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| **Checklist for NIH K Award Grant Proposal Components v5**  |
| **ITEM** | **Number of pages** | **NEED FOR THIS PROPOSAL** |
| **Body of grant** |
| Candidate’s Background | Total of 12 pages | Y |
| Career Goals and Objectives | Y |
| Career Development/Training Activities | Y |
| Specific Aims | 1 page | Y |
| Research Strategy | Included in the 12  | Y |
| **Budget** |
| Budget  |  | Y |
| Justification |  | Y |
| Equipment |  |  |
| Subcontracts |  |  |
| **Required documents** |
| Plans and statements of Mentor and Co-Mentor(s) | 6 pages | Y |
| Letters of reference | Special submission | Y |
| Letters of support from Collaborators, Consultants, Contributors  | 6 pages | Y |
| Institutional Commitment to Candidate’s Career Development  | 1 page | Y |
| Biosketches with appropriate personal statements | 5 pages each | Y |
| Research and Related Senior/Key Personnel (Expanded Form)  |  | Y |
| Training in the Responsible Conduct of Research (RCR) | 1 page | Y |
| Description of Institutional Environment | 1 page | Y |
| Facilities and Resources |  | Y |
| Project summary/Abstract | ½ page | Y |
| Project Narrative | 3 sentences | Y |
| Checklist |  | Y |
| References |  | Y |
| **May be required (depends on proposed research)** |
| Protection of Human Subjects |  |  |
| Study Timeline |  |  |
| Inclusion of Women, Children & Minorities |  |  |
| Inclusion Enrollment Report |  |  |
| Recruitment and Retention Plan |  |  |
| Data Safety Monitoring Plan |  |  |
| Dissemination Plan |  |  |
| Statistical Design and Power |  |  |
| Overall Structure of the Team |  |  |
| Single IRB Description |  |  |
| FDA-Regulated Intervention |  |  |
| Vertebrate Animals |  |  |
| Resource Sharing Plan (Data, Model Organisms, GWAS Studies) |  |  |
| Other statements specific to PA or RFP (List) |  |  |
| **Optional** |
| Appendices |  |  |
| Introduction or Cover Letter | 1 page |  |

**Color coding will be explained in the workshop.**