**SCHOOL OF ENGINEERING**

**APPLICATION FOR INTERNSHIP CREDIT**

*Use this form in advance of an internship to apply for the opportunity to earn academic credit when credit is required in conjunction with the internship. Also use this form to request a tuition subsidy if the internship is in the summer. Subsidy/scholarship covers all but $200 of the tuition charge.*

**Date of Request:** Click here to enter text.

**Subject Area / Course Number:** **[x]  ES 3884**

**VUSE Student Information**

**First Name, Middle Name:** Click here to enter text.

**Last Name:** Click here to enter text. **Phone #:** Click here to enter text.

**Email Address:** Click here to enter text.

**VUnet ID:** Click here to enter text. **Expected Graduation Date (MM/YYYY):** Click here to enter text.

**VUSE Major(s):** Choose an item.

**Internship Information**

**Semester of internship (Fall / Spring / Summer, Year):** Click here to enter text.

**If summer internship, # of previous VU summer internship scholarships:** Choose an item.

**Company Name:** Click here to enter text.

**Internship Title:** Click here to enter text.

**Internship start and end dates:** Click here to enter text.

**Employer Street Address:** Click here to enter text.

**Employer City and State:** Click here to enter text.

**Work will be conducted:** Choose an item.

**If working remotely, where (city and state) will you the student be located:** Click or tap here to enter text.

**Site Supervisor:** **[ ]** Ms. **[ ]** Mr. **[ ]** Dr. **Name:** Click here to enter text.

**Supervisor Title:** Click here to enter text.

**Supervisor’s Phone:** Click here to enter text.

**Supervisor’s Email:** Click here to enter text.

**Internship Description:** Click here to enter text.

**Expectations / deliverables for academic credit:**

[x]  Complete the online Summer Internship Subsidy Orientation & Quiz (Required).

[x]  Share letter or email from internship provider confirming internship position, work location, and dates.

[x]  Employer evaluation of internship performance midway and again at end of internship

[x]  Internship report (Requirements will be posted in Brightspace for ES 3884). A student who fails to submit a suitable report by the deadline posted in Brightspace will not be allowed to participate in future CPT or internship for credit opportunities.

**In consideration of this opportunity to earn academic credit in conjunction with this internship, I commit to representing myself and Vanderbilt in a professional manner and to providing the indicated deliverables. I will pay my normal tuition and any other required fees in the fall and spring semester or, if summer, I will pay the required $200 subsidized tuition and any other required fees.**

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Date**