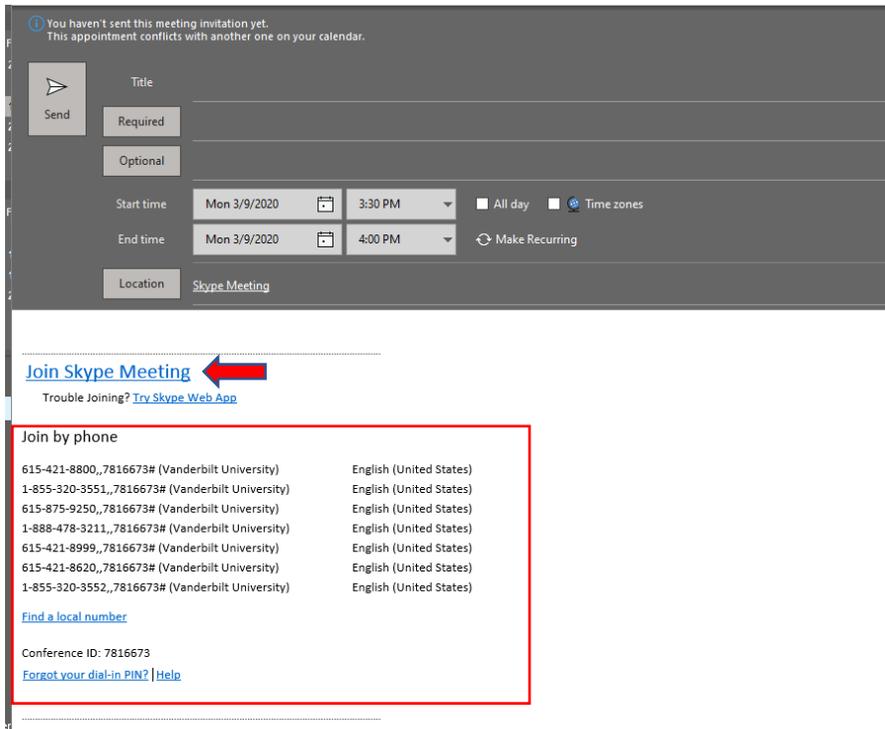


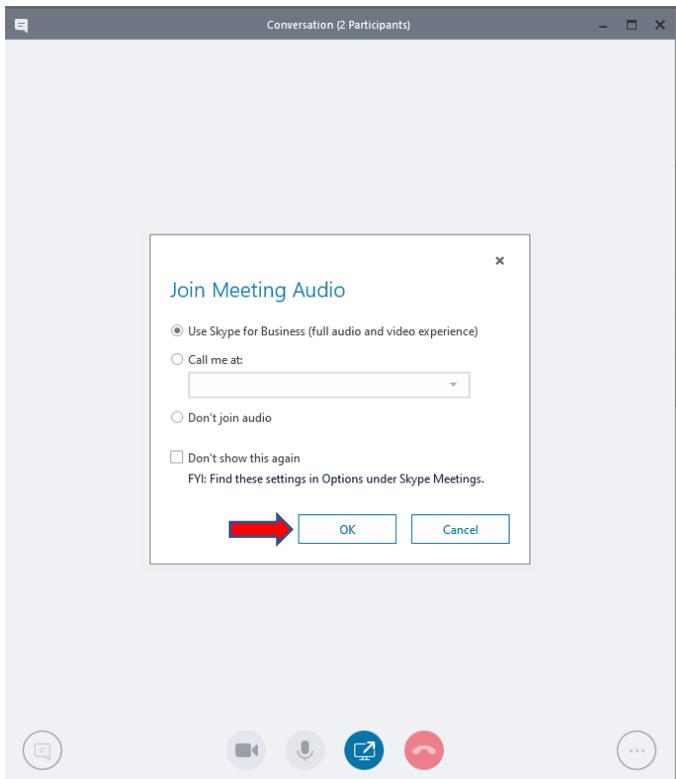
Joining a Skype Meeting

To join a skype meeting:

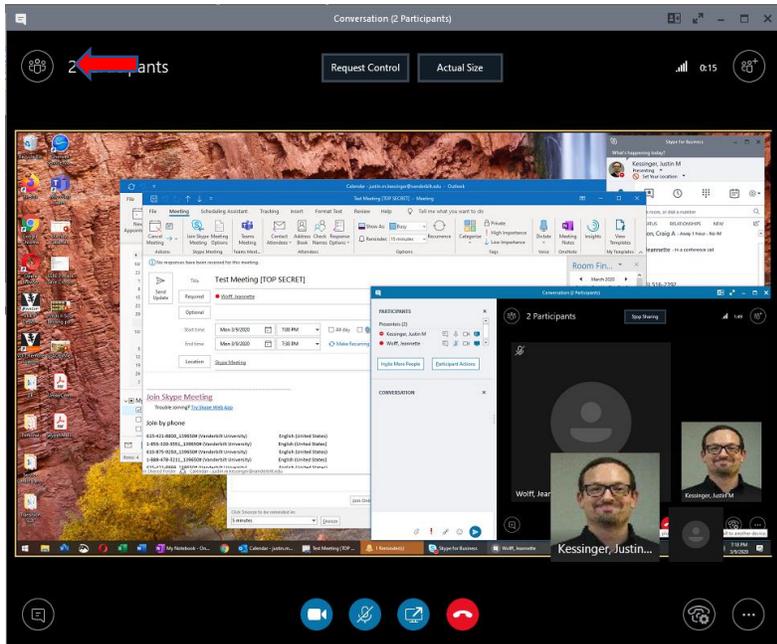
1. From the Outlook Meeting Invite **Click** on the link [Join Skype Meeting](#). To join the meeting without a computer use one of the phone numbers listed on the Meeting Invite under **Join by Phone**



2. **Select your audio preference and Click OK.**



3. You will be placed in the virtual meeting where you can see content shared with the participants of the meeting. To see a list of connected Meeting participants **Click the people icon in the top left corner of screen.**



4. From this view you have access to full Skype functionality.

