

BIOLOGICAL LAB EQUIPMENT RELEASE



NOTE: This form is not intended for biosafety cabinets (AKA tissue culture hoods) or devices that need to be repaired outside Vanderbilt or will contain biological materials during the move. Contact VU EHSS Biosafety at 615-343-8918 or vubiosafety@Vanderbilt.edu for assistance.



Lab Instructions: Complete this form and attach it to any lab device previously used for processing or holding biological materials and that will be removed from the lab for internal repair purposes or internal transfer of ownership (including Surplus). Before posting, the device must be:

1. Emptied of all contents;
2. Cleaned to remove all visible residues;
3. Decontaminated using one of the methods below;
4. Free of decontamination liquid residue before it can be moved.

Remove or completely deface all biohazard labeling after decontamination is completed. After placing a work order, notify VU Storage and Services when the device is ready for pickup.

Device:	Location (room/bldg.):
PI:	Date Posted:

External surfaces of this device have been cleaned and disinfected to remove all potentially hazardous residue and it is safe for handling and repair purposes.

METHOD OF DECONTAMINATION

Check the applicable box; fill in applicable information

<input type="checkbox"/>	Freshly prepared bleach solution (1 part household bleach to 10 parts water): apply, wait for 10 minutes contact time, then remove disinfectant
<input type="checkbox"/>	An EPA-registered disinfectant rated for destruction of HIV & HBV (OSHA bloodborne pathogens standard-compliant): apply, wait for the prescribed contact time, then remove disinfectant. Name of disinfectant: _____ Contact time: _____

Decontamination completed by: _____

(Legibly print name & title)

Phone number (if questions arise): _____