

Please complete this form and turn in two copies (the original and a .pdf scan via e-mail).



FERPA AUTHORIZATION TO RELEASE INFORMATION OR REQUEST FOR LETTERS OF RECOMMENDATION

TO: Prof. David A. Michelson, Divinity School

(CHECK ALL APPLICABLE AREAS)

Please write a letter or recommendation
 complete evaluation form
 release information verbally
 other (specify) _____

(CHECK ALL APPLICABLE SPACES)

TO: all potential employers
 any educational institution
 only to the following _____ (specify)

(CHECK ALL APPLICABLE SPACES)

For the following purpose: employment
 admission to an educational institution
 all forms of scholarship or honorary award
 other (specify) _____

I authorize you to consult my educational record at Vanderbilt University to reveal such information from my educational record, as you consider appropriate for the purpose stated above, including information pertaining to my education at other institutions I have previously attended which is a part of my education records at Vanderbilt.

I waive (), do not waive () – check one – my right to see the recommendation or other information prepared pursuant to this release.

Name (print) _____

Signature _____

Student ID Number _____

Date _____