



**VANDERBILT**  
Divinity School

*Initiated 12/15/2023*

### **Bereavement Support**

If a current Vanderbilt Divinity School (VDS) faculty or staff member experiences the death of a family member, bereavement support may be provided (flowers, living plant, planting of a tree, etc.). The cost should not exceed \$150. Family members include a spouse, son, daughter, mother, father, mother-in-law, father-in-law, sister, sister-in-law, brother, brother-in-law, grandparent, or grandchild (including stepparent, step-sibling, or stepchild).

Those who are made aware of a faculty or staff member's loss should notify the Administrative Coordinator to the Deans, so appropriate arrangements can be made.

Exceptions to this policy must be approved by the VDS Dean or designee.