

OneVU: Additional Security Methods

Navigate to <u>https://onevu.vanderbilt.edu</u> in your browser.



Login using your @vanderbilt.edu email and click Next. Then enter your password and click verify. *Note: This password is the same one you use with your VUnetID*.

Once logged in to your OneVU dashboard (as seen below) you will click your name in the top right corner for a Menu to pop up.

VANDERBILT UNIVERSITY	Q Search your apps	Okta OneVU TEST
My Apps Work Add section ⊕	My Apps ⓒ Work	Sort 🗸
Notifications (1)	zoom Joint Commentation Zoom - UAT Box Box Betta Box Betta	
Last sign in: a few seconds ago @ 2025 Okta, inc. Privacy	Support Help: <u>https://help.it.vanderbilt.edu/ (2</u>	

Then click "My Settings" from the drop down menu.

VANDERBILT UNIVERSITY	Q Search your apps	Okta OneVU TEST
My Apps Work Add section ⊕	My Apps ⓒ Work	Okta Onboarding okta.onboarding@vander bilt.edu My Settings
Notifications ①	zoom Zoom - UAT Box	Preferences Recent Activity Sign out Sign out
	① Add section	
Last sign in: a few seconds ago © 2025 Okta, Inc.	Support Help: https://help.it.vanderbilt.edu/ (2	

Select "Manage Security Methods".

VANDERBILT				88 OneVU TEST *
Settings Personal information Display language Security methods	Manage your OneVU TEST information to customize your display language.	perform tasks related to your account. For exam	ple, edit your information, view notifications from your	admin, reset your password, and
Recent activity	*	A	-M-	
	Personal information	Security methods	Recent activity	
	Review and configure personal information without having to contact an admin.	Set up security methods to prove your identity when you sign in to apps.	View recent activity information about recent sign-ins and related security events.	
	Manage personal inform	Manage security methods	View recent activity	
	Support Help: https://tdx.vanderbilt.edu			Vanderentry UNIVERSITY Powered By Okta
© 2025 Okta, Inc. Privacy				

Select which security method you would like to set up.

VANDERBILT	88 Meredith OneVU TEST ~
Settings Personal information Display language	Security methods Multi-factor authentication ensures only you have access when signing in to Okta and other applications. Manage your security settings below, or contact your help desk.
Security methods Recent activity	Security Key or Biometric Authenticator + Set up Phone + Set up
	Password
	Okta Verify + Set up another

Next Steps are for Security Key or Biometric Authenticator (Scroll for Phone)

Verify one of the shown options before proceeding.



Once the above is complete, click Set up under Security Key or Biometric Authenticator.



Click Set up once more.



From here, you can choose which options applies most to your device, this could be fingerprint, pin, or facial recognition. For this example, I am going to choose fingerprint recognition through my windows hello service.



For this example, I will select Fingerprint, scan my finger on my device and once the passkey is saved it will take you back to the Dashboard.



Once complete you will see the settings page again and now you will see an additional security method listed. You are able to add, remove, and view your security methods here at anytime. Feel free to add any additonal security methods you want to use.

For Phone:

Verify one of the shown options before proceeding.



Once verified, select "set up" under Phone.



From here you will verify your phone number by either an SMS text code or a voice call.



Enter the code.



Once you have verified the phone via code or call, you will see it listed on your settings.

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Settings Personal information	🞯 Okta Verify	+ Set up another
Display language	iPhone Last used 5 minutes ago Enrolled an hour ago	+ Add nickname
Security methods		
Recent activity	[] 》 Phone +1 XXX-XXX-5216	+ Set up another + Add nickname