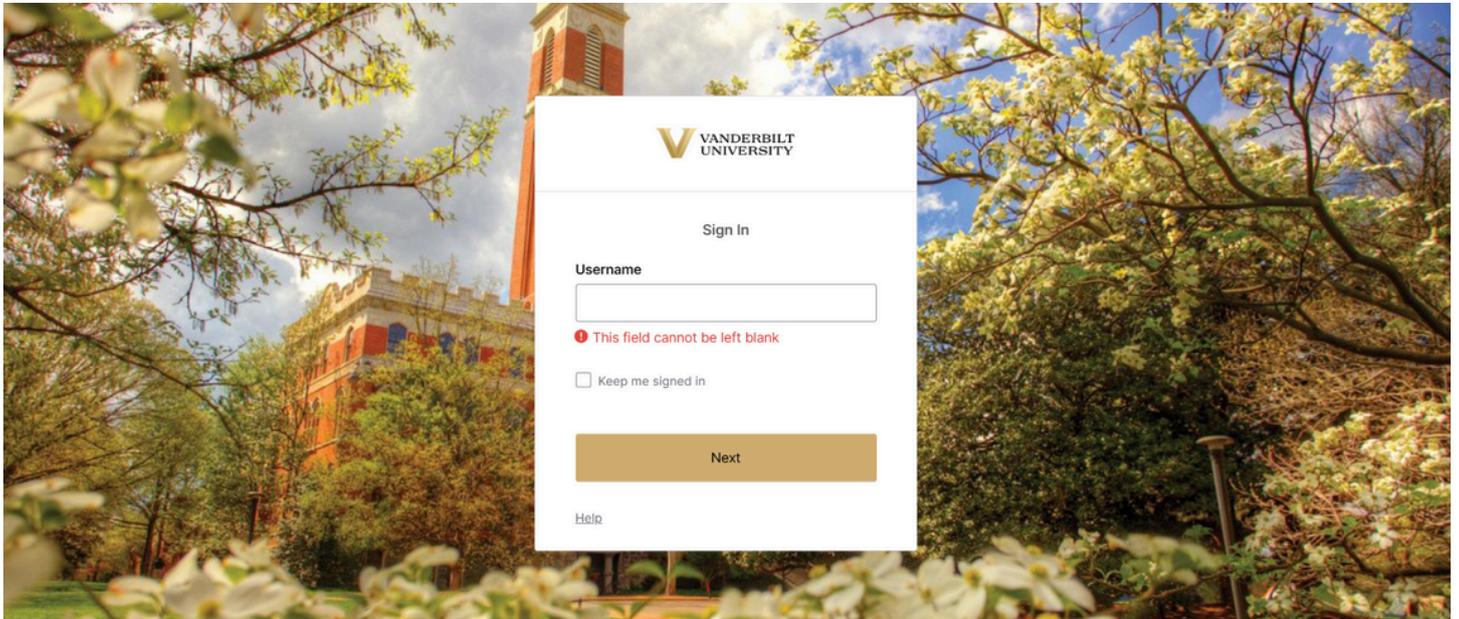


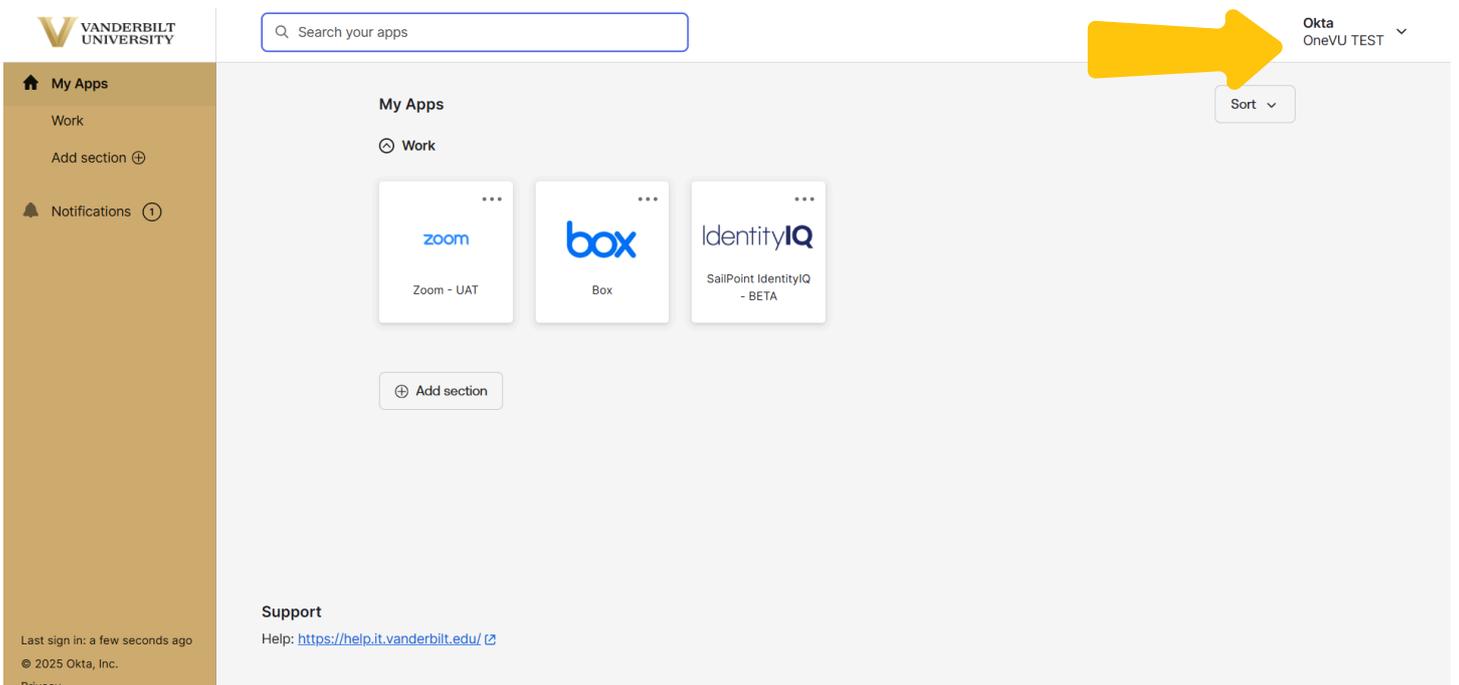
OneVU - Changing your Password

Navigate to <https://onevu.vanderbilt.edu> in your browser.



Login using your @vanderbilt.edu email and password. **Note:** This password will be the same as the one you use with your VUnetID.

Once logged in to your OneVU dashboard (as seen below) you will click your name in the top right corner for a Menu to pop up.



Then click settings from the drop down menu.

The screenshot shows the Okta dashboard for a user named Meredith Painter. The left sidebar contains navigation options: 'My Apps', 'Work', 'Add section', and 'Notifications'. The main content area is titled 'My Apps' and shows a 'Work' section with three application cards: 'Zoom - UAT', 'Box', and 'SailPoint IdentityIQ - BETA'. A search bar at the top left contains the text 'Search your apps'. In the top right corner, the user's profile 'Okta OneVU TEST' is visible with a dropdown menu open. The dropdown menu lists 'Okta Onboarding', 'Settings', 'Preferences', 'Recent Activity', and 'Sign out'. A yellow arrow points from the 'Settings' option in the dropdown menu to the right. At the bottom left, it says 'Last sign in: a few seconds ago © 2025 Okta, Inc.'. At the bottom center, there is a 'Support' section with a link to 'https://help.it.vanderbilt.edu/'.

While in settings, the “Change Password” section is where you will want to navigate and enter your current password and desire new password.

The screenshot shows the 'Account' settings page. The left sidebar is the same as in the previous image. The main content area is titled 'Account' and has two tabs: 'Personal Information' and 'Change Password'. A yellow arrow points from the 'Change Password' tab to the right. The 'Personal Information' tab is active, showing fields for 'First name', 'Last name', 'Okta username', 'Primary email', 'Secondary email', 'Mobile phone', 'Display name', 'Title', 'Division', 'Department', 'vanderbiltPersonEmployeeID', and 'vunetid'. The 'Change Password' tab is also visible, showing 'Password requirements' and three input fields for 'Current password', 'New password', and 'Confirm new password'. A yellow circle highlights the 'Change Password' button at the bottom right of the 'Change Password' section. Below the password fields, there is a checkbox for 'Sign me out of all other devices' and a 'Learn more' link. At the bottom, there is a 'Security Methods' section with a checkmark icon and a brief description.

Make sure to save your changes by selecting “Change Password”. The below confirmation will appear if your changes were successful.

My Apps

Work

Add section

Notifications 1

Last sign in: a few seconds ago

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Personal Information

Edit

First name	Okta
Last name	Onboarding
Okta username	okta.onboarding@vanderbilt.edu
Primary email	okta.onboarding@vanderbilt.edu
Secondary email	
Mobile phone	
Display name	Okta Onboarding
vunetid	okta.onboarding

Display Language

Edit

Language	English
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Your default language has been automatically set by your browser. To change your language please edit and save your desired display language.

Change Password

Password changed successfully.

Current password

New password

Confirm new password

Sign me out of all other devices. [Learn more.](#)

Change Password

Security Methods

Security methods help your account security when signing in to Okta and other applications.

Okta Verify Set up

Security Key or Biometric Authenticator Set up

DUO Remove

End All Sessions

For your security, you can end all active sessions on every device that has accessed your account.

Sign out