

DTL SUBJECT PARTICIPATION FORM

This form is to be filled out by all Subject Participants being paid less than \$300 [as an individual payment]; **all foreign nationals must complete this form regardless of payment amount.**

An online version of this form can be filled out at: <https://is.gd/DTLSubjectParticipationForm>

SECTION A

BASIC INFORMATION

Last Name	First Name	Middle Name
Address		
City	State	Zip Code
Email Address	Phone Number	

SECTION B

CITIZENSHIP / RESIDENCY INFORMATION

Are you a U.S. Citizen or Permanent Resident?

- YES: Skip to **SECTION D**
 NO: Continue to **SECTION C**

SECTION C

TO BE COMPLETED BY FOREIGN NATIONALS

Are you the holder of an H-1B Visa?	<input type="checkbox"/> YES	Persons in H-1B status who are not Vanderbilt University Employees cannot receive payment for participation in clinical trials or research studies regardless of the amount. To do so will violate H-1B Visa status.
	<input type="checkbox"/> NO	
Have you previously completed a W-8BEN for Vanderbilt University?	<input type="checkbox"/> YES	Foreign Nationals must complete a W-8BEN before payment can be received; the W-8BEN only needs to be completed once.
	<input type="checkbox"/> NO	
	Days spent in the United States of America in 2019	
	Days spent in the United States of America in 2018	
	Days spent in the United States of America in 2017	
	TOTAL NUMBER OF DAYS SPENT IN THE UNITED STATES OF AMERICA (ADD THE THREE VALUES)	

SECTION D

AFFILIATION / SIGNATURE

Affiliation <input type="checkbox"/> VU Student <input type="checkbox"/> VU Employee <input type="checkbox"/> No VU Affiliation	
Signature	Date

Privacy Act Notice: Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.