

CUSTOM VIEW FOR PROJECT MANAGERS


The screenshot shows the e-Builder software interface. The top navigation bar includes the e-Builder logo, a search bar, and the user name 'christina.fly'. Below the navigation bar is a menu with items: Dashboard, Projects, Planning, Forms, **Processes**, Documents, Calendar, Contacts, Bidding, Cost, Schedule, Reports, Setup, and a plus sign. The 'Processes' menu item is circled in red. Below the menu, the 'Processes' section is displayed. It features a dropdown menu set to 'Processes In My Court' and an 'Add View' button, both circled in red. To the right of the dropdown is another dropdown set to 'All Projects'. Below these elements is a table with the following columns: Project Name, Process Type, Process, Subject, Current Step, and Date Due. The table is currently empty, displaying the message 'No items match the criteria for this view.' On the left side of the interface, there is a sidebar with the Vanderbilt University logo and a 'Available Now DATA WAREHOUSE' banner with a 'Learn more' link.

Go to **Processes** and click on **Add View**

CUSTOM VIEW OF BAC

Dashboard Projects Planning Forms **Processes** Documents Calendar Contacts Bidding Cost Schedule Reports Setup

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Edit View

View Name Save Cancel Delete

* Name:

Search Criteria

Search in: Processes Initiated By Me Processes In My Court All Processes

Process Type:

Search Rule #1: Lookup and

Search Rule #2: and

Search Rule #3: and

Search Rule #4: and

Search Rule #5:

Note: In column 3, you can enter multiple items separated by commas (e.g. FL, GA searches for FL or GA) and you can place quotes around data that includes commas (e.g. "10,000" searches for 10,000). For yes/no or on/off fields, "1" equals yes or on, and "0" equals no or off.

Columns Displayed (numbered left to right)

* Column 1:	<input type="text" value="Project Name"/>	Column 2:	<input type="text" value="Project Number"/>
Column 3:	<input type="text" value="Project Manager"/>	Column 4:	<input type="text" value="Process"/>
Column 5:	<input type="text" value="Subject"/>	Column 6:	<input type="text" value="Current Step"/>
Column 7:	<input type="text" value="Step Age"/>	Column 8:	<input type="text" value="Process Age"/>

Sort View


Sort Column: Ascending Descending

Save Cancel Delete

CUSTOM VIEW OF COMMITMENTS

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Edit View

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CUSTOM VIEW OF COMMITMENT CHANGES

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CUSTOM VIEW OF INVOICE APPROVALS

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Edit View

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