
CONSTITUTION & BYLAWS

CONSTITUTION OF THE INTERFRATERNITY COUNCIL AT VANDERBILT UNIVERSITY

MISSION

We, the Interfraternity Council at Vanderbilt University set forth this Constitution and Bylaws in order to cause closer working relationships and coordination among its member chapters and Vanderbilt University, in accordance with the policies and standards established by the North American Interfraternity Conference (NIC). We, the Interfraternity Council (IFC) exists to advance conditions conducive to the success of its member chapters and to promote the progress of the fraternity experience. With this aim, the IFC actively encourages interfraternalism and collaboration with other fraternity/sorority governing councils and student governance bodies. Maintaining a positive working relationship and partnership with the campus administration, alumni, NIC and inter/national headquarters of member chapters is critical toward elevating the role of the IFC.

ARTICLE I – NAME

This organization shall be known as the Interfraternity Council (IFC) at Vanderbilt University.

ARTICLE II – PURPOSE OF THE IFC

Fraternities thrive when they embrace their responsibilities, while ardently advocating for their fundamental rights.

We, the Interfraternity Council at Vanderbilt University believe in:

- A. Citizenship: Fraternity men must be responsible, respectful and inclusive citizens of their community.
- B. Accountability: Fraternity men have the responsibility to hold each other accountable to their fraternal ideals and expectations.
- C. Choice: Fraternities have the responsibility and right to select men who align with their ideals and expectations.
- D. Opportunity: Every man has the right to seek membership in a fraternal experience on terms he determines best fit his needs.
- E. Fairness: For justice to effectively be administered, fraternity members and organizations must provide and be afforded fundamental due process rights.
- F. Interfraternalism: NIC member chapters stand in solidarity for fellow member chapters that meet NIC Standards.

The purpose of the IFC shall be to:

- A. Provide a sovereign peer governance structure for its member chapters;

- B. Enforce and hold member chapters accountable to the IFC Code of Conduct, other governing documents of the IFC, and all University policies in the Student Handbook;
- C. Develop policies and procedures to provide safe and healthy membership experiences;
- D. Develop policies and procedures to provide safe and healthy social experiences;
- E. Advocate for appropriate levels of university financial and staffing support;
- F. Promote the interests of its member chapters;
- G. Promote the interests of men's fraternities in general;
- H. Discuss questions of mutual interest and present to its member chapters such recommendations as the IFC deems appropriate;
- I. Promote the interests of Vanderbilt University;
- J. Promote mutual cooperation between its member chapters;
- K. Promote mutual cooperation between the IFC, fellow governing councils, and student organizations at Vanderbilt University and
- L. Promote mutual cooperation between the IFC and Vanderbilt University, its students, faculty, staff, and local community.
- M. Promote excellence in scholarship as basic to intellectual achievement
- N. Uphold an environment of intentionality that fosters more socially conscious men.

ARTICLE III – IFC MEMBERSHIP

Section I. Membership Eligibility

- A. Membership in the IFC is open to chapters and colonies of fraternities at Vanderbilt University as follows:
 - 1. Any chapter or established expansion group of a North American Interfraternity Conference (NIC) member organization shall hold membership in the IFC.
 - 2. Any chapter or established expansion group of a local, state, regional, or inter/national fraternity that follows NIC Standards, which is not a member of the NIC, may hold membership in the IFC.
 - 3. Any established expansion group of a national fraternity will be admitted as a full member into said Council following official application and acceptance to Vanderbilt University as a functioning organization.
 - 4. No fraternity may resign from the Council. If a fraternity resigns from the Council, the Council shall automatically recommend that the University revoke its charter.
- B. The IFC will not recognize chapters that have been suspended or have had the charter revoked by the inter/national organization.

For the purpose of this Constitution and the IFC Bylaws, Full Members are referred to as member chapters.

Section II. Member Chapter Minimum Expectations

Each member chapter shall adhere to and abide by the following minimum expectations:

- A. Each member chapter shall comply with all policies set forth by:
 - 1. The IFC Constitution, Bylaws, Code of Conduct, and other policies.
 - 2. The rules and regulations of Vanderbilt University
 - 3. The general values-based conduct of fraternity men.

- B. Each member chapter shall maintain a minimum chapter annual cumulative GPA of 2.75 and a minimum new member class GPA of 2.75 or be at/or above the institution's all-men's grade point average if that grade point average is below a 2.75.
 - a. Each Member Fraternity with a previous semester GPA below 2.75 will be subject to disciplinary action from the IFC Judicial in conjunction with the Office of Greek Life to develop an action plan
- C. Each member chapter shall be current on all IFC dues owed and all dues owed to the Office of Greek Life and Vanderbilt University
- D. Each member chapter shall submit required membership rosters to the Office of Greek Life as follows:
 - 1. Active Member Roster: Active Member Rosters shall be submitted by the dates set by the IFC Advisor, the Office of Greek Life or the appropriate IFC Executive Officer
 - 2. New Member Roster: New Member Rosters shall be submitted by the dates set by the IFC Advisor, the Office of Greek Life or the appropriate IFC Executive Officer prior to the start of New Member Education
- E. Each member chapter shall comply with the following attendance policy for IFC General Body Meetings, and other required programming as outlined within this Constitution and voted on by the IFC General Body.
 - 1. All Member Fraternity Delegates must be present at every IFC meeting. Each Delegate is offered one unexcused absence.
 - 2. All Member Fraternity shall comply with any other attendance policy for required programming as outline in this document
 - 3. Absences may be pre-approved if submitted to the Executive Board 24 hours in advance of the meeting. These absences will be excused on a case-by-case basis.
- F. Each member chapter will collect and submit accurate information for all end of year reporting as deemed by IFC and the Office of Greek Life

A member chapter which has failed to meet any of the minimum expectations outlined in this Section shall be referred to the IFC Vice President of Judicial Affairs for potential judicial review.

Section III. Membership Status for Member Chapters

The membership status of member chapters shall be as follows:

- A. Good Standing: A member chapter shall be deemed to be in Good Standing if the member chapter is not currently operating under Non-Status Sanctions or Status Sanctions, as defined within the IFC Bylaws, and is currently meeting the minimum expectations outlined in Section II of this Article.
- B. Organizational Probation: A status imposed on a student organization for a specific period of time to alert the group that their choices and behavior are significantly inconsistent with University policy and expectations. During this time, the organization is asked to take active steps toward improving the actions of their organization and to demonstrate that they can abide by University policy. Organizational Probation with Social Restrictions: Organizational probation will frequently be accompanied by a restriction from certain activities, including the restriction from hosting events with alcohol on or off campus, formal or informal. While in this status they will be allowed to continue all internal operations as deemed appropriate by IFC Judicial Team, but will be unable to host or participate in any events of a social nature with alcohol until they are no longer on this status.

- C. Suspended: A member chapter that has been suspended may not continue to operate and is no longer recognized and loses all privileges of being a member chapter of this council until they return as a registered organization as determined by the national organization, Office of Greek Life, and the IFC Judicial Team.

Section IV. Individual Member Definitions

For the purpose of this Constitution and Bylaws, and with an understanding that each member chapter may have its own terminology for internal use, individuals will be defined as follows:

- A. Initiated Member: An Initiated Member shall be defined as any student who has been initiated into any fraternity at Vanderbilt University.
- B. New Member: A New Member shall be defined as any student who has accepted a bid to join a fraternity at Vanderbilt University, but has not been initiated into that fraternity.
- C. Potential New Member: A Potential New Member shall be defined as any male identifying student who is currently enrolled at Vanderbilt University who has not accepted a bid from any fraternity at Vanderbilt University.

Membership shall be limited to currently enrolled Vanderbilt students. Membership shall not be denied to any person on the basis of race, color, ethnic or national origin, sex, disability, age, religion, veteran status, sexual orientation or gender identity, provided that social fraternities and sororities may have sex restricted membership.

ARTICLE IV – IFC GENERAL BODY

Section I. IFC General Body

The powers of the IFC shall be vested in the IFC General Body. The IFC General Body shall be the governing legislative body responsible for the general policies of the IFC, for electing its Executive Board, and for instructing its Executive Board as to the activities and operations of the IFC. All such activities shall respect the individual sovereignty of each Member Fraternity and shall not relinquish any governance authority to any other governing body.

Section II. IFC General Body Composition and IFC Representatives

The IFC General Body shall be composed of one voting IFC Representative from each member chapter. Each fraternity shall be represented by the president or a representative of their chapter and is responsible for having one person attend all meetings. If the president is unable to attend a particular meeting of the Council, the next ranking officer should attend for that fraternity and shall serve as the voting member. An IFC Executive Board Member cannot serve as their chapters IFC Representative in any capacity.

Section III. Term of Office of IFC Representatives

The term of office for IFC Representatives, preferably the member chapter presidents, shall be until their graduation, resignation, or replacement under the procedures determined by each member chapter; or upon his election to serve on the IFC Executive Board.

Section IV. IFC General Body Meeting Polices

The IFC General Body shall conduct its meetings according to the following requirements:

- A. A majority of member chapters present shall constitute a quorum in order to conduct IFC General Body business.

- B. The IFC General Body shall conduct regularly scheduled business meetings every week as directed by the Executive Board.
- C. Meetings shall be run in the following format
 - 1. Regular Meetings: 1) Roll Call, 2) Reading of the minutes and action therein, 3) Officers and Committee Reports, 4) Unfinished Business, 5) New Business, 6) Adjournment.
 - 2. Special Meetings: 1) Roll Call, 2) Statement of the Special Business, 3) Action thereon, 4) Adjournment.
- D. Special meetings may be called by the IFC President at any time or at the request of two member chapters, with notice of the time, location, and purpose of the special meeting provided to all member chapters at least 72 hours in advance.
- E. Each member chapter's IFC Representative or Alternate Representative is required to attend all meetings of the IFC. More than two absences per academic year shall result in the member chapter being referred to the IFC Vice President of Judicial Affairs for potential judicial review.

Section V. IFC General Body Voting Policies

The IFC General Body shall operate utilizing the following voting policies:

- A. Each member chapter, in good standing, shall have one vote.
- B. Individuals holding IFC Executive Board positions are not entitled to a vote.
- C. In the event of a tie, the IFC President shall cast the deciding vote.
- D. Secret Ballots votes will be at the discretion of the IFC President

ARTICLE V – IFC EXECUTIVE BOARD

Section I. IFC Executive Board

The IFC Executive Board shall be responsible for carrying out the purpose and policies of the IFC and for its day-to-day operations and activities, as directed by the IFC General Body.

Section II. IFC Executive Board Composition

The IFC Executive Board shall be composed of the following positions with duties and responsibilities outlined within the IFC Bylaws:

- A. President
- B. Executive Vice President
- C. Attorney General
- D. Vice President of Finance and Administration
- E. Vice President of Diversity and Inclusion
- F. Vice President of Community Outreach
- G. Vice President of Member Development
- H. Vice President of Recruitment
- I. Vice President of Housing

Section III. IFC Executive Board Eligibility

In order to be elected and serve as a member of the IFC Executive Board, individuals must meet the following requirements:

- A. Be an Initiated Member or New Member, in good standing, of a member chapter.

- B. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- C. Have a working knowledge of the IFC Constitution and Bylaws, Vanderbilt University policies, NIC Standards, and NIC Alcohol & Drug Guidelines.
- F. Not currently serve as his member chapter's IFC Representative, or a position in their chapter that would prove to be a conflict of interest with their role as a member of the IFC Executive Board. Positions would include President, Vice President, Social Chairman, New Member Educator, Recruitment Chairman, House Manager, or Treasurer (or any position equivalent) within his own fraternity.
- G. Must be fully enrolled students with a minimum G.P.A. of 2.5 and not be on academic or disciplinary probation in order to run for office.
- H. Exceptions can be considered and should be done in writing to the IFC Advisor for consideration.

Section IV. IFC Executive Board General Expectations

Officers of this Executive Council shall:

- 1.) Direct the activities of the Council.
- 2) Be governed by the Constitution and Bylaws of this Council.
- 3) Not at any time make a decision or take action which is to the benefit of the officer's own fraternity.
- 4) Maintain confidentiality of all accountability investigations and other fraternity matters.
- 5) Be subject to an investigation if the specific duties described in Article VI Section 6 of this Constitution are not fulfilled or if said official exceeds the limits of the officer's responsibility and/or authority.
- 6) IFC Executive Council officers will be expected to fulfill all duties of office, including a mandatory attendance policy. Each officer is permitted to miss three (3) Executive Council or Regular meetings/semester, however only one (1) of those three (3) may be the meeting with the Presidents.
- 7) Maintain records (electronic, hard copy, or both) that can be passed down during their transition each year.
- 8) Support chapters in their accomplishment of the Greek Member Experience throughout the year.
- 9) Maintain a GPA of 2.5 or above for the duration of their term.
- 10) Complete formal judicial policies and procedures training.
- 11) Attend all appropriate IFC Officer Related Trainings and meetings

Section V. IFC Executive Board Meeting Policies

The IFC Executive Board shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.
- B. A majority of IFC Executive Board members present shall constitute a quorum in order to conduct IFC Executive Board business.
- C. The IFC Executive Board shall conduct regularly scheduled meetings on a weekly basis.
- D. Special meetings may be called by the IFC President with notice of the time, location, and purpose of the special meeting provided to each IFC Executive Board member at least 72 hours in advance.

- I. Each IFC Executive Board member is required to attend all meetings of the IFC Executive Board and all meetings of the IFC General Body. Absences may result in removal from office.

Section VI. IFC Executive Board Voting Policies

The IFC Executive Board shall operate utilizing the following voting policies during IFC Executive Board meetings:

- A. Each IFC Executive Board member shall have one vote.
- B. The IFC President should refrain from casting his vote except for in the event of a tie. In such instances, the IFC President shall cast the deciding vote.
- C. There shall be no secret ballot votes.

Section VII. IFC Executive Board Election Policies

The following policies and procedures shall be utilized for the election and removal of IFC Executive Board officers:

- A. Nominations for IFC Executive Board positions shall open two meetings prior to the last business meeting of each calendar year.
- B. Elections and installations of IFC Executive Board officers shall take place during the last business meeting of each calendar year.
- C. Each IFC Executive Board officer shall be elected by a majority of the votes cast by the IFC General Body.
- D. Any individual serving in an IFC Executive Board position may be removed from his position by a 2/3 affirmative vote of the IFC General Body.
- E. Vacancies shall be filled by the following process: Nominations are to be given from the floor during an IFC meeting and voted on by the Fraternity Presidents following the same procedures as outlined in Article III of the Bylaws no more than two meetings after the vacancy was created
- F. Should a vacancy occur in the office of the IFC President, a special election shall be held within two meetings after the vacancy was created.

Section VIII. Officer Elections

- A. Candidates shall be elected by a majority vote. If one candidate does not receive a majority vote, the candidates or candidate with the lowest number of votes will be eliminated in the subsequent run-off. In the event of a tie, the Executive Council will vote. In the event of a tie of the Executive Council, the IFC President's vote will signify the winner.
- B. Newly elected officers will be installed at the next regularly scheduled Council meeting after the conclusion of the officer elections. Both outgoing and incoming Executive Council officers will be in attendance at that meeting as the official transition will be the predominant item of business at said meeting.
- C. Each newly elected officer is required to meet the outgoing official of the same position between the time of the election and the meeting of transition and attend all transition events, meetings, and retreats.

Section IX. Elected Positions

- A. Prospective candidates shall complete and submit a standard IFC Candidate Form no later than one week prior to the election. Submission of an IFC Candidate Form does not necessitate the nomination of the candidate. Nominations for any or all of the offices will be

accepted on or off the floor given that an IFC Candidate Form has been submitted one week prior. Candidates can only be nominated by fraternity president or the next ranking fraternity officer.

- B. All voting shall be done by secret ballot.
- C. No proxy votes or absentee voting is permissible. If the fraternity president or another representative is not in attendance at officer elections, the fraternity forfeits its voting privilege.
- D. Each candidate will be given an opportunity to make a brief statement and shall have the option of having another person present to deliver a seconding statement. No members of the Executive Council shall give a seconding speech for any candidate.
- E. Any candidate who does not win their given election can run for any two elected positions which follow. A total of three given elections per candidate shall not be exceeded.
- F. All candidates for the Office of President, Vice President, and Attorney General shall have completed their sophomore year. All other candidates shall be undergraduate active fraternity men from any class.

Section X. Election of VP of Diversity and Inclusion

- A. Candidates for Vice President of Diversity & Inclusion must have ranked first choice this position above all other positions on the Executive Council.
- B. Candidates for Vice President of Diversity & Inclusion must meet with both the outgoing Vice President of Diversity & Inclusion and the Greek Inclusivity Alliance Advisor before interviewing for the position.
- C. Candidates for Vice President of Diversity & Inclusion must submit an application to be reviewed collectively by a screening panel that consists of the IFC President, IFC Executive Vice President, Outgoing IFC Vice President of Diversity & Inclusion, Interfraternity Council Advisor, Greek Inclusivity Alliance Advisor, and other Office of Greek Life Advisors at the discretion of the Director of Greek Life.. The screening panel shall screen application responses and grant interviews to all candidates who demonstrate potential fit for the position.
- D. The full list of candidates granted interviews, as well as their applications, shall be made available to IFC Presidents for solicited feedback. IFC Presidents shall be given the opportunity to send questions for, concerns about, and general perspectives on candidates. The IFC President is responsible for ensuring all questions are asked, concerns voiced, and perspectives shared as appropriate.
- E. An interview panel shall be created which consists of the IFC President, IFC Executive Vice President, IFC Outgoing Vice President of Diversity & Inclusion, and 1-2 Multicultural Leadership Council representatives as chosen by the MLC president.
- F. Candidates for Vice President of Diversity & Inclusion shall be interviewed, and 1-3 nominations for Vice President of Diversity and Inclusion shall be given by the interview panel for election by IFC presidents.
- G. Should none of the nominated candidates receive majority vote of IFC Presidents in elections, a secondary selection panel shall be formed which consists of all members of the interview panel outlined in subsection (6), as well as 2-3 representative IFC Presidents, as decided upon by majority vote of IFC Presidents on the day of elections.
- H. The secondary selection panel shall review applications and call interviews as appropriate, until the panel selects a candidate by 2/3 majority for appointment.

ARTICLE VI – IFC JUDICIAL BOARD

Section I. IFC Judicial Board Jurisdiction

In the Accountability process for student organizations, each case has an Adjudicator who will determine responsibility and any sanctions or action items. For matters specific to their areas and referred to them by the Adjudicator, authority may be exercised by the Interfraternity Council. The nature of the specific areas of authority is described in the Chapter Accountability Process.

All findings of responsibility and sanctions are subject to review and final approval by the Adjudicator. The Adjudicator reserves the right to void the referral of authority at their discretion at any point during the process. Referrals are not appropriate when the alleged violation is determined to be severe, persistent, or pervasive.

Section II. IFC Judicial Team Composition

The IFC Judicial Team shall be composed of the IFC President, the IFC Executive Vice President, and the Attorney General. Should any member of the Judicial Team be a member of the accused chapter than the alternative Judicial Team member be utilized. Advisers from Greek Life and Student Accountability, Community Standards & Academic Integrity shall be present as well. Staff advisers do not have a vote in judicial decisions as outlined in the Chapter Accountability Process. The Adjudicator for the case will also be present as part of their final review and approval process.

ARTICLE VIII – CONSTITUTIONAL AMENDMENTS

Section I. Constitutional Amendments

This Constitution may be amended by a three-fourths (3/4) affirmative vote of the IFC General Body provided notice of the proposed amendment has been provided to member chapters at the preceding regularly scheduled business meeting of the IFC General Body.

Section II. Adoption

This Constitution shall become effective and shall supersede all previous Constitutions of the IFC when adopted by a three-fourths (3/4) affirmative vote of the IFC General Body.

VANDERBILT IFC BYLAWS

BYLAWS OF THE INTERFRATERNITY COUNCIL AT VANDERBILT UNIVERSITY

ARTICLE I – ROLE OF THE IFC EXECUTIVE BOARD OFFICERS

Section I. IFC President

The duties and responsibilities of the IFC President are as follows:

- A. Provide guidance and focus to the efforts of the General Body and Executive Committee.
- B. Preside over all meetings of the General Body and Executive Committee.
- C. Cast the final vote in the event of a tie.
- D. Build rapport and establish positive working relationships between IFC and member chapter leaders.
- E. Serve as the official spokesperson for the fraternity community
- F. Establish positive working relationships with campus and local law enforcement agencies.
- G. Attend IFC Accountability meetings, issuing charges and sanctions to chapters that have violated IFC and/or University policy.
- H. Regularly interact with the leaders of other governing councils and campus organizations.
- I. Establish a working relationship with key college administrators.
- J. Establish a working relationship with and communicate campus data, issues, and trends in a timely manner to the NIC.
- K. Maintain current information for accurate member chapter rosters.
- L. Meet with the Director of Greek Life Office and/or IFC advisor once a week or as scheduled for one on one meetings.
- M. Meet with the other Greek council presidents weekly, the Student Leadership Summit when called upon, and more generally, represent the Interfraternity Council in external affairs in a positive and honest manner.
- N. Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
- O. Oversee the transition of responsibilities to the newly elected Executive Council.
- P. Additional duties as assigned through the course of position tenure.

Section II. IFC Executive Vice President

The duties and responsibilities of the IFC Executive Vice President

- A. Perform all duties of the President in his absence, inability to serve, or when deemed necessary by either the President or the Greek Advisor.
- B. Attend IFC Accountability meetings, issuing charges and sanctions to chapters that have violated IFC and/or University policy.
- C. Assist chapters in meeting the Minimum Chapter Expectations as outlined in the Greek Member Experience.
- D. Meet with the Director of Greek Life Office and/or IFC advisor once a week or as scheduled for one on one meetings.
- E. Serve as a representative for the vice president equivalent of each chapter and retain availability to meet with them accordingly.

- F. Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Board member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
- G. Oversee the Bylaw revision process.
- H. Additional duties as assigned through the course of position tenure.

Section III. Attorney General

The duties and responsibilities of the IFC Vice President of Judicial Affairs are as follows:

- A. Serve as chair of the IFC Judicial Team
- B. Ensure proper filing and preparation for all judicial actions.
- C. Ensure compliance with all IFC judicial action imposed upon a member chapter.
- D. Educate member chapters on the IFC Constitution and Bylaws, judicial processes, and risk management policies annually.
- E. Assist in conflict mediation between member chapters.
- F. Review all IFC governance documents, at least annually.
- G. Meet with the Director of tStudent Accountability, Community Standards & Academic Integrity once a week to discuss possible Chapter Accountability Process (CAP) infractions stated in the Bylaws.
- H. Attend IFC Accountability meetings, issuing charges and sanctions to chapters that have violated IFC, University policy.
- I. Assist in investigations of infractions.
- J. Report on the current problems and probations.
- K. Assist chapters in meeting the Chapter Minimum Expectations as outlined in the Greek Member Experience. Collect guest lists and sign in sheets for all IFC Fraternity social
- L. events.
- M. Schedule Party Patrol rounds for IFC.
- N. Meet with the Director of Greek Life Office and/or IFC advisor once a week or as scheduled for one on one meetings.
- O. Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Board member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
- P. Serve as a representative for the risk manager or accountability equivalent of each chapter and retain availability to meet with them accordingly.
- Q. Additional duties as assigned through the course of position tenure.

Section IV. IFC Vice President of Recruitment

The duties and responsibilities of the IFC Vice President of Recruitment are as follows:

- A. Work with member chapters to establish a recruitment process that meets the needs of chapters and potential new members, as well as provides opportunities for interested men to learn about the fraternity experience.
- B. Will focus on fostering interest in joining fraternities and marketing the fraternity experience to incoming students and potential new members.
- C. Serve as chair of the IFC Recruitment Committee.
- D. Utilize technology (social media, etc.) in recruitment and marketing efforts.
- E. Produce and distribute promotional materials to all incoming students and unaffiliated students.

- F. Maintain an interest list of Potential New Members and appropriately share this list with chapters.
- G. Collect and maintain accurate New Member Rosters for each member chapter.
- H. Provide advice and support to member chapter recruitment officers.
- I. Be responsible for recruitment registration and the organized structure of fall and spring formal recruitment including but not limited to Open Doors, community service opportunities, leadership, risk management, and more.
- J. Plan workshops and regular meetings with fraternity recruitment chairs throughout the year.
- K. Maintain and distribute recruitment rules to all fraternity presidents, fraternity recruitment chairman and Executive Council officers.
- L. Oversee all fraternity Recruitment Chairmen including holding a recurring meeting with the recruitment chairmen from the chapters.
- M. Meet with the Director of Greek Life Office and/or IFC advisor once a week or as scheduled for one on one meetings.
- N. Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
- O. Serve as a representative for the recruitment chair equivalent of each chapter and retain availability to meet with them accordingly.
- P. Additional duties as assigned through the course of position tenure.

Section IV. IFC Vice President of Finance and Administration

The duties and responsibilities of the IFC Vice President of Finance are as follows:

- A. Supervise the annual budget process.
- B. Collect IFC member chapter dues or other assessments as needed.
- C. Maintain accurate records throughout the year through invoicing and receipts.
- D. Review and approve all IFC Expenditure Request Forms and IFC Reimbursement Request Forms.
- E. Make all disbursements with a cosigner.
- F. Prepare financial statements monthly and at the end of each term for distribution to all member chapters.
- G. Provide advice and support to member chapter financial officers.
- H. Oversee the IFC scholarship distribution process.
- I. Collect agenda items from Executive Council members prior to Presidents' Meetings to prepare and distribute via the minutes before each Presidents' Meeting.
- J. Call roll at all Council meetings.
- K. Keep full and complete minutes of all Council meetings and send copies of the minutes to all interested parties no later than 24 hours from meetings end.
- L. Maintain an up-to-date officer notebook/electronic file folder that includes copies of all minutes taken for the preceding and current academic year.
- M. Meet with the Director of Greek Life Office and/or IFC advisor once a week or as scheduled for one on one meetings.
- N. Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.

- O. Serve as a representative for the secretary and finance chair equivalent of each chapter and retain availability to meet with them accordingly.
- P. Additional duties as assigned through the course of position tenure.

Section V. IFC Vice President of Diversity and Inclusion

The duties and responsibilities of the IFC Diversity and Inclusion are as follows:

- A. Promote inclusion within member chapters in order to make the fraternity community more welcoming and inclusive to individuals from diverse backgrounds.
- B. Publish important educational programming dates and deadlines.
- C. Collect and distribute information about campus diversity and inclusion programming and resources.
- D. Build and maintain relationships with faculty, academic offices, and/or departments that support diversity and inclusion.
- E. Provide advice and support to member chapter new member education officers and programming officers to provide diversity and inclusion programming.
- F. Plan, coordinate, lead, and/or facilitate weekly meetings with members of the Greek Inclusivity Alliance.
- G. Serve as the IFC Executive Board representative for the IFC members of the Greek Inclusivity Alliance and retain availability to meet with them accordingly
- H. Oversee all fraternity Diversity & Inclusion chairs including holding a recurring at least monthly meeting with the Diversity & Inclusion chairs from the chapters.
- I. Plan workshops and regular meetings with fraternity Diversity & Inclusion chairs throughout the year. Diversity and Inclusion chairs will be expected to have one event each semester with a non IFC or Panhellenic organization on campus.
- J. Serve as a representative for the Diversity & Inclusion chair equivalent of each chapter and retain availability to meet with them accordingly.
- K. Work in collaboration with the Vice President of Member Development to implement diversity and inclusion programming for new members.
- L. Assist the Vice President of Recruitment in creating an accessible and equitable IFC recruitment plan for all students in the Vanderbilt community.
- M. Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.

Section VII. IFC Vice President of Member Development

The duties and responsibilities of the IFC Vice President of Member Development are as follows:

- A. Develop best practices for new member and member education programs for member chapters.
- B. Collect and report new member retention, academic, and involvement statistics.
- C. Organize, develop, and implement a new member orientation program.
- D. Develop opportunities for continuing member education by collaborating with alumni, Vanderbilt offices and departments, and student organizations to offer educational programming covering the following topics: academic achievement, alcohol consumption, career preparation, civic engagement, hazing, leadership development, sexual assault/abuse, and values and ethics.
- E. Provide advice and support to member chapter member development officers.

- F. Oversee the implementation and revisions of the New Member Education Agreement expectations for the community and new members.
- G. Assist chapters in meeting the Minimum Chapter Expectations and providing individualized experiences that contribute to meeting Greek Member Experience expectations.
- H. Coordinate training program for fraternity New Member Educators and New Member Advocates.
- I. Work in collaboration with the VP of Programming to oversee the New Member Representatives in any related event planning.
- J. Work in collaboration with the VP of Diversity and Inclusion to implement diversity and inclusion programming for new members.
- K. Coordinate the submission and approval of all fraternity new member education programs.
- L. Meet regularly with the IFC Advisor to monitor the academic progress and achievement of fraternity New Members during their New Member education period.
- M. Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
- N. Meet with the Director of Greek Life Office and/or IFC advisor once a week or as scheduled for one on one meetings to discuss the current academic status of member fraternities and individual fraternity members.
- O. Serve as a representative for the new member educator equivalent of each chapter and retain availability to meet with them accordingly.
- P. Additional duties as assigned through the course of position tenure.

Section VIII. IFC Vice President of Community Relations and Outreach

The duties and responsibilities of the IFC Vice President of Community Relations are as follows:

- A. Serve as secretary of the IFC General Body.
- B. Establish a strategic communication plan for the IFC and its member chapters that addresses protocols for crisis response, social media, marketing and media engagement.
- C. Develop service projects and philanthropic events for member chapters.
- D. Collect and report member chapter community service hours, philanthropic dollars, and activities.
- E. Collect and disseminate information on the fraternity community to all campus and community media sources.
- F. Keep the media informed on upcoming events or potential news.
- G. Establish a positive working relationship with external constituents.
- H. Assist in the development of various IFC publications and outreach programs.
- I. Provide advice and support to member chapter community service/philanthropy officers.
- J. Assist chapters in meeting the Minimum Chapter Expectation related to the Community Impact plan as outlined in the Greek Member Experience.
- K. Coordinate Greek Week, Trick-or-Treat, and other Greek-wide activities in partnership with the NPHC, IGC, and Panhellenic programming officers.
- L. Be available to consult on creating community service or philanthropy events as needed.
- M. Facilitate other opportunities to publicize activities and accomplishments of the Greek community both within and outside Vanderbilt.

- N. Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.
- O. Work in collaboration with the VP of Member Development to oversee the New Member Representatives in any relevant event planning
- P. Additional duties as assigned through the course of position tenure.

Section IX. IFC Vice President of Housing

The duties and responsibilities of the IFC Vice President of Housing are as follows:

- A. Work with all fraternity House Managers and the Greek Life Graduate Housing Coordinator to ensure engagement in all aspects of the House Managers Program.
- B. Assist in planning and participate in House Manager training at the beginning of the academic year as well as any supplemental trainings.
- C. Serve as a representative for all fraternity house managers and retain availability to meet with them accordingly.
- D. Act as a liaison between the Greek Life Graduate Housing Coordinator and the House Managers and communicate pertinent information when needed.
- E. In conjunction with Vanderbilt University, publish on an annual basis the "Greek Facility Management Program Guidelines."
- F. Conduct routine tours of the fraternity houses.
- G. Assist with Plant Operations event coordinator for fraternity events and maintenance program.
- H. Meet with the Director of Greek Life Office, Greek Life Graduate Housing Coordinator and/or IFC advisor once a week or as scheduled for one on one meetings.
- I. Attend all monthly IFC House Manager meetings and help set the agenda for these meetings.
- J. Attend all meetings, events, programs, retreats, and conferences in serving as an IFC or Vanderbilt IFC Executive Council member liaison unless otherwise agreed with the Director of Greek Life and/or IFC advisor.

ARTICLE V- REMOVAL OF IFC EXECUTIVE OFFICERS

The process and grounds for removal of an IFC Executive Officer are as follows

Section I. Removal of Officer

Any officer of the Council will be removed from office for continual failure to fulfill the responsibilities of his office as described in Article VI Section 5, for accepting bribes while acting as an officer of said Council, if his grades fall below the requirement specified in Article VI, Section 5 of the Bylaws to be eligible for office, or if he is placed on disciplinary probation, suspension, or expulsion by the University

Section II. Impeachment of an Officer

A petition of impeachment signed by at least one-half of the voting representatives shall be placed into the hands of the IFC President or Vice President who shall present it to the Council at a regular meeting. At the following meeting the hearing shall take place during which the officer in question will have the opportunity to rebut the charges against him. The Vice President shall preside if the President is on trial. A two-thirds (2/3) vote of the total membership of the Council (Presidents and IFC Executive Council members) shall be required for removal.

ARTICLE V – ROLE OF THE IFC ADVISOR

Section I. IFC Advisor

The IFC Advisor duties and responsibilities of the IFC Advisor are as follows:

- A. Advise the IFC and its member chapters.
- B. Advise and procedurally support chapters going through the IFC Judicial Board process.
- C. Advise financial processes.
- D. Coordinate life safety, facility management, and risk management programs in conjunction with local agencies.
- E. Facilitate or provide resources, including potential presenters of campus or national renown to conduct workshops, programs, retreats, and seminars on relevant topics, including the following:
 1. Multicultural Competence
 2. Leadership Development
 3. Recruitment and Intake
 4. Risk Management
- F. Monitor membership and academic retention by member chapter and the entire community for purposes of improving academic support and recommending intervention strategies.
- G. Gather and disseminate information via meetings, websites, newsletters, social media venues, and/or information bulletins to the various entities in fraternity life.
- H. Provide assistance and advice in planning and assessing IFC and member chapter programs.
- I. Organize and facilitate leadership programs, retreats, and workshops.
- J. Connect the Members and New Members of member chapters to leadership opportunities across campus, in the local community, and within their inter/national organizations.
- K. Publish or share documents that focus on current events, leadership opportunities, trends, and other information regarding fraternity life.
- L. Provide for the recording and archiving of information about the fraternal community and encourage member chapter leaders to do the same within their organizations.

ARTICLE VI – FINANCIAL MANAGEMENT POLICY

Section I. Fiscal Year

The IFC Fiscal Year shall be from January 1st to December 31st.

Section II. IFC Annual Budget

The Vice President of Finance shall propose an annual budget to the IFC Executive Board by the 4th meeting of the semester. Upon adoption by the IFC Executive Board, the budget shall be presented to the IFC General Body for ratification. The IFC Budget shall include a contingency amount that equals 10-15% of the overall expenses. The contingency amount shall be utilized for cost overruns in budgeted areas and/or unanticipated, unbudgeted items, such as new IFC programs developed after the budget was finalized. At the end of the fiscal year, any amount remaining in the IFC Contingency Account shall be carried over to the next fiscal year or allocated to IFC Scholarships.

Section III. Appropriate Use of IFC Funds

IFC funds are under the jurisdiction of the IFC member chapters and shall only be used in a manner that benefits the fraternity community and that is congruent with the values of fraternity life. IFC funds shall not be used to purchase alcoholic beverages under any circumstances. Misuse of organizational funds may also be a policy violation for individual students as outlined in the Student Handbook.

Section VIII. Financial Reporting

The IFC Vice President of Finance shall provide a financial report to the IFC General Body on a monthly basis including all income and expenses during the given period of time and in relation to the overall budget for each line item.

Section IX. Financial Record Keeping

The IFC Vice President of Finance shall maintain accurate and organized financial records consisting of all receipts and invoices, copies of all monetary disbursements and deposits, IFC financial forms and reports, actual dues levied, canceled checks, ledgers, and journals. .

ARTICLE VII – MEMBER CHAPTER FINANCIAL OBLIGATIONS

Section I. IFC Initiated Member Chapter Dues

The term dues for each member chapter shall be fixed at **\$18** per initiated member.

Section II. Establishment of IFC Member Chapter Dues

Any proposed amendment to the established per initiated member dues in Section I of this Article shall be initiated utilizing the following protocol:

- A. If the IFC Executive Board determines a need to amend the established per initiated member dues amount, it shall charge the IFC Executive Board with assessing the current dues amount and providing a recommendation for possible amendments.
- B. The IFC Executive Board shall propose an amendment to the dues amount to the IFC General Body.
- C. A 2/3 vote of the IFC General Body is required to amend the IFC member chapter dues amount.

Section III. IFC Member Chapter Dues Assessment

The aggregate total of dues assessed shall be based upon each member chapter's term Initiated Member Roster that is filed with the IFC President and Office of Greek Life at the beginning of the semester. Members who are abroad, no longer active, or have withdrawn from Vanderbilt University will not be counted.

- A. The IFC Executive will use the most recent roster submitted by the chapter at the beginning of the semester. It is upon the member to notify the chapter of any roster adjustment prior to invoices being sent by the IFC VP of Finance
- B. Invoices shall be paid within two weeks of receipt.

Section IV. Delinquent Payments

Any amount unpaid by the due date shall result in the chapter being placed on social suspension until the Office of Greek Life has received a check from the chapter. Any amount unpaid within one month of the due date shall result in the member chapter being referred to the IFC Attorney General for possible judicial action.

ARTICLE VIII – IFC CODE OF CONDUCT

Section I. IFC Code of Conduct

As members of the IFC, we, the Member Fraternities, hereby agree to and adopt the following code of conduct:

- A. We will know and understand the ideals expressed in our fraternity Rituals and will strive to incorporate them in our daily lives.
- B. We will strive for academic achievement and practice academic integrity.
- C. We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically or sexually abuse or harm any human being.
- D. We will protect the health and safety of all human beings.
- E. We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
- F. We will meet our financial obligations in a timely manner.
- G. We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.
- H. We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties are properly cleaned and maintained.
- I. We will challenge all fraternity members to abide by these fraternal expectations and will confront those who violate them.

Section II. Hazing and Sexual Misconduct

- A. Hazing
- B. Vanderbilt's Interfraternity Council takes a zero tolerance policy on hazing. This policy is considered an extension of Vanderbilt University's antihazing policies. Below is Tennessee State Law and Vanderbilt's Definition of Hazing:
 - 1. State law requires each college and university in Tennessee to adopt a policy prohibiting hazing. Hazing is defined in the law as "any intentional or reckless act in Tennessee on or off the property of any [college or university] by one (1) student acting alone or with others which is directed against any other student, that endangers the mental or physical health or safety of that student, or which induces or coerces a student to endanger the student's mental or physical health or safety. Hazing does not include customary athletic events or similar contests or competitions, and is limited to those actions taken and situations created in connection with initiation into or affiliation with any organization." While including the statutory limitations of hazing above (i.e., student acts directed at students on or off campus), the University expands its definition of hazing to include any act by an individual or an organization that may produce, or is intended to produce, mental or physical discomfort, embarrassment, harassment, or ridicule, or any acts that are humiliating, intimidating, or demeaning, or that endanger the health and safety of an individual or group of individuals regardless of their affiliation for the

purposes of, but not limited to, recruiting, joining, pledging, initiating, admitting, affiliating, or retaining membership in an organization. Such acts include—but are not limited to—the following:

- violation of federal, state, provincial, local law, or organizational policy;
- consumption of any food, liquid, alcohol liquid, drug, or other substance in any con-customary manner;
- physical contact, including but not limited to, beating, paddling, branding, dangerous physical activity, or exposure to elements, or threats of such conduct;
- exercise inconsistent with the mission of the organization;
- adversely affecting the mental health or dignity of the individual through acts such as sleep deprivation, exclusion from social contact or conduct that could result in embarrassment, or threats of such conduct;
- disruption of academic performance or class attendance, including early morning or late night work sessions,
- designated driving programs;
- personal or financial servitude;
- publicly wearing apparel which is conspicuous and not normally in good taste;
- engaging in public stunts,
- morally degrading or humiliating games and activities; or
- scavenger hunts.

2. The University makes no distinction as to whether the acts occurred on or off campus. Willful or voluntary participation in hazing activities by a victim does not absolve the person or organization engaging in hazing from responsibility. Both organizations and individuals within organizations may be charged with hazing for actions stemming out of the same event or incident. The extent to which the form of hazing presents a significant threat to health and safety, including, but not limited to, forced alcohol or drug consumption, physical abuse that causes or could cause bodily harm, sexual misconduct, or deprivation of sleep, food, or water, will be taken into account in assigning sanctions and accountability action plans. Acts of aggravated hazing will likely result in suspension or expulsion on the first occurrence of such behavior.

- C. The above policy applies to all New Member, active, and alumni members of the fraternity.
- D. The IFC Executive Council reserves the right to conduct rounds during New Member Education to ensure that University and IFC policy is being followed.
- E. Sexual Misconduct - IFC member chapters will not tolerate nor condone any form of sexually abusive behavior on the part of its members, whether physical, mental, or emotional. This is to include any actions which are harmful to any person, including but not limited to sexual assault, rape, or verbal or printed harassment.

ARTICLE X – EXPANSION POLICY

Proposals for the establishment of additional fraternities and sororities may be made to, or initiated by, members of the Intercultural Greek, Interfraternity, National Pan-Hellenic, or Panhellenic Councils. If approved by the appropriate council, the proposal will be forwarded to the Greek Advisers for consideration. Upon the recommendations of the councils, the Greek Advisers, and the Dean of Students or the dean's designee, the University may invite a national organization to extend a new fraternity or sorority. Upon chartering with their inter/national organization, the Associate Member Fraternity shall become a full member of the IFC with all rights privileges and responsibilities under the IFC Constitution and Bylaws.

ARTICLE XI – RECRUITMENT POLICY

Section I. Recruitment Philosophy

- A. Vanderbilt University utilizes a deferred joining model with First year students joining Greek organizations their second semester. There are joining opportunities for transfer and upperclassmen students in the fall. First-year student are encouraged to attend recruitment events throughout first semester but cannot receive and accept a bid until spring

Section II. Potential New Member Eligibility

Any Potential New Member shall meet the following requirements in order to be accepted as a New Member by any Member Fraternity:

- A. A minimum cumulative GPA (or first semester GPA) of 2.5 or above
- B. Have completed 12 credit hours. First-year students may not accept a bid until Spring Semester even if the come to Vanderbilt with over 12 hours of college credit
- C. If the student does not meet one or more of these academic requirements, the student may submit an appeal form to IFC to participate in the recruitment process or accept a bid to a fraternity.
- D. A potential new member student may not be on disciplinary probation at the time a bid is given. This cannot be appealed.
- E. IFC Executive in conjunction with the IFC General Body may vote on additional eligibility requirement or amend depending on circumstances

Section III. IFC Sponsored Recruitment

Under the guidance of the IFC Vice President of Recruitment, the IFC shall designate periods of time during each semester when the IFC will assist Member Fraternities by advertising their recruitment events, hosting campus-wide recruitment events, and educating Potential New Members on the fraternity community.

The IFC Vice President of Recruitment shall solicit and maintain a Potential New Member Roster, which shall be a roster of men interested in fraternity recruitment, and shall make that list available to each Member Fraternity.

Section V. Member Fraternity Recruitment

Each Member Fraternity shall develop recruitment events, materials, and activities that are:

- A. Values-based;
- B. Alcohol-free and illegal substance-free;
- C. Generally, in good taste;
- D. Not derogatory, degrading, or slanderous; and
- E. In support of the National Panhellenic Conference's Unanimous Agreement X that supports each College Panhellenic denouncing the participation of undergraduate Panhellenic women in men's recruitment.

Section VI. Member Recruitment Events

- A. Fraternities must register and complete alcohol-free recruitment events within the given time blocks and comply with the IFC Recruitment Schedule. Recruitment chairs will collaborate with another organization for a co-sponsored event during each time block.
- B. Recruitment chairs must submit documentation of each required event to the IFC Vice President of Recruitment
- C. Should any chapter fail to meet these requirements in any time block, it will be fined in the amount of \$300 and will not be permitted to host events with alcohol until the chapter has coordinated with the IFC VP of Recruitment to have the event approved.

Section VI. Support for Alcohol-free Recruitment

- A. Fraternities will observe a dry recruitment. No buying for or supplying alcohol to first-year or to potential new members in any class. Actives will not use personal or chapter funds for this purpose. Any chapter found responsible for hosting recruitment events with alcohol (i.e. beer pong nights, events where the only attendees are members/potential new members and their dates, etc.) will be fined \$1,000 and will be placed on social suspension for a minimum of four weeks.
- B. Transportation of potential new members to off-campus establishments where alcohol is the predominant reason for its existence and which require patrons to be twenty-one (21) years of age is prohibited.
- C. No first-year students are permitted to attend chapter or Greek Events where alcohol is present on and/or off campus until five (5) weeks after the beginning of the fall semester, which will be deemed to begin on the official move-in day for first-year students. Should any chapter be found in violation of this policy, it will be fined \$5,000 and be placed on, at minimum, an eight (8) week social suspension.

Section VI. Bidding

- A. All potential new members must register with IFC and the Office of Greek Life prior to joining a fraternity. The online registration form and payment should be completed by the final recruitment eligibility checkpoint. PNMs must also complete any eligibility requirements by this date.
- B. Interfraternity Council Membership Cards are to be turned into the Office of Greek Life at the end of formal recruitment.
- C. A Member Fraternity may not extend a bid until the date set by the IFC Vice President Recruitment in which a potential new members eligibility is confirmed

Section VIII. New Member Disassociation / De-pledging

- A. A New Member shall reserve the right to disassociate / de-pledge from the new member process of any Member Fraternity at any time and may accept a bid from another Member Fraternity at any time following that disassociation / de-pledging.
- B. Each Member Fraternity shall submit an updated New Member Roster to the IFC Vice President of Recruitment within one week of any New Member disassociating / de-pledging.

Section IX. Positive Fraternity Contact

- A. No Member Fraternity shall initiate communication with a New Member or Member of another Member Fraternity about disassociation / de-pledging in order to become a New Member or Member of their own Member Fraternity.

- B. No Member Fraternity shall not pressure PNMs to participate in the recruitment process for their fraternity, and PNMs should be encouraged to visit multiple fraternities throughout the recruitment process. A Member Fraternity shall be subject to a hearing with IFC Judicial Team should reports of violations come to life

Section X. Recruitment Chairs Expectations

- A. Fraternity recruitment chairs will attend required recruitment chair education sessions prior to recruitment and any relevant meetings during their terms. Should any recruitment chair be unable to attend, they must coordinate with the IFC VP of Recruitment to fulfill the requirements separately. Member chapters will be held responsible for all deadlines and policies discussed during meetings if their recruitment chair is not there

ARTICLE X- FRATERNITY HOUSING POLICY

IFC member fraternities will follow Vanderbilt University policies with regards to housing and build parties.

Section I. General Cleanliness

- A. In order to maintain a certain degree of cleanliness of the fraternity houses, all organizations will be required to keep their Houses in respectable condition at all times. This includes, but is not limited to, placing all trash in receptacles at the end of the night, both inside and outside the house.
- B. For any fraternity tailgate events and day parties held at the fraternity house, fences must be taken down, stages put away, and all trash must be picked up and removed both inside and outside of the house no later than 12 p.m. Sunday after the event ends. This will be monitored by VUPD and reported to the Greek Life Graduate Student Housing Coordinator and the IFC VP of Housing. For all other events held at the fraternity houses, all trash must be picked up and removed immediately following the party. This will be monitored by some combination of the Greek Life Graduate Student Housing Coordinator and the IFC VP of Housing.
- C. Each Monday morning, the Area Maintenance Supervisor, Greek Advisor, Greek Life Graduate Student Housing Coordinator, and/or IFC VP of Housing tour the Houses. If a fraternity does not maintain a level of cleanliness, the IFC VP of Housing officer reserves the right levy a fine on the fraternity.

Section III. IFC House Manager

Each housed IFC member fraternity will assign a House Manager who will live in the facility for the entire academic year and contribute to the welfare of the chapter by assisting with move-in and move-out processes, facilitation of the emergency preparedness procedures for their chapter facility, and the provision of education, training, and mentoring to their residents and chapter members. The House Manager Program will enhance the Greek Facility Management Program as further outlined in.

Section IV. Resident Eligibility

- A. IFC members living in their fraternity's chapter house must meet the following qualifications: The basic requirements for living in a chapter house are as follows:
 - 1. Must be a junior or senior, a sophomore living in the house must be approved by the Office of Greek Life
 - 2. Preferably be an officer in the chapter Must have at least a 2.5 GPA

3. Must not be on any disciplinary probation with the school
4. Must live in the chapter facility for the entire academic year
5. The only circumstances that will allow for chapter members to move out of the facility are if they are moving into an on-campus residence hall and switching places with another Junior/Senior officer in the chapter, or if they are switching places with someone who is coming back from being abroad.

ARTICLE XI EVENT MANAGEMENT, ALCOHOL, AND CONTROLLED SUBSTANCES

Section I. IFC Statement on Alcohol and Controlled Substances

This Council prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by any undergraduate fraternity active at any event, both on and off campus, which is sponsored by a member fraternity.

Section II. Member Fraternity Liability

The member fraternity is directly responsible for any personal injuries or property damages resulting from misconduct committed by underage, intoxicated students if said fraternity has unlawfully provided such an individual with the alcoholic beverages.

Section III. Co-Sponsor/Hosting with Unrecognized Organizations

Fraternities will not co-sponsor or host events with unrecognized organizations both on and off campus, including those that were former IFC fraternities. Any chapter found responsible for hosting or sponsoring an event with an unrecognized group will be placed on social suspension for a minimum of six weeks. If there is suspicion that a chapter hosted an event with an unrecognized group, the chapter presidents will discuss and determine that the event was a violation of this nature by simple majority vote and the IFC Judicial Team will then address the situation and issue the minimum outcome.

Section IV. General Alcohol Policies

Member fraternities must abide by University [policies for alcohol](#) specific to undergraduate student organizations and the use of university space in the Student Handbook. Member fraternities must also abide by additional policies or restrictions set forth by the Office of Greek Life and the IFC as outlined below:

- A. Possessing and consuming alcohol in the state of Tennessee while under the legal drinking age of 21 is prohibited.
- B. Subject to statutory exceptions available under Tennessee law, serving (serving, distributing, furnishing) alcohol to any persons under the legal drinking age (21 years old) in the state of Tennessee is prohibited.
- C. Using chapter funds to purchase alcohol is prohibited.
- D. Liquor and wine may not be present at any Event (except those held at third-party vendors as outlined in the IFC/ Panhellenic Alcohol Policy or other University policies) or within chapter facilities (except for personal consumption by facility residents who are over 21 years of age).
- E. The use of common containers of alcoholic beverages such as kegs, pony kegs, or punch bowls at any Event or within chapter facilities is prohibited.
- F. The use of pure grain alcohol at any Event is prohibited.
- G. The use of devices, such as funnels, vaporizers, and beer bongs, designed for the rapid consumption of alcohol at any Event or within chapter facilities is prohibited.

- H. Drinking games at any Event or within chapter facilities are prohibited.
- I. Effecting excessive and/or harmful consumption of alcohol through games, peer pressure, subterfuge, or other activities is prohibited.
- J. Open parties or functions without guest lists for all guests and members in attendance are prohibited.
- K. Unlawful possession, use, distribution, or facilitation of distribution of controlled substances including unauthorized use or prescription drugs or drug paraphernalia at all chapter activities and Events and within chapter facilities is prohibited. The term *distribution* includes “sharing” of any drug and does not require the exchange of money.
- L. Chapters co-sponsoring an Event with any establishment whose alcohol sales account for 50% or more of the total business transactions is prohibited. However, renting such an establishment for an Event is permitted, subject to registration guidelines.
- M. Chapters shall require all those attending an Event to present proof of legal age in order to consume alcoholic beverages.
- N. The presence of alcohol at all recruitment, intake, or rush events is prohibited.
- O. The presence of alcohol at any pledge/associate member/novice program, activity, or ritual of the chapter, is prohibited
- P. The exchange of alcohol as a gift is prohibited (i.e. Big Brother/Sister to Little Brother/Sister or vice versa).
- Q. The use of alcohol as an award or trophy for any chapter Event or program is prohibited.
- R. The presence of alcohol at philanthropic events, whether provided by the chapter hosting the philanthropy, or the members of participating chapters, is prohibited.
- S. No first-year students are permitted to attend chapter or Greek Events where alcohol is present until five (5) weeks after the beginning of the fall semester, which will be deemed to begin on the official move-in day for first-year students.
Each member chapter shall adopt a policy prohibiting alcohol products above 8% alcohol by volume (“ABV”) is on any chapter/organization premises or at any event, except when served by an approved licensed and insured third-party vendor.
- T. Each member chapter shall establish a medical Good Samaritan policy.
- U. The IFC and each of its member chapters must carry sufficient liability insurance coverage.

Section V. Attendance Tracking Policy

Member fraternities will properly track attendance at registered social events via AnchorLink and will be held accountable per the policies below:

- A. Attendance must be uploaded to the event page on AnchorLink by the following Sunday at 4 PM.
- B. The chapter will be notified of the failure to upload attendance through an email sent from the Attorney General in the following week after the weekend’s registered social events.
- C. Failure to upload/track attendance the first time will result in a warning via email.
- D. Failure to upload/track attendance the second time will result in a fine of \$300, to be allocated toward IFC scholarships.
- E. Failure to upload/track attendance the third time will result in a fine of \$600, to be allocated toward IFC scholarships.
- F. Failure to upload/track attendance the fourth time will result in social suspension of 2 weeks, following the IFC Accountability procedures.
- G. Failure to upload/track attendance each subsequent time will result in an additional 2 weeks of social suspension.

Section VI. Amplification

- A. Requests for sound amplifiers, outdoor public address systems, or outside bands occurring beyond Greek Row must be approved through the Anchor Link special event registration process. Outside amplification for an approved event can go until 2 AM Friday and Saturday nights. Event organizers should be prepared to meet with the Special Event Registration committee if clarification information is needed.
- B. Sound amplifiers may not be used in the vicinity of classroom buildings, the library, or the hospital. However, after proper approval, they may be used with activities that do not interfere with scheduled academic or administrative activities.
- C. Individual groups having parties primarily for the benefit of the group or at an informal recruitment function may be granted authorization for afternoon or twilight concerts or events.
- D. Sound amplifiers placed in the doorway or windows of a fraternity house do not require permission from the Special Event Registration Meeting and Dean of Students or the Dean's designee. This can be done between the hours of 4 PM and 8 PM on Fridays along with 12 Noon to 8 PM on Saturdays. Outside amplification for an approved event can go until 2 AM Friday and Saturday nights. However, a moderate level of volume must be maintained during these hours. Exceptions to this policy may be granted and must receive approval from the Office of Greek Life.
- E. As long as compliance is met with all policies and parameters, no amplification can disturb the peace and comfort of the neighboring inhabitants of any adjacent property. Any incident of this occurring, without specific permission from the Special Event Registration Meeting or Assistant Vice Chancellor for Student Life, shall be considered a violation of this policy and subject to disciplinary action. Consideration should be given at all times to the neighboring communities, and any request to lower amplification should be honored.

ARTICLE XII- THE GREEK MEMBER EXPERIENCE AND PROGRAMS

Section I. Greek Member Experience

While maintaining the autonomy to self-govern the affairs of the council, the IFC recognizes the need for an established set of standards for all Greek members. To this end, the IFC acts as a partner with IGC, NPHC, Panhellenic, the Office of Greek Life, and the University to promote and advocate the Greek Member Experience program. This partnership will allow the member fraternities to explicitly demonstrate to faculty, staff, prospective members, alumni, and parents what it means to be a member of a fraternity. The high expectations for engagement and personal development included in the Greek Member Experience focus on the individual member in addition to the health of the chapter as a whole. The Interfraternity Council and its officers will support member fraternities and chapter members in their efforts to complete the Greek Member Experience by working directly with chapter officers throughout the year.

Section II. Greek Member Experience Expectations

Minimum Chapter Expectations of the Greek Member Experience will be upheld by the IFC. Below are the minimum expectation for each chapter.

B. Individual Membership Profile

1. *Each fraternity and sorority member is encouraged to be a member in at least*

one other campus organization. In an effort to recognize all the ways our members are currently engaged, we will ask everyone to complete a profile.

2. Each member will be responsible for updating their Anchorlink profile so that it reflects all of their current organization membership and leadership experiences
 3. Profiles would include the following experiences:
 1. Student organization involvement and any leadership positions in those organizations
 2. Engagement in residential colleges
 4. Status as a student athlete, resident advisor, VUCeptor
- C. Campus and Community Engagement Events
1. Each fraternity and sorority member will be encouraged to attend six (6) campus events throughout the course of the academic year.
 2. Fraternity and sorority members will be able to attend any events that are being offered for GME credit
 3. Leaders will receive weekly newsletters inclusive of all upcoming GME events
 4. Organizations can submit events for GME consideration as long as they are open to the larger campus community
- D. Community Impact Initiative
1. The chapter will create and execute a community impact plan inclusive of the following elements:
 1. Identifying an issue and how it impacts the Nashville community
 2. Describing how they plan to engage with the issue through service and philanthropic work that may or may not align with the focus of their inter/national organization
 3. Securing a partner agency that they will work with in attempting to tackle this issue
- E. Diversity, Equity, and Inclusion
1. Each member will participate Ignite VU and require their members to take the Intercultural Development Inventory (IDI)
 2. Each chapter will craft a DEI statement that will describe their approach to inclusion and the chapter will create a plan to advance a DEI initiative on campus

Section III. Greek Inclusivity Alliance

- A. Each fraternity shall be represented in the fall semester Greek Inclusivity Alliance by 1-3, if not more, participants members to promote social consciousness, civil discourse, and inclusive community across IFC member constituents.

Section IV. Sexual Assault Awareness Month Programming

- A. Each initiated and new member of each Member Fraternity must attend and actively participate in required programming during Sexual Assault Awareness Month in order to attend their respective formal
- B. Required Programming shall be voted on by the IFC General Body prior to Sexual Assault Awareness Month
- C. Members that do not attend required programming will not be permitted to attend their formal.

- D. Member Fraternities that allow members who did not meet this requirement to attend their formal will be given a week of social suspension by the Interfraternity Council per ineligible member.
- a. Any exceptions must be pre-approved by the IFC Executive Board prior to the required event.

ARTICLE XII – PUBLICATION AND DISTRIBUTION OF CONSTITUTION AND BYLAWS

Section I. Publication and Distribution of Constitution and Bylaws

The IFC's current Constitution and Bylaws shall be published on the IFC's page on Anchorlink and updated on a yearly bases. An updated copy of the IFC Constitution and Bylaws will be electronically distributed to each Member Fraternity on a annual and the most requested version can be requests by any Member Fraternity at any time.

ARTICLE XIII – AMENDMENTS

Section I. Amendments

These Bylaws may be amended by a two-thirds (2/3) affirmative vote of the IFC General Body provided notice of the proposed amendment has provided to Member Fraternities at the preceding regularly scheduled business meeting.

Section II. Adoption

These Bylaws shall become effective and shall supersede all previous Bylaws of the IFC when adopted by a two-thirds (2/3) affirmative vote of the IFC General Body.

ARTICLE XIV- Additional Policies and Governing Documents

Section I. Additional Governing Documents

Member Chapter will be required to follow policies and procedures in the documents in the following documents.

Section II. Included Documents

Below are documents that are included

- A. IFC Chapter Accountability Process (CAP)
- B. IFC Inclusivity Agreement
- C. IFC House Managers Program
- D. Build Party Guidelines
- E. GME Guidelines
- F. Interfraternity Council New Member Education Packet
- G. Interfraternity Council Recruitment Schedule