



SUSAN GRAY SCHOOL

Tuition Table and Verification Form

2022-23

SGS tuition rates are competitive with other early education programs in the area. Tuition must be paid in advance and is payable monthly or bi-monthly. If you choose to make bi-monthly payments, 50% of your tuition is due on the 1st of the month and 50% on the 15th.

Fees will be charged for late payment. Tuition must be paid in advance and is payable monthly or bi-monthly. If you choose to make bi-monthly payments, 50% of your tuition is due on or before the 1st business day of the month and 50% on the 15th. Fees for late payment will be added to tuition accounts that are not paid in full by the 15th. A \$25.00 late fee will be assessed on the 16th and an additional \$25.00 on the last day of the month.

Payment can be made online through the Brightwheel app. Tuition checks must be left in the lock-box located on the wall outside the office. Receipts will be available through Brightwheel. SGS is a non-profit program supported by grants, contracts, donations and tuition. We are unable to extend credit or ignore unpaid balances and enrollment will be suspended if tuition is not paid after two consecutive months of nonpayment. Reminders regarding tuition payments are sent regularly through the Brightwheel Application. You will receive a letter from the SGS Director at the end of a month when tuition has not been paid. At this time, you will be required to provide a plan in writing detailing how you will ensure that the missed tuition payment as well as the following month's payment will be made. If no payment is received within 6 weeks of a missed payment, you will be notified that your child will no longer be enrolled in the SGS program at the end of the second month of non-payment.

- SGS gives a 10% sibling discount on the total monthly tuition bill.
- SGS gives Peabody Students a discounted rate for monthly tuition.
- SGS gives SGS Staff members a monthly tuition discount based on hours worked per week.
- Snacks and Lunches provided by families must meet CACFP guidelines.
- SGS accepts children who are eligible for Child Care Assistance through the Department of Human Services (DHS). Certificates cover the School Day tuition. If parents have a co-pay the fee is charged as a weekly fee. Extended care can be purchased if space is available.
- SGS does not prorate charges based on attendance in Early Care, After School, or Extended Care.
- Changes to Early Care, After School or Extended Care can be problematic for staffing, therefore, ongoing changes to these charges are not allowed. If you would like to make changes to your child's plan, you can do so by emailing sgsoffice@vanderbilt.edu. Changes will be made on a monthly basis.

Tuition Options:

Option	Toddler Village	Preschool Village
School Day (8:30-3:00)	\$1150 due 1 st \$575.00 bi-monthly (due 1 st and 15 th)	\$1035 due 1 st \$517.500 bi-monthly (due 1 st and 15 th)
Early Care (7:30-8:30)	Add \$149.50 per month	Add \$149.50 per month
After School Care (3:00-4:30)	Add \$184 per month	Add \$184 per month
Extended Care (4:30-6:00)	Add \$184 per month	Add \$184 per month

Where Knowledge Meets Nurture



Susan Gray School
PEABODY COLLEGE OF VANDERBILT UNIVERSITY

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My Child, _____, will be enrolled in the: **(check the one that applies)**

_____ Toddler Village School Day Program (\$1150.00)

_____ Preschool Village School Day Program (\$1035.00)

Please add these additional tuition options to my child's account: **(check all that apply)**

_____ Early Care 7:30-8:30- \$149.50

_____ After School Care 3:00-4:30 \$184.00

_____ Extended Care 4:30-6:00 \$184.00

If you would like to make changes to these options listed above, please email sgsoffice@vanderbilt.edu. These changes will be made to your account after the current month's completion.

I would like to acknowledge: **(check all that apply)**

_____ I understand that SGS is a nut free facility. I will provide milk or an approved substitute for my child's lunch each day. Approved substitutes include rice, hemp, coconut, goat, breast, or soy. **SGS is a nut free zone and Almond Milk is not allowed.** SGS will provide water for children during snack.

_____ I understand that SGS does not provide snacks or lunch for my child. I will provide these items, according to the CACFP, guidelines daily. If you have difficulty meeting these guidelines or supplying daily snacks or lunch for your child, please speak with the Director.

_____ I have siblings enrolled in the program and should receive a 10% Sibling Discount

_____ I am a Peabody Student and should receive the discounted rate for tuition

_____ I am an SGS Staff Member and work more than 25 hours per week. I am eligible for a staff discount.

_____ My Family receives support through the Child Care Assistance through the Department of Human Services (DHS). I understand that I am responsible for paying the co-pay, as listed on the certificate, as a weekly fee charged monthly. This fee only covers the school day option. Additional tuition options can be added at full fee price.

_____ In addition, I understand that there are two fees charged each year (\$75.00 Enrollment Fee and \$100.00 Supply Fee). These fees are non-refundable once the Enrollment Process is complete.

Admin Initial when account updated _____

Parent Signature, Date