



JOB TITLE: Ministry Mobilization Leader

STATUS: Part-Time (Hybrid Remote - 10-15 hours per week)

REPORTS TO: Senior Pastor

Forest Hills United Methodist Church (FHUMC) is seeking a dynamic leader to support our mission:

To make disciples of Jesus Christ for the transformation of the world

We are a medium-sized United Methodist church located in the suburbs of Nashville, TN undergoing a transformation process. In recent years, our main focus has been to move from a membership model of church (where the church exists to offer programs that meet the needs of members) to a discipleship model of church (where the church equips disciples to make disciples for the transformation of the world). To learn more about where we've been, view this short video from 2019 Church Council Chair Peter Cassidy. https://vimeo.com/376632157?mc_cid=aff9d54ca2&mc_eid=3efaf931f4

In February 2020, we launched our Discipleship Pathway, which is the new model for intentional discipleship at Forest Hills. Please see the attached [brochure](#), 2023 [transformation report](#), and [Disciple Growth Guide](#) to read more about The Pathway and how it touches every aspect of our life together as disciples of Jesus.

MAJOR PURPOSE:

Form and strengthen relationships within the church congregation to encourage and equip disciples to be active participants in the ministries of Forest Hills UMC.

Ensure that the components of worship services and other church ministries come together in a timely and organized manner. This includes proactive planning, effective communication, and appropriate follow-up to ensure deadlines are met.

DETAILED ROLES AND RESPONSIBILITIES:

- Align roles of service with the spiritual gifts and passions of the serving disciples
- Liaise with pastors to identify disciples to fill roles and the roles that need to be filled
- Liaise with the Leadership Board to support work teams
- Liaise with ministry partners to provide support when needed
- Coordinate Safe Sanctuary Training and Background Checks, when applicable
- Provide training, resources, encouragement, and honest feedback to ensure the continued growth of disciple servants
- Appropriately appreciate disciples who serve in ministries, especially for the first time
- Track engagement of serving disciples as a key indicator of missional fruitfulness



- Engage in the Discipleship Pathway - an intentional system of forming disciples who make disciples for the transformation of the world. We believe that participating in the Discipleship Pathway is the best way to understand how it can prepare and form disciples.
- Schedule and support serving disciples
 - Creation of bulletins for worship and memorial services
 - Creation of graphics & slides for worship
 - AV/Tech Booth Roles (camera, slides, sound)
 - Lay Liturgist
 - Children's Message
 - Wonder Worship Leaders
 - Bible Immersion Leaders
 - Greeters
 - Hospitality Desk

QUALIFICATIONS:

- A commitment to the mission of Forest Hills UMC
- Takes initiative and is disciplined to see projects through from start to finish; manages multiple projects and deadlines simultaneously
- Thrives in a collaborative environment with the ability to adapt
- Communicates effectively both interpersonally and corporately
- Proficient in Publisher, Google Apps (Docs, Sheets, Forms, Slides, etc.) and familiar with and the ability to become proficient in ProPresenter.
- Education: Bachelor's Degree preferred
- Demonstrated experience in managing volunteers
- Detail-oriented, strong leadership skills, networking and relationship skills

Please send a cover letter, resume, and portfolio to SDWalk2@gmail.com to apply.

Contact Info: Scott Walker, Leadership Board Chair

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