

# PreferredFirstName LastName

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## EDUCATION

**Vanderbilt University**  
Undeclared  
GPA: 3.75/4.00

Nashville, TN  
May 2025

## PROFESSIONAL EXPERIENCE

### **Vanderbilt University Medical Center**

January 2022 – Present

*Research Assistant*

- Research, review, and summarize relevant grants for Dr. Carrie Fry's research centered on substance abuse, incarceration, and health policy reform measures on historically underserved populations.

### **Vanderbilt Stevenson Science and Engineering Library**

August 2021 – December 2021

*Student Assistant*

- Managed the front desk at the Vanderbilt Sarah Stevenson Science and Engineering Library.
- Provided library services while maintaining professional relationships with patrons.

### **Percy Priest Summer Camp**

Nashville, TN

*Camp Counselor*

Summer 2020 & 2021

- Planned and implemented weekly schedule, activities, and programming for 20 campers aged 8-13.
- Organized and led small and large group activities such as crafts, nature, song, games, swimming, archery, canoeing, and family night.
- Identified and responded to camper behavioral issues and report concerns to camp leadership.

## LEADERSHIP AND ACTIVITIES

### **Summit High School Debate Team**

Spring Hill, TN

*Public Relations Chair*

August 2018 – June 2020

- Competed at regional debates three times a semester.
- Designed pamphlets and posters to promote club events.
- Presented to ten classrooms on effective speaking techniques.

### **Varsity Basketball Team**

Spring Hill, TN

*Co-Captain*

August 2017 – February 2020

- Collaborated with teammates on the court and off the court in team-building exercises and academic tutoring.
- Committed approximately 20 hours per week to games, training, studying playbooks, watching film, and meeting with coaches to enhance team cohesiveness and strategy.
- Communicated in high intensity situations.

## VOLUNTEER EXPERIENCE

### **The Well Outreach**

Spring Hill, TN

*Volunteer*

May 2020 – August 2020

- Catalogued hundreds of donations and compiled them into Excel spreadsheet for accurate inventory listing.
- Processed 20 customer transactions per day, giving detailed, personalized, friendly, and polite service to ensure a positive customer experience.

## SKILLS & INTERESTS

**Technical:** Microsoft Office, Photoshop, Social Media (Instagram, Facebook, Twitter, Snapchat).

**Language:** Conversational Spanish.

**Interests:** Photography, Science Fiction, Movie Blogging, Bullet Chess.