

Standard Operating Procedures for Workplace-based Assessment Requirements

Overview

Pursuant to the Doctor of Medicine Program Workplace-based Assessment Requirements policy all students in the Foundations of Clinical Care (FCC) and Immersion Phases must request workplace-based assessments.

Purpose

To define the expectations for requesting workplace-based assessments in the FCC and Immersion Phases.

Standard Operating Procedure

Students must use VSTAR to request assessments. Clerkship/course directors may have additional workplace-based assessment requirements which will be detailed in the syllabus.

Foundations of Clinical Care Phase

1. In the FCC Phase, students must request a minimum of two assessments per week during the clerkships and the two-week electives.
2. For the clerkships, if a student does not request the required number of assessments, the student may receive a Threshold in Professionalism on their final grade.
 - a. If a student does not request the required number of assessments and does not have enough assessment data for grading, the student may receive an Incomplete for the clerkship.
 - b. Repeated thresholds across clerkships in the domain of Professionalism for failure to request Compass assessments will impact progress and promotion.
3. For the two-week electives, if a student does not request the required number of assessments, the student will receive a flag in their Student Portfolio in VSTAR Next in the domain of Professionalism.
 - a. Repeated flags in the domain of Professionalism for failure to request assessments will impact progress and promotion.

Immersion Phase

1. The required number of assessment requests varies by course type:
 - a. Students enrolled in Acting Internships (AIs) must request a minimum of one assessment per week.
 - b. Students enrolled in Advanced Clinical Experiences (ACEs) must request a minimum of one assessment per week.
 - c. Students enrolled in a longitudinal ACE (e.g., ACE: Shade Tree) must request a minimum of four assessments over the duration of the course.
 - d. Students enrolled in Integrated Science Courses (ISCs) must request a minimum of two assessments over the duration of the course.
2. If a student does not request the required number of assessments, the student will receive a flag in their Student Portfolio in VSTAR Next in the domain of Professionalism.
 - a. Repeated flags in the domain of Professionalism for failure to request assessments will impact progress and promotion.