

2019 VANDERBILT EDGE FOR SCHOLARS REVIEW

The [Office for Clinical & Translational Scientist Development \(OCTSD\)](#) offers an internal review by senior faculty of any R application—first or second R given priority—and any K application, as well as other funding mechanisms such as VA Merit/CDA, AHA, etc.

Submissions may include resubmissions, revisions and renewals for basic and clinical investigation for the corresponding NIH cycle.

INSTRUCTIONS

1. **Identify** the NIH submission date and corresponding **Vanderbilt due dates** in the chart below.
2. Fill out a [Survey of Intent](#) and complete it by the corresponding due date. You will need your draft abstract, specific aims page and current NIH biosketch (will not be distributed).
3. Email a ***SINGLE PDF*** of below listed **Grant Materials** by the corresponding due date to rebecca.helton@vumc.org.

What to Include: All research and related project information listed below

- i. Cover letter – can be to us or your NIH institute
- ii. Project Summary/Abstract (~30 lines)
- iii. Summary Statement if revision/resubmission
- iv. Your response if revision/resubmission
- v. Specific Aims – single page
- vi. Research Strategy – note/highlight your responses if revision/resubmission
- vii. References cited
- viii. Facilities and resources
- ix. [PHS Human Subjects and Clinical Trials Information Form](#) (if applicable)
- x. Key personnel and NIH biosketches
- xi. Letters of support – include what you have
- xii. Budget – include what you have
- xiii. If K-award: must include career development and RCR training plans
- xiv. If non-NIH or new NIH grant type (i.e., R35): include copy of RFA

*Please note: We cannot compile grants.

DON'T FORGET:

- a. Title each page with project name/PI
- b. Use the NIH format required for your application
- c. Include as much information as you can to ensure you receive the most comprehensive review. We understand some letters of support and budgets may not be ready at the time of review.

**All materials are due by 5:00 PM Central Time on the corresponding due date.
No late submissions accepted.**

WHAT TO EXPECT

You will receive an individual video recording link and reviewers' written critiques within a few days of the review, giving you time to respond to recommendations before it's time to submit to the NIH. **You are strongly encouraged to watch the video with your mentor. (AIDS reviews are not videotaped)**

EDGE FOR SCHOLARS REVIEW DUE DATES

R and K Applications

2019 NIH DUE DATES: R applications		Vanderbilt Edge for Scholars Review DUE DATES		
NEW	RESUBMISSION / REVISION / RENEWAL	Submit survey of intent in StarBRITE	Send Grant Materials to Rebecca Helton	Edge for Scholars Review Dates
Feb 5, 2019	Mar 5, 2019	Nov 26, 2018	Dec 12, 2018	Jan 8 & 10, 2019
Jun 5, 2019	Jul 5, 2019	Mar 25, 2019	Apr 17, 2019	Apr 30 & May 2, 2019
Oct 5, 2019	Nov 5, 2019	July 29, 2019	Aug 14, 2019	Sep 3 & 5, 2019

All materials are due by **5:00 PM Central Time** on the corresponding due date.

No late submissions accepted.

AIDS & AIDS-Related Applications

2019 NIH DUE DATES	Vanderbilt Edge for Scholars Review DUE DATES		
AIDS & AIDS-Related Applications New/Resubmission/ Revision/Renewal	Submit survey of intent in StarBRITE	Send Grant Materials to Rebecca Helton	Edge for Scholars Review Dates
Jan 7, 2019	Nov 5, 2018	Nov 19, 2018	Week of Dec 3, 2018
May 7, 2019	Mar 4, 2019	Mar 18, 2019	Week of Apr 1, 2019
Sept 7, 2019	July 8, 2019	July 22, 2019	Week of Aug 5, 2019