

Undergraduate Major/Minor Declaration/Change, Graduation Date & Adviser Change

NOTE: School specific information listed on back of form.

Student ID (000#####):						Student Name:			
Vanderb	ilt Email	:				Student School:			
Current	First Ma	jor:				Classification:			
ADD/DROP MAJOR(S)									
Add	Drop	New Adviser	New Adviser First Majo		Concentration/Track (if any)	First Major Adviser's Name (print)		Adviser's Signature	
Add	Drop	New Adviser	S	econd Major	Concentration/Track (if any)	Second Major Adviser's Name (print)			Adviser's Signature
Add	Drop	New Adviser	er Third Major		Concentration/Track (if any)	Third Major Adviser's Name (print)		Adviser's Signature	
ADD / DROP MINOR(S)									
Add	Drop	New Adviser		First Minor	Concentration/Track (if any)	(if any) First Minor Adviser's Name (print)			Adviser's Signature
									-
Add	Drop	New Adviser	Second Minor		Concentration/Track (if any)	Second Minor Adviser's Name (print)		Adviser's Signature	
			1						
Add	Drop	New Adviser	Third Minor		Concentration/Track (if any)	Third Minor Adviser's Name (print)		Adviser's Signature	
CHANGE OF GRADUATION DATE									
	Curren	t graduation Te	rm (semes	ter/year):	Desired graduation term (semester/year):	
STUDENT APPROVAL (sign):								Date	
*ADDITIONAL SCHOOL APPROVAL(s) (see back for details)							Date:		
								Date:	
OAS VERIFICATION (sign/stamp):								Date:	

To change or declare your major(s)/minor(s) or change your adviser(s), take this form to the department in which you wish to declare your major(s)/minor(s) or change your adviser(s) to obtain the appropriate signature(s) on this form. IMPORTANT!! Read the school specific information listed below:

ARTS & SCIENCE (email: arts-sci-forms@vanderbilt.edu)

- Students must declare at least one A&S major no later than the Friday prior to spring break of sophomore year.
- This form supersedes all other declarations.

DECLARING MAJORS

- Students may not add a major(s) past the **fifth class day of the first semester of their senior year.** Administrative Committee approval is required.
- * Triple majors require Administrative Committee approval, email arts-sci-ac@vanderbilt.edu for instruction.
- o Major declarations and changes will not be processed for a five-week period around registration each semester. Declarations and changes received after the last day to withdraw from classes for the semester will be processed <u>after</u> the end of the open enrollment period of registration.
- o If <u>dropping a major</u>, obtain adviser's signature(s).
- o If declaring an <u>interdisciplinary</u> major, in addition to filing this form, you must also complete and file a signed "Interdisciplinary major Course Plan" after consultation with the interdisciplinary major adviser. The "Course Plan" is available at as.vanderbilt.edu/oas. For individually created majors, a proposal also must be submitted to and approved by the Committee on Individual Programs.
- o Sub-plans are required for major declarations in Earth & Environmental Sciences, English, German, History, Math, and Psychology.

DECLARING MINORS

- o Students may not add a minor(s) after the last day of classes in the second semester of their senior year.
- o If dropping a minor, obtain adviser's signature.

BLAIR (rachel.hobbs@vanderbilt.edu)

- Instrument (concentration/track) is required for most music majors and minors (except performance major, composition major, and music history minor)
- * CHANGE OF MAJOR FOR BACHELOR OF MUSIC DEGREE should include Blair paperwork.

Associate Dean's approval is required to change primary major in the Bachelor of Music, in addition to the following:

Composition Major: Composition/Theory Department Chair approval required

Musical Arts Degree: Studio advisor approval required

Integrated Studies/Teacher Education Majors: performance area head and Teacher Education Coordinator approval required

Performance and Integrated Studies Majors: Studio advisor and performance area head approval required (NOTE: if studio advisor is the performance area head, another member of the department should provide second departmental approval)

ENGINEERING (engineering-oas@vanderbilt.edu)

<u>PEABODY</u> (peabodyacademicservices@vanderbilt.edu)

Revised August 2022 Page 2 of 2