



## Vanderbilt University Undergraduate Exchange Application Instructions

Please read the following application instructions carefully. Only complete applications will be considered for acceptance into the program.

### Application requirements:

- Applicant must be currently enrolled in one of Vanderbilt's partner institutions
- Applicant must be nominated by their home institution to participate in the Vanderbilt University Undergraduate Exchange program
- Applicant must have a minimum of 3.0 cumulative GPA at the time of application
- Applicant whose first language or language of instruction is not English must provide proof of their English language proficiency. Minimum scores of 100 on internet-based TOEFL, 7.0 on the IELTS and 70 on the PTE Academic test are recommended. *\*Applicants from some partner institutions are exempt from this requirement. Please check with your home institution to verify.*
- All application materials must be received by the deadline: March 1<sup>st</sup> (fall and academic year applicants) or September 1<sup>st</sup> (spring only applicants)

**Application Instructions:** Your application to the Vanderbilt University Undergraduate Exchange Program is entirely online and consists of an application questionnaire as well as materials to upload. You will complete the application questionnaire on your **Vanderbilt study abroad (GEO) account**, and then create a profile under the external **InfoReady system** to upload the application materials.

### Online Application Checklist:

**Application Questionnaire** (to be submitted via your Vanderbilt study abroad (GEO) account)

- Vanderbilt University Undergraduate Exchange Application

**Application Materials** (to be uploaded via your InfoReady account)

- Person Statement
- A most recent official transcript from your home institution and any previous universities you have attended
- An official copy of your TOEFL, IELTS or PET Academic record, if applicable
- Quick Admit Application
- Incoming Exchange Study Plan Proposal, to be filled out digitally, printed and signed
- A faculty Letter of recommendation (*Engineering Students Only*)