**SCHOOL OF ENGINEERING**

**APPLICATION FOR INTERNSHIP CREDIT**

*Use this form in advance of an internship to apply for the opportunity to earn academic credit when credit is required in conjunction with the internship. Also use this form to request a tuition subsidy if the internship is in the summer. Subsidy/scholarship covers all but $200 of the tuition charge.*

**Date of Request:** Click here to enter text.

**Subject Area / Course Number:** **[ ]  ES 3884-01 or [ ]  other approved course\*** Click here to enter text.

**VUSE Student Information**

**First Name, Middle Name:** Click here to enter text.

**Last Name:** Click here to enter text. **Phone #:** Click here to enter text.

**Email Address:** Click here to enter text.

**VUnet ID:** Click here to enter text. **Expected Graduation Date (MM/YYYY):** Click here to enter text.

**VUSE Major(s):** Choose an item.

**Internship Information**

**Semester of internship:** Fall / Spring / Summer

**If summer internship, # of previous VU summer internship scholarships:** Choose an item.

**Company Name:** Click here to enter text.

**Internship Title:** Click here to enter text.

**Internship start and end dates:** Click here to enter text.

**Address:** Click here to enter text.

**City and State:** Click here to enter text.

**Site Supervisor:** **[ ]** Ms. **[ ]** Mr. **[ ]** Dr. **Name:** Click here to enter text.

**Supervisor Title:** Click here to enter text.

**Supervisor’s Phone:** Click here to enter text.

**Email:** Click here to enter text.

**Industry: (Check one)**

**[ ]** Arts/Communications/Entertainment/Media

**[ ]** Education/Social Services/Community Orgs

**[ ]** Health/Science

**[ ]** Consulting/Management/HR/Sales

**[ ]** Engineering/IT

**[ ]** Finance/Real Estate/Insurance

**[ ]** Public Service/Govt/Law

**Internship Description:** Click here to enter text.

**Expectations / deliverables for academic credit:**

[x]  Complete the online Summer Internship Subsidy Orientation & Quiz (Required).

[x]  Share letter or email from internship provider confirming internship position, work location, and dates.

[x]  Employer evaluation of internship performance midway and again at end of internship

[x]  Internship report (Requirements will be posted in Brightspace for ES 3884). A student who fails to submit a suitable report by the deadline posted in Brightspace will not be allowed to participate in future CPT or internship for credit opportunities.

**In consideration of this opportunity to earn academic credit in conjunction with this internship, I commit to representing myself and Vanderbilt in a professional manner and to providing the indicated deliverables. I will pay my normal tuition and any other required fees in the fall and spring semester or, if summer, I will pay the required $200 and any other required fees.**

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Date**

***Student meets eligibility requirements for the School of Engineering and is approved for this internship for credit opportunity and where applicable for a summer tuition subsidy/scholarship:***

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**Senior Associate Dean Cynthia Paschal’s Signature**  **Date**

**\*Please consult with Senior Associate Dean Cynthia Paschal regarding other approved courses/sections and potential faculty supervisors. Dean Paschal is the faculty supervisor for all ES 3884-01 enrollments.**