Unmanaged End User Okta FastPass Instructions

Setting Up Okta Verify FastPass

Steps to Enroll

1. **To install the Okta Verify application:**

   - Windows: click Windows Install
   - MACs: click Apple App Store
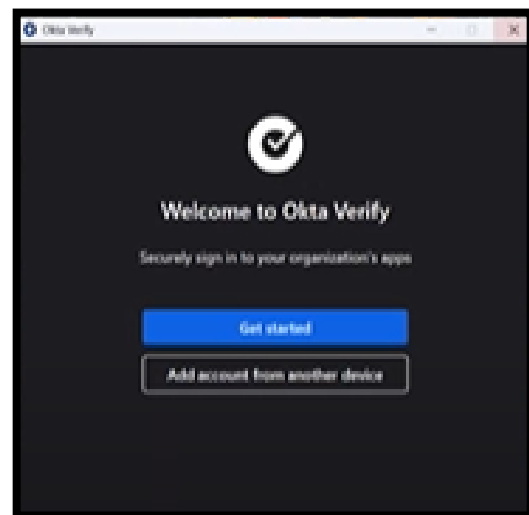
2. **Open Your Browser:**

   - Locate and click the **Okta Verify icon.**

   - Click **Get Started**.

   On **Windows** machines, you can find the app using your Search feature next to the Start button.
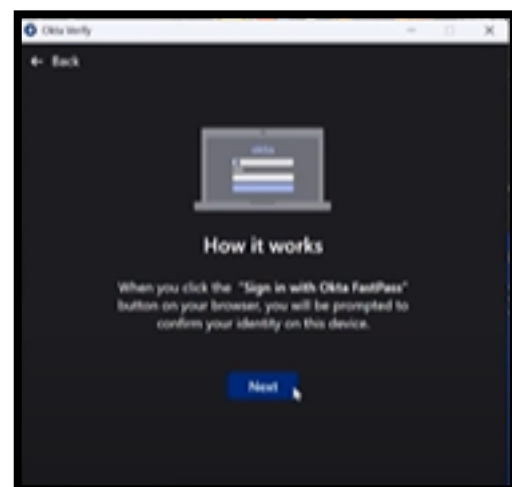
   For **Mac** users, the app will be running in the system tray.

   Right-click the Okta icon in the system tray and select **Open Okta Verify.**

3. **Enter Base URL:**

   - When prompted, enter base URL: **https://onevu.vanderbilt.edu**

   - Click **Next**.

4. **Sign In with Your Vanderbilt Account:**

   - A browser page will open.

   - Enter your **Vanderbilt email** or **VUNetID**, then click **Next**.

   - Authenticate using an existing two-factor authentication method (PIN, biometrics, etc.), then press **Enter**.

5. **Enable device Biometrics (Windows Hello Authentication or Apple Key Chain):**

   - The **Sign In** page will appear.

   - Click **Enable.**

6. **Complete Enrollment:**

   - Once successful, you will see your **account information page** in Okta Verify.

   - Your account is now set up with FastPass.
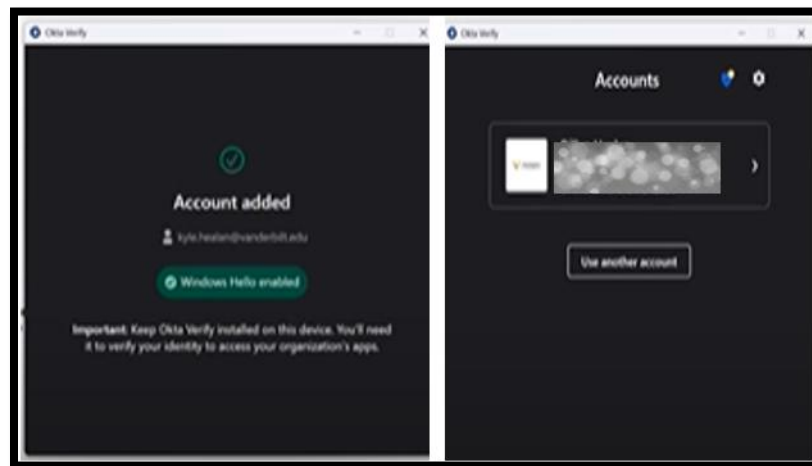
Logging in with FastPass:

When logging into OneVU:

- Select the option **Use Okta Verify FastPass authentication**.

- Authenticate using Windows Hello or Apple Key Chain.

    - If biometrics were setup, you will be prompted to login with PIN or biometrics.

You are now securely signed in without needing a password.