**Proposal Preparation:**

Reminder about NIH format font rules:

Use an Arial, Helvetica, Palatino Linotype, or Georgia typeface, a black font color, and a font size of 11 points or larger. (A Symbol font may be used to insert Greek letters or special characters; the font size requirement still applies.)

Type density, including characters and spaces, must be no more than 15 characters per inch. Type may be no more than six lines per inch. Use standard paper size (8 ½" x 11)*.* Use at least one-half inch margins (top, bottom, left, and right) for all pages. No information should appear in the margins.

**Checklist for Approach Section**

My proposal includes :

\_\_\_ A brief overview of the study design/population (repeated as necessary if changes across aims).

\_\_\_ A summary/figure detailing the timing and sequence of data collection including biological specimens, interview data, exposure measures, and outcomes.

\_\_\_ A succinct summary of inclusion and exclusion criteria for which participants are included in my analysis (and if needed the larger study from which participants are identified).

\_\_\_ A flow diagram indicating how many individuals were excluded and for what reasons if the cohort is an extant cohort.

\_\_\_ Clear estimates or exact numbers (better) of how many individuals will be available for analysis in each aim.

\_\_\_ Operational definitions for:

1. Main exposures
2. Primary and secondary outcomes
3. Key candidate confounders

\_\_\_ Text that introduces measures in a logical order (e.g. order that data is collected or order of relevance to aims).

\_\_\_ Information about how missing or incomplete data will be handled.

\_\_\_ Summary of how data quality is assessed.

\_\_\_ Summary of how any measures (labs, surveys, etc.) are addressed by quality control.

\_\_\_ Clear description of analytic approach including data preparation, models to be used, and how choices will be made for any analysis of effect modification and confounding for each aim.

\_\_\_ Clear description of how I will check for and handle any violations of model assumptions.

\_\_\_ Clear delineation between primary analyses and secondary analyses.

\_\_\_ Power calculations supplemented with a table or figure.

\_\_\_ Summary of potential challenges and solutions if they are encountered.

\_\_\_ Timeline for completion of the work.

\_\_\_ Conclusion/summary of the Approach section.