**How can I make my course active, so it is visible to students?**

When your course is generated, it is inactive by default. This means that only those with Instructor access can see it on their dashboard. When you are ready for students to view your course, you will need to make the course active. This is a quick process.

*Updated Spring 2020*

Activating Your Course

1) First, log into Brightspace and enter the course.

2) In the NavBar, click **Course Admin**

3) Under Site Setup, click **Course Offering Information**



*Continued on page 2*

4) Click the box under **Active,**then **Save**.

