

VANDERBILT UNIVERSITY
Parents and Family Programs

# IN A RESTAURANT

## WHAT YOU DO

- Identify a date, time, and location that works best for your schedule.
  - We have found that happy hours and Sunday afternoons tend to work best!
- Coordinate with a local restaurant, brewery or coffee shop to reserve seating (if necessary)
- Send a reminder / welcome email to registrants before the event
- Display signage that shows Vanderbilt's families where to gather.
- Act as the lead volunteer on the day of the event; help facilitate interaction amongst guests.
- Take photos during the social and email them to the Office of Parents & Family Programs.

#### WHAT WE DO

- Send an email to all parents in your area inviting them to your event
- Maintain registration of the event
- Send you Vanderbilt branded items that you may use at your social
- Notify guest that purchases are the responsibility of the attendees

# WHAT ARE PARENTS AND FAMILY SOCIALS?

Parents and Family Socials are a wonderful opportunity for Vanderbilt families to engage with one another on a regional level and foster deeper VU connections. These small, casual events (usually 10-20 people) are hosted in a restaurant or home. The main goal for these events is to connect local Vanderbilt families!

# AT YOUR HOME

## WHAT YOU DO

- Identify a date and time that works best for your schedule.
  - We have found that happy hours and Sunday afternoons tend to work best!
- Provide your choice of refreshments for your guest.
  - Most people do light refreshments, wine, coffee, etc.
- Send a reminder / welcome email to registrants before the event
- Act as the lead volunteer on the day of the event; help facilitate interaction amongst guests.
- Take photos during the Coffee Social and email them to the Office of Parents & Family Programs.

## WHAT WE DO

- Send an email to all parents in your area inviting them to your event
- Maintain registration of the event
- Send you Vanderbilt branded items that you may use at your social.

# INTERESTED? QUESTIONS? EMAIL PARENTS@VANDERBILT.EDU