Vanderbilt University
Center for Teaching

Brightspace SUPPORT @CFT

How to Make Content Unavailable to Users

If you are building your course while you have students in the course, there may be some content you do not want them to view. This tutorial shows you two ways to keep content unavailable to students.

- Toggle visible/hidden in content
- Setting date and time restrictions on content

Toggle Visible/Hidden in Content

1. Under **Content**, find the module or item for you would like to change the visibility.
2. Once open, click the eyeball icon to toggle **Visible** or **Hidden:**.

Setting Date and Time Restrictions on Content

1. Click on the downward arrow next to your content's title. Select **Edit Properties in Place.**

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2. Set the **Start Date** and **End Date** for content availability. You can also set **Release Conditions** here.

Start Date

| 9/9/2018 | 8:00 PM | ✕ |

United States - Chicago

Due Date

| 9/14/2018 | 8:00 PM | ✕ |

United States - Chicago

End Date

| 9/15/2018 | 8:00 PM | ✕ |

United States - Chicago

Release Conditions

[Create] [Browse]

[**Update**] [Cancel]

*Note: A **due date** is not necessary for content items, but it can be used in other areas of Brightspace. If the end date is later than the due date, this will allow for submissions that will be marked "late."*