



RESEARCHER QUICK GUIDE

The Quick Guide helps you utilize the most robust features of GrantForward as a Researcher



IN THIS QUICK GUIDE



**FIND & MANAGE
GRANTS**



**RECEIVE GRANT
RECOMMENDATIONS**



**GET PRE-AWARD
INFORMATION**

FIND GRANTS

Conduct a Search

How to search grants using keywords and filters?

1

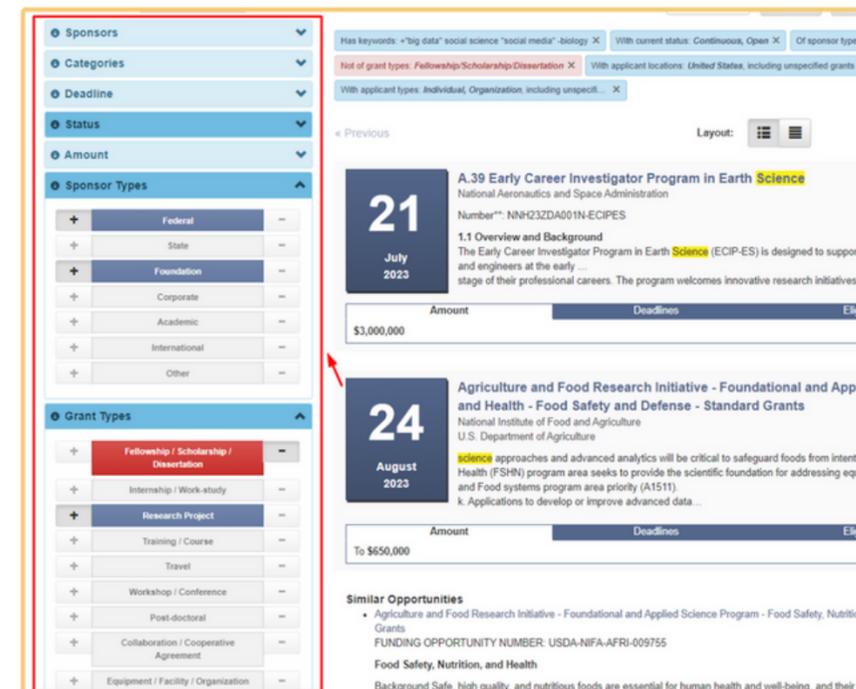
Go to the [Search Grant Opportunities](#) page, and enter keywords that match your research interests
(You can choose *Advanced Keyword Search* for more precise searching options)



The screenshot shows the 'Grant Search' interface. At the top, there is a navigation bar with 'Search Grant Opportunities' highlighted. Below the navigation bar, there are three search criteria: 'All of the Keywords/Phrases' with the input 'big data', 'Any of the Keywords/Phrases' with the input 'social science "social media"', and 'None of the Keywords/Phrases' with the input 'biology'. To the right of these inputs is a button labeled 'Advanced Keyword Search'. Below the search criteria are 'Search' and 'Reset To Researcher's Default' buttons.

2

Add Search Filters to narrow down your search results



The screenshot shows the search results page. On the left, there is a sidebar with various filters: Sponsors, Categories, Deadline, Status, Amount, Sponsor Types (Federal, State, Foundation, Corporate, Academic, International, Other), and Grant Types (Fellowship / Scholarship / Dissertation, Internship / Work-study, Research Project, Training / Course, Travel, Workshop / Conference, Post-doctoral, Collaboration / Cooperative Agreement, Equipment / Facility / Organization). The main content area displays a list of grants. The first grant is 'A.39 Early Career Investigator Program in Earth Science' with a deadline of July 2023 and an amount of \$3,000,000. The second grant is 'Agriculture and Food Research Initiative - Foundational and Applied and Health - Food Safety and Defense - Standard Grants' with a deadline of August 2023 and an amount of up to \$650,000. Below the grants, there is a section for 'Similar Opportunities'.

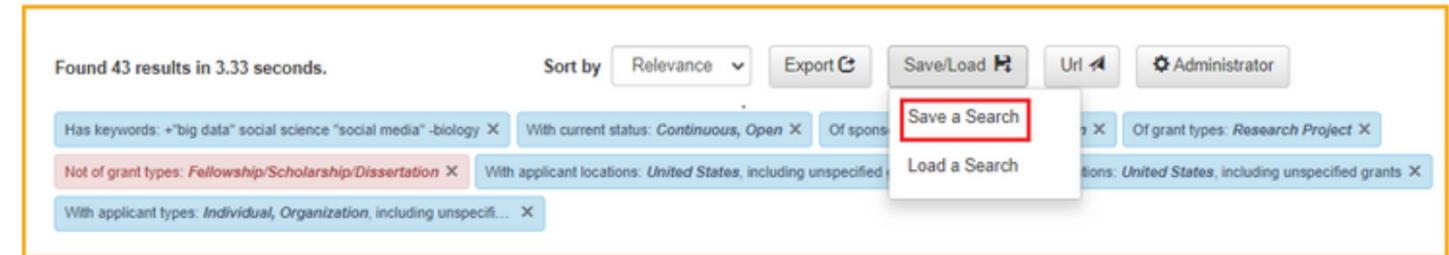
MANAGE GRANTS

Save a Search | Receive Email Alerts

How to save my search? How to get email alerts of new opportunities?

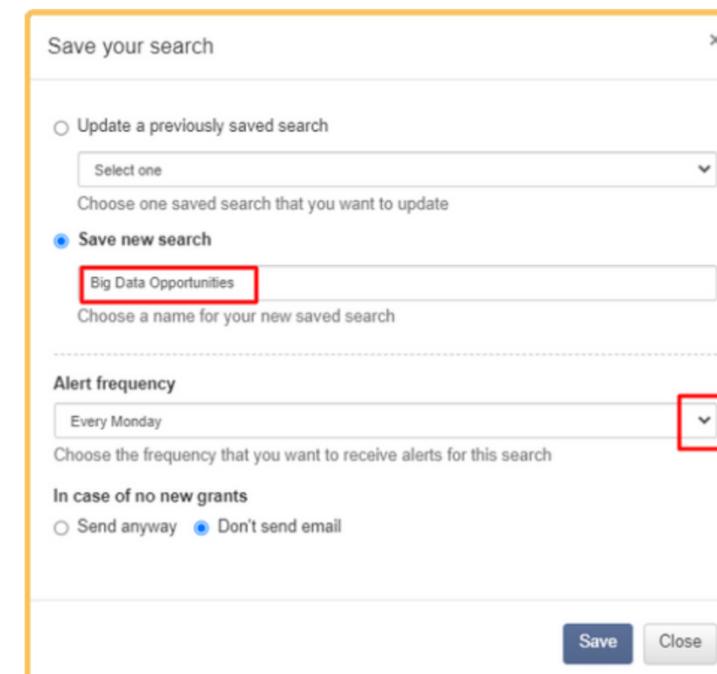
1

To save your search, after setting your search up by keywords/phrases and filters, click on the *Save/Load* button, then choose *Save a Search*



2

In the pop-up box, name your search and set the frequency to receive alerts whenever there are new grants matching your search criteria

A screenshot of a "Save your search" pop-up form. The form has a title bar with a close button. It contains two radio buttons: "Update a previously saved search" (unselected) and "Save new search" (selected). Under "Update a previously saved search", there is a dropdown menu labeled "Select one" and the text "Choose one saved search that you want to update". Under "Save new search", there is a text input field containing "Big Data Opportunities" (highlighted with a red box) and the text "Choose a name for your new saved search". Below this is a section for "Alert frequency" with a dropdown menu showing "Every Monday" (highlighted with a red box) and the text "Choose the frequency that you want to receive alerts for this search". At the bottom, there is a section for "In case of no new grants" with two radio buttons: "Send anyway" (unselected) and "Don't send email" (selected). At the bottom right, there are "Save" and "Close" buttons.

MANAGE GRANTS

Build and Manage Grant Lists

How to create a list of matching opportunities?

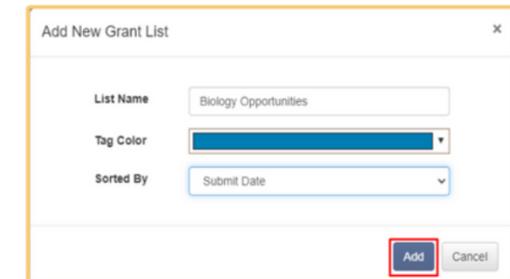
How to make editions to that list?

1

Go to the [Search Grant Opportunities](#) page, set up a search with keywords/ phrases and filters

2

Click on the tag icon of each desired grant, *Add New List*, and fill in the information in the dialog box to create a new list



3

When you see the next desired grant for your list, click on the tag icon and choose the existing list to add



4

Go to the [Grant Lists](#) page to view and export your grant lists



RECEIVE GRANT RECOMMENDATIONS

How to build a precise researcher profile to get personalized grant recommendations based on my research interests?

1 Create a profile

On the [Create Profiles](#) page, choose [Begin Building](#) and fill in the required information in three sections (Remember to specify your publication page and set the frequency for your recommendation emails). Click [Finish](#) to start building the profile

2 Tailor recommendations further

On the [Recommendations](#) page, add filters or [Edit Profile](#) to customize your recommendations and change the email frequency (if needed)

RECEIVE GRANT RECOMMENDATIONS

How to build a precise researcher profile to get personalized grant recommendations based on my research interests?

3

Keep your profile up-to-date

To receive relevant funding opportunities, update your research interest keywords and choose profile update frequency on the [Edit My Profile](#) page

Uncheck any improper or irrelevant keywords below to make them disappear after finishing editing your profile.

Uncheck any irrelevant keywords

- Multiagent Systems
- Electric Propulsion
- Heterogeneous Multi Agent Systems
- Experimental Results
- Flight Control System
- Input Estimation
- Proximity Operations
- Local Information
- Limited Bandwidth
- Handling Quality
- Process State
- Learning Adaptive Control
- Cooperative Control
- Computational Modeling, Computational Model, Computational Models, Computer Modeling
- Guaranteed Performance

Specify Extra Keywords

The keywords specified here will certainly appear in your profile.

Toggle to indicate the importance of the keywords

Other Interests: Molecular Biology

Low High

+ Add more interests...

Add more keywords here

1. Basic Information | 2. Research Interests | 3. Extra Info & Profile Options

Current Source of Publications

Interest Source: Specify a publication webpage

Publication Page: https://scholar.google.com/citations?hl=en&user=sugWZ6MAAAAJ&view_op=list_works&authuser=1

This URL is from... personal or institution

Google scholar PubMed ORCID bepress

If you often update your own publication page and want GrantForward Profile to be updated as well, you can select how frequent we should automatically check and update your profile.

If you use a publication webpage as your Interest Source, you can set a frequency (e.g. every 6 months) for GrantForward to monitor and keep your profile in sync with your publications

Update Frequency: Every 6 Months

Update GrantForward Profile with my newly updated publication page now!

4

Receive automatic recommendation emails

After all the setup and editions, you will receive recommendation emails including new grants with research interest keywords highlighted

Grant Recommendations from GrantForward

Dear Lucy Nguyen,

Thanks for using GrantForward. We are recommending you the grants we thought are relevant to your research interests. You can view all the recommended grants to you on GrantForward at [your recommendation page](#). We recommend grants based on the information in [your researcher profile](#). You can always [improve your profile](#) to reflect your research interests better, and therefore receive more related recommended grants.

1. New Recommendations

5 new grants that match your interests were added during this period. We recommend the following grants to you:

Bernard & Audre Rapoport Foundation Grant

Sponsored by Bernard and Audre Rapoport Foundation . Deadline: Apr 15, 2023

that broaden citizen awareness of public policy issues and alternatives, build skills necessary for political leadership, and provide opportunities for community service. **Mission** Our mission is to meet basic human needs while building individual and social ...

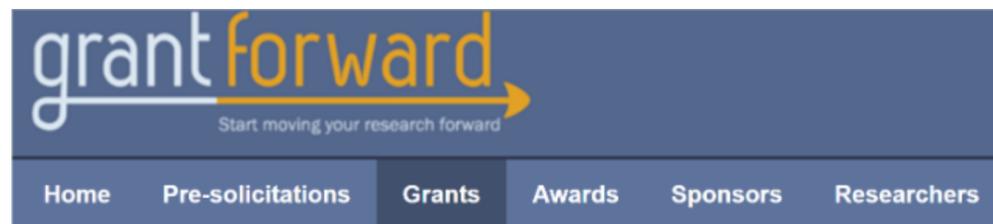
DEMOCRACY & CIVIC PARTICIPATION The Foundation supports efforts both to make government more responsive and to encourage citizens to take an active interest and role in political life. The Foundation promotes intergovernmental cooperation as well as initiatives ... [Read More](#)

Keyword Highlight

GET PRE-AWARD INFORMATION

Learn strategic information

How to find upcoming grants? Relevant sponsors? Experts/collaborators? Proposal ideas/sample awards? What my peer researchers are getting awarded?



1

Visit [Pre-solicitations](#) to see notices from funding agencies/sponsors of upcoming grants

2

Go to [Awards](#) page to check funded projects and get ideas for your proposal

3

Look up the [Sponsor Directory](#) to view detailed information and grants of over 20,000 worldwide sponsors

4

Search [Researchers](#) to find potential collaborators for your projects who share the same research interests

MORE SUPPORT

Where to find additional support while using GrantForward?

1

Contact us directly at support@grantforward.com for any difficulties

2

Visit the [Contact Us](#) page to submit your technical questions or feedback

3

Go to the [Support Home](#) page to access different types of support materials