



Moving Modules and Sub-Modules in the Content Area

In the **Content** tab, you can rearrange your course content by dragging and dropping modules using their drag handle.

Move Modules and Sub-modules in Content

1. Drag a module or sub-module by clicking on the dots to the left of the title. You'll notice that when you hover over these dots, your cursor becomes crosshairs.

The screenshot shows the Brightspace interface for a course. At the top, there are navigation tabs: Content, Activities & Assessments, Course Admin, Help, Library Resources, and Class Progress. Below this is a search bar and a sidebar with navigation options: Syllabus, Bookmarks, Course Schedule, Table of Contents (49 items), Important Course Information (4 items), and UNIT 1: OVERVIEW OF METHODS, WEEKS 1-4 (15 items). The 'Week 1' item under Unit 1 is circled in red. The main content area displays the details for 'UNIT 1: OVERVIEW OF METHODS, WEEKS 1-4', including a start date of Jan 8, 2018 9:00 PM, a duration of Weeks 1-4 (Jan 9-Jan 30), and a description: 'For the first four weeks of the course, we will be examining the field of Teaching from the perspectives of SLA (Second Language Acquisition) conceptions.' Below the description are buttons for 'Upload / Create', 'Existing Activities', and 'Bulk Edit'. The 'Week 1' section is expanded, showing a due date of Jan 9, 2018 7:30 PM, a topic of 'Overview of methods -> Introducing the course', guiding questions, and weekly objectives.



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2. While you are dragging the module, you'll see a line appear where you can drop it. In this example, the module will be placed above the Week 1 sub-module.

The screenshot shows a course management interface. On the left, a list of modules is displayed:

- UNIT1: OVERVIEW 15
- OF METHODS, WEEKS 1-4
- Begins January 8 Week 1 4 (highlighted with a red arrow and a blue circle)
- Week 1 4
- Week 2 4
- Week 3 4

On the right, a sidebar contains the following elements:

- conceptions
- Upload / Cr
- Week
- Due Jan