

2020 VANDERBILT EDGE FOR SCHOLARS REVIEW

The [Office for Clinical & Translational Scientist Development \(OCTSD\)](#) offers an internal review by senior faculty of any R application—first or second R given priority—and any K application, as well as other funding mechanisms such as VA Merit/CDA, AHA, etc.

Submissions may include resubmissions, revisions and renewals for basic and clinical investigation for the corresponding NIH cycle.

INSTRUCTIONS

1. **Identify** the NIH submission date and corresponding **Vanderbilt due dates** in the chart below.
2. Fill out a [Survey of Intent](#) and complete it by the corresponding due date. You will need your draft abstract, specific aims page and current NIH biosketch (will not be distributed).
3. Email a ***SINGLE PDF*** of below listed **Grant Materials** by the corresponding due date to rebecca.helton@vumc.org.

What to Include: All research and related project information listed below

- i. Cover letter – can be to us or your NIH institute
- ii. Project Summary/Abstract (~30 lines)
- iii. Summary Statement if revision/resubmission
- iv. Your response if revision/resubmission
- v. Specific Aims – single page
- vi. Research Strategy – note/highlight your responses if revision/resubmission
- vii. References cited
- viii. Facilities and resources
- ix. [PHS Human Subjects and Clinical Trials Information Form](#) (if applicable)
- x. Key personnel and NIH biosketches
- xi. Letters of support – include what you have
- xii. Budget – include what you have
- xiii. If K-award: must include career development and RCR training plans
- xiv. If non-NIH or new NIH grant type (i.e., R35): include copy of RFA

*Please note: We cannot compile grants.

DON'T FORGET:

- a. Title each page with project name/PI
- b. Use the NIH format required for your application
- c. Include as much information as you can to ensure you receive the most comprehensive review. We understand some letters of support and budgets may not be ready at the time of review.

**All materials are due by 5:00 PM Central Time on the corresponding due date.
No late submissions accepted.**

WHAT TO EXPECT

You will receive an individual video recording link and reviewers' written critiques within a few days of the review, giving you time to respond to recommendations before it's time to submit to the NIH. **You are strongly encouraged to watch the video with your mentor. (AIDS reviews are not videotaped)**

EDGE FOR SCHOLARS REVIEW DUE DATES

R and K Applications

2020 NIH DUE DATES: R applications		Vanderbilt Edge for Scholars Review DUE DATES		
NEW	RESUBMISSION / REVISION / RENEWAL	Submit survey of intent	Send Grant Materials to Rebecca Helton	Edge for Scholars Review Dates
Feb 5, 2020	Mar 5, 2020	Nov 19, 2019	Dec 12, 2019	Jan 7 & 9, 2020
Jun 5, 2020	Jul 5, 2020	Mar 26, 2020	Apr 20, 2020	May 5 & 7, 2020
Oct 5, 2020	Nov 5, 2020	July 30, 2020	Aug 13, 2020	Sep 1 & 3, 2020

All materials are due by **5:00 PM Central Time** on the corresponding due date.

No late submissions accepted.

AIDS & AIDS-Related Applications

2020 NIH DUE DATES	Vanderbilt Edge for Scholars Review DUE DATES		
AIDS & AIDS-Related Applications New/Resubmission/ Revision/Renewal	Submit survey of intent	Send Grant Materials to Rebecca Helton	Edge for Scholars Review Dates
Jan 7, 2020	Nov 4, 2019	Nov 18, 2019	Week of Dec 2, 2019
May 7, 2020	Mar 2, 2020	Mar 16, 2020	Week of Mar 30, 2020
Sept 7, 2020	July 6, 2020	July 20, 2020	Week of Aug 3, 2020