			210		210
	Elective	1	14				
	Semester total =	11	98	28	210	0	336
	Program Total =	39	357	84	700	14	1,155
	*Distance Total =		224	42			

PART-TIME PROGRAM OF STUDY
ADULT NURSE PRACTITIONER/PALLIATIVE CARE
 2-Year Option

<u>Fall 1</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N308 Pathophysiologic Concepts	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
<u>Spring 1</u>	
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
N325a Palliative Care I	2 hours
<u>Summer 1</u>	
N325b Palliative Care II	2 hours
Elective	1 hour
<u>Fall 2</u>	
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N305b Advanced Health Assessment Application for the Adult Nurse Practitioner	1 hour
N307 Advanced Pharmacotherapeutics	3 hours
<u>Spring 2</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N325c Practicum in Palliative Care	3 hours
N363b Practicum in Primary Health Care of the Adult	3 hours
<u>Summer 2</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
N365 Adult Nurse Practitioner Preceptorship	4 hours
<hr style="width: 20%; margin-left: auto; margin-right: 0;"/>	
Total	39 hours

**PART-TIME PROGRAM OF STUDY
ADULT NURSE PRACTITIONER/PALLIATIVE CARE**

3-Year Plan

VUMC Employees Only

<u>Fall 1</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Spring 1</u>	
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
 <u>Summer 1</u>	
N303 Health Care Delivery Systems	2 hours
Elective	1 hour
 <u>Fall 2</u>	
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N305b Advanced Health Assessment Applications for the Adult Nurse Practitioner	1 hour
 <u>Spring 2</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N325a Palliative Care I	2 hours
 <u>Summer 2</u>	
N304 Transitions for the Advanced Practice Role	1 hour
N325b Palliative Care II	2 hours
 <u>Fall 3</u>	
N307 Advanced Pharmacotherapeutics	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
 <u>Spring 3</u>	
N325c Practicum in Palliative Care	3 hours
N363b Practicum in Primary Health Care of the Adult	3 hours
 <u>Summer 3</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N365 Adult Nurse Practitioner Preceptorship	3 hours
<hr/>	
Total	39 hours

**SAMPLE CURRICULUM PLAN FOR POST-MASTER'S STUDY
ADULT NURSE PRACTITIONER/PALLIATIVE CARE***

<u>Fall</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for the Adult Nurse Practitioner	1 hour
N307 Advanced Pharmacotherapeutics	3 hours
N308 Pathophysiologic Concepts	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
 <u>Spring</u>	
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
N325a Palliative Care I	2 hours
N325c Practicum in Palliative Care	3 hours
N363 Practicum in Primary Health Care of the Adult	3 hours
 <u>Summer</u>	
N325b Palliative Care II	2 hours
N365 Adult Nurse Practitioner Preceptorship	3 hours
Elective	1 hour
Total 29 hours	

* Sample only. Submit MSN transcript and resume to Leslie Welch Hopkins, ANP Program Director at 615-322-3029 for portfolio analysis to outline program of studies.

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**Required Hours for
Clinical Nurse Specialist
Pediatric Acute Care Focus Curriculum Plan**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Total Clock Hours
Fall I						
	N300 Theor Fdns Adv Nrsng Pract	2	21	14		35
	N303 Health Care Delivery Systems	2	28			28
	N305d Adv Health Assess in Family-Centered Pediatric Practice	2	21		14	35
	N305e Advanced Health Ass Apps for Pediatric Nurse Practitioner	1			70	70
	N308 Pathophysiologic Concepts	3	42			42
	N378 Selected Topics in Clinical Research	1	14			14
	Semester total =	11	126	14	84	224
Spring II						
	N301 Research Methods for Adv Nursing Practice	3	28	28		56
	N304c Teaching/learning Methodology and Strategies	1	14			14
	N307e Advanced Pharmacotherapeutics in Pediatrics	3	42			42
	N347c Pathophysiology & Collaborative Mgmt in Pediatrics for Clinical Mgmt I	3	42			42
	N374 Population Care Management	3	28		70	98
	N376 Clinical Program Development and Evaluation	2	21		35	56
	Semester total =	15	175	28	105	308
Summer III						
	N302 Theory, Research, and Adv Nrsng Pract: Integration and Application	2	14	28		42
	N304 Transitions to the Advanced Practice Role	1	14			14
	N347d Pathophysiology & Collaborative Mgmt in Pediatrics for Clinical Mgmt II	3	14	56		70
	N373a Strategies for Administrative/Clinical Decision Making	2	21		35	56
	N377a Expert Clinical Care Preceptorship for CNSs	5			350	350
	Semester total =	13	63	84	385	532
	Program Total =	39	364	126	574	1064

**PART-TIME PROGRAM OF STUDY
CLINICAL NURSE SPECIALIST
Pediatric Acute Care Focus
2-Year Option**

<u>Fall I</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N308 Pathophysiologic Concepts	3 hours
N378 Selected Topics in Clinical Research	1 hour
 <u>Spring I</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N304c Teaching/Learning Methodology and Strategies	1 hour
N374 Population Care Management	3 hours
 <u>Summer I</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N373a Strategies for Administrative/Clinical Decision Making	2 hours
 <u>Fall II</u>	
N303 Health Care Delivery Systems	2 hours
N305d Advanced Health Assessment in Family-Centered Pediatric Practice	2 hours
N305e Advanced Health Assessment Applications for Pediatric Nurse Practitioners	1 hour
 <u>Spring II</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N307e Advanced Pharmacotherapeutics in Pediatrics	3 hours
N347c Pathophysiology and Collaborative Management in Pediatrics for Clinical Management I	3 hours
N376 Clinical Program Development and Evaluation	2 hours
 <u>Summer II</u>	
N347d Pathophysiology and Collaborative Management in Pediatrics for Clinical Management II	3 hours
N377a Expert Clinical Care Preceptorship for CNSs	5 hours
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Total	39 hours

PART-TME PROGRAM OF STUDY
CLINICAL NURSE SPECIALIST
Pediatric Acute Care Focus
3-Year Plan
VUMC Employees Only

<u>Fall I</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Spring I</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N304c Teaching/Learning Methodology and Strategies	1 hour
 <u>Summer I</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N373a Strategies for Administrative/Clinical Decision Making	2 hours
 <u>Fall II</u>	
N305d Advanced Health Assessment in Family-Centered Pediatric Practice	2 hours
N305e Advanced Health Assessment Applications for Pediatric Nurse Practitioners	1 hour
N378 Selected Topics in Clinical Research	1 hour
 <u>Spring II</u>	
N307e Advanced Pharmacotherapeutics in Pediatrics	3 hours
N347c Pathophysiology and Collaborative Management in Pediatrics for Clinical Management I	3 hours
 <u>Summer II</u>	
N347d Pathophysiology and Collaborative Management in Pediatrics for Clinical Management II	3 hours
 <u>Fall III</u>	
N303 Health Care Delivery Systems	2 hours
 <u>Spring III</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N374 Population Care Management	3 hours
N376 Clinical Program Development and Evaluation	2 hours
 <u>Summer III</u>	
N377a Expert Clinical Care Preceptorship for CNSs	5 hours
Total	39 hours

**Required Hours for
Clinical Nurse Specialist
Medical/Surgical Focus Curriculum Plan**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Total Clock Hours
Fall I						
	N300 Theor Fdns Adv Nrsng Pract	2	21	14		35
	N303 Health Care Delivery Systems	2	14	28		42
	N305f Adv Health Assess and Clinical Reasoning for Acute Care Nurse Practitioners	3	35		14	49
	N305b Adv Hlth Assess Apps for The Acute Care NP	1			70	70
	N306a Adv. Physiologic and Patho-Physiologic Foundations of Acute Care	4	56			56
	N307c Adv. Pharmacotherapeutics	3	42			42
Semester total =		15	168	42	84	294
Spring II						
	N301 Research Methods for Adv Nursing Practice	3	28	28		56
	N304c Teaching/Learning Methodology and Strategies	1	14			14
	N347a Pathophysiology & Collaborative Mgmt in Acute Care for Clinical Management I	3	42			42
	N374 Population Care Management	3	28		70	98
	N376 Clinical Program Development and Evaluation	2	21		35	56
Semester total =		12	133	28	105	266
Summer III						
	N302 Theory, Research, and Adv Nrsng Pract: Integration and Application	2	14	28		42
	N304 Transitions to the Advanced Practice Role	1	14			14
	N347b Pathophysiology & Collaborative Mgmt in Acute Care for Clinical Mgmt II	3	42			42
	N373 Strategies for Administrative/Clinical Decision Making	2	21		35	56
	N377a Expert Clinical Care Preceptorship for CNSs	5			350	350
Semester total =		13	91	28	385	504
Program Total =		40	406	98	574	1064

**PART-TIME PROGRAM OF STUDY
CLINICAL NURSE SPECIALIST
Medical/Surgical Focus
2-Year Option**

<u>Fall I</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N307 Advanced Pharmacotherapeutics	3 hours
N306a Advanced Physiologic and Pathophysiologic Foundations of Acute Care	4 hours
 <u>Spring I</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N304c Teaching/Learning Methodology and Strategies	1 hour
N376 Clinical Program Development and Evaluation	2 hours
 <u>Summer I</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
N373 Strategies for Administrative/Clinical Decision Making	2 hours
 <u>Fall II</u>	
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Applications for the Acute Care Nurse Practitioners	1 hour
N303 Health Care Delivery Systems	2 hours
 <u>Spring II</u>	
N374 Population Care Management	3 hours
N347a Pathophysiology and Collaborative Management in Acute Care for Clinical Management I	3 hours
 <u>Summer II</u>	
N347b Pathophysiology and Collaborative Management in Acute Care For Clinical Management II.	3 hours
N347a Expert Clinical Care Preceptorship for CNSs	5 hours
Total	40 hours

**PART-TIME PROGRAM OF STUDY
CLINICAL NURSE SPECIALIST
Medical/Surgical Focus
3-Year Plan
VUMC Employees Only**

<u>Fall I</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N306a Advanced Physiologic and Pathophysiologic Foundations of Acute Care	4 hours
 <u>Spring I</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N304 Transitions to the Advanced Practice Role	1 hour
N304c Teaching/Learning Methodology and Strategies	1 hour
 <u>Summer I</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
 <u>Fall II</u>	
N305f Advanced Health Assessment and Clinical Reasoning for Acute Care Nurse Practitioners	3 hours
N305g Advanced Health Assessment Applications for Acute Care Nurse Practitioners	1 hour
 <u>Spring II</u>	
N347a Pathophysiology and Collaborative Management in Acute Care for Clinical Management I	3 hours
N374 Population Care Management	3 hours
 <u>Summer II</u>	
N347b Pathophysiology and Collaborative Management in Acute Care for Clinical Management II	3 hours
N373 Strategies for Administrative/Clinical Decision Making	2 hours
 <u>Fall III</u>	
N303 Health Care Delivery Systems	2 hours
N307c Advanced Pharmac Therapeutics for Acute Care Nurse Practitioners	3 hours
 <u>Spring III</u>	
N376 Clinical Program Development and Evaluation	2 hours
 <u>Summer III</u>	
N377a Expert Clinical Care Preceptorship for CNSs	5 hours
Total	40 hours

**Required Hours for
Clinical Nurse Leader
Pediatric Acute Care Focus Curriculum Plan**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Total Clock Hours
Fall I						
	N300 Theor Fdns Adv Nrsng Pract	2	21	14		35
	N303 Health Care Delivery Systems	2	28			28
	N305d Adv Health Assess in Family-Centered Pediatric Practice	2	21		14	35
	N305e Advanced Health Ass Apps for Pediatric Nurse Practitioner	1			70	70
	N308 Pathophysiologic Concepts	3	42			42
	N378 Selected Topics in Clinical Research	1	14			14
	Semester total =	11	126	14	84	224
Spring II						
	N301 Research Methods for Adv Nursing Practice	3	28	28		56
	N304c Teaching/learning Methodology and Strategies	1	14			14
	N307e Advanced Pharmacotherapeutics in Pediatrics	3	42			42
	N347c Pathophysiology & Collaborative Mgmt in Pediatrics for Clinical Mgmt I	3	42			42
	N374 Population Care Management	3	28		70	98
	N376 Clinical Program Development and Evaluation	2	21		35	56
	Semester total =	15	175	28	105	308
Summer III						
	N302 Theory, Research, and Adv Nrsng Pract: Integration and Application	2	14	28		42
	N304 Transitions to the Advanced Practice Role	1	14			14
	N347d Pathophysiology & Collaborative Mgmt in Pediatrics for Clinical Mgmt II	3	14	56		70
	N373a Strategies for Administrative/Clinical Decision Making	2	21		35	56
	N377b Expert Clinical Care Preceptorship for CNLs	5			350	350
	Semester total =	13	63	84	385	532
	Program Total =	39	364	126	574	1064

**PART-TIME PROGRAM OF STUDY
CLINICAL NURSE LEADER
Pediatric Acute Care Focus
2-Year Option**

<u>Fall I</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N308 Pathophysiologic Concepts	3 hours
N378 Selected Topics in Clinical Research	1 hour
 <u>Spring I</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N304c Teaching/Learning Methodology and Strategies	1 hour
N374 Population Care Management	3 hours
 <u>Summer I</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N373a Strategies for Administrative/Clinical Decision Making	2 hours
 <u>Fall II</u>	
N303 Health Care Delivery Systems	2 hours
N305d Advanced Health Assessment in Family-Centered Pediatric Practice	2 hours
N305e Advanced Health Assessment Applications for Pediatric Nurse Practitioners	1 hour
 <u>Spring II</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N307e Advanced Pharmacotherapeutics in Pediatrics	3 hours
N347c Pathophysiology and Collaborative Management in Pediatrics for Clinical Management I	3 hours
N376 Clinical Program Development and Evaluation	2 hours
 <u>Summer II</u>	
N347d Pathophysiology and Collaborative Management in Pediatrics for Clinical Management II	3 hours
N377b Expert Clinical Care Preceptorship for CNLs	5 hours
<hr/>	
Total	39 hours

**PART-TIME PROGRAM OF STUDY
CLINICAL NURSE LEADER
Pediatric Acute Care Focus
3-Year Plan
VUMC Employees Only**

<u>Fall I</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Spring I</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N304c Teaching/Learning Methodology and Strategies	1 hour
 <u>Summer I</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N373a Strategies for Administrative/Clinical Decision Making	2 hours
 <u>Fall II</u>	
N305d Advanced Health Assessment in Family-Centered Pediatric Practice	2 hours
N305e Advanced Health Assessment Applications for Pediatric Nurse Practitioners	1 hour
N378 Selected Topics in Clinical Research	1 hour
 <u>Spring II</u>	
N307e Advanced Pharmacotherapeutics in Pediatrics	3 hours
N347c Pathophysiology and Collaborative Management in Pediatrics for Clinical Management I	3 hours
 <u>Summer II</u>	
N347d Pathophysiology and Collaborative Management in Pediatrics for Clinical Management II	3 hours
 <u>Fall III</u>	
N303 Health Care Delivery Systems	2 hours
 <u>Spring III</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N374 Population Care Management	3 hours
N376 Clinical Program Development and Evaluation	2 hours
 <u>Summer III</u>	
N377b Expert Clinical Care Preceptorship for CNLs	5 hours
Total	39 hours

**Required Hours for
CLINICAL NURSE LEADER
Medical/Surgical Focus**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Total Clock Hours
Fall I						
	N300 Theor Fdns Adv Nrsng Pract	2	21	14		35
	N303 Health Care Delivery Systems	2	14	28		42
	N305a Adv Health Assess and Clinical Reasoning	3	35		14	49
	N305b Adv Hlth Assess Apps for Acute Care NPs	1			70	70
	N306a Adv. Physiologic and Patho-Physiologic Foundations of Acute Care	4	56			56
	N307c Adv. Pharmacotherapeutics	3	42			42
Semester total =		15	168	42	84	294
Spring II						
	N301 Research Methods for Adv Nursing Practice	3	28	28		56
	N304c Teaching/Learning Methodology and Strategies	1	14			14
	N347a Pathophysiology & Collaborative Mgmt of Adults: Clinical Mgmt I	3	42			42
	N374 Population Care Management	3	28		70	98
	N376 Clinical Program Development and Evaluation	2	21		35	56
Semester total =		12	133	28	105	266
Summer III						
	N302 Theory, Research, and Adv Nrsng Pract: Integration and Application	2	14	28		42
	N304 Transitions to the Advanced Practice Role	1	14			14
	N347b Pathophysiology & Collaborative Mgmt of Adults: Clinical Mgmt II	3	42			42
	N373a Strategies for Administrative/Clinical Decision Making	2	21		35	56
	N377b Expert Clinical Care Preceptorship for CNLs	5			350	350
Semester total =		13	91	28	385	504
Program Total =		40	406	98	574	1064

PART-TIME PROGRAM OF STUDY
CLINICAL NURSE LEADER
Medical/Surgical Focus
 2-Year Option

<u>Fall I</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N307 Advanced Pharmacotherapeutics	3 hours
N306a Advanced Physiologic and Pathophysiologic Foundations of Acute Care	4 hours
<u>Spring I</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N304c Teaching/Learning Methodology and Strategies	1 hour
N347a Pathophysiology and Collaborative Management of Adults: Clinical Management I	3 hours
<u>Summer I</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
N347b Pathophysiology and Collaborative Management of Adults: Clinical Management II	3 hours
<u>Fall II</u>	
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Applications for Acute Care NPs	1 hour
N303 Health Care Delivery Systems	2 hours
<u>Spring II</u>	
N374 Population Care Management	3 hours
N376 Clinical Program Development and Evaluation	2 hours
<u>Summer II</u>	
N373a Strategies for Administrative/Clinical Decision Making	2 hours
N377b Expert Clinical Care Preceptorship for CNLs	5 hours
<hr style="width: 20%; margin-left: auto; margin-right: 0;"/>	
Total	40 hours

**PART-TIME PROGRAM OF STUDY
CLINICAL NURSE LEADER
Medical/Surgical Focus
3-Year Plan
VUMC Employees Only**

<u>Fall I</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N306a Advanced Physiologic and Pathophysiologic Foundations of Acute Care	4 hours
 <u>Spring I</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N304 Transitions to the Advanced Practice Role	1 hour
N304c Teaching/Learning Methodology and Strategies	1 hour
 <u>Summer I</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
 <u>Fall II</u>	
N307 Advanced Pharmacotherapeutics	3 hours
 <u>Spring II</u>	
N347a Pathophysiology and Collaborative Management in Acute Care for Clinical Management I	3 hours
N374 Population Care Management	3 hours
 <u>Summer II</u>	
N347b Pathophysiology and Collaborative Management in Acute Care for Clinical Management II	3 hours
N373a Strategies for Administrative/Clinical Decision Making	2 hours
 <u>Fall III</u>	
N303 Health Care Delivery Systems	2 hours
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Applications for Acute Care NPs	1 hour
 <u>Spring III</u>	
N376 Clinical Program Development and Evaluation	2 hours
 <u>Summer III</u>	
N377b Expert Clinical Care Preceptorship for CNLs	5 hours
Total	40 hours

Required Hours for Family Nurse Practitioner Specialty Curriculum Plan

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I							
	N300 Theoretical Found of Advanced Nursing Pract	2	21	14			35
	N305a Adv Health Assess/ Clinical Reasoning	3	35			14	49
	N305b Adv Health Assess Apps for the FNP	1			70		70
	N308 Pathophysiologic Concepts	3	42				42
	N309b Adv Pract Nrsng in Primary Care of the Child	2	28				28
	N361a The Context of Prim.Care: FNP Domains and Core Competencies for Practice	3	42				42
	N361b Family and Relationship Issues in Primary Care	1	14				14
	Semester total =	15	182	14	70	14	280
Spring II							
	N301 Research Methods for Adv Nursing Practice	3	28	28			56
	N307 Adv Pharmaco- therapeutics	3	42				42
	N309a Adv Pract Nrsng in Primary Care of the Adult	3	35	14			49
	N309c Adv Pract Nrsng in Primary Care of the Adolescent	1	14				14
	N309d Adv Pract Nrsng in Primary Care of the Elderly	1	14				14
	N360a Practicum in Primary Health Care of the Family	4			280		280
	Semester total =	15	133	42	280	0	455
Summer III							
	N302 Theory, Res and Adv Nrsng Pract: Integration and Application	2	14	28			42
	N303 Health Care Delivery Systems	2	28				28
	N304 Transitions to the Advanced Practice Role	1	14				14
	N360b Practicum in Primary Health Care of the Family	1			70		70
	N364 Family Nurse Practitioner Preceptorship	4			280		280
	Semester total =	10	56	28	350	0	434
	Program Total =	40	371	84	700	14	1,169

**PART-TIME PROGRAM OF STUDY
FAMILY NURSE PRACTITIONER
2-Year Option**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advance Nursing Practice	2 hours
N361a The Context of Primary Care: FNP Domains and Core Competencies for Practice	3 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
 <u>Summer 1</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
 <u>Fall 2</u>	
N305a Advanced Health Assessment & Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for the FNP	1 hour
N309b Advanced Practice Nursing in Primary Care of the Child	2 hours
N361b Family and Relationship Issues in Primary Care	1 hour
 <u>Spring 2</u>	
N307 Advanced Pharmacotherapeutics	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
N360a Practicum in Primary Health Care of the Family	4 hours
 <u>Summer 2</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N360b Practicum in Primary Health Care of the Family	1 hours
N364 Family Nurse Practitioner Preceptorship	4 hours

Total	40 hours

**PART-TIME PROGRAM OF STUDY
FAMILY NURSE PRACTITIONER**

3-Year Plan

VUMC Employees Only

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundation of Advanced Nursing Practice	2 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
 <u>Summer 1</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
 <u>Fall 2</u>	
N305a Advanced Health Assessment/Clinical Reasoning	3 hours
N361a The Context of Primary Care: FNP Domains and Core Competencies for Practice	3 hours
 <u>Spring 2</u>	
N307 Advanced Pharmacotherapeutics	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
 <u>Summer 2</u>	
Leave of absence	
 <u>Fall 3</u>	
N305b Advanced Health Assessment Applications for the FNP	1 hour
N309b Advanced Practice Nursing in Primary Care of the Child	2 hours
N361b Family and Relationship Issues in Primary Care	1 hour
 <u>Spring</u>	
N360a Practicum in Primary Health Care of the Family	4 hours
 <u>Summer</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N360b Practicum in Primary Health Care of the Family	1 hour
N364 Family Nurse Practitioner Preceptorship	<u>4 hours</u>
Total	40 hours

**SAMPLE CURRICULUM PLAN FOR POST-MASTER'S STUDY
FAMILY NURSE PRACTITIONER ***

<u>Fall</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment & Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for the FNP 1 hour	1 hour
N309b Advanced Practice Nursing in Primary Care of the Child	2 hours
N361a The Context of Primary Care: FNP Domains and Core Competencies for Practice	3 hours
N361b Family and Relationship Issues in Primary Care	1 hour
<u>Spring</u>	
N307 Advanced Pharmacotherapeutics	3 hours
N308 Pathophysiologic Concepts (<u>can take fall or spring</u>)	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
N362 Practicum in Primary Health Care of the Child and Adolescent	2 hours
OR	
N360a Practicum in Primary Health Care of the Family	4 hours
<u>Summer</u>	
N363a Practicum in Primary Health Care of the Adult	3 hours
OR	
N360b Practicum in Primary Health Care of the Family	1 hour
N364 Family Nurse Practitioner Preceptorship	4 hours

Total	30 hours

Students with either take N362 (2 hours) AND N363a (3 hours) OR N360a (4 hours) and N360b (1 hour)

* Sample only. Submit MSN transcript and resume to Dr. Randolph Rasch, FNP Program Director at the address on the e-mail below for portfolio analysis to outline program of studies.

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**Required Hours for
Family Nurse Practitioner/Acute Care Nurse Practitioner:
Emergency Care Focus Curriculum Plan**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I	N300 Theoretical Found of Advanced Nursing Pract	2	21	14			35
	N305a Adv Health Assess/ Clinical Reasoning	3	35			14	49
	N305b Adv Health Assess Apps for the FNP	1			70		70
	N308 Pathophysiologic Concepts	3	42				42
	N309b Adv Pract Nrsng in Primary Care of the Child	2	28				28
	N361a The Context of Primary Care: FNP Domains and Core Comp. for Practice	3	42				42
	N361b Family and Relationship Issues in Primary Care	1	14				14
Semester total =		15	182	14	70	14	280
Spring II							
	N301 Research Methods for Adv Nursing Practice	3	28	28			56
	N307 Adv Pharmacotherapeutics	3	42				42
	N309a Adv Pract Nrsng in Primary Care of the Adult	3	42				42
	N309c Adv Pract Nrsng in Primary Care of the Adolescent	1	14				14
	N309d Adv Pract Nrsng in Primary Care of the Elderly	1	14				14
	N362 Practicum in Primary Health Care of the Child and Adolescent	2			140		140
	N396f Special Topics in Nursing: Concepts in Emergency Nursing	2	28				28
	Semester total =		15	168	28	140	0
Summer III							
	N302 Theory, Res and Adv Nrsng Pract: Integration and Application	2	14	28			42
	N303 Health Care Delivery Systems	2	28				28
	N304 Transitions to the Advanced Practice Role	1	14				14
	N363c Practicum in Primary Health Care of the Adult	3			210		210
	N364a Family Nurse Practitioner Preceptorship	3			210		210
	Semester total =		11	56	28	420	0

**Required Hours for
Family Nurse Practitioner/Acute Care Nurse Practitioner:
Emergency Care Focus Curriculum Plan,
Continued**

Fall IV

N305b Advanced Health Assessment Apps for the ACNP	1			70		70
N306a Advanced Physiologic & Pathophysiologic Found of Acute Care	4	56				56
N307c Advanced Pharmacotherapeutics for Acute Care Nurse Practitioners	3	42				42
N340a Pathophysiology and Collaborative Mgmt in Acute Care I	3	42				42
N342b Practicum in Acute Care Nursing	2			140		140
Semester Total =	13	140	0	210	0	350

Spring V

N340b Pathophysiology and Collaborative Mgmt in Acute Care II	3	42				42
N340c Pathophysiology and Collaborative Mgmt in Acute Care III	2	28				28
N343b Acute Care NP Preceptorship	4			280		280
N397 Practicum in Emergency Care	2			140		140
Semester total =	11	70		420		490
Program Total =	65	616	70	1260	14	1960

PART-TIME PROGRAM OF STUDY
FAMILY NURSE PRACTITIONER/ACUTE CARE NURSE PRACTITIONER –
EMERGENCY CARE
 2-Year Option

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundation of Advanced Nursing Practice	2 hours
N308 Pathophysiologic Concepts	3 hours
N361a Context of Primary Care: FNP Domains and Core Competencies for Practice	3 hours
N361b Family and Relationship Issues in Primary Care	1 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N396f Special Topics in Nursing: Concepts in Emergency Nursing	2 hours
 <u>Summer 1</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
 <u>Fall 2</u>	
N305a Advanced Health Assessment/Clinical Reasoning	3 hours
N305b Advanced Health Assessment Applications for the FNP	1 hour
N306a Advanced Physiologic & Pathophysiologic Foundations of Acute Care	4 hours
N309b Advanced Practice Nursing in Primary Care of the Child	2 hours
 <u>Spring 2</u>	
N307 Advanced Pharmacotherapeutics	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d Advanced Practice Nursing in Primary Care of the Elderly	1 hour
N362a Practicum in Primary Health Care of the Child and Adolescent	2 hours
 <u>Summer 2</u>	
N363c Practicum in Primary Health Care of the Adult	3 hours
N364a Family Nurse Practitioner Preceptorship	3 hours
 <u>Fall 3</u>	
N305b Advanced Health Assessment Applications for ACNPs	1 hour
N307c Advanced Pharmacotherapeutics for Acute Care Nurse Practitioners	3 hours
N340a Pathophysiology and Collaborative Management in Acute Care I	3 hours

**PART-TIME PROGRAM OF STUDY
FAMILY NURSE PRACTITIONER/ACUTE CARE NURSE PRACTITIONER –
EMERGENCY CARE, CONTINUED**

Spring 3

N340b	Pathophysiology and Collaborative Management in Acute Care II	3 hours
N340c	Pathophysiology and Collaborative Management in Acute Care III	2 hours
N342b	Advanced Acute Care Nurse Practitioner Practicum	2 hours

Summer 3

N343b	Acute Care Nurse Practitioner Preceptorship	4 hours
N397	Practicum in Emergency Care	2 hours

Total	65 hours
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**Required Hours for
Health Systems Management Specialty Curriculum Plan**

NOTE: Program only offered online part-time.

Course Number and Name		Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Total Clock Hours
N300	Theor Fdns Adv Nrsng Pract	2	21	14		35
N301	Research Methods for Adv Nursing Practice	3	28	28		56
N302	Theory, Research, and Adv Nrsng Pract: Integration and Application	2	14	28		42
N303	Health Care Delivery Systems	2	28			28
N304	Transitions in the Adv Practice Role	1	14			14
N370	Independent Study Elective	2	28			28
N380	Organizational Dynamics	3	42			42
N381a	Intro to Health Informatics	3	42			42
N382	Leadership	3	42			42
N383a	Continuous Quality Improvement and Outcomes Measurement	3	28		70	98
N385a	Health Care Financial Mgmt	3	42			42
N386	Management Practicum I	3			210	210
N387	Management Practicum II	3			210	210
N388	Management Strategies for Health Care Systems	3	42		42	98
N389	Health Care Management of Populations	3	28		70	98
Program Total =		39	399	70	560	1029

NOTE: N302, N304, N386 and N387 are offered every semester as needed to complete degree requirements.

Course Offerings by semester:

Fall '10	Spring '11	Summer '11	Fall '11	Spring '12
385a	381a	300	301	380
383a	382	303	388	389
302	302	302	302	302
304	304	304	304	304
		370		
386	386	386	386	386
387	387	387	387	387

**SAMPLE CURRICULUM PLAN FOR POST-MASTER'S STUDY
HEALTH SYSTEMS MANAGEMENT ***

N303	Health Care Delivery Systems	2 hours
N380	Organizational Dynamics	3 hours
N381a	Introduction to Health Informatics	3 hours
N382	Leadership	3 hours
N383a	Continuous Quality Improvement and Outcomes Measurement	3 hours
N385a	Healthcare Financial Management	3 hours
N386	Management Practicum I	3 hours
N387	Management Practicum II	3 hours
N388	Management Strategies for Health Care Systems	3 hours
		Total 26 hours

* Sample only. Submit MSN transcript and resume to the HSM Program Director for portfolio analysis to outline program of studies. Some students will take fewer courses.

See the VUSN website for Program Director information at
<http://www.nursing.vanderbilt.edu>

Required Hours for Neonatal Nurse Practitioner Specialty Curriculum Plan

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I							
	N300 Theoretical Found of Advanced Nursing Practice	2	21	14			35
	N305c Advanced Neonatal Health Assessment	3	14		70		84
	N306c Developmental and Neonatal Physiology	3	42				42
	N316 Theoretical Fdn of Neo-Natal Care	2	28				28
	N317a Neonatal Pathophysiol and Management I	3	42				42
	Semester Total =	13	147	14	70	0	231
Spring II							
	N301 Research Methods for Advanced Nursing Practice	3	28	28			56
	N307d Advanced Neonatal Pharmacotherapeutics	3	42				42
	N315 Essent Components of Neonatal Intensive Care Nursing ...	3	14			56	70
	N317b Neonatal Pathophysiol and Management II	3	42				42
	N318 Neonatal Practicum	3			210		210
	Semester total =	15	126	28	210	56	420
Summer III							
	N302 Theory, Research, & Adv Nrsng Pract: Integration and Application	2	14	28			42
	N303 Health Care Delivery Systems	2	28				28
	N304 Transitions to the Advanced Practice Role	1	14				14
	N319 Neonatal Preceptorship	6			420		420
	Semester total =	11	56	28	420	0	504
	Program Total =	39	329	70	700	56	1,155

**PART-TIME PROGRAM OF STUDY
NEONATAL NURSE PRACTITIONER
2-Year Option**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N306c Developmental/Neonatal Physiology	3 hours
N316 Theoretical Foundations of Neonatal Care	2 hours
<u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N307d Advanced Neonatal Pharmacotherapeutics	3 hours
<u>Summer 1</u>	
N303 Health Care Delivery Systems	2 hours
<u>Fall 2</u>	
N305c Advanced Neonatal Health Assessment	3 hours
N317a Neonatal Pathophysiology and Management I	3 hours
<u>Spring 2</u>	
N315 Essential Components of Neonatal Intensive Care Nursing and Introduction to Advanced Practice Neonatal Nursing Skills	3 hours
N317b Neonatal Pathophysiology and Management II	3 hours
N318 Neonatal Practicum	3 hours
<u>Summer 2</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
N319 Neonatal Preceptorship	6 hours
Total	39 hours

**PART-TIME PROGRAM OF STUDY
NEONATAL NURSE PRACTITIONER**

3-Year Plan
VUMC Employees Only

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N306c Developmental/Neonatal Physiology	3 hours
N316 Theoretical Foundations of Neonatal Care	2 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N307d Advanced Neonatal Pharmacotherapeutics	3 hours
 <u>Summer 1</u>	
Leave of absence	
Year 1 Total	13 hours
 <u>Fall 2</u>	
N305c Advanced Neonatal Health Assessment	3 hours
N317a Neonatal Pathophysiology and Management I	3 hours
 <u>Spring 2</u>	
N315 Essential Components of Neonatal Intensive Care Nursing and Introduction to Advanced Practice Neonatal Nursing Skills	3 hours
N317b Neonatal Pathophysiology and Management II	3 hours
 <u>Summer 2</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
N318 Neonatal Practicum	3 hours
Year 2 Total	18 hours
 <u>Fall 3</u>	
N303 Health Care Delivery Systems	2 hours
N319 Neonatal Preceptorship	6 hours
Year 3 Total	<u>8 hours</u>
Total	39 hours

**SAMPLE CURRICULUM PLAN FOR POST-MASTER'S STUDY
NEONATAL NURSE PRACTITIONER ***

<u>Fall</u>	<u>Credit Hours</u>
N305c Advanced Neonatal Health Assessment	3 hours
N306c Developmental/Neonatal Physiology	3 hours
N316 Theoretical Foundations of Neonatal Care	2 hours
N317a Neonatal Pathophysiology and Management I	3 hours
 <u>Spring</u>	
N307d Advanced Neonatal Pharmacotherapeutics	3 hours
N315 Essential Components of Neonatal Intensive Care Nursing and Introduction to Advanced Practice Neonatal Nursing Skills	3 hours
N317b Neonatal Pathophysiology and Management II	3 hours
N318 Neonatal Practicum	3 hours
 <u>Summer</u>	
N319 Neonatal Preceptorship	6 hours
Total 29 hours	

* Sample only. Submit MSN transcript and resume to Dr. Karen D'Apolito, NNP Program Director, at 615-343-2682 for portfolio analysis to outline program of studies. Credit can be given for the following courses: N300 (Theoretical Foundations); N301 (Research Methods for ANP); N302 (Theory, Research and Advanced Nursing Practice: Integration and Application).

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Required Hours for Nurse-Midwifery Specialty Curriculum Plan

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I	N300 Theoretical Found of Advanced Nursing Pract	2	21	14			35
	N305a Adv Health Assess & Clinical Reasoning	3	35			14	49
	N305b Adv Health Assmt Apps	1			35	14	49
	N306b Reprod Anat & Physiology	2	28				28
	N308 Pathophysiol Concepts	3	42				42
	N327a Women's Health for Adv Practice Nursing I	3	42				42
	Semester total =		14	168	14	35	28
Spring II	N301 Research Methods for Advanced Nursing Pract	3	28	28			56
	N307 Advanced Pharmaco-therapeutics	3	42				42
	N309a Advanced Practice Nurs in Prim Care of the Adult	3	35	14			49
	N330 Antepartal Care for Nurse-Midwifery	3	42				42
	N331 Nurse-Midwifery Pract I	2			140		140
	N363c Practicum in Primary Health Care of the Adult	2			140		140
	Semester total =		16	147	42	280	0
Summer III	N302 Theory, Res and Adv Nrsng Pract: Integration and Application	2	14	28			42
	N303 Health Care Delivery Syst	2	28				28
	N333 Evolution of Midwifery in America	2	28				28
	N334 Skills for NMW	1			35	14	49
	N335 Practicum in Intrapartum/Postpartum Nurse-Midwifery Care	3			210		210
	N336 Intrapartum/Postpartum Care for Nurse-Midwifery	4	56				56
	Semester total =		14	126	28	245	14
Fall IV	N304b NMW Role Synthesis	2	28				28
	N337 Practicum in Neonatal Nurse-MidwiferyCare	1			70		70
	N338 Neonatal NMW Care	1	14				14
	N339 Adv Clinical Integration Experience for NMW	5			350		350
	Semester total =		9	42	0	420	0
Program Total =		53	483	84	980	42	1,589

**PART-TIME PROGRAM OF STUDY
NURSE-MIDWIFERY**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N306b Reproductive Anatomy and Physiology	2 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N307 Advanced Pharmacotherapeutics	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
 <u>Summer 1</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
N333 The Evolution of Midwifery in America	2 hours
 <u>Fall 2</u>	
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for Nurse-Midwifery	1 hour
N327a Women's Health for Advanced Practice Nursing I	3 hours
 <u>Spring 2</u>	
N330 Antepartal Care for Nurse-Midwifery	3 hours
N331 Nurse-Midwifery Practicum I	3 hours
N363c Practicum in Primary Health Care of the Adult	2 hours
 <u>Summer 2</u>	
N334 Skills for Nurse-Midwifery	1 hour
N335 Practicum in Intrapartum/Postpartum Nurse-Midwifery Care	3 hours
N336 Intrapartum/Postpartum Nurse-Midwifery Care	4 hours
 <u>Fall 3</u>	
N304b Nurse-Midwifery Role Synthesis, Exploration, and Analysis	2 hours
N337 Practicum in Neonatal Nurse-Midwifery Care	1 hour
N338 Neonatal Nurse-Midwifery Care	1 hour
N339 Advanced Clinical Integration Experience for Nurse-Midwifery	5 hours
<hr/>	
Total	53 hours

**SAMPLE CURRICULUM PLAN FOR POST-MASTER'S STUDY
NURSE-MIDWIFERY ***

<u>Fall</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for Nurse-Midwifery	1 hour
N306b Reproductive Anatomy and Physiology	2 hours
N308 Pathophysiologic Concepts	3 hours
N327a Women's Health for Advanced Practice Nursing I	3 hours
<u>Spring</u>	
N307a Advanced Pharmacotherapeutics	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
N330 Antepartal Care for Nurse-Midwifery	3 hours
N331 Nurse-Midwifery Practicum I	3 hours
N363c Practicum in Primary Health Care of the Adult	2 hours
<u>Summer</u>	
N333 The Evolution of Midwifery in America	2 hours
N334 Skills for Nurse-Midwifery	1 hour
N335 Practicum in Intrapartum/Postpartum Nurse-Midwifery Care	3 hours
N336 Intrapartum/Postpartum Nurse-Midwifery Care	4 hours
<u>Fall 2</u>	
N304b Nurse-Midwifery Role Synthesis, Exploration, and Analysis	2 hours
N337 Practicum in Neonatal Nurse-Midwifery Care	1 hour
N338 Neonatal Nurse-Midwifery Care	1 hour
N339 Advanced Clinical Integration Experience for Nurse-Midwifery	5 hours
Total	
44 hours	

* Sample only. Submit MSN transcript and resume to Professor Mavis Schorn, NMW Program Director, at 615-343-5876 for portfolio analysis to outline program of studies.

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**Required Hours for
Nurse-Midwifery/Family Nurse Practitioner Specialty Curriculum Plan**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I	N300 Theoretical Found of Advanced Nursing Pract	2	21	14			35
	N305a Adv Health Assess & Clinical Reasoning	3	35			14	49
	N305b Adv Health Assmt Apps	1			35	14	49
	N306b Reprod Anat & Physiol	2	28				28
	N308 Pathophysiol Concepts	3	42				42
	N327a Women's Health for Adv Practice Nursing I	3	42				42
	N361a The Context of Primary Care: FNP Domains and Core Comp. for Practice	3	42				42
Semester total =		17	210	14	35	28	287
Spring II	N301 Res Methods for Adv Nursing Pract	3	28	28			56
	N307 Advanced Pharmaco-Therapeutics	3	42				42
	N309a Advanced Pract Nursing in Prim Care of the Adult	3	35	14			49
	N330 Antepartal Care for NMW	3	42				42
	N331 Nurse-Midwifery Practicum I	2			140		210
	N363c Practicum in Primary Health Care of the Adult	2			140		140
	Semester total =		16	147	42	280	0
Summer III	N302 Theory, Res and Adv Nrsng Pract: Integration and Application	2	14	28			42
	N303 Health Care Delivery Syst	2	28				28
	N333 The Evolution of Midwifery in America	2	28				28
	N334 Skills for Nurse-Midwifery				35	14	49
	N335 Practicum in Intra/Postpartum NMW Care	3			210		210
	N336 Intrapartum/Postpartum Nurse-Midwifery Care	4	56				56
	Semester total =		14	126	28	245	14
Fall IV	N304b Nurse-Midwifery Role Synthesis	2	28				28
	N309b Adv Pract. Nursing in Primary Care of the Child	2	28				28
	N337 Practicum in Neonatal Nurse-Midwifery	1			70		70

**Required Hours for
Nurse-Midwifery/Family Nurse Practitioner Specialty Curriculum Plan,
Continued**

N338	Neonatal NMW Care	1	14			14
N339	Adv Clinical Integration Experience for NMW	5			350	350
Semester total =		11	70	0	420	490

**Spring
V**

N309c	Adv Pract. Nursing in Prim Care of the Adolescent	1	14			14
N309d	Adv Pract. Nursing in Prim Care of the Elderly	1	14			14
N362	Practicum Prim Hlth Care of Child & Adolescent	2			140	140
N364	Family NP Preceptorship	4			280	280
Semester total =		8	28		420	448
Program Total =		66	581	84	1400	2,107

**PART-TIME PROGRAM OF STUDY
NURSE-MIDWIFERY/FAMILY NURSE PRACTITIONER**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N306b Reproductive Anatomy and Physiology	2 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N307 Advanced Pharmacotherapeutics	3 hours
 <u>Summer 1</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
N333 The Evolution of Midwifery in America	2 hours
 <u>Fall 2</u>	
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for Nurse-Midwifery	1 hour
N327a Women's Health for Advanced Practice Nursing I	3 hours
N361a The Context of Primary Care: FNP Domains and Core Competencies for Practice	3 hours
 <u>Spring 2</u>	
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
N330 Antepartal Care for Nurse-Midwifery	3 hours
N331 Nurse-Midwifery Practicum I	2 hours
N363c Practicum in Primary Health Care of the Adult	3 hours
 <u>Summer 2</u>	
N334 Skills for Nurse-Midwifery	1 hour
N335 Practicum in Intrapartum/Postpartum Nurse-Midwifery Care	3 hours
N336 Intrapartum/Postpartum Care for Nurse-Midwifery	4 hours
 <u>Fall 3</u>	
N304b Nurse-Midwifery Role Synthesis, Exploration, and Analysis	2 hours
N309b Advanced Practice Nursing in Primary Care of the Child	2 hours
N337 Practicum in Neonatal Nurse-Midwifery Care	1 hour
N338 Neonatal Nurse-Midwifery Care	1 hour
N339 Advanced Clinical Integration Experience for Nurse-Midwifery	5 hours

**PART-TIME PROGRAM OF STUDY
NURSE-MIDWIFERY/FAMILY NURSE PRACTITIONER,
Continued**

Spring 3

N309c	Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N309d	Advanced Practice Nursing in Primary Care of the Elderly	1 hour
N362	Practicum in Primary Health Care of the Child & Adolescent	2 hours
N364	Family Nurse Practitioner Preceptorship	4 hours
		Total
		66 hours

Required Hours for Nursing Informatics Specialty Curriculum Plan

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I	N300 Theoretical Foundations of Adv Nursing Practice	2	21	14			35
	N303 Health Care Deliv Systems	2	28				28
	N381a Intro to Health Informatics	3	42				42
	N381b Networks & Internet Apps For Healthcare Providers	2	28				28
	N381c Web Develop for Health-care Applications	3	42				42
	N381d Desktop Maintenance	1	14				14
	Semester total =		13	175	14	0	0
Spring II	N301 Research Methods for Adv. Nursing Practice	3	28	28			56
	N381e Database Design for Health-Care Applications	2	28				28
	N381f Seminar in Nursing Informatics	1		28			28
	N383b Continuous Quality Improvement & Outcomes Measurement	2	28				28
	N392a Informatics of Clinical Practice	3	42				42
	N392b Clin Informatics Pract I	2			140		140
	Semester total =		13	126	56	140	0
Summer III	N302 Theory, Research, and Adv. Nursing Practice: Integration and Application	2	14	28			42
	N304 Trans to the Advanced Practice Role	1	14				14
	N381g Consumer Healthcare Inform	2	28				28
	N381w Project Management	3	42				42
	N392c Informatics of Evidence-Based Practice	3	42				42
	N392d Clin Informatics Pract II	2			140		140
	Semester total =		13	140	28	140	0
Program Total =		39	441	98	280	0	819

**PART-TIME PROGRAM OF STUDY
NURSING INFORMATICS
2-Year Option**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N303 Health Care Delivery Systems	2 hours
N381b Networks and Internet Applications for Healthcare Providers	2 hours
N381d Desktop Maintenance	1 hour
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N383b Continuous Quality Improvement and Outcomes Measurement	2 hours
 <u>Summer 1</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N381g Consumer Healthcare Informatics	2 hours
N381w Project Management	3 hours
 <u>Fall 2</u>	
N381a Introduction to Health Informatics	3 hours
N381c Web Development for Healthcare Applications	3 hours
 <u>Spring 2</u>	
N381e Database Design for Healthcare Applications	2 hours
N381f Seminar in Nursing Informatics	1 hours
N392a Informatics of Clinical Practice	3 hours
N392b Clinical Informatics Practicum I	2 hours
 <u>Summer 2</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N392c Informatics of Evidence Based Practice	3 hours
N392d Clinical Informatics Practicum II	2 hours

Total	39 hours

**PART-TIME PROGRAM OF STUDY
NURSING INFORMATICS**

3-Year Plan

VUMC Employees Only

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N303 Health Care Delivery Systems	2 hours
N381d Desktop Maintenance	1 hour
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N383b Continuous Quality Improvement and Outcomes Measurement	2 hours
 <u>Summer 1</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hour
Year 1 Total	12 hours
 <u>Fall 2</u>	
N381a Introduction to Health Informatics	3 hours
N381c Web Development for Healthcare Applications	3 hours
 <u>Spring 2</u>	
N381e Database Design for Healthcare Applications	2 hours
N381f Seminar in Nursing Informatics	1 hours
 <u>Summer 2</u>	
N381g Consumer Healthcare Informatics	2 hours
N381w Project Management	3 hours
Year 2 Total	14 hours
 <u>Fall 3</u>	
N381b Networks and Internet Applications for Healthcare Providers	2 hours
 <u>Spring 3</u>	
N392a Informatics of Clinical Practice	3 hours
N392b Clinical Informatics Practicum I	2 hours
 <u>Summer 3</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N392c Informatics of Evidence Based Practice	3 hours
N392d Clinical Informatics Practicum II	2 hours
Year 3 Total	13 hours
Total	39 hours

CURRICULUM PLAN FOR POST-MASTER'S STUDY OF NURSING INFORMATICS*

<u>Fall</u>	<u>Credit Hours</u>
N381a Introduction to Health Informatics	3 hours
N381b Networks and Internet Applications for Healthcare Providers	2 hours
N381c Web Development for Healthcare Applications	3 hours
<i>(N381d Desktop Maintenance strongly recommended)</i>	1 hour
<u>Spring</u>	
N381e Database Design for Healthcare Applications Education	2 hours
N381f Seminar in Nursing Informatics	1 hour
N383b Continuous Quality Improvement	2 hours
N392a Informatics of Clinical Practice	3 hours
N392b Clinical Informatics Practicum I	2 hours
<u>Summer</u>	
N381g Consumer Healthcare Informatics	2 hours
N392c Informatics of Evidence-Based Practice	3 hours
N392d Clinical Informatics Practicum II	2 hours
N381w Project Management	3 hours
	—————
Total	28-29 hours

*Sample only. Submit MSN transcript and resume to Trish Trangenstein, Program Director, for portfolio analysis to outline program of studies.

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**Required Hours for
Pediatric Nurse Practitioner Acute Care Specialty Curriculum Plan**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I	N300 Theor Founds of Advanced Nursing Practice	2	28	14			42
	N305d Advanced Health Assess in Family-Centered Pediatric Practice	2	28			14	42
	N305e Advanced Health Assess Apps for the PNP	1			100		70
	N308 Pathophysiol Concepts	3	42				42
	N311 Health Promotion of Behavior & Development: Birth through Adolescence	2	28				28
	N312a Adv Pract Nursing in Ped Primary Care, Part I	3	42				42
	Semester Total =		13	168	14	100	14
<hr/>							
Spring II	N301 Research Meth for Advanced Nursing Practice	3	28	28			56
	N307e Advanced Pediatric Pharmacotherapeutics	3	42	14			56
	N312c Adv Pract Nursing in Ped Acute Care, Part II	3	42				42
	N314c Practicum in Acute Health Care of Children	4			250		280
	Semester total =		13	112	42	250	0
<hr/>							
Summer III	N302 Theory, Res, and Adv Nrsng Pract: Integration and Application	2	14	28			42
	N303 Health Care Delivery Systems	2	28				28
	N304 Transitions to Advanced Practice Role	1	14				14
	N312d Advanced Practice Nursing in Ped Acute Care, Part II	3	28	28			56
	N314d Advanced Pediatric Acute Care Preceptorship	5			350		350
	Semester total =		13	84	56	350	0
Program Total =		39	364	112	700	14	1,190

**PART-TIME PROGRAM OF STUDY
PEDIATRIC NURSE PRACTITIONER
ACUTE CARE SPECIALTY TRACT
2-Year Option**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N311 Health Promotion of Behavior and Development: Birth through Adolescence	2 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Summer 1</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
 <u>Fall 2</u>	
N305d Advanced Health Assessment in Family-Centered Pediatric Practice	2 hours
N305e Advanced Health Assessment Application for the Pediatric Nurse Practitioner	1 hour
N312a Advanced Practice Nursing in Pediatric Primary Care, Part I	3 hours
 <u>Spring 2</u>	
N307e Advanced Pediatric Pharmacotherapeutics	3 hours
N312c Advanced Practice Nursing in Pediatric Acute Care, Part I	3 hours
N314c Practicum in Pediatric Acute Health Care of Children	4 hours
 <u>Summer 2</u>	
N312d Advanced Practice Nursing in Pediatric Acute Care, Part II	3 hours
N314d Advanced Pediatric Acute Care Preceptorship	5 hours
Total	39 hours

**PART-TIME PROGRAM OF STUDY
PEDIATRIC NURSE PRACTITIONER
ACUTE CARE SPECIALTY TRACT
3-Year Plan - VUMC Employees Only**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
 <u>Summer 1</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
 <u>Fall 2</u>	
N305d Advanced Health Assessment in Family-Centered Pediatric Practice	2 hours
N305e Advanced Health Assessment Application for the Pediatric Nurse Practitioner	1 hour
N311 Health Promotion of Behavior and Development: Birth through Adolescence	2 hours
 <u>Spring 2</u>	
N307e Advanced Pediatric Pharmacotherapeutics	3 hours
 <u>Summer 2</u>	
N304 Transitions to the Advanced Practice Role	1 hour
 <u>Fall 3</u>	
N312a Advanced Practice Nursing in Pediatric Primary Care, Part I	3 hours
 <u>Spring 3</u>	
N312c Advanced Practice Nursing in Pediatric Acute Care-Part I	3 hours
N314c Practicum in Acute Health Care of Children	4 hours
 <u>Summer 3</u>	
N312d Advanced Practice Nursing in Pediatric Acute Care-Part II	3 hours
N314d Practicum in Pediatric Acute Care, Part II	<u>5 hours</u>
Total:	39 hours

PART-TIME PROGRAM OF STUDY. continued
PEDIATRIC NURSE PRACTITIONER
ACUTE CARE SPECIALTY TRACT
3-Year Plan - VUMC Employees Only

For specific information regarding this program, please contact the PNP-Acute Care Program Coordinator:

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**CURRICULUM PLAN FOR POST-MASTER'S STUDY FOR
PEDIATRIC NURSE PRACTITIONERS WHO WANT TO ADD
ACUTE CARE***

*** Must have 1 year of practice as an RN in pediatric acute care. It is highly recommended that this experience be within the past 2 years.**

*** This post-masters is designed for the PNP-PC working in an acute care setting or who has an acute care pediatric background, who is interested in meeting the qualifications for PNP-AC Certification.**

Spring 1

N307e Advanced Pediatric Pharmacotherapeutics	1 hour
-independent study if needed to receive content in acute care medications	
N312c Advanced Practice Nursing in Pediatric Acute Care, Part I	3 hours
N314c Practicum in Pediatric Acute Care, Part I	4 hours

Summer 2

N312d Advanced Practice Nursing in Pediatric Acute Care, Part II	3 hours
N314d Practicum in Pediatric Acute Care, Part II	<u>5 hours</u>
Total	16 hours

All other post-masters students will have an additional curriculum plan designed for them based on course work that will transfer and courses that are needed to meet the requirements to take the Pediatric Acute Care Certification Boards. Nurse Practitioners who have limited or no pediatric content who want to take a post-master's in pediatric acute care (i.e., Adult Acute Care NP's, FNP's), will need a full year of part-time study commencing in the fall semester.

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**Required Hours for
Pediatric Nurse Practitioner Primary Care Specialty Curriculum Plan**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I	N300 Theor Founds of Advanced Nursing Practice	2	28	14			42
	N305d Advanced Health Assess in Family-Centered Pediatric Practice	2	28			14	42
	N305e Advanced Health Assess Apps for the PNP	1			70		70
	N308 Pathophysiol Concepts	3	42				42
	N311 Health Promotion of Behavior & Development: Birth through Adolescence	2	28				28
	N312a Adv Pract Nursing in Ped Primary Care, Part I	3	42				42
Semester Total =		13	168	14	70	14	266
<hr/>							
Spring II	N301 Research Meth for Advanced Nursing Practice	3	28	28			56
	N307e Advanced Pediatric Pharmacotherapeutics	3	42	14			56
	N312b Adv Pract Nursing in Ped Primary Care, Part II	3	42				42
	N314a Practicum in Primary Health Care of Children	4			280		280
	Semester total =		13	112	42	280	0
<hr/>							
Summer III	N302 Theory, Res, and Adv Nrsng Pract: Integration and Application	2	14	28			42
	N303 Health Care Delivery Systems	2	28				28
	N304 Transitions to Advanced Practice Role	1	14				14
	N313 Current Issues in Delivery of Advanced Pediatric Care	3	28	28			56
	N314b Advanced Pediatric Primary Care Preceptorship	5			350		350
	Semester total =		13	84	56	350	0
Program Total =		39	364	112	700	14	1,190

**PART-TIME PROGRAM OF STUDY
PEDIATRIC NURSE PRACTITIONER
PRIMARY CARE SPECIALTY TRACT**
2-Year Option

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N311 Health Promotion of Behavior and Development: Birth through Adolescence	2 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Summer 1</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
 <u>Fall 2</u>	
N305d Advanced Health Assessment in Family-Centered Pediatric Practice	2 hours
N305e Advanced Health Assessment Application for the Pediatric Nurse Practitioner	1 hour
N312a Advanced Practice Nursing in Pediatric Primary Care, Part I	3 hours
 <u>Spring 2</u>	
N307e Advanced Pediatric Pharmacotherapeutics	3 hours
N312b Advanced Practice Nursing in Pediatric Primary Care, Part II	3 hours
N314a Practicum in Primary Health Care of Children	4 hours
 <u>Summer 2</u>	
N313 Current Issues in Delivery of Advanced Pediatric Care	3 hours
N314b Advanced Pediatric Primary Care Preceptorship	5 hours
Total	39 hours

**PART-TIME PROGRAM OF STUDY
PEDIATRIC NURSE PRACTITIONER
PRIMARY CARE SPECIALTY TRACT**

3-Year Plan

VUMC Employees Only

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
 <u>Summer 1</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
 <u>Fall 2</u>	
N305d Advanced Health Assessment in Family-Centered Pediatric Practice	2 hours
N305e Advanced Health Assessment Application for the Pediatric Nurse Practitioner	1 hour
N311 Health Promotion of Behavior and Development: Birth through Adolescence	2 hours
 <u>Spring 2</u>	
N307e Advanced Pediatric Pharmacotherapeutics	3 hours
 <u>Summer 2</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N313 Current Issues in Delivery of Advanced Pediatric Care	3 hours
 <u>Fall 3</u>	
N312a Advanced Practice Nursing in Pediatric Primary Care, Part I	3 hours
 <u>Spring 3</u>	
N312b Advanced Practice Nursing in Pediatric Primary Care, Part II	3 hours
N314a Practicum in Primary Health Care of Children	4 hours
 <u>Summer 3</u>	
N314b Advanced Pediatric Primary Care Preceptorship	5 hours
<hr style="width: 10%; margin-left: auto; margin-right: 0;"/>	
Total: 39 hours	

**CURRICULUM PLAN FOR POST-MASTER'S STUDY FOR THE
PEDIATRIC NURSE PRACTITIONER INTERESTED IN THE
PRIMARY CARE TRACK***

<u>Fall</u>	<u>Credit Hours</u>
N305d Advanced Health Assessment in Family-Centered Pediatric Practice	2 hours
N305e Advanced Health Assessment Application for the Pediatric Nurse Practitioner	1 hour
N308 Pathophysiologic Concepts	3 hours
N311 Health Promotion of Behavior Development: Birth through Adolescence	2 hours
N312a Advanced Practice Nursing in Pediatric Primary Care, Part I	3 hours
 <u>Spring</u>	
N307e Advanced Pharmacotherapeutics in Pediatrics	3 hours
N312b Advanced Practice Nursing in Pediatric Primary Care, Part II	3 hours
N314a Practicum in Primary Health Care of Children	4 hours
 <u>Summer</u>	
N313 Current Issues in Delivery of Pediatric Primary Care	3 hours
N314b Advanced Pediatric Primary Care Preceptorship	5 hours

Total	29 hours

*Sample only. Submit MSN transcript and resume to Terry Witherington, Program Director, for portfolio analysis to outline program of studies.

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**REQUIRED HOURS FOR
PSYCHIATRIC-MENTAL HEALTH NURSE PRACTITIONER CURRICULUM PLAN
(ADULT AND FAMILY)**

Family PMHNP students must meet the following minimums within the 620 required clinical hours: 75 hrs: 3-12 yr/olds; 100 hrs: 13-17 yr/olds; 200 hrs: 18-64 yr/olds; 50 hrs: 65+

Adult PMHNP students must meet the following minimums within the 620 required clinical hours: 50 hrs: 13-17 yr/olds; 250 hrs: 18-64 yr/olds; 50 hrs: 65+

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours	
Fall I	N300	Theoretical Founds Advanced Nursing Practice	2	21	14		35	
	N305a	Adv Health Assessment & Clinical Reasoning	3	35		14	49	
	N350	Models & Theories of Psychiatric-Mental Health Nursing	2	28			28	
	N351	Theor Fnds & Practicum in Psychiatric-Mental Health Nursing Across the Lifespan		14		70	28	112
	N352	Neuroscience for Mental Health Practitioners	2	28			28	
	N353	Psychopharmacology	2	28			28	
		Semester Total =	14	154	14	70	42	280
Spring II	N301	Research Methods for Adv Nursing Practice						
	N305b	Advanced Health Assess Apps for Psychiatric-Mental Health Nurse Practitioners	3	28	28		56	
	N308	Pathophysiologic Concepts	1		10	60	70	
	N354	Theor Fnds Psychiatric- Mental Health Nursing – Groups and Families	3	42			42	
		Practicum in Psychiatric- Mental Hlth Nrsng – Individ, Groups & Families	2	28			28	
		Semester total =	4		14	245	0	259
		13	98	52	305	0	455	
Summer III	N302	Theory, Research, and Adv Nrsng Pract: Integration and Application						
	N303	Health Care Delivery Systems	2	14	28		42	
	N304	Transitions to Advanced Practice Role	2	28			28	
	N307a	Primary Care Pharmaco- therapeutics for Psychiatric-Mental Health Nurse Practitioners	1	14			14	
	N357	Psychiatric Issues Within Specialty Populations	2	28			28	
	N358	Psychiatric-Mental Health Nurse Pract. Preceptorship	2	28			28	
		Semester total =	4		14	245	0	259
		13	112	42	245	0	399	
	Program Total =	40	364	108	620	42	1,134	

**PART-TIME PROGRAM OF STUDY
PSYCHIATRIC-MENTAL HEALTH NURSE PRACTITIONER
(ADULT AND FAMILY)
2-Year Option**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N350 Models and Theories of Psychiatric-Mental Health Nursing	2 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N305b Advanced Health Assessment Application for Psychiatric-Mental Health Nurse Practitioners	1 hour
N308 Pathophysiologic Concepts	3 hours
 <u>Summer 1</u>	
N303 Health Care Delivery Systems	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
N307a Primary Care Pharmacotherapeutics for Psychiatric-Mental Health Nurse Practitioners	2 hours
 <u>Fall 2</u>	
N351 Theoretical Foundations and Practicum in Psychiatric-Mental Health Nursing Across the Lifespan	3 hours
N352 Neuroscience for Mental Health Practitioners	2 hours
N353 Psychopharmacology	2 hours
 <u>Spring 2</u>	
N354 Theoretical Foundations of Psychiatric-Mental Health Nursing with Groups and Families	2 hours
N356 Practicum in Psychiatric-Mental Health Nursing with Individuals, Groups, and Families	4 hours
 <u>Summer 2</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N357 Psychiatric Issues Within Specialty Populations	2 hours
N358 Psychiatric-Mental Health Nurse Practitioner Preceptorship	4 hours
Total	40 hours

**PART-TIME PROGRAM OF STUDY
PSYCHIATRIC-MENTAL HEALTH NURSE PRACTITIONER
(ADULT AND FAMILY)
3-Year Plan
VUMC Employees Only**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
 <u>Spring 1</u>	
N305b Advanced Health Assessment Application for Psychiatric-Mental Health Nurse Practitioners	1 hour
N308 Pathophysiologic Concepts	3 hours
 <u>Summer 1</u>	
N303 Health Care Delivery Systems	2 hours
N304 Transitions to the Advanced Practice Role	1 hour
 <u>Fall 2</u>	
N352 Neuroscience for Mental Health Practitioners	2 hours
N353 Psychopharmacology	2 hours
 <u>Spring 2</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N307a Primary Care Pharmacotherapeutics for Psychiatric-Mental Health Nurse Practitioners	2 hours
 <u>Summer 2</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N357 Psychiatric Issues Within Specialty Populations	2 hours

(Continued next page)

**PART-TIME PROGRAM OF STUDY
PSYCHIATRIC-MENTAL HEALTH NURSE PRACTITIONER
(ADULT AND FAMILY)**

3-Year Plan

VUMC Employees Only, Continued

<u>Fall 3</u>	<u>Credit Hours</u>
N350 Models and Theories of Psychiatric-Mental Health Nursing	2 hours
N351 Theoretical Foundations and Practicum in Psychiatric-Mental Health Nursing Across the Life Span	3 hours
 <u>Spring 3</u>	
N354 Theoretical Foundations of Psychiatric-Mental Health Nursing with Groups and Families	2 hours
N356 Practicum in Psychiatric-Mental Health Nursing with Individuals, Groups and Families	4 hours
 <u>Summer 3</u>	
N358 Psychiatric-Mental Health Nurse Practitioner	4 hours

Total	40 hours

POST-MASTER'S OPTION FOR MSN IN PSYCHIATRIC-MENTAL HEALTH NURSING

<u>Fall 1</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N352 Neuroscience for Mental Health Practitioners	2 hours
N353 Psychopharmacology	2 hours
<u>Spring 1</u>	
N305b Advanced Health Assessment Application for Psychiatric-Mental Health Nurse Practitioners	1 hour
N308 Pathophysiologic Concepts	3 hours
<u>Summer 1</u>	
N307a Primary Care Pharmacotherapeutics for Psychiatric-Mental Health Nurse Practitioners	2 hours
N358 Psychiatric-Mental Health Nurse Practitioner Preceptorship*	4 hours
<hr style="width: 10%; margin-left: auto; margin-right: 0;"/>	
Total	17 hours

This program of study is designed for individuals who have completed a Master of Science in Psychiatric-Mental Health Nursing and who have current ANCC certification as a Clinical Nurse Specialist in Psychiatric-Mental Health Nursing (either Adult or Child-Adolescent focus). This program of study prepares a Psychiatric-Mental Health Clinical Nurse Specialist to take the ANCC Psychiatric Mental Health Nurse Practitioner exam. Additional courses or clinical practice may be required based on portfolio review.

*Student may elect to begin Clinical Preceptorship in spring semester.

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**POST-MASTER'S OPTION FOR MSN WITH NURSE PRACTITIONER
FOUNDATION***

<u>Fall 1</u>	<u>Credit Hours</u>
N350 Models and Theories of Advanced Psychiatric-Mental Health Nursing	2 hours
N351 Theoretical Foundations and Practicum in Psychiatric-Mental Health Nursing Across the Lifespan	3 hours
N352 Neuroscience for Mental Health Practitioners	2 hours
N353 Psychopharmacology	2 hours
<u>Spring 1</u>	
N354 Theoretical Foundations of Psychiatric-Mental Health Nursing with Individuals, Groups, and Families	2 hours
N356 Practicum in Psychiatric-Mental Health Nursing with Individuals, Groups, and Families	4 hours
<u>Summer 1</u>	
N357 Psychiatric Issues within Specialty Populations	2 hours
N358 Psychiatric-Mental Health Nurse Practitioner Preceptorship	4 hours

Total	21 hours

* Course of Studies individualized based on portfolio review. Sample for applicants with Nurse Practitioner background but no psychiatric-mental health course work.

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**POST-MASTER'S OPTION FOR MSN WITHOUT NURSE PRACTITIONER
FOUNDATION***

<u>Fall 1</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N350 Models and Theories of Advanced Psychiatric-Mental Health Nursing	2 hours
N351 Theoretical Foundations and Practicum in Psychiatric-Mental Health Nursing Across the Lifespan	3 hours
N352 Neuroscience for Mental Health Practitioners	2 hours
N353 Psychopharmacology	2 hours
<u>Spring 1</u>	
N305b Advanced Health Assessment Applications for Psychiatric-Mental Health Nurse Practitioners	1 hour
N308 Pathophysiologic Concepts	3 hours
N354 Theoretical Foundations of Psychiatric-Mental Health Nursing with Individuals, Groups, and Families	2 hours
N356 Practicum in Psychiatric-Mental Health Nursing with Individuals, Groups, and Families	4 hours
<u>Summer 1</u>	
N307a Primary Care Pharmacotherapeutics for Psychiatric-Mental Health Nurse Practitioners	2 hours
N357 Psychiatric Issues within Specialty Populations	2 hours
N358 Psychiatric-Mental Health Nurse Practitioner Preceptorship	4 hours
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Total	30 hours

* Course of Studies individualized based on portfolio review.

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Required Hours for Women's Health Nurse Practitioner Specialty Curriculum Plan

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I							
	N300 Theor Fdns Adv Nursing Practice	2	21	14			35
	N305a Adv Health Assessment & Clinical Reasoning	3	35			14	49
	N305b Adv Health Assessment Applications for the WHNP	1				28	28
	N308 Pathophysiologic Concepts	3	42				42
	N309a Adv Pract Nursing in Prim Care of the Adult	3	35	14			49
	N327a Women's Health for Adv Practice Nursing I	3	42				42
	Semester total =	15	175	14	0	42	231
Spring II							
	N301 Research Methods for Advanced Nursing Practice	3	28	28			56
	N307 Adv Pharmacotherapeutics	3	42				42
	N309c Adv Practice Nrsng in Prim Care of the Adolescent	1	14				14
	N327b Women's Health for Adv Practice Nursing II	3	42				42
	N328 Practicum in Women's Health	3			210		210
	Semester total =	13	126	42	210	0	378
Summer III							
	N302 Theory, Res and Adv Nrsng Pract: Integration and Application	2	14	28			42
	N303 Health Care Delivery Systems	2	28				28
	N304 Transitions to the Advanced Practice Role	1	14				14
	N326 Women's Health Issues	1		28			28
	N329 Preceptorship in Women's Health	6			420		420
	Semester total =	12	56	56	420	0	532
	Program Total =	40	357	112	630	42	1,141

**PART-TIME PROGRAM OF STUDY
WOMEN'S HEALTH NURSE PRACTITIONER
2-Year Option**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N308 Pathophysiologic Concepts	3 hours
<u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N307 Advanced Pharmacotherapeutics	3 hours
<u>Summer 1</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
N326 Women's Health Issues	1 hour
<u>Fall 2</u>	
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for the Women's Health Nurse Practitioner	1 hour
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
N327a Women's Health for Advanced Practice Nursing I	3 hours
<u>Spring 2</u>	
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N327b Women's Health for Advanced Practice Nursing II	3 hours
N328 Practicum in Women's Health	3 hours
<u>Summer 2</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N329 Preceptorship in Women's Health	6 hours
Total	40 hours

PART-TIME PROGRAM OF STUDY
WOMEN'S HEALTH NURSE PRACTITIONER
 3-Year Plan
 VUMC Employees Only

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundation of Advanced Nursing Practice	2 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
 <u>Summer 1</u>	
N302 Theory, Research and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
N326 Women's Health Issues	1 hour
Year 1 Total	13 hours
 <u>Fall 2</u>	
N305a Advanced Health Assessment/Clinical Reasoning	3 hours
N307 Advanced Pharmacotherapeutics	3 hours
 <u>Spring 2</u>	
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N327b Women's Health for Advanced Practice Nursing II	3 hours
 <u>Summer 2</u>	
Leave of absence	
Year 2 Total	10 hours
 <u>Fall 3</u>	
N305b Advanced Health Assessment Applications for the WHNP	1 hour
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
N327a Women's Health for Advanced Practice Nursing I	3 hours
 <u>Spring</u>	
N328 Practicum in Women's Health	3 hours
 <u>Summer</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N329 Preceptorship in Women's Health	6 hours
Year 3 Total	17 hours
Total	40 hours

**SAMPLE CURRICULUM FOR POST-MASTER'S PROGRAM OF STUDY
WOMEN'S HEALTH NURSE PRACTITIONER***

<u>Fall</u>	<u>Credit Hours</u>
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for the Women's Health Nurse Practitioner	1 hour
N308 Pathophysiologic Concepts	3 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
 N327a Women's Health for Advanced Practice Nursing I	 3 hours
 <u>Spring</u>	
N307 Advanced Pharmacotherapeutics	3 hours
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N327b Women's Health for Advanced Practice Nursing II	3 hours
N328 Practicum in Women's Health	3 hours
 <u>Summer</u>	
N326 Women's Health Issues	1 hour
N329 Preceptorship in Women's Health	6 hours

Total	30 hours

Sample only. Submit MSN transcript and resume to Janie Daddario, WHNP Program Director, at 615-343-3299 for portfolio analysis to outline program of studies.

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**Required Hours for
Women's Health/Adult Nurse Practitioner Specialty Curriculum Plan**

Semester	Course Number and Name	Credit Hours	Didactic Clock Hours	Seminar Clock Hours	Clinical Clock Hours	Lab Clock Hours	Total Clock Hours
Fall I	N300 Theor Fdns Adv Nursing Practice	2	21	14			35
	N305a Adv Health Assessment & Clinical Reasoning	3	35			14	49
	N305b Adv Health Assessment Applications for the WHNP	1				28	28
	N308 Pathophysiologic Concepts	3	42				42
	N309a Adv Pract Nursing in Prim Care of the Adult	3	35	14			49
	N327a Women's Health for Adv Practice Nursing I	3	42				42
	Semester total =		15	175	14	0	42
Spring II	N301 Research Methods for Advanced Nursing Practice	3	28	28			56
	N307 Adv Pharmacotherapeutics	3	42				42
	N309c Adv Practice Nrsng in Prim Care of the Adolescent	1	14				14
	N309d Adv Practice Nrsng in Prim Care of the Elderly	1	14				14
	N327b Women's Health for Adv Practice Nursing II	3	42				42
	N328 Practicum in Women's Health	3				210	210
	Semester total =		14	140	42	210	0
Summer III	N302 Theory, Res and Adv Nrsng Pract: Integration and Application	2	14	28			42
	N303 Health Care Delivery Systems	2	28				28
	N304 Transitions to the Advanced Practice Role	1	14				14
	N326 Women's Health Issues	1		28			28
	N329 Preceptorship in Women's Health	6				420	420
Semester total =		12	56	56	420	0	532
Fall IV	N363b Pract. In Prim. Hlth Care of the Adult	3			210		210
	N365 Adult NP Preceptorship	4			280		280
	Semester Total		7	0	0	490	0
Program Total =		48	371	112	1,120	42	1,645

**PART-TIME PROGRAM OF STUDY
WOMEN'S HEALTH/ADULT NURSE PRACTITIONER
2-Year Option**

<u>Fall 1</u>	<u>Credit Hours</u>
N300 Theoretical Foundations of Advanced Nursing Practice	2 hours
N309a Advanced Practice Nursing in Primary Care of the Adult	3 hours
 <u>Spring 1</u>	
N301 Research Methods for Advanced Nursing Practice	3 hours
N307 Advanced Pharmacotherapeutics	3 hours
N308 Pathophysiologic Concepts	3 hours
 <u>Summer 1</u>	
N302 Theory, Research, and Advanced Nursing Practice: Integration and Application	2 hours
N303 Health Care Delivery Systems	2 hours
N326 Women's Health Issues	1 hour
 <u>Fall 2</u>	
N305a Advanced Health Assessment and Clinical Reasoning	3 hours
N305b Advanced Health Assessment Application for the Women's Health Nurse Practitioner	1 hour
N327a Women's Health for Advanced Practice Nursing I	3 hours
 <u>Spring 2</u>	
N309c Advanced Practice Nursing in Primary Care of the Adolescent	1 hour
N327b Women's Health for Advanced Practice Nursing II	3 hours
N328 Practicum in Women's Health	3 hours
 <u>Summer 2</u>	
N304 Transitions to the Advanced Practice Role	1 hour
N329 Preceptorship in Women's Health	6 hours
 <u>Fall 3</u>	
N363b Practicum in Primary Health Care of the Adult	3 hours
N365 Adult Nurse Practitioner Preceptorship	4 hours
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Total	48 hours

DIRECTORY

Admissions	Paddy Peerman	(615) 322-3802
Alumni/Development	Susan Shipley Sidney Haffkine, Director	936-3046 322-8851
Asst. Dean for Administration	Rebecca Keck	322-1177
Bookstore – Rand Hall		322-2994
Campus Events		322-2471
Career Center	Jim Bellar, Career Adviser	322-1955
Center for Research Development and Scholarship	Nancy Wells	322-6184
Child and Family Center		322-8076
Commencement	Sarah Ramsey, Student Affairs	343-3334
Card, The Vanderbilt	Amy Smartt, Director	322-2273
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Dean’s Office	Debbie Hill, Admin. Assistant	322-3368
Director of Enrollment Mgmt.	Paddy Peerman	322-3802
Directory Information		322-7311
Disability Services		322-4703
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Frist Nursing Informatics Center	Jerry Murley, Director	343-3300
	Carla Beals, Manager, Graphics	936-1548
	Mazo Freeman, Admin. Assistant	343-3950
	John DeVinney LAN Tech	343-2724; page 491-2724
	Scott Loerch, LAN Tech	343-5623; page 491-2547
	Ryan McNew, LAN Manager	343-3046; page 613-3143
	John Norfleet, Programmer	343-3655
	Jimmy Self, Media Technician	343-0158; page 491-2843
	Clay Sturgeon, Media Tech. Spec.	343-3332; page 491-2887
Graduate Council	Sarah Ramsey, Adviser	343-3334
Graduate School	Richard Hoover, Dean	343-2727
Honor Code/Council	Paddy Peerman, Adviser	322-3802
Honor Society	“See Sigma Theta Tau”	
Housing	Mark Bandas, Dean	322-2591
International Services	Sherif Barsoum, Director	322-2753
Libraries	“see Library section of Handbook”	
Lockers	Dawn Pemberton	343-3290
Office of Student Affairs	Sarah Ramsey, Director	343-3334
Opportunity Development Center	Tiffany Taylor, Director	322-4705
Parking	Gary Streaty, Director	936-0686
Registrar’s Office (University)	Gail Lance	322-7701
Religious Information	University Chaplain	322-2457
Sarratt Student Center		322-2425
School of Nursing Receptionist	Ellen Smogur	322-4400
Security/Safety	V.U.P.D	322-2745
Senior Assoc. Dean for Academics	Linda Norman	322-3804
Senior Assoc. Dean for Informatics	Betsy Weiner	322-4639
Senior Assoc. Dean for Practice	Bonnie Pilon	322-4340
Senior Assoc. Dean for Research	Ann Minnick	343-2998
Sigma Theta Tau	Patricia Trangenstein, President	343-3246

Student Accounts	Patsy Hudson, Manager	322-6693
Student Health	Dr. John Greene, Director	322-2427
Vine Hill Clinic		292-9770
Women's Center		322-4843

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