

Evacuation Protocols for Vanderbilt University School of Engineering Buildings

Introduction

The purpose of this evacuation protocols is to provide guidance in emergency evacuation of Vanderbilt University School of Engineering (VUSE) buildings, including Featheringill-Jacobs Hall, partial of Stevenson Center building#5, and Olin Hall. Note that this document is a supplement to the Vanderbilt University Campus Emergency Response plan to provide detailed instruction such as evacuation routes for the three VUSE buildings. Readers should be familiar with all the general guidelines listed in the Vanderbilt University Campus Emergency Response plan.

In the sections that follow, emphasis has been placed on classrooms and seminar/conference rooms located within the VUSE buildings. The graphic evacuation floor maps provide clear routes for evacuation from the three engineering buildings. Detailed graphic evacuation maps and text instructions are only provided for classrooms and seminar/conference rooms.

The document is organized as follows. Following a description of general guidelines, detailed evacuation instructions and evacuation maps are provided for Featheringill-Jacobs Hall, Olin Hall, and Stevenson Center-building#5.

General Guidelines

In the event of an evacuation, do not use the elevators.

Students should know who is near them when the alarms sound and alert the instructor if anyone is missing after leaving the building.

Assembly points must be at least 50 feet from the building.

Do not congregate near response units and activities.

Staffs in Charge during Evacuation Events

The following staff members are asked to liaise with the emergency responders and let everyone know when it is safe to go back into the building:

Featheringill-Jacobs Hall: Lewis Saettel and Linda Hurst Almas

Olin Hall: Gary Walker and Mark Holmes

Stevenson Center building #5: Janiece Harrison and Sharon Lowe.

Faculty are reminded to see that their classes or laboratory personnel leave the building when an alarm goes off.

Evacuation Instructions for Featheringill-Jacobs Hall

Note: Please refer to the attached evacuation maps for the location of each assembly area and evacuation routes.

Assembly Areas

Community Partnership House /Branscomb Quadrangle

Stevenson Center Courtyard

Lawn in front of or behind McTyeire Hall.

Exits

There are (17) exits from Featheringill Hall/Jacobs Hall that can be used in the event of an emergency.

FEATHERINGILL HALL AND WING 3

Tower Entrance (Main Lobby) – The main entrance in the lobby area of the 1st floor exits to the Medical Center side of the building. This exit is to be used for classrooms 134 and 136.

North East Exit (Suzie's Cafe) – This entrance is to be used by those exiting classrooms 138 and 136 (hallway exit)

North West Exit – This exit is to be used for classrooms 129, 131 and 132 (hallway exit). Note: THIS IS NOT A HANDICAP ACCESSABLE EXIT.

Southwest Exit – This exit is to be used for classrooms 110, 112, 131A, 132, and 134.

Front of Lecture Hall – Students may exit to the front of the Lecture Hall and then out of the building. Note: THIS IS NOT A HANDICAP ACCESSABLE EXIT.

Loading Dock – This exit should be used only by 114 Machine Shop Area and 112 Energetics Lab unless no other exit is available.

Direct out of Classroom Exits

112 Energetics Lab – The Energetics Lab and Wind Tunnel rooms can exit directly to the outside from this room.

138 Classroom – Students may exit directly to the outside from room 138.

172 Structures Lab – Students may exit directly outside from the rear exit of the lab or from the front of the room to the NW Jacobs Hall exit.

106 Student Study Area – Students may exit the study area directly out on the south patio and then exit the patio (west end of the patio is open)

JACOBS HALL EXITS

Jacobs Hall Arcade Exit (North East JH) – Exits to the Stevenson Center Courtyard

Tower Entrance – Exits to the Medical Center side of the building.

Jacobs Hall Breezeway Exit (from Structures Lab or Stair 5) – Students may exit the Structures Lab through this door or through the Structures Lab Rear door.

Jacobs Hall Stair 5 (North West Side of Jacobs Hall) – Students will exit from rooms 270 and 280. All others will exit via the Grand Staircase in FGH to the Tower Entrance or the FGH North East Exit.

Jacobs Hall Stair 6 (North East Side of Jacobs Hall) – Students will exit from classrooms 296, 298, and Graduate Student Office 385.

Stair Locations (Sign Posted at Each Stairway Entrance) and Exit Points

4 Stairways Exit Outside – FGH Stairwell 2 and 4 and Jacobs Hall Stairwell 5 and 6. Please exit left from stairwell #5 to go directly outside. All other stairwells exit directly outside. Note: DO NOT USE ELEVATORS IN THE EVENT OF FIRE.

Stairwell #2 – (2nd floor wing 3) Classrooms 211, 244, 208, 209, and 210 Please exit this stairwell. Note: THIS IS NOT A HANDICAP ACCESSABLE EXIT.

Stairwell#4 – (3rd and 2nd floor exit on North West side of FGH) Classrooms 300, and 308, 244, and graduate student offices 323, and 333 please exit this staircase.

Grand Staircase (Atrium 3rd, 2nd and 1st floors) – Classrooms /Seminar Rooms 300, 306, 200, 204, 201, 203, 265 should use these stairs and exit the Tower Entrance or the North East Exit (Suzie's) from the building.

Fire Doors

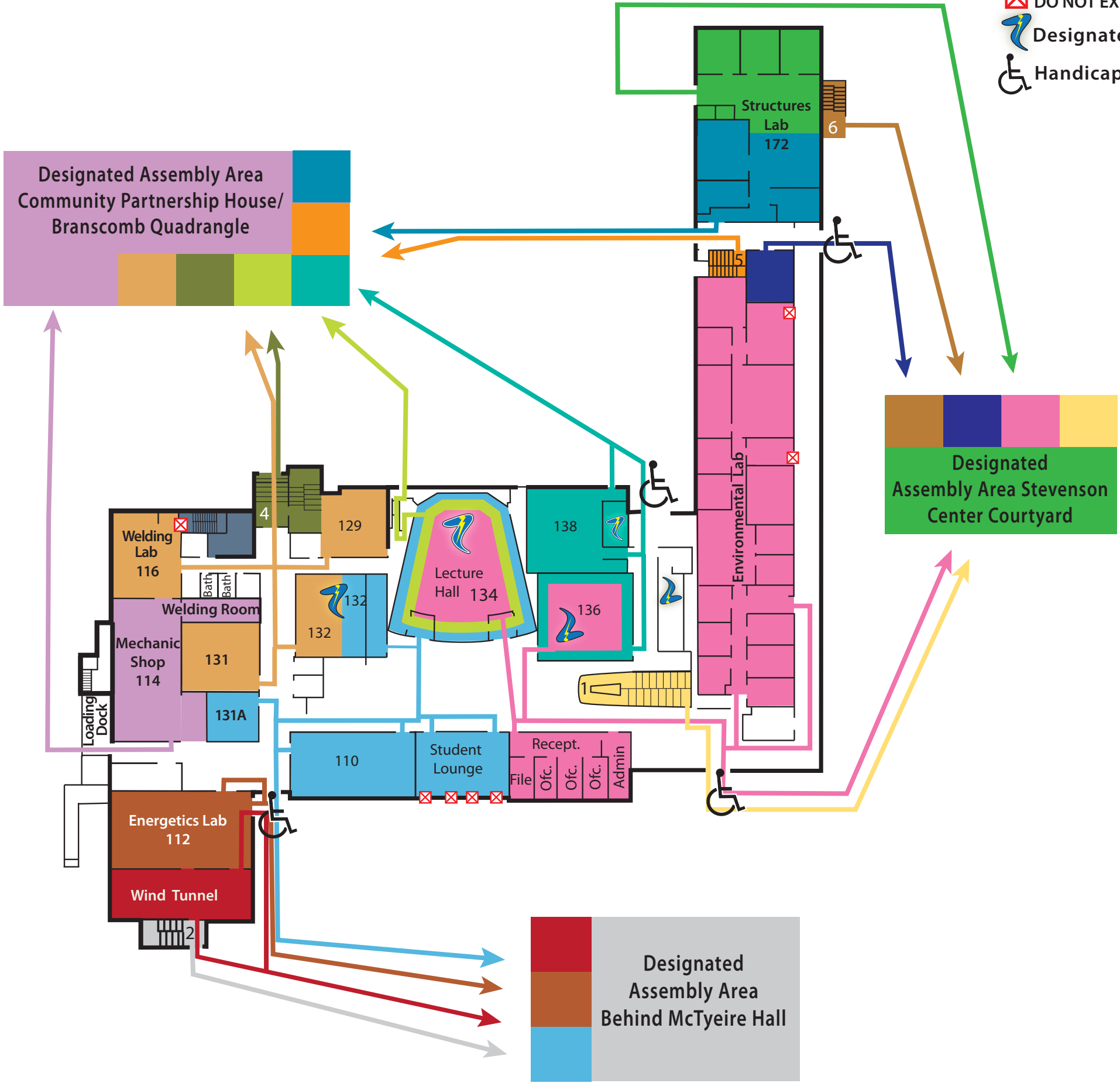
There are nine (9) sets of fire doors in the Featheringill-Jacobs Hall. When smoke is detected and/or the alarm is sounded they will all close automatically. Four (4) sets have windows, but the other five sets are opaque. This complicates matters in that, in a few cases, taking the shortest route from a classroom to a stairway/exit would require going through opaque doors without an opportunity to observe in advance the situation on the other side. When approaching an opaque fire door, be aware that someone may be on the other side of the door, open door slowly as not to injure someone on the other side.

EVACUATION INFORMATION

1st FLOOR–JACOBS HALL & FEATHERINGILL

Key

- ⊠ DO NOT EXIT
- ↻ Designated Tornado Shelter
- ♿ Handicap Exit



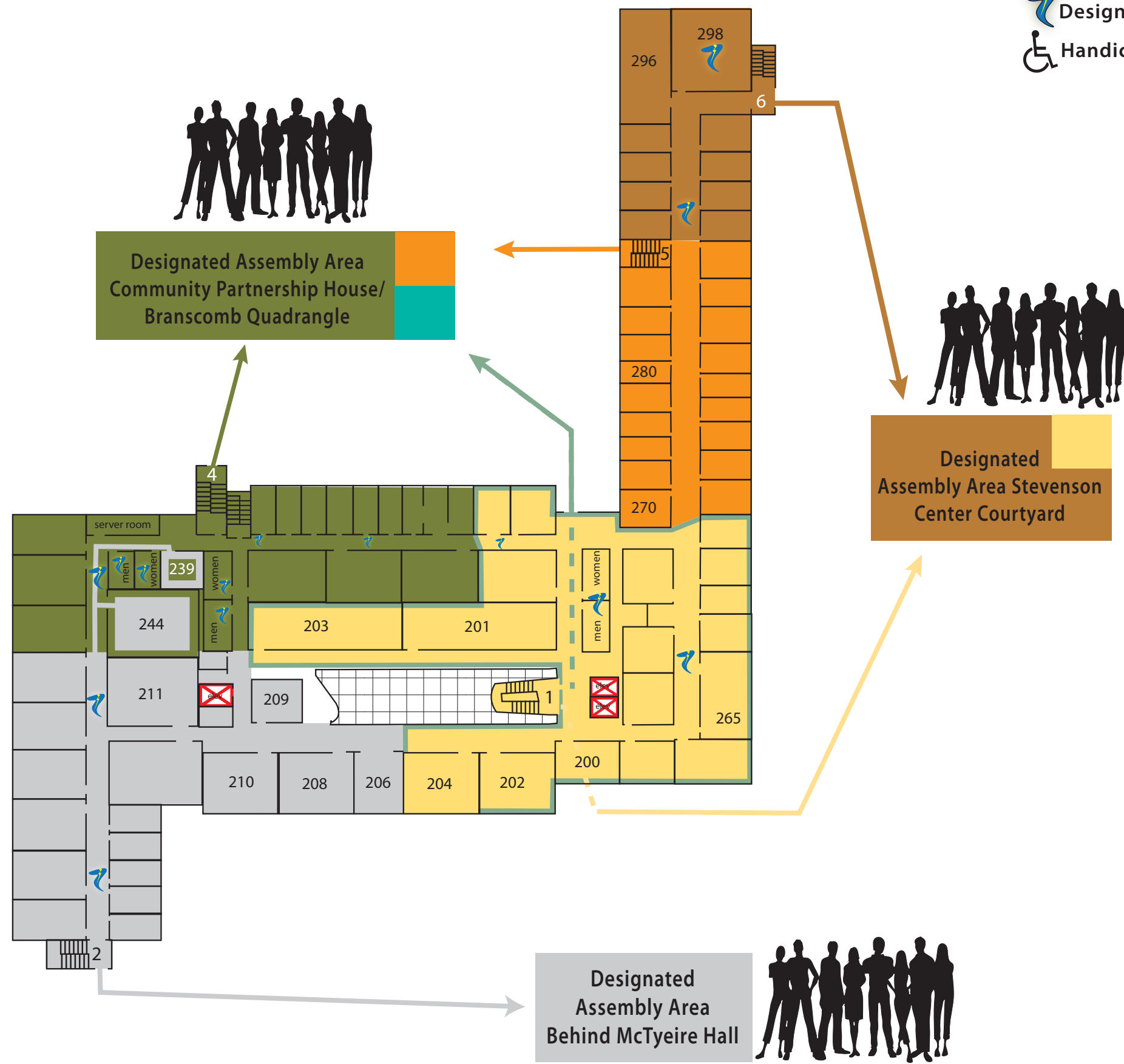
IN THE EVENT OF AN EVACUATION
 EXIT BUILDING TO ONE OF THE
 DESIGNATED ASSEMBLY AREAS
***YOU MUST BE AT LEAST**
50' FROM THE BUILDING*

EVACUATION INFORMATION

2nd FLOOR—JACOBS HALL & FEATHERINGILL

Key

-  DO NOT EXIT
-  Designated Tornado Shelter
-  Handicap Exit

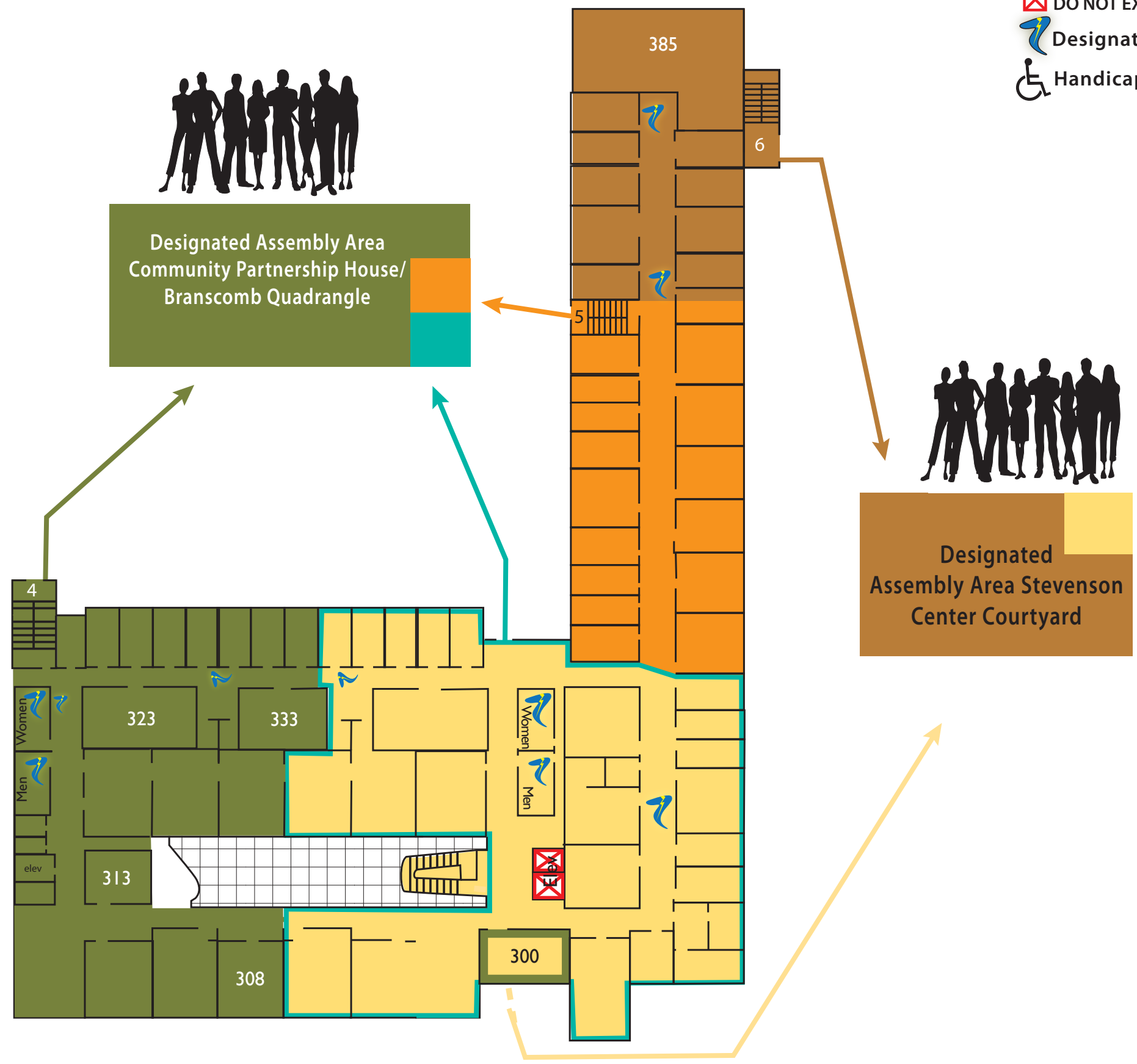


**IN THE EVENT OF AN EVACUATION
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3rd FLOOR–JACOBS HALL & FEATHERINGILL

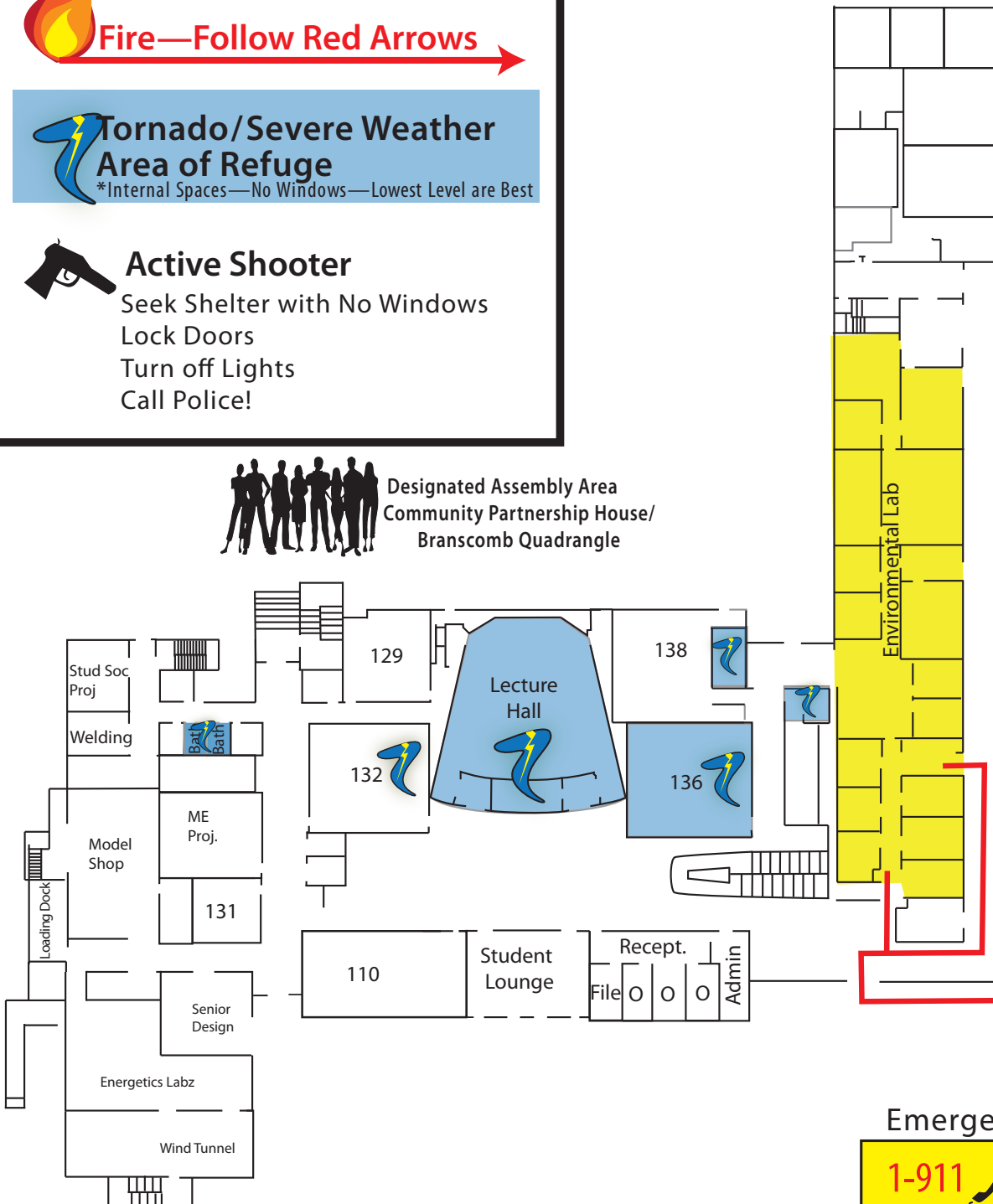
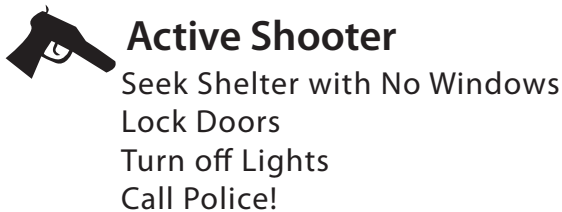
Key

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- Handicap Exit



IN THE EVENT OF AN EVACUATION
EXIT BUILDING TO ONE OF THE
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EMERGENCY INFORMATION



Emergency Phone numbers

1-911  615-421-1911 

EMERGENCY INFORMATION



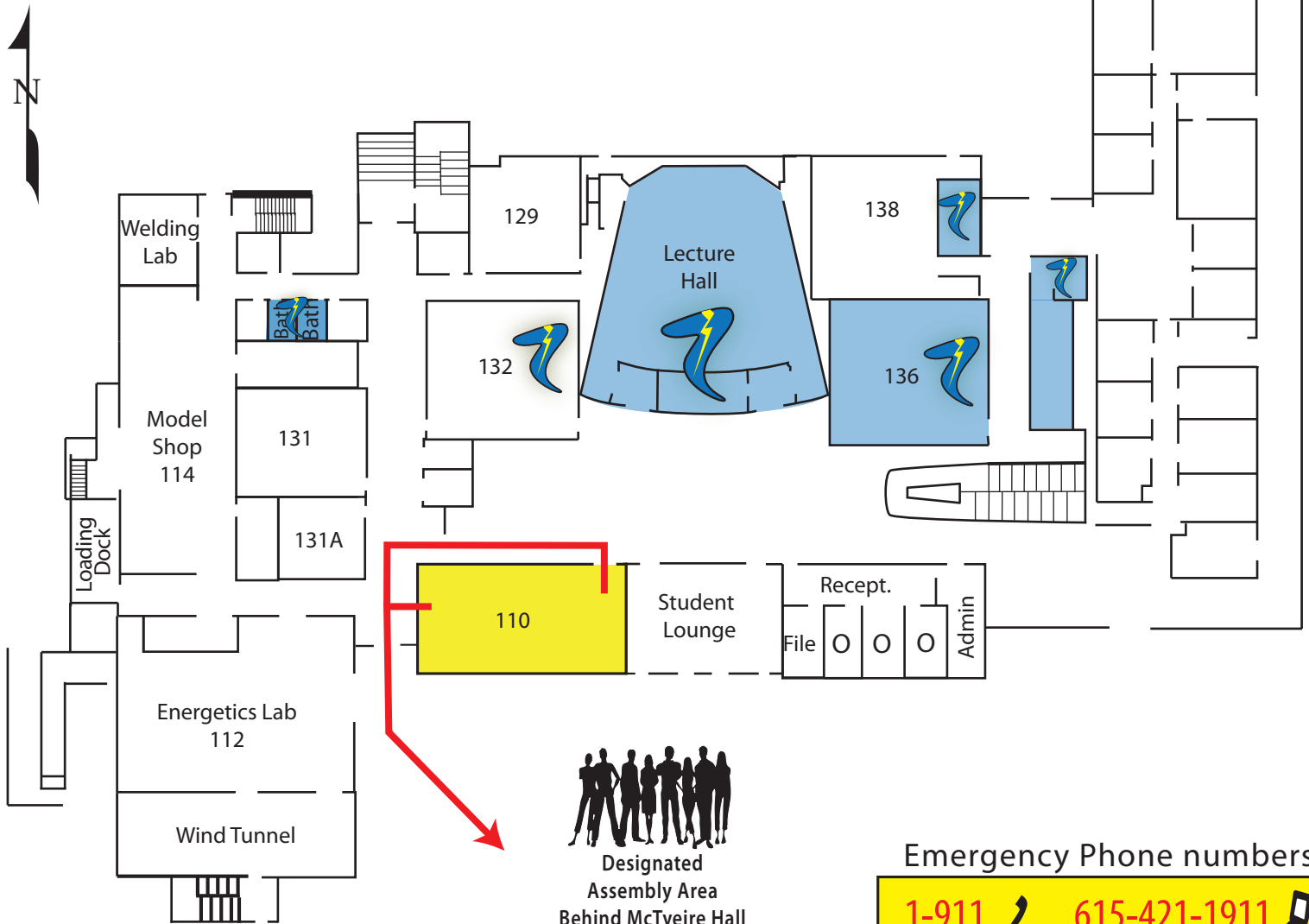
Active Shooter

Seek Shelter with No Windows
 Lock Doors
 Turn off Lights
 Call Police!



Tornado/Severe Weather Area of Refuge

*Internal Spaces—No Windows—Lowest Level are Best



Designated Assembly Area
 Behind McTyeire Hall

Emergency Phone numbers

1-911

615-421-1911

EMERGENCY INFORMATION



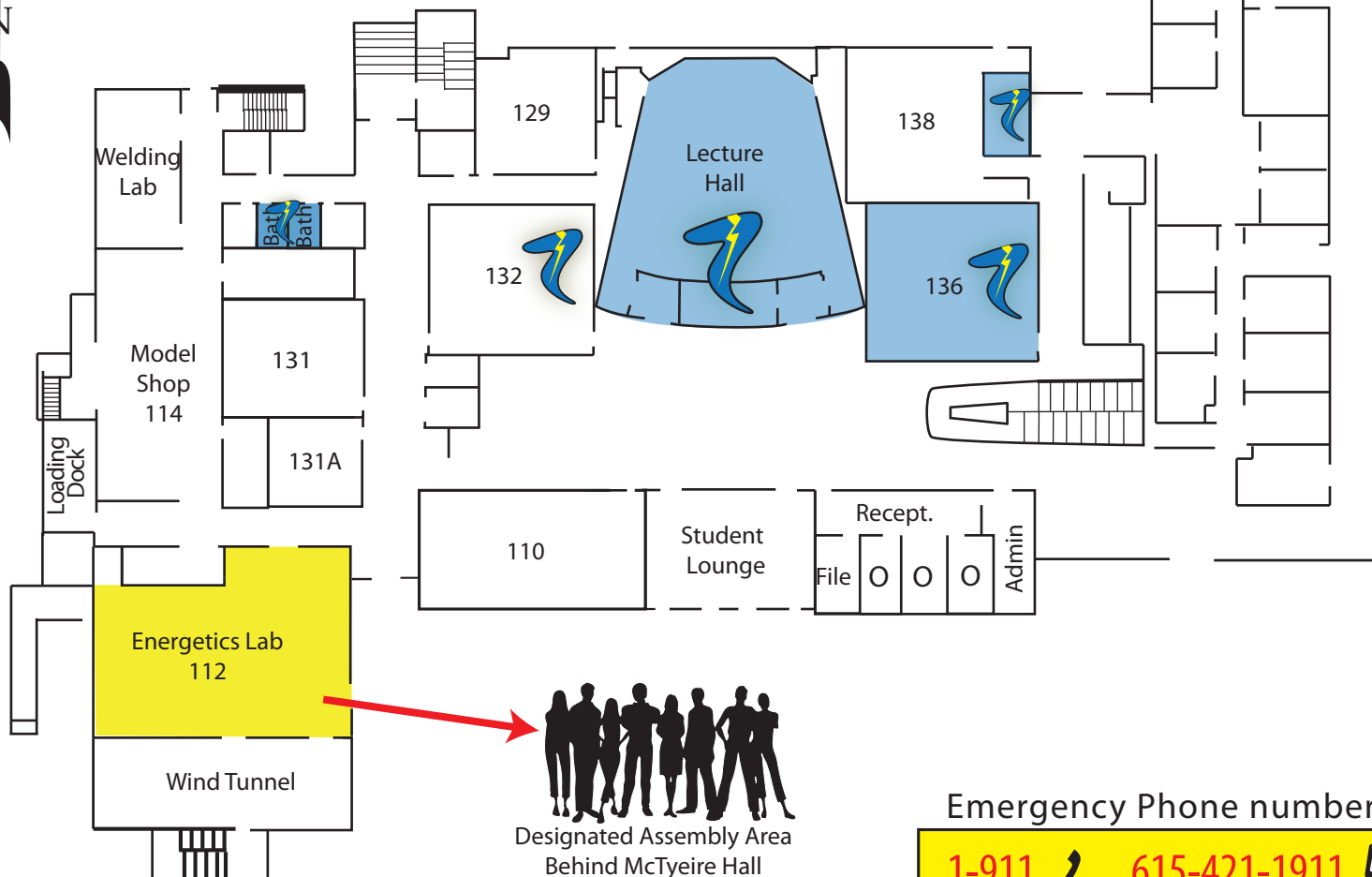
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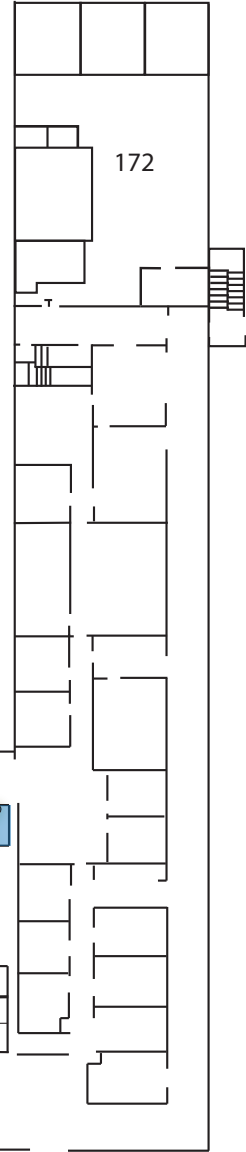
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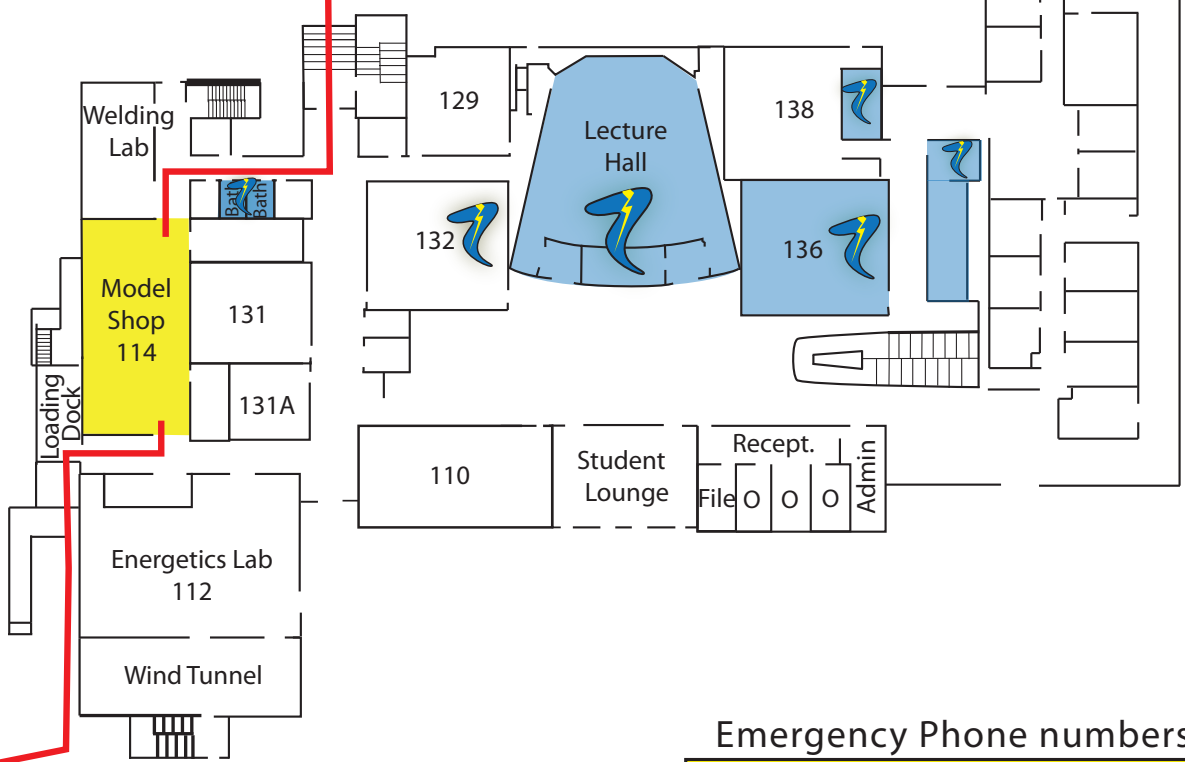


Tornado/Severe Weather Area of Refuge

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Designated Assembly Area
Community Partnership House/
Branscomb Quadrangle



Designated Assembly Area
Community Partnership
House/

Emergency Phone numbers

1-911

615-421-1911



EMERGENCY INFORMATION



Active Shooter

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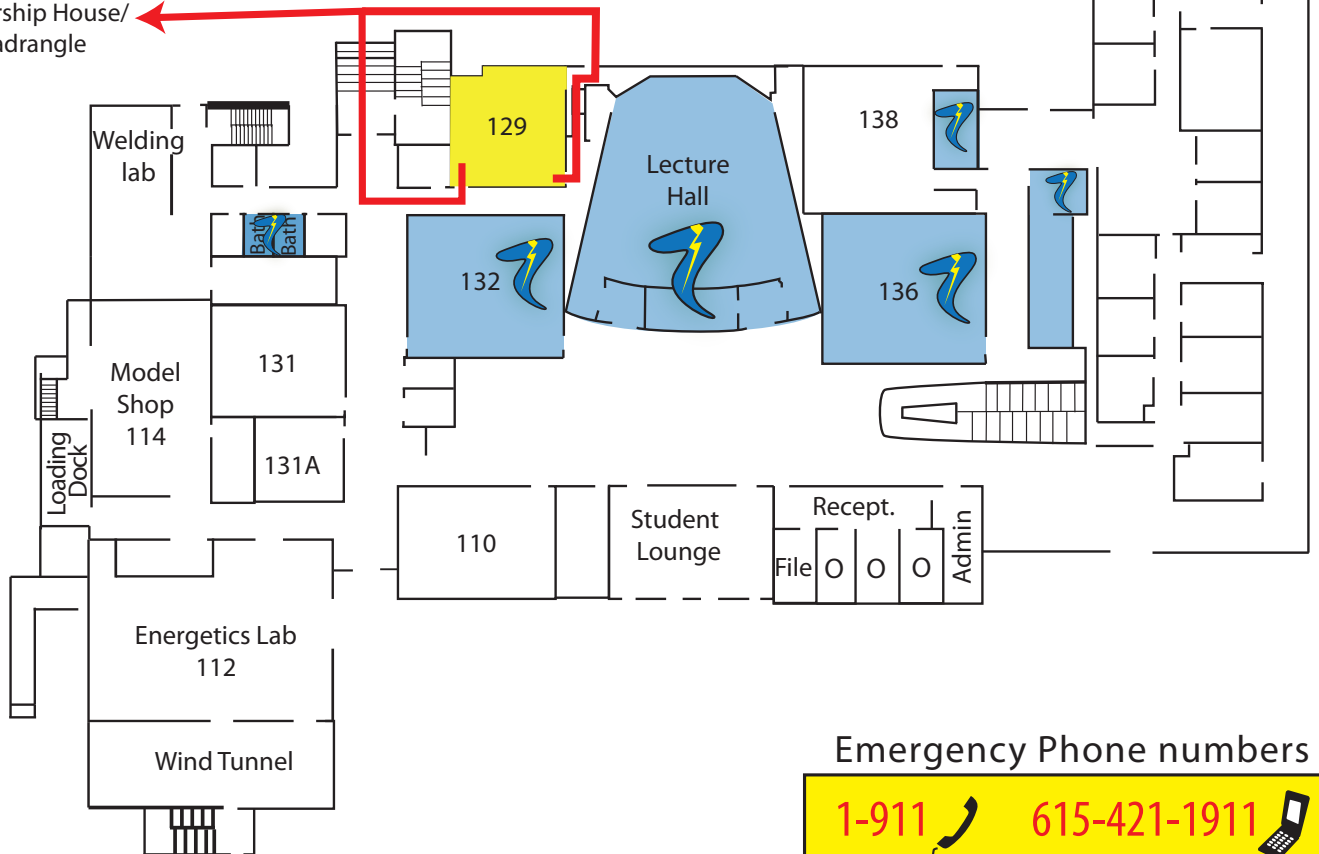


Tornado/Severe Weather Area of Refuge

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Designated Assembly Area
Community Partnership House/
Branscomb Quadrangle



Emergency Phone numbers

1-911

615-421-1911

EMERGENCY INFORMATION



Fire—Follow Red Arrows



Active Shooter

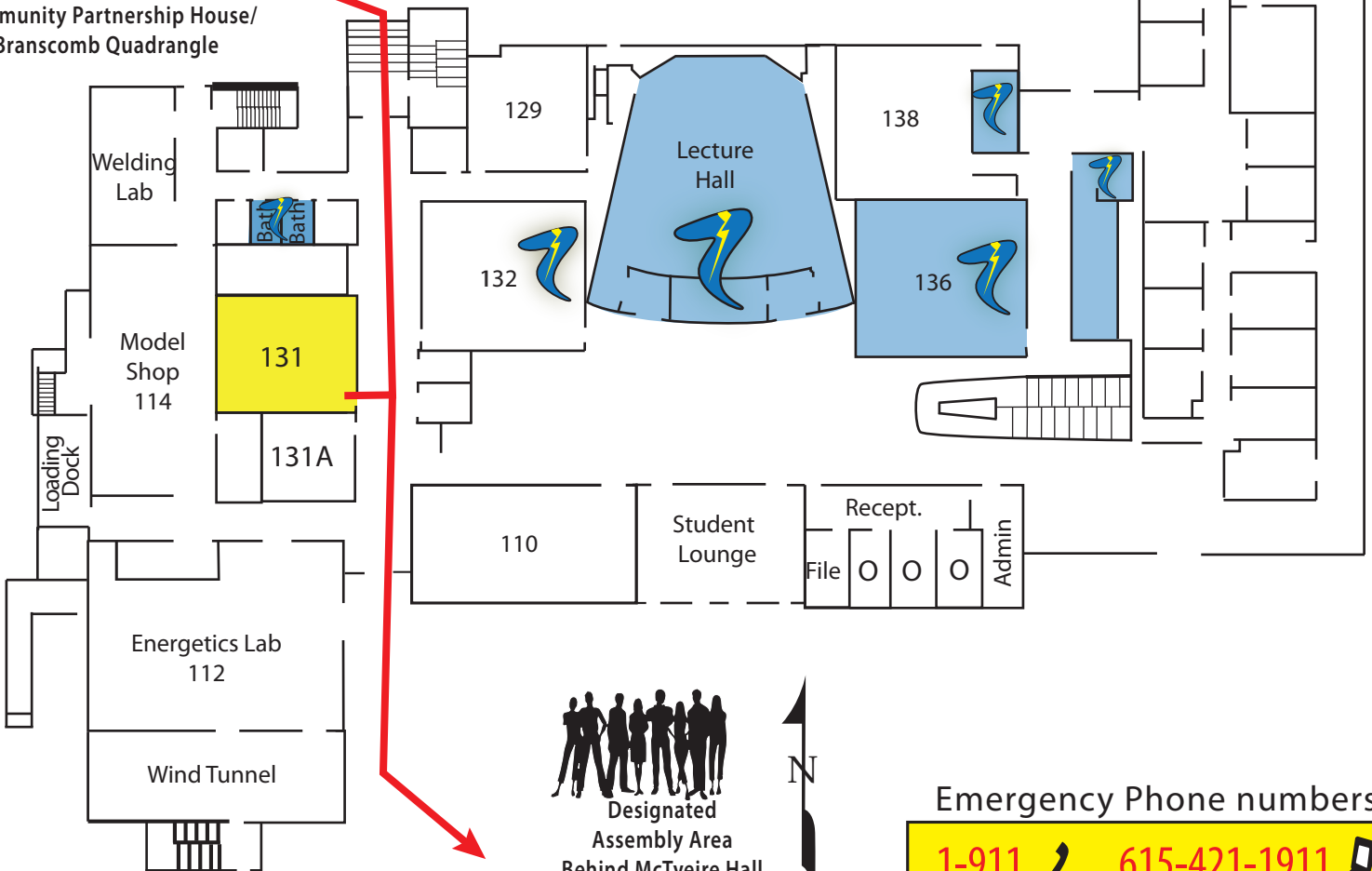
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Designated Assembly Area
Community Partnership House/
Branscomb Quadrangle



Designated
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Behind McTyeire Hall

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615-421-1911



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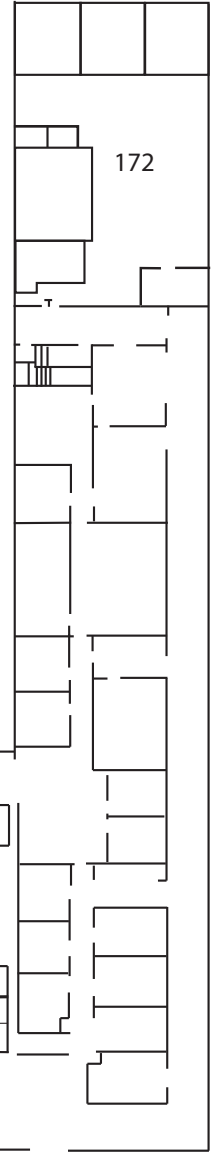
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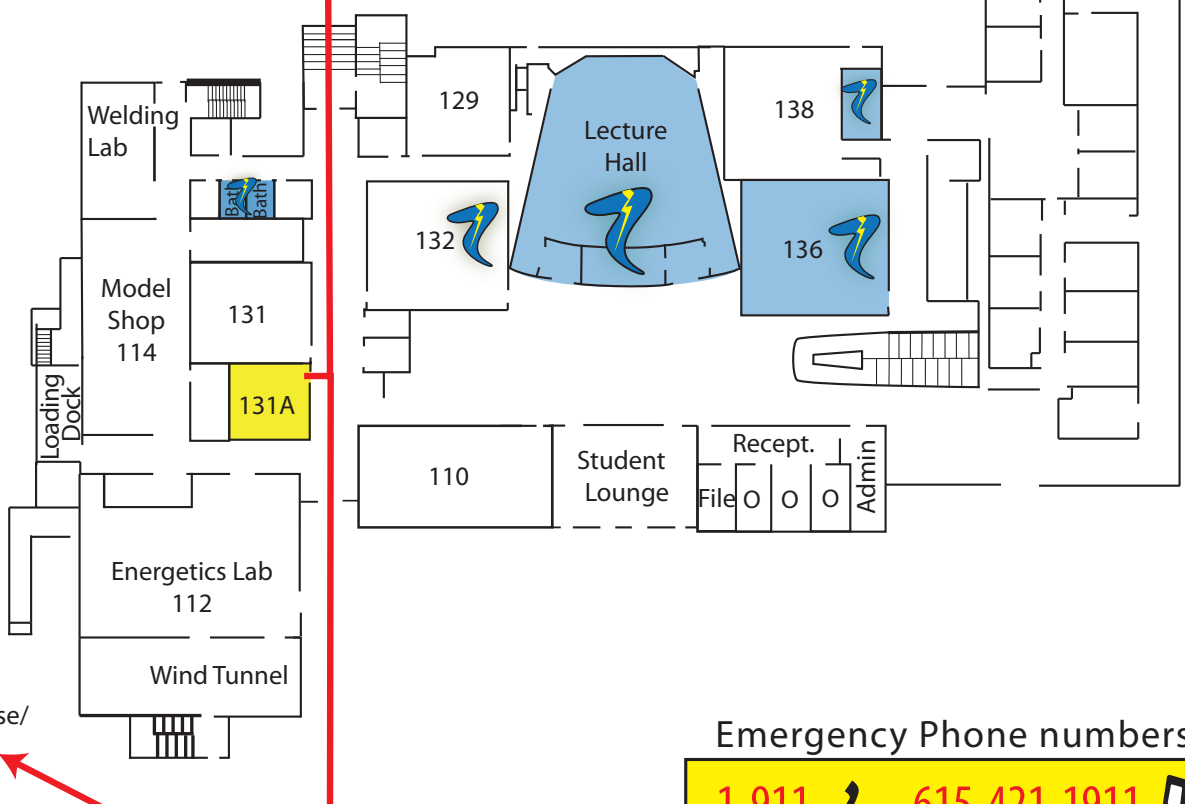


Tornado/Severe Weather Area of Refuge

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Designated Assembly Area
Community Partnership House/
Branscomb Quadrangle



Designated Assembly Area
Community Partnership House/
Branscomb Quadrangle

Emergency Phone numbers

1-911

615-421-1911

EMERGENCY INFORMATION



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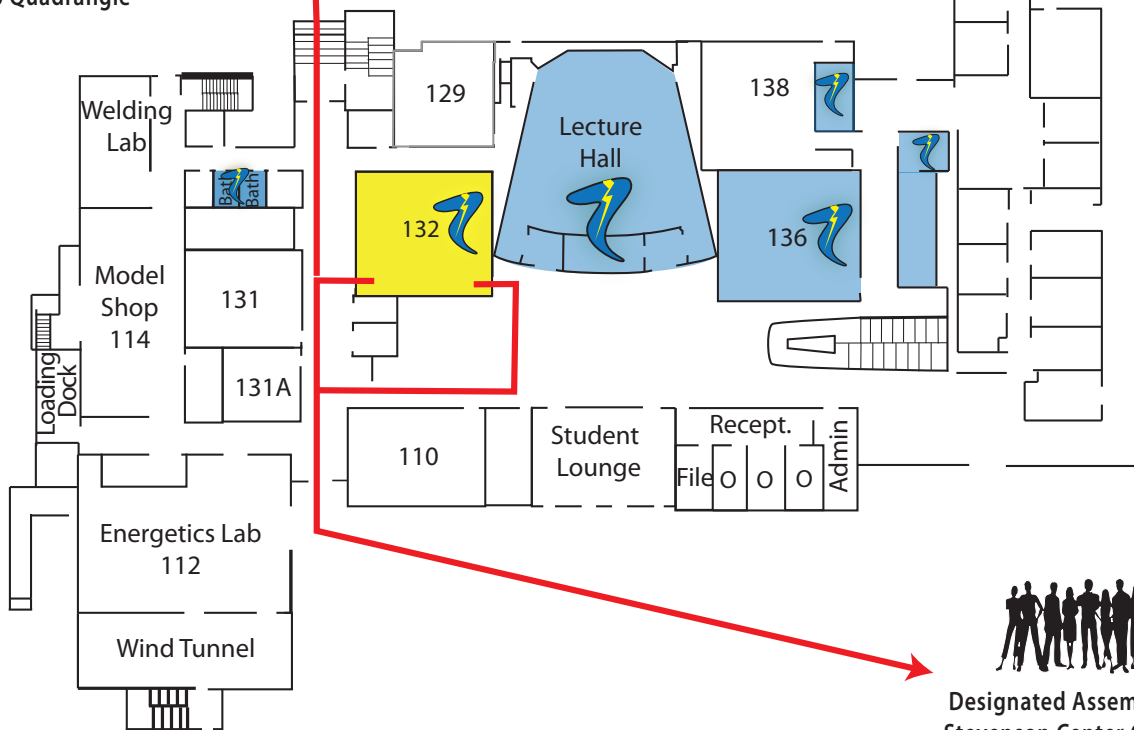


Tornado/Severe Weather Area of Refuge

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Designated Assembly Area
Community Partnership House/
Branscomb Quadrangle



Designated Assembly Area
Stevenson Center Courtyard

Emergency Phone numbers

1-911



615-421-1911



EMERGENCY INFORMATION



Fire—Follow Red Arrows



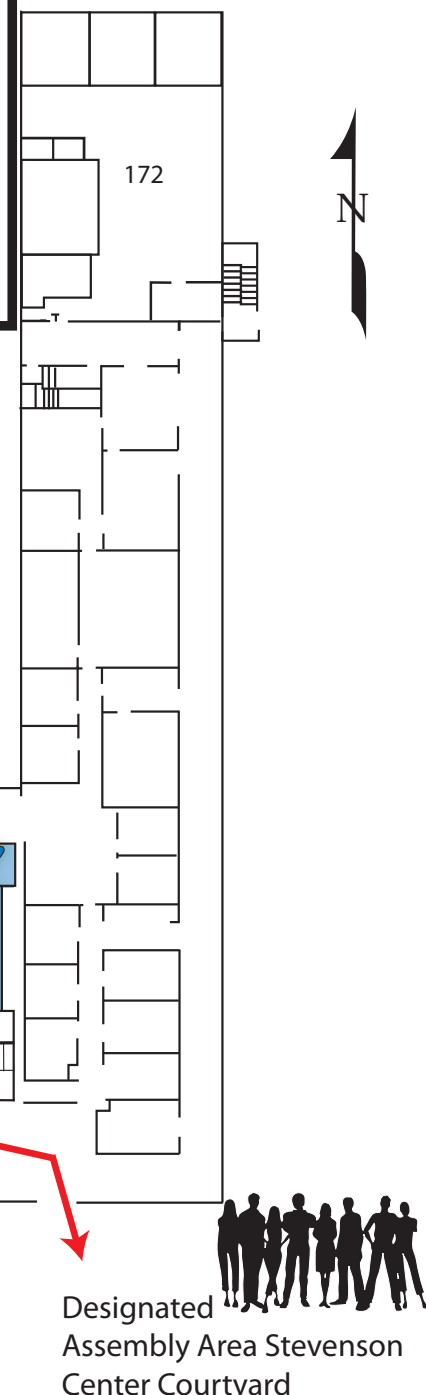
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Tornado/Severe Weather Area of Refuge

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Designated Assembly Area
Community Partnership House/
Branscomb Quadrangle



Designated Assembly Area Stevenson
Center Courtyard

Emergency Phone numbers

1-911



615-421-1911



EMERGENCY INFORMATION



Fire—Follow Red Arrows



Active Shooter

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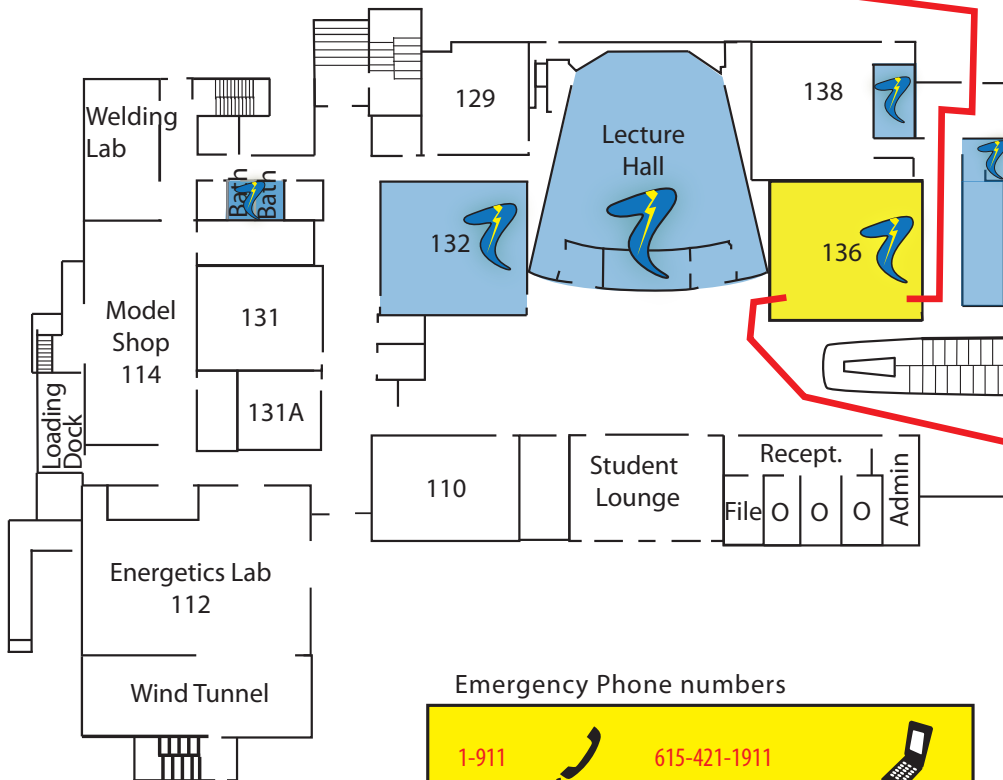


**Tornado/Severe Weather
Area of Refuge**

Internal Spaces—No Windows—Lowest Level are Best



Designated Assembly Area
Community Partnership House/
Branscomb Quadrangle



Designated
Assembly Area Stevenson
Center Courtyard



Emergency Phone numbers

1-911



615-421-1911



EMERGENCY INFORMATION



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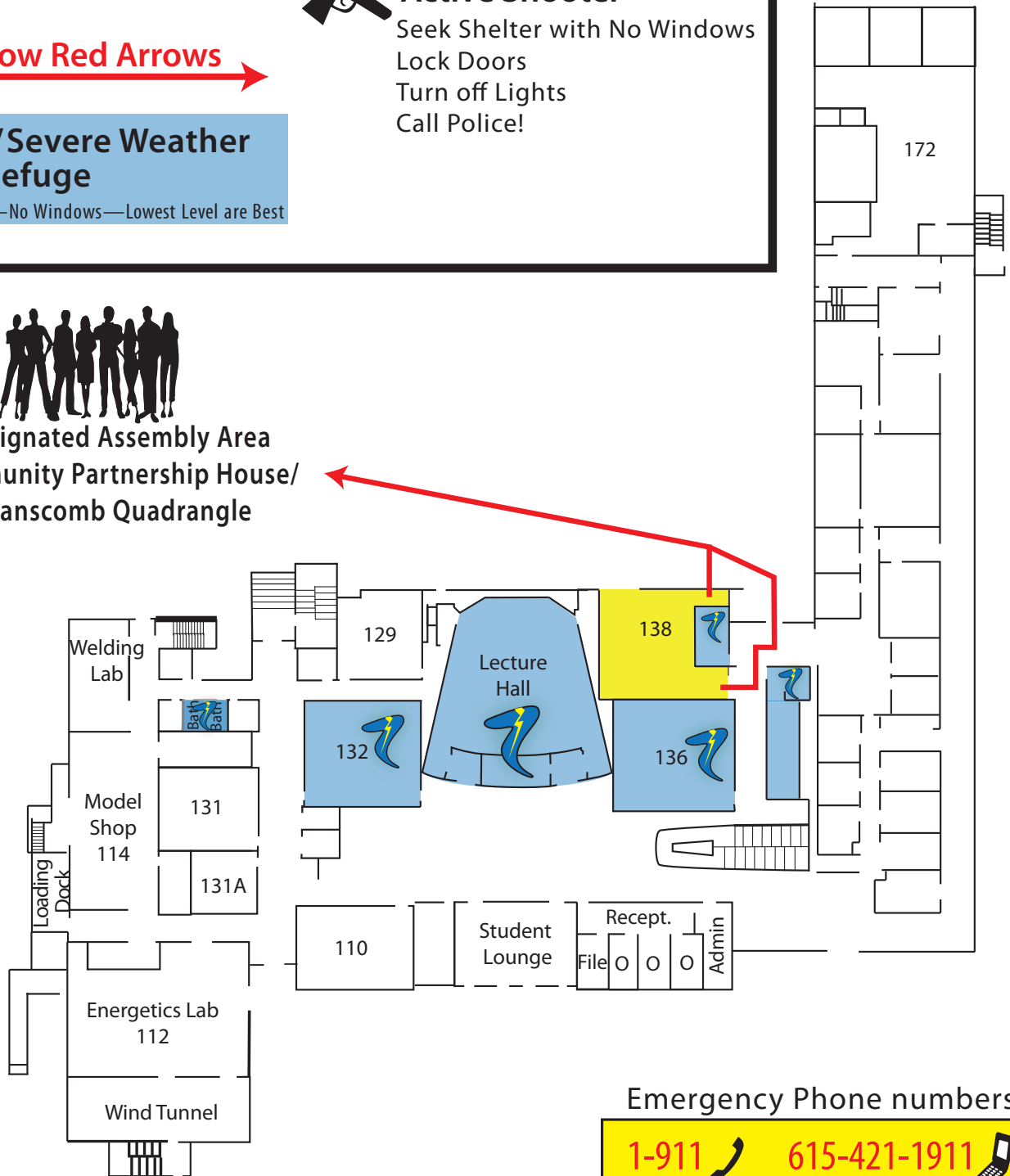


Tornado/Severe Weather Area of Refuge

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Designated Assembly Area
Community Partnership House/
Branscomb Quadrangle

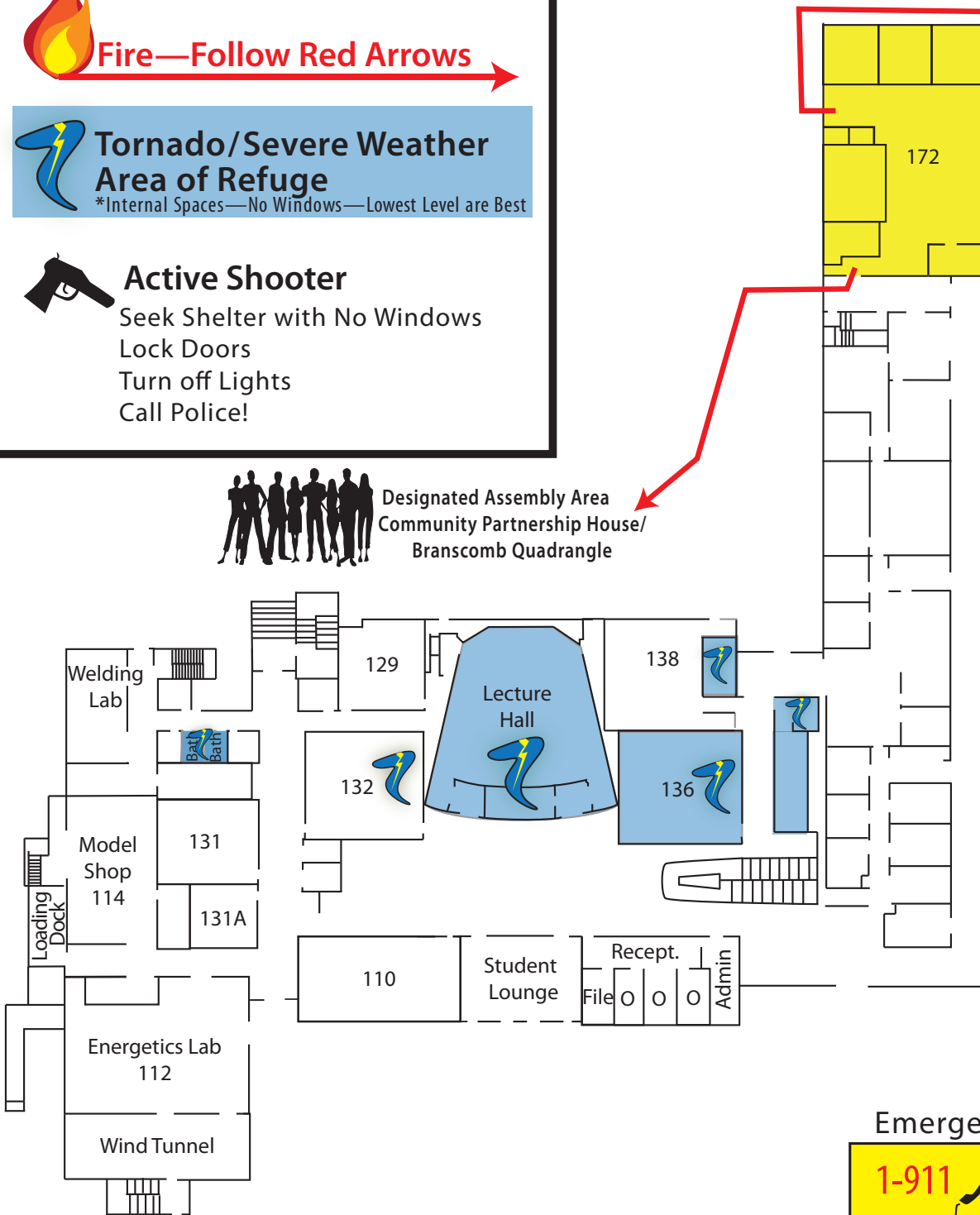
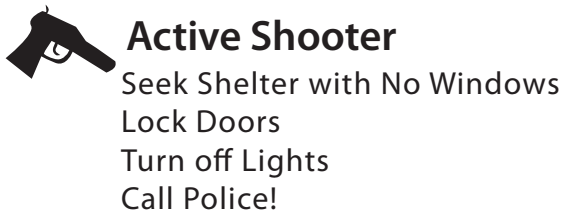
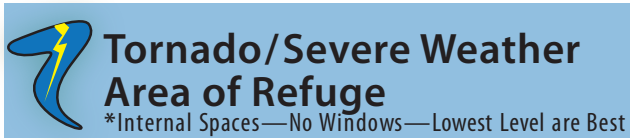


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615-421-1911

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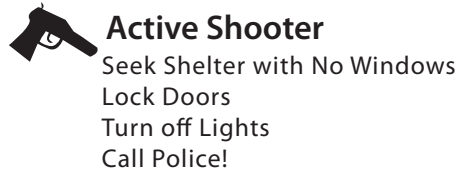
Emergency Phone numbers

1-911

615-421-1911



EMERGENCY INFORMATION



Designated Assembly Area
Community Partnership House/
Branscomb Quadrangle



Designated Assembly Area
Stevenson Center Courtyard



Emergency Phone numbers

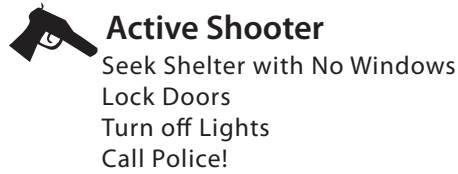
1-911



615-421-1911



EMERGENCY INFORMATION



Emergency Phone numbers

1-911  615-421-1911 

EMERGENCY INFORMATION



Active Shooter
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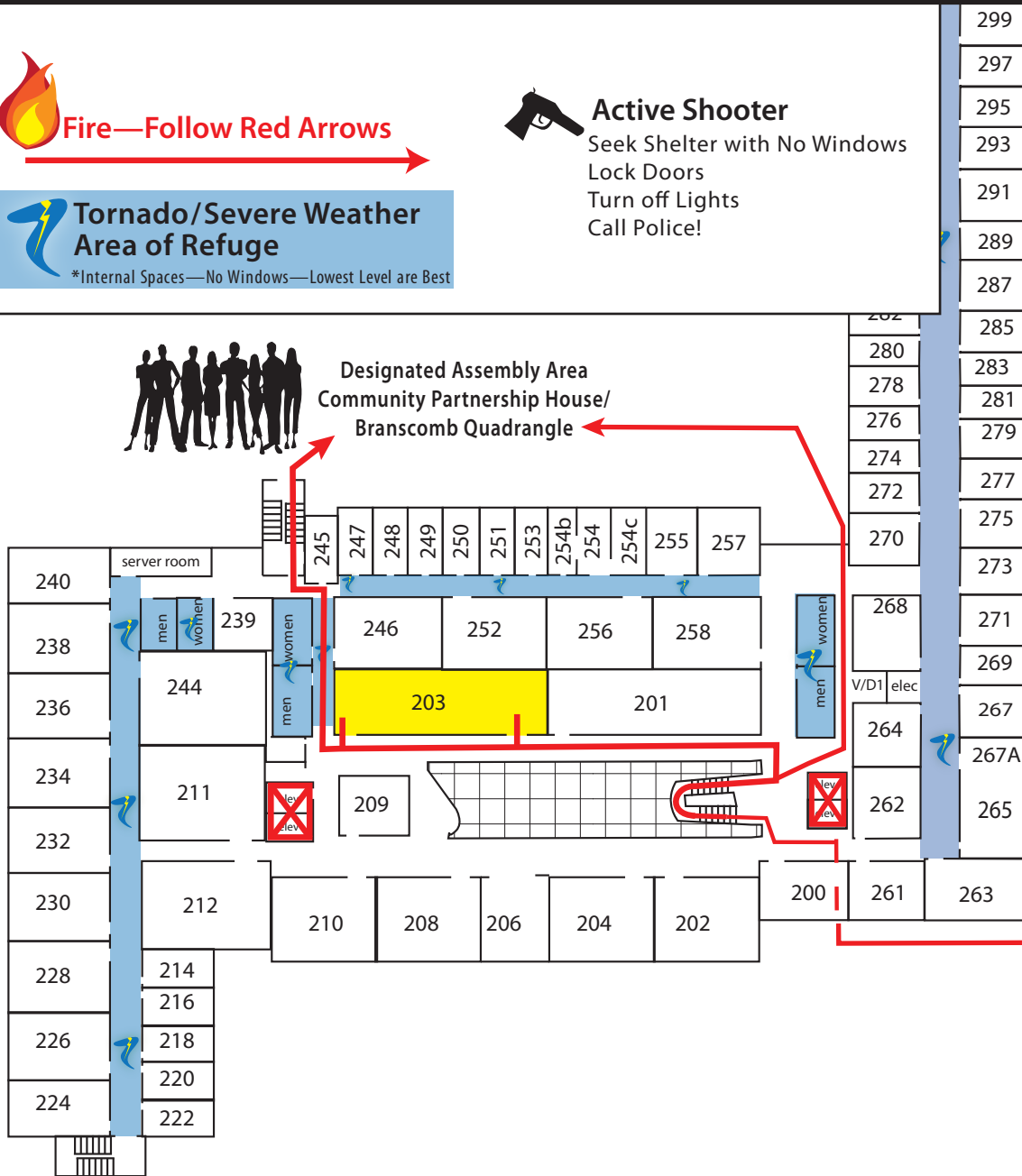
Tornado/Severe Weather Area of Refuge
 *Internal Spaces—No Windows—Lowest Level are Best



Designated Assembly Area
 Community Partnership House/
 Branscomb Quadrangle



Designated Assembly Area
 Stevenson Center Courtyard



Emergency Phone numbers

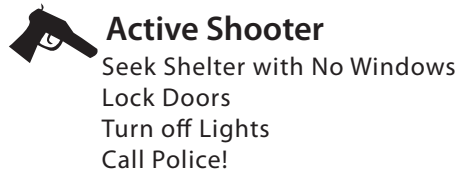
1-911



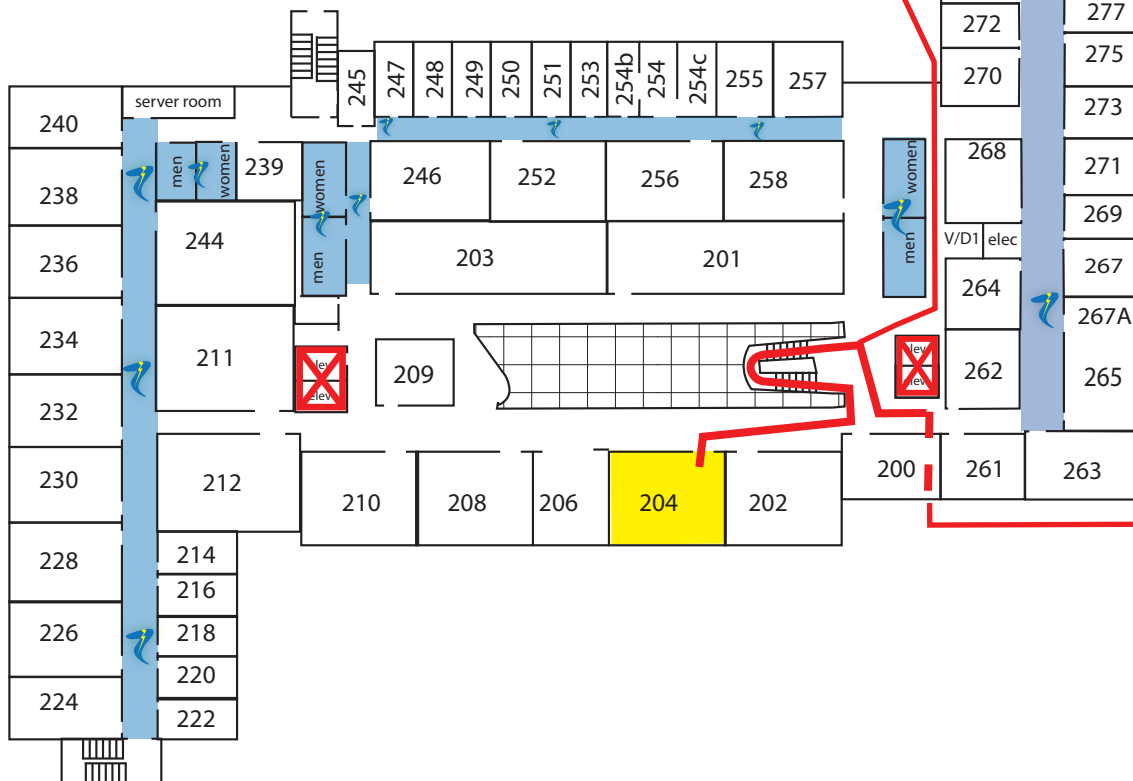
615-421-1911



EMERGENCY INFORMATION



Designated Assembly Area
 Community Partnership House/
 Branscomb Quadrangle



Designated Assembly Area
 Stevenson Center Courtyard

Emergency Phone numbers

1-911



615-421-1911



EMERGENCY INFORMATION



Fire—Follow Red Arrows



Tornado/Severe Weather Area of Refuge

*Internal Spaces—No Windows—Lowest Level are Best



Active Shooter

Seek Shelter with No Windows
Lock Doors
Turn off Lights
Call Police!



Designated Assembly Area
Behind McTyeire Hall

Emergency Phone numbers

1-911

615-421-1911



EMERGENCY INFORMATION



Fire—Follow Red Arrows



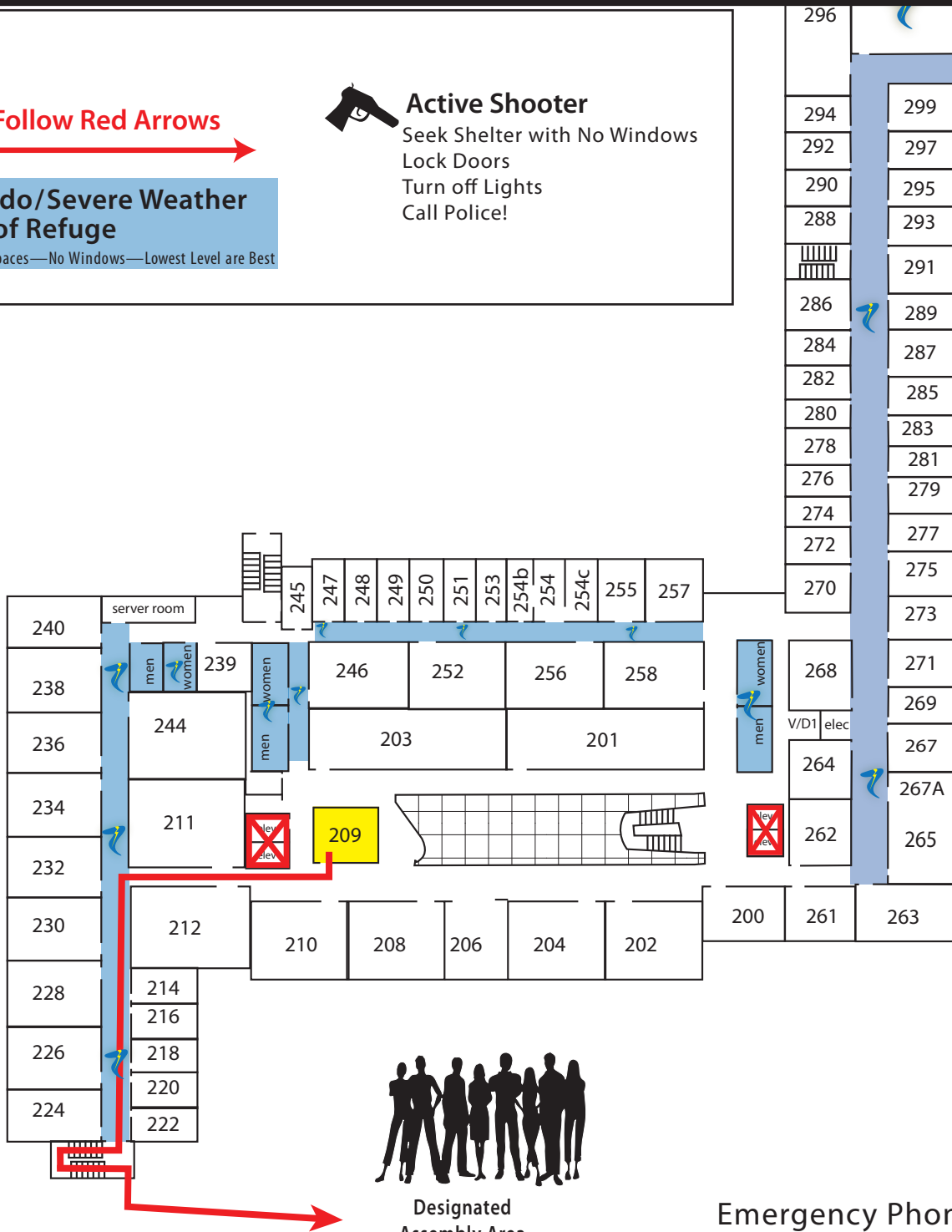
Tornado/Severe Weather Area of Refuge

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Active Shooter

- Seek Shelter with No Windows
- Lock Doors
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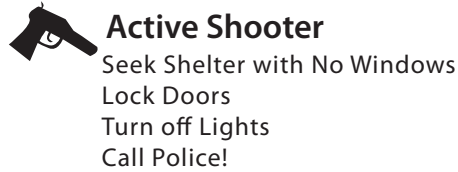
Designated Assembly Area
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Emergency Phone numbers

1-911

615-421-1911

EMERGENCY INFORMATION



Designated Assembly Area
 Behind McTyeire Hall

Emergency Phone numbers

1-911  **615-421-1911** 

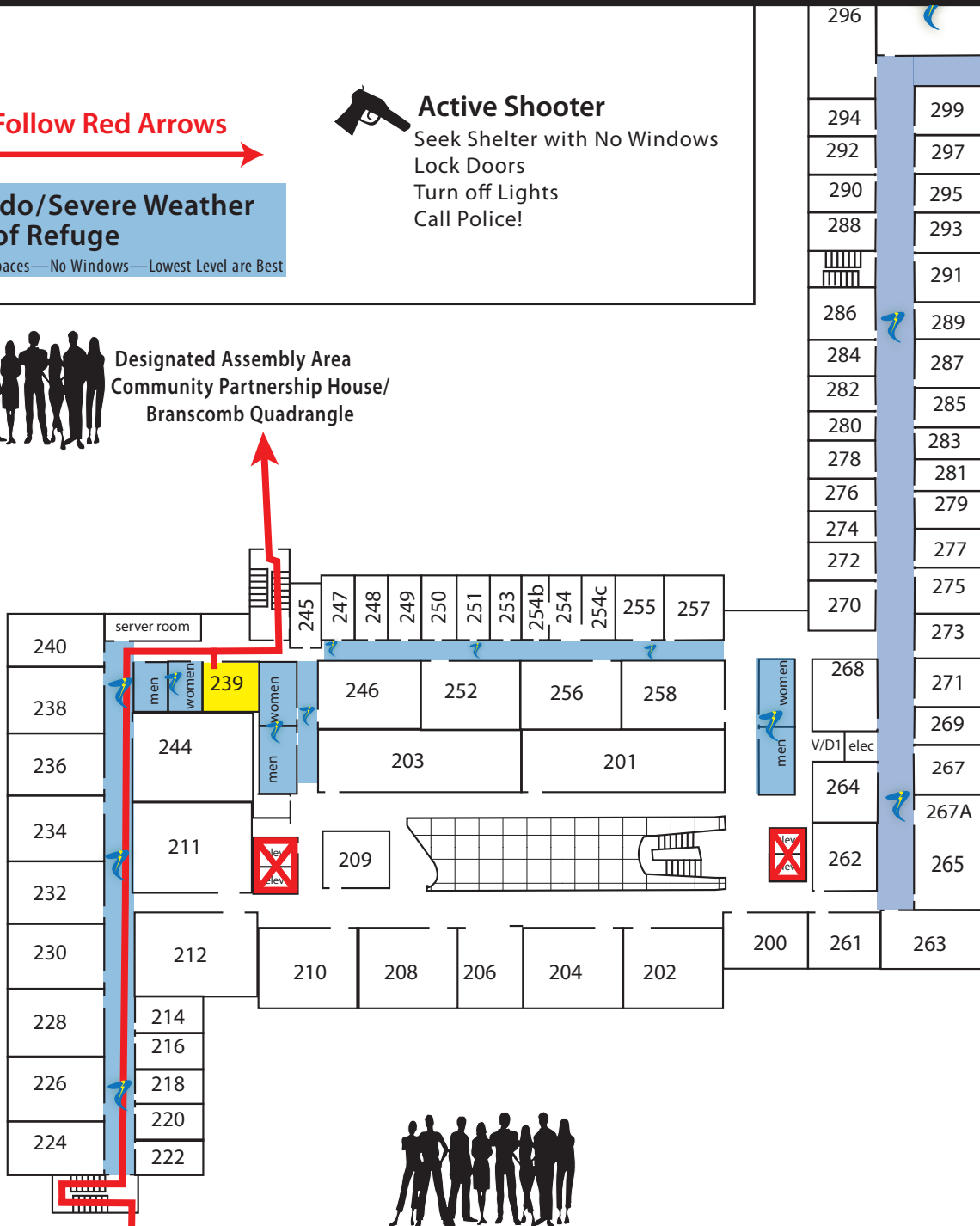
EMERGENCY INFORMATION



Active Shooter
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 Lock Doors
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Tornado/Severe Weather Area of Refuge
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 Designated Assembly Area
 Community Partnership House/
 Branscomb Quadrangle



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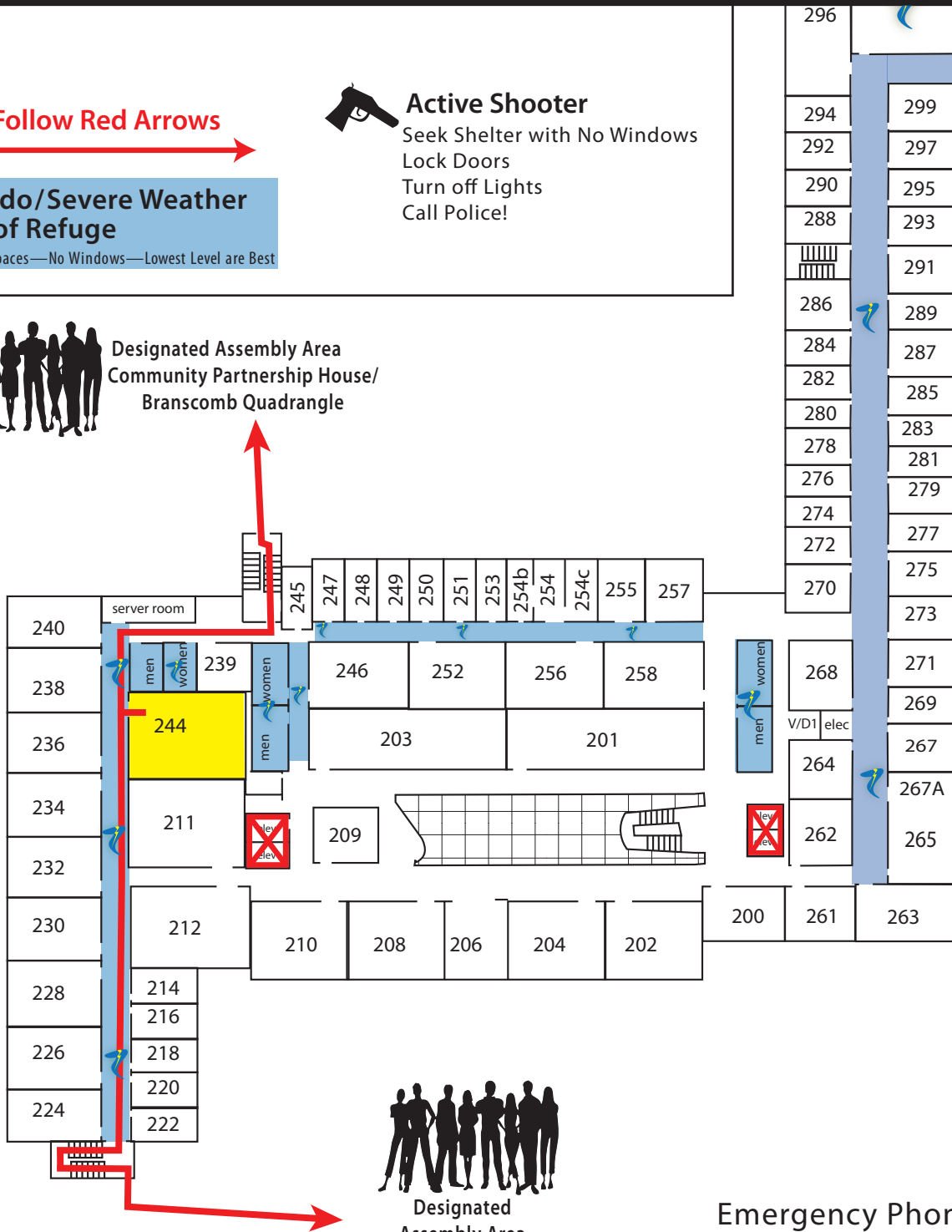


Active Shooter
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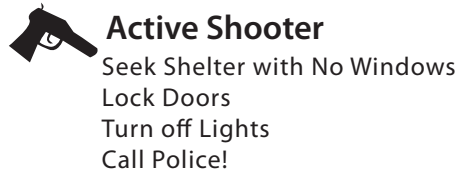


Designated Assembly Area
 Behind McTyeire Hall

Emergency Phone numbers

1-911 615-421-1911

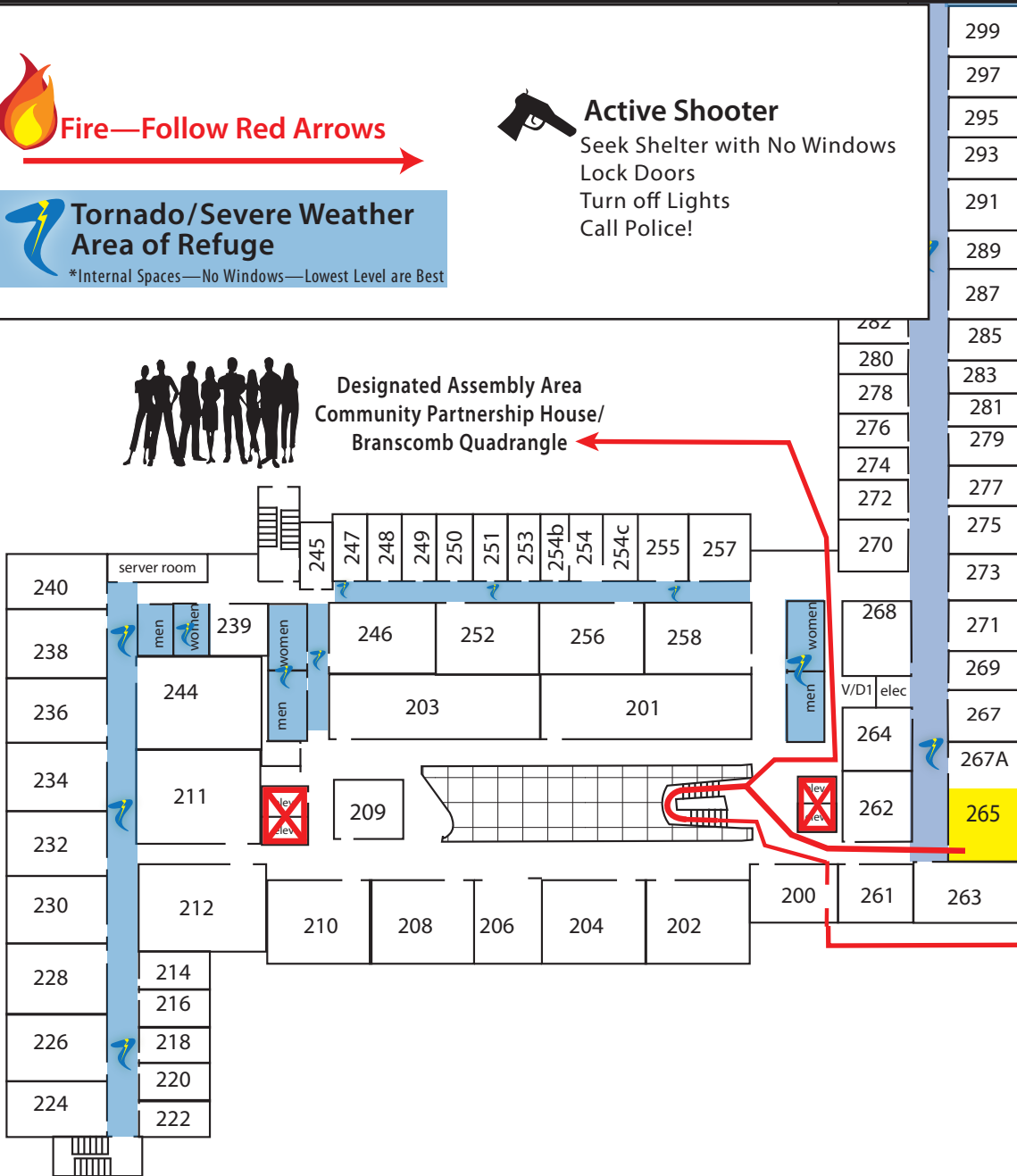
EMERGENCY INFORMATION



Designated Assembly Area
Community Partnership House/
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Designated Assembly Area
Stevenson Center Courtyard



Emergency Phone numbers

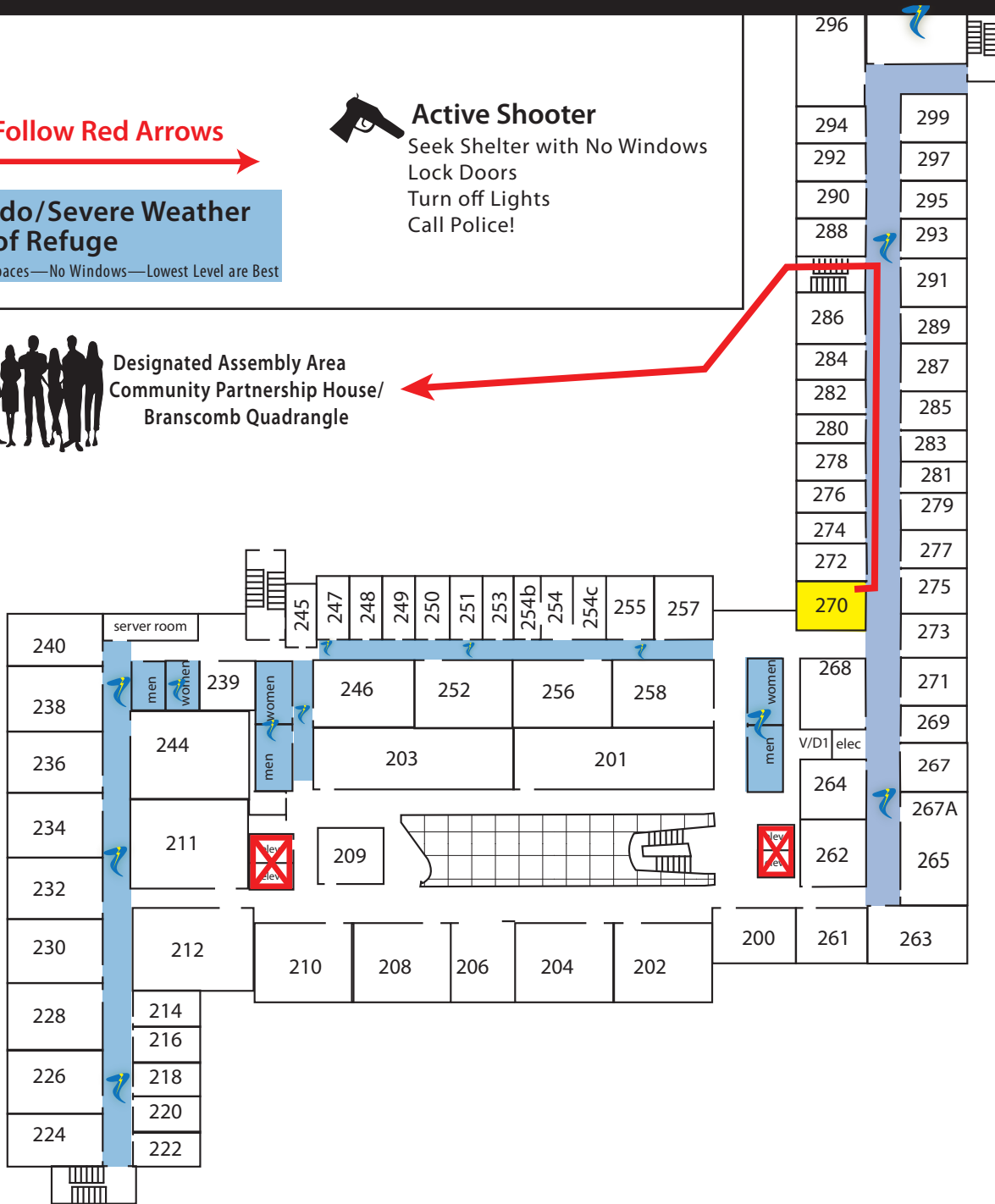
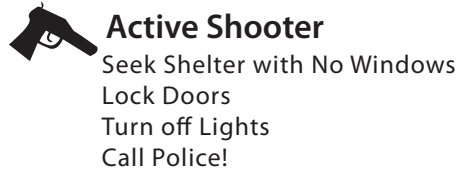
1-911



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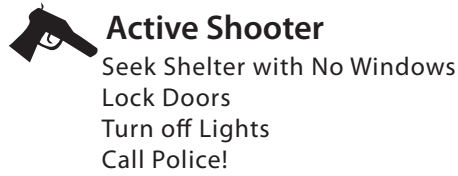
EMERGENCY INFORMATION



Emergency Phone numbers

1-911  615-421-1911 

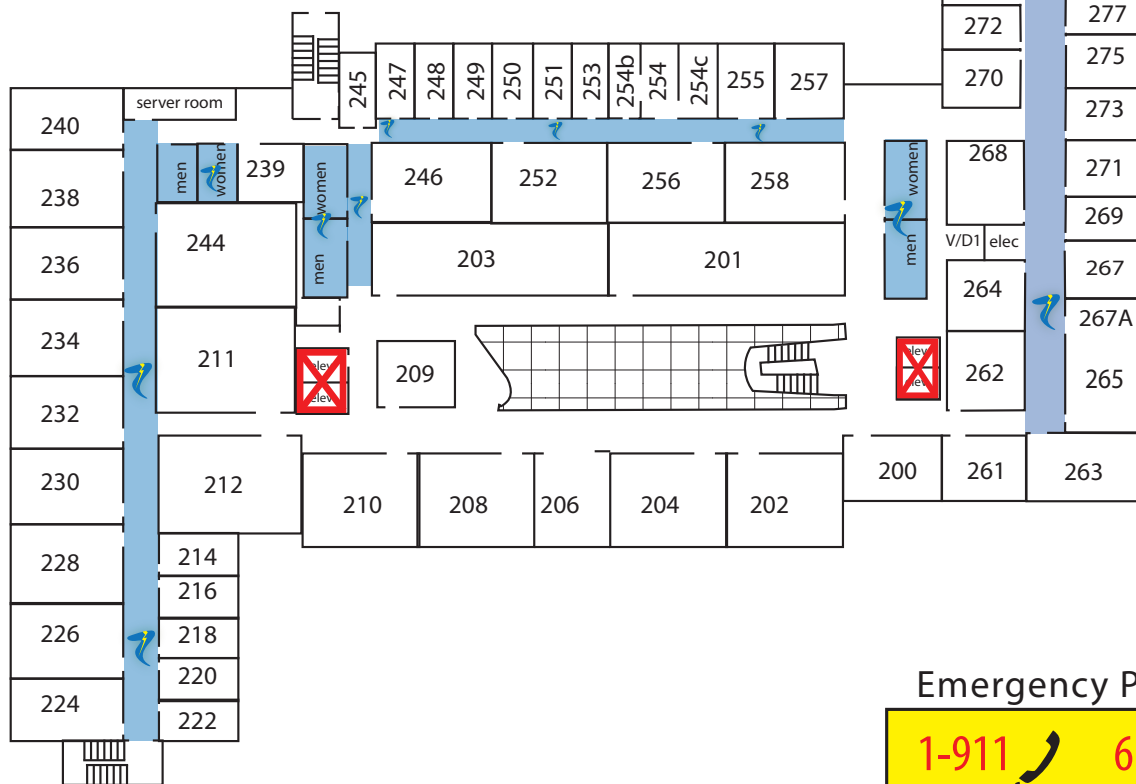
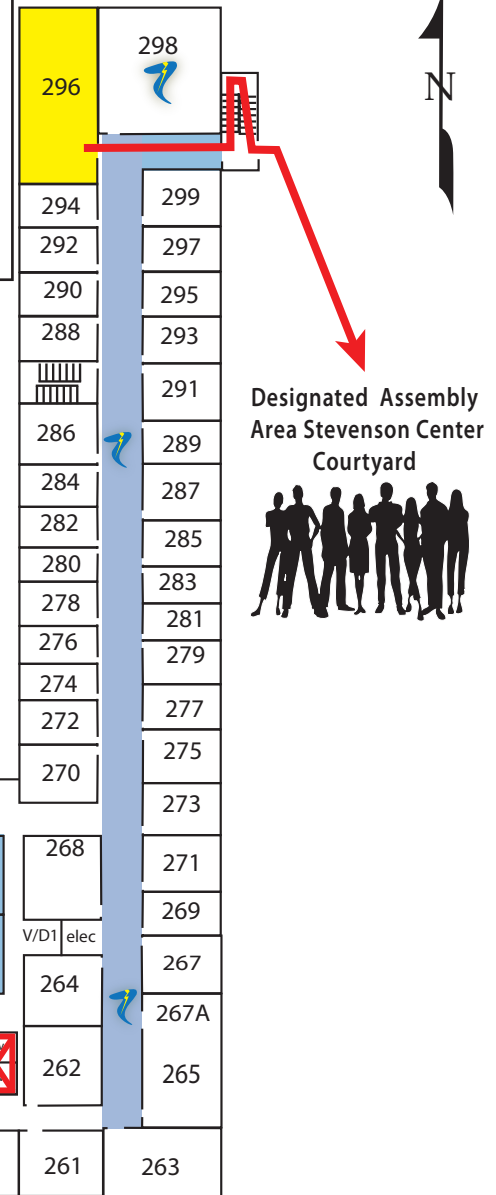
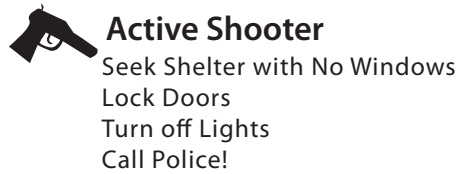
EMERGENCY INFORMATION



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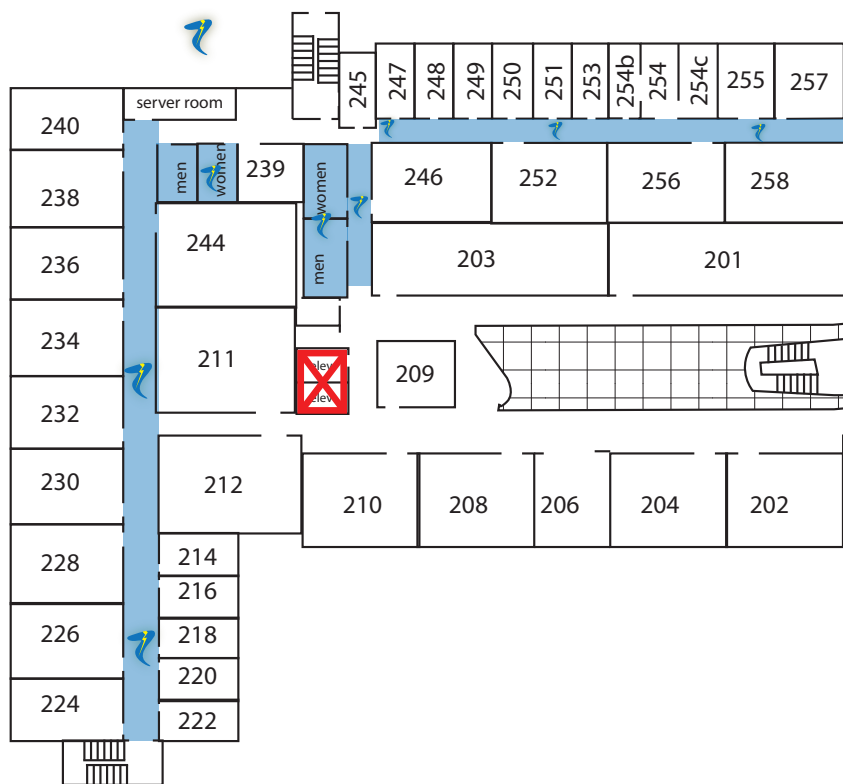
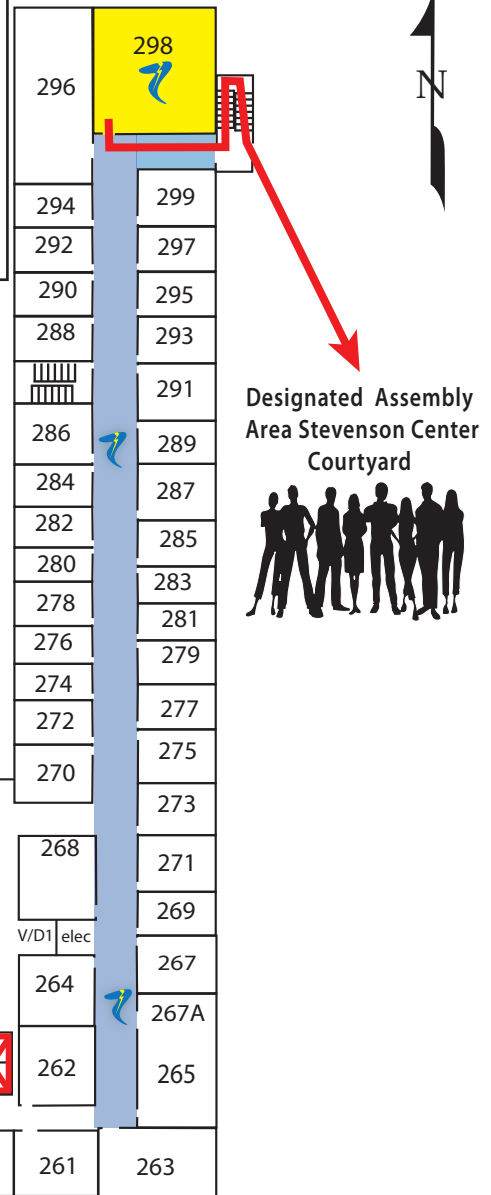
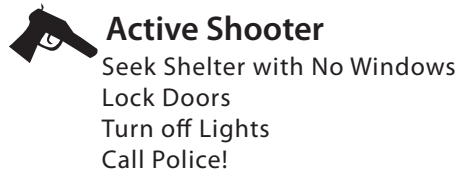
EMERGENCY INFORMATION



Emergency Phone numbers

1-911  615-421-1911 

EMERGENCY INFORMATION



Emergency Phone numbers

1-911 615-421-1911

EMERGENCY INFORMATION



Active Shooter
 Seek Shelter with No Windows
 Lock Doors
 Turn off Lights
 Call Police!

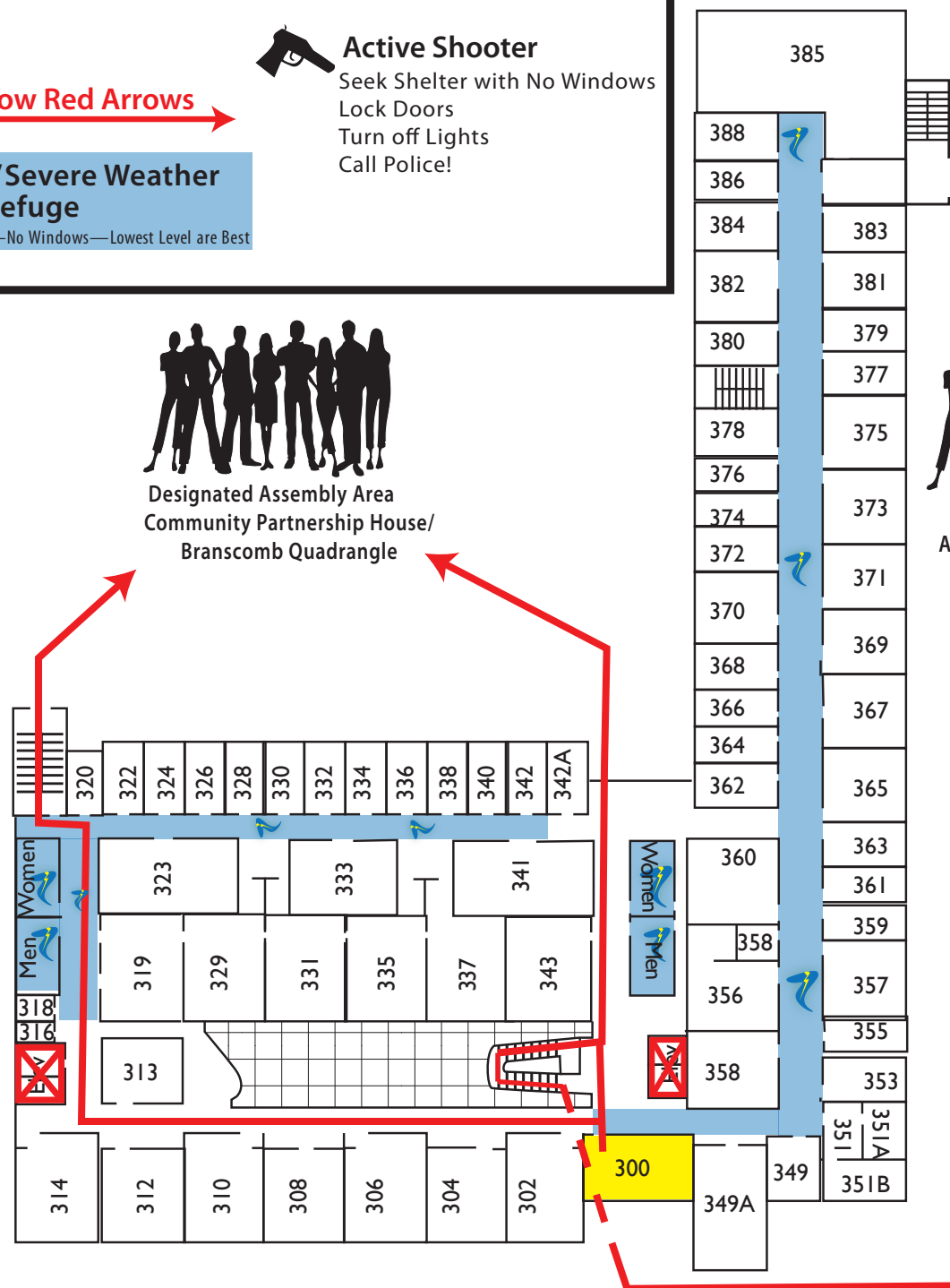
Tornado/Severe Weather Area of Refuge
 *Internal Spaces—No Windows—Lowest Level are Best



Designated Assembly Area
 Community Partnership House/
 Branscomb Quadrangle



Designated Assembly Area Stevenson
 Center Courtyard



Emergency Phone numbers

1-911 615-421-1911

EMERGENCY INFORMATION



Fire—Follow Red Arrows



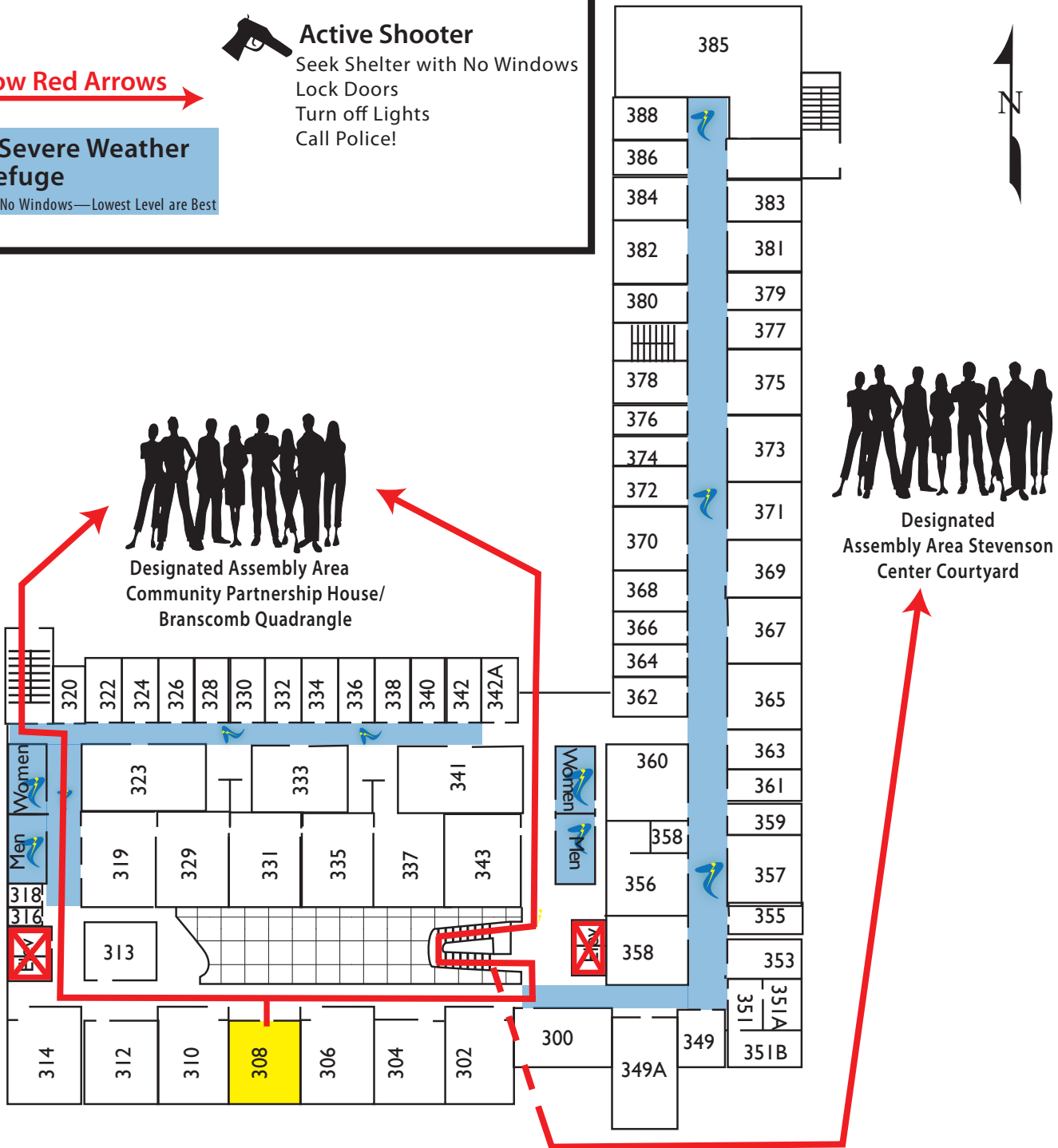
Active Shooter

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Tornado/Severe Weather Area of Refuge

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EMERGENCY INFORMATION



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**Designated Assembly Area
 Community Partnership House/
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**Designated
 Assembly Area Stevenson
 Center Courtyard**

Emergency Phone numbers

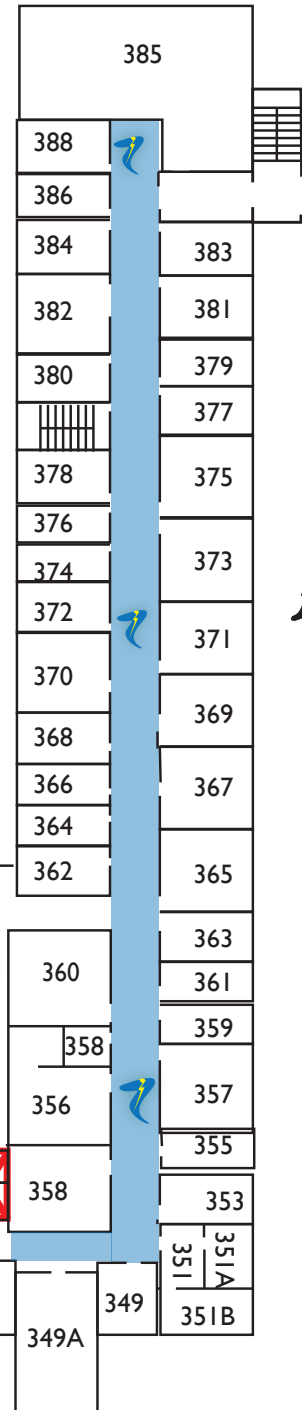
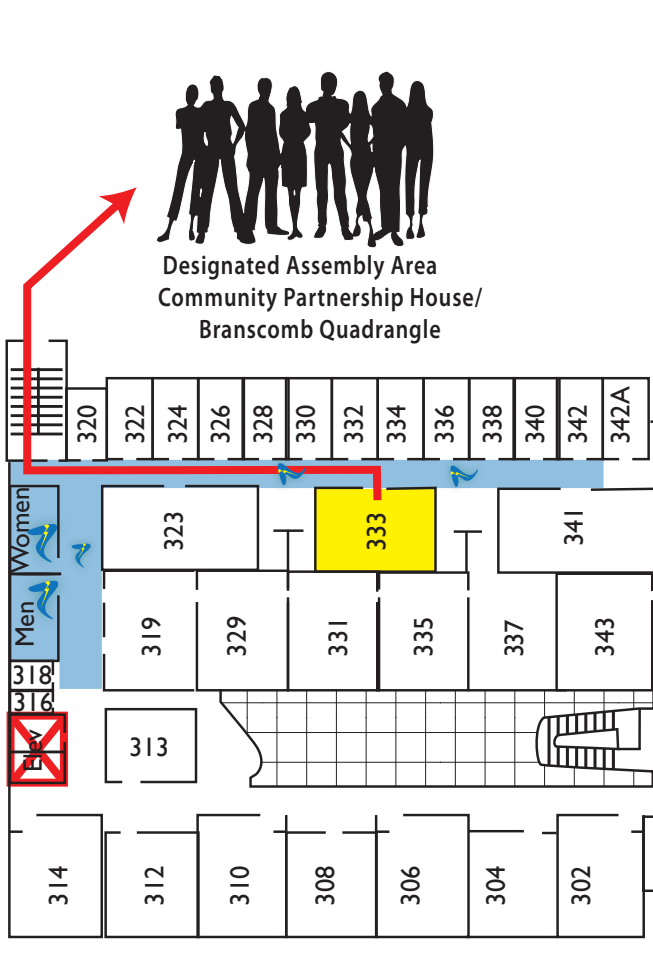
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1-911 615-421-1911

Evacuation Instructions for Olin Hall

Note: Please refer to the attached evacuation maps for the location of each assembly area and evacuation routes.

Assembly Areas

In front of Olin Hall on patio.

Exits

There are (5) exits from Olin Hall that can be used in the event of an emergency.

Main Entrance (Patio) – The main entrance off the patio is the exit to be used by both the Mechanical Engineering and the Chemical Engineering offices and conference rooms on 1B.

South End Exit – This exit is to be used for classrooms 135,134, and student lounge. Also the Unit Operations Lab will use this exit. All floors exiting through the South stair well will use the South End Exit also. Assemble behind Olin Hall in the parking lot.

South End Basement Exit – All basement labs south of the elevators will use this exit. It comes out on the brick patio and will lead to the assembly area in front of Olin Hall.

North End Exit – This exit is to be used for classrooms 132, 131, labs 118, 117 and the Men & Women restrooms. All floors exiting through the North stair well will use the North End Exit also. Assemble behind Olin Hall in the parking lot.

North End Basement Exit – All basement labs, Machine Shop, north of the Elevators will use this exit. This exit comes out on the brick patio, and will lead to the assembly area in front of Olin Hall.

Classrooms 406, 607 will use the north end stair well and exit through the North End exit, on the University Club side. Assemble behind Olin Hall in the parking lot.

All other labs on floors 2 – 6 are to exit through stairways that are available to them.

Each floor has two stairwell exits. Depending on the location of each lab, the closest exit will be the one to use.

Stair Locations (Signs Posted at Each Stairway Entrance) and Exit Points




Nine Stairways – Each with north and south exits, lighted signs at both ends of hallways. Note: **DO NOT USE ELEVATORS IN THE EVENT OF FIRE.**

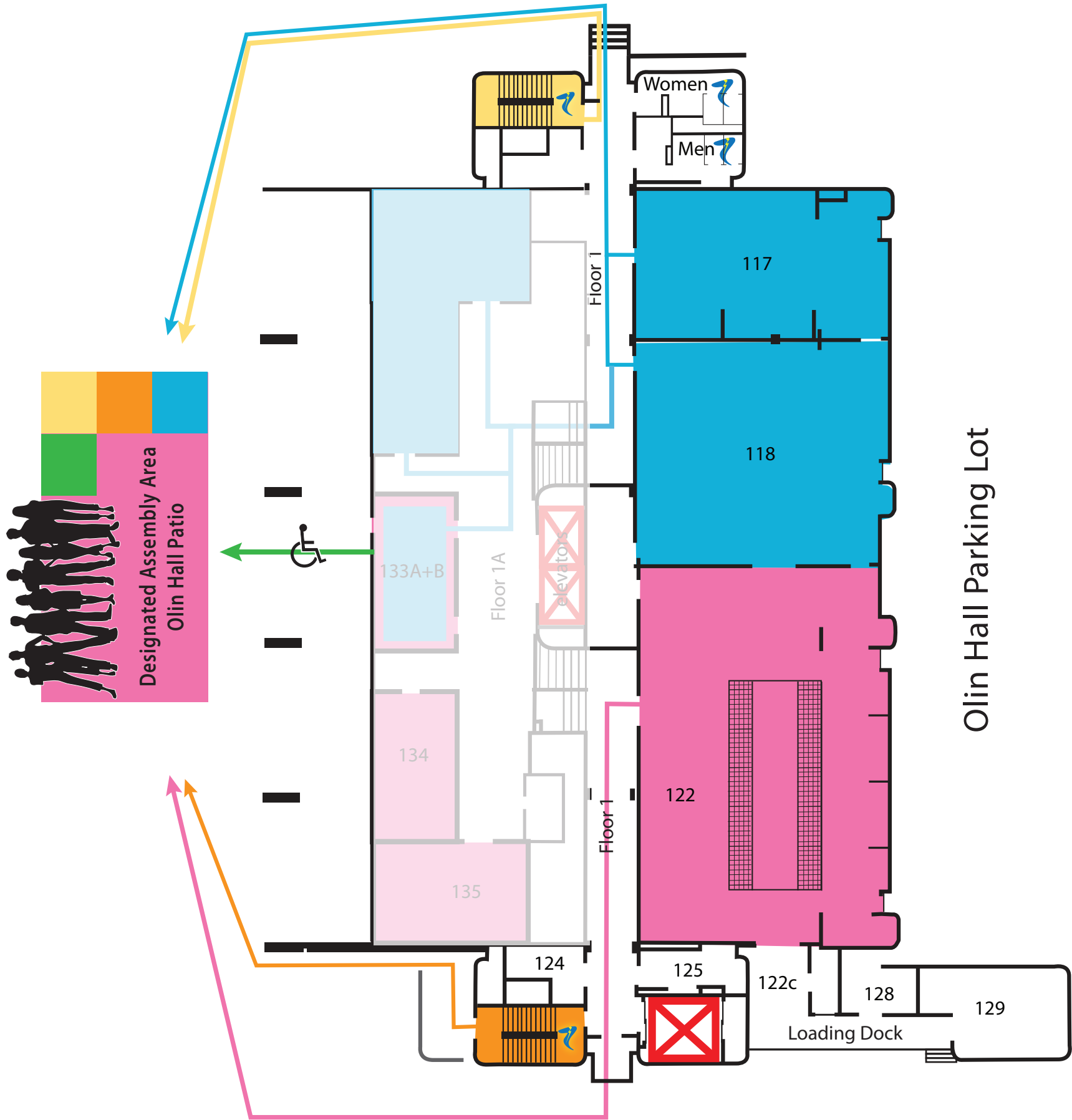
Fire Doors

There are sixteen (16) sets of fire doors in Olin Hall. None of these doors close or lock automatically when the alarm is sounded. Nor do these door have windows in them, so when approaching a fire door, be aware that someone may be on the other side of the door, open door slowly as not to injure someone on the other side. These doors will give ease exits for people exiting Olin Hall.

Olin Hall Floor 1

Key

-  DO NOT EXIT
-  Designated Tornado Shelter
-  Handicap Exit



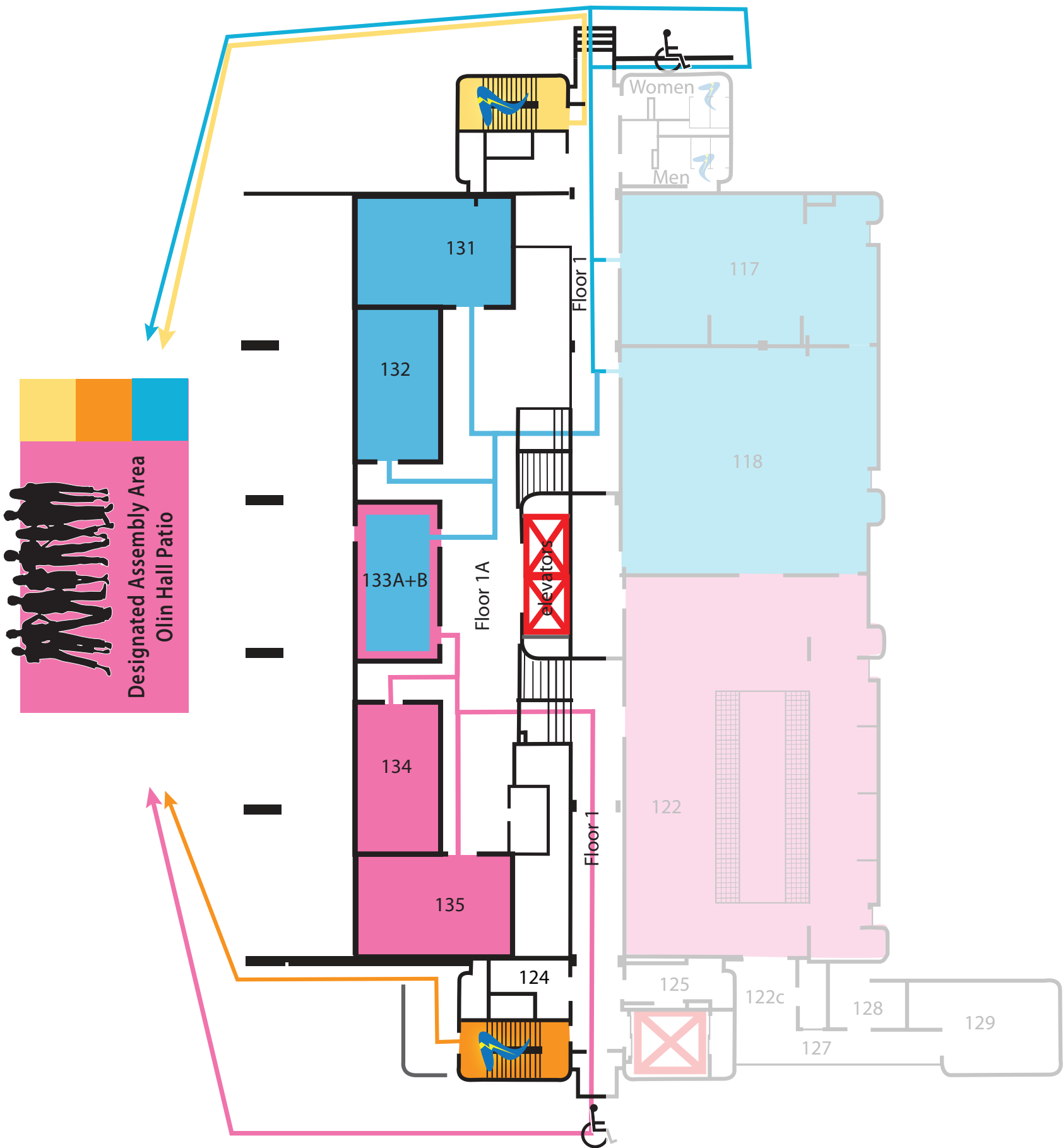
**IN THE EVENT OF AN EVACUATION
EXIT BUILDING TO THE
DESIGNATED ASSEMBLY AREA
*YOU MUST BE AT LEAST
50' FROM THE BUILDING***

Olin Hall Floor 1A



Key

- DO NOT EXIT
- Designated Tornado Shelter
- Handicap Exit



**IN THE EVENT OF AN EVACUATION
EXIT BUILDING TO THE
DESIGNATED ASSEMBLY AREA
*YOU MUST BE AT LEAST
50' FROM THE BUILDING***

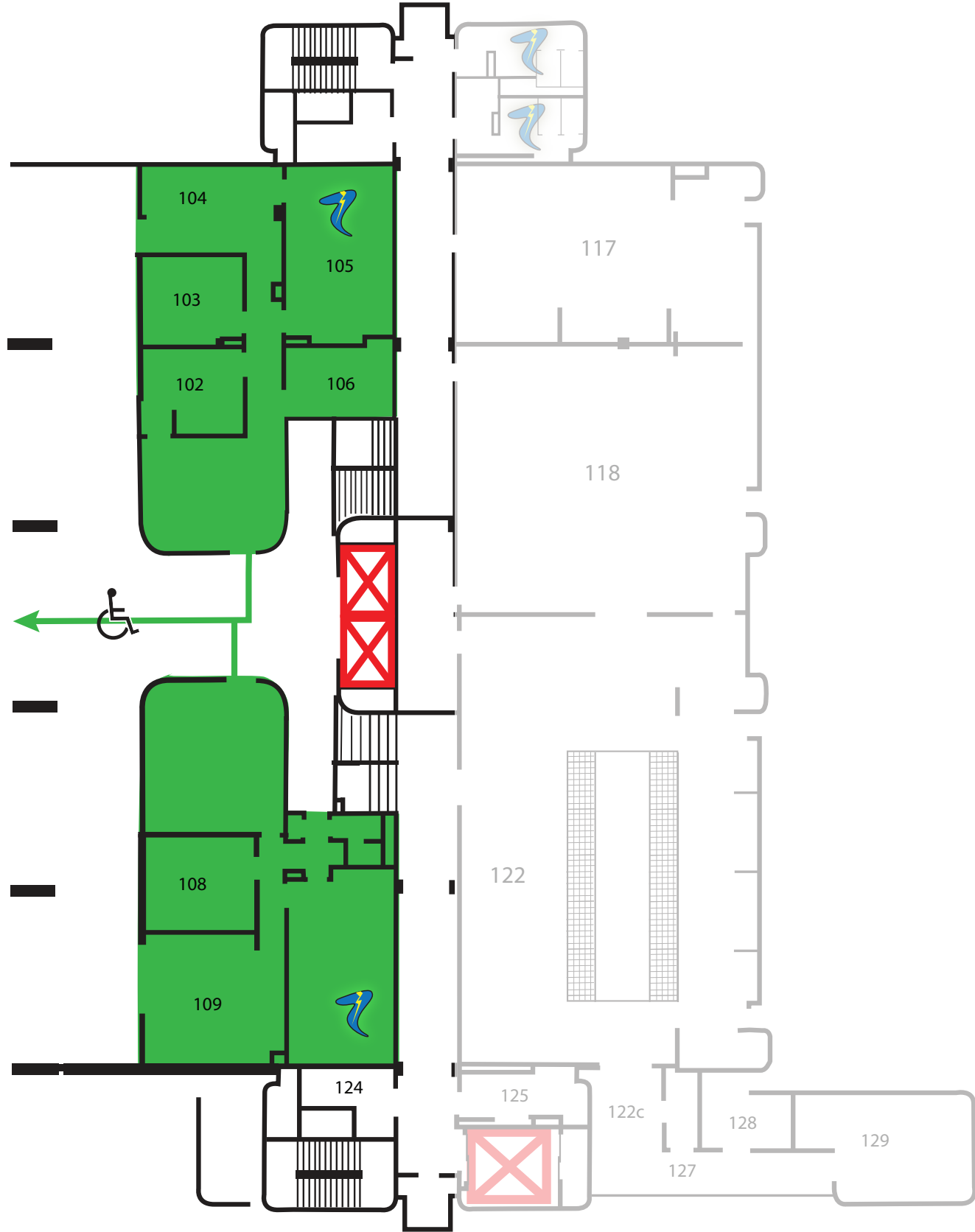


Olin Hall Floor 1B



Key

- DO NOT EXIT
- Designated Tornado Shelter
- Handicap Exit






IN THE EVENT OF AN EVACUATION
EXIT BUILDING TO ONE OF THE
DESIGNATED ASSEMBLY AREAS
***YOU MUST BE AT LEAST
50' FROM THE BUILDING***



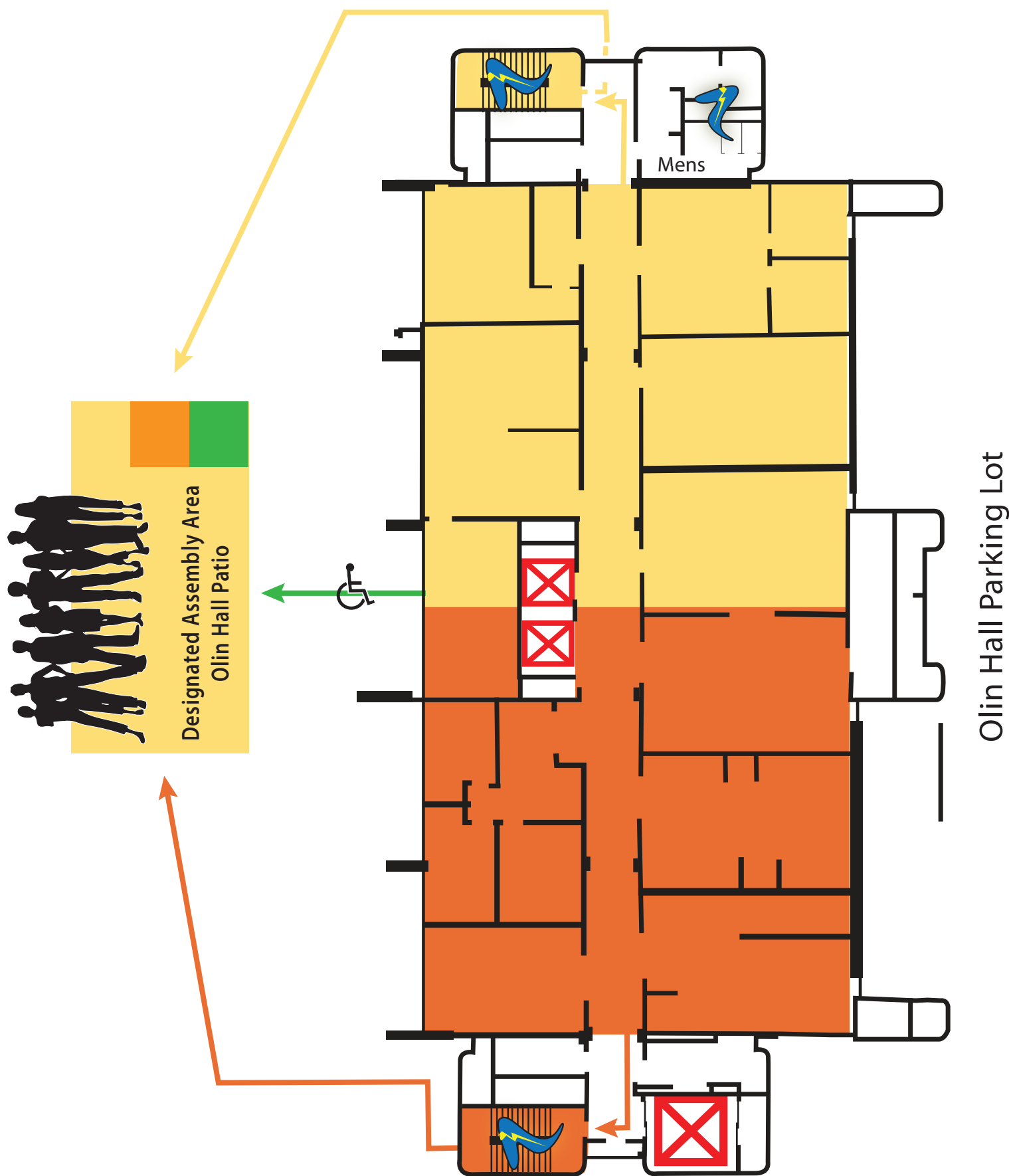
Olin Hall Floors 2-6

Key

-  DO NOT EXIT
-  Designated Tornado Shelter
-  Handicap Exit



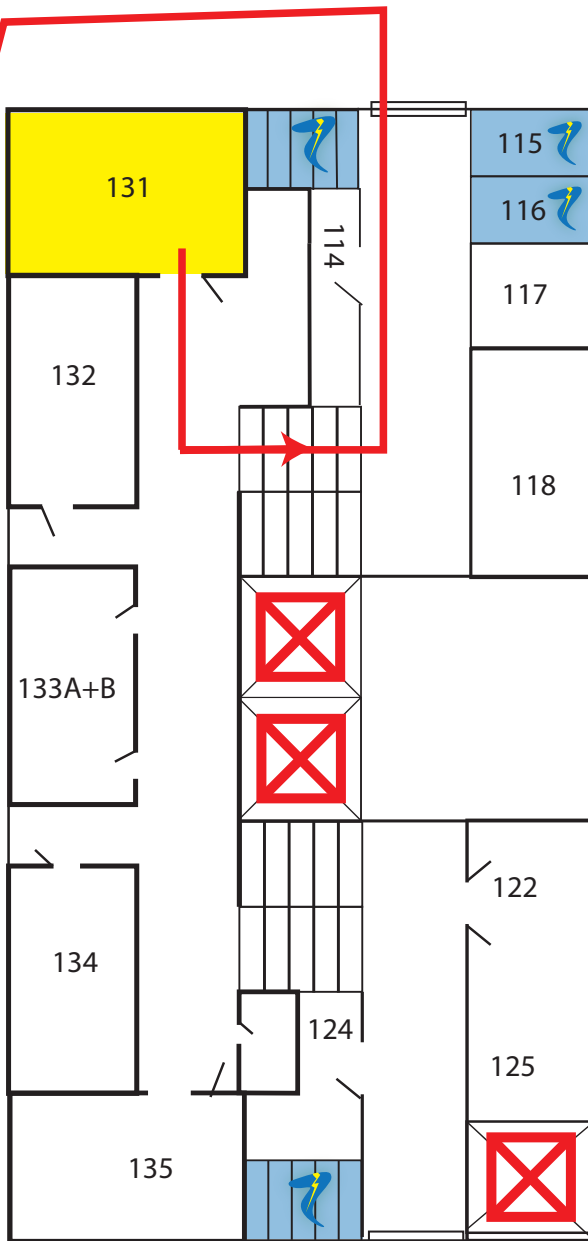
Floors 2 through 6
All Labs should exit through stairwells best available to them.



IN THE EVENT OF AN EVACUATION
EXIT BUILDING TO THE
DESIGNATED ASSEMBLY AREA
***YOU MUST BE AT LEAST
50' FROM THE BUILDING***





EMERGENCY INFORMATION




Designated Gathering
Area Olin Hall Patio

 **Fire—Follow Red Arrows** 

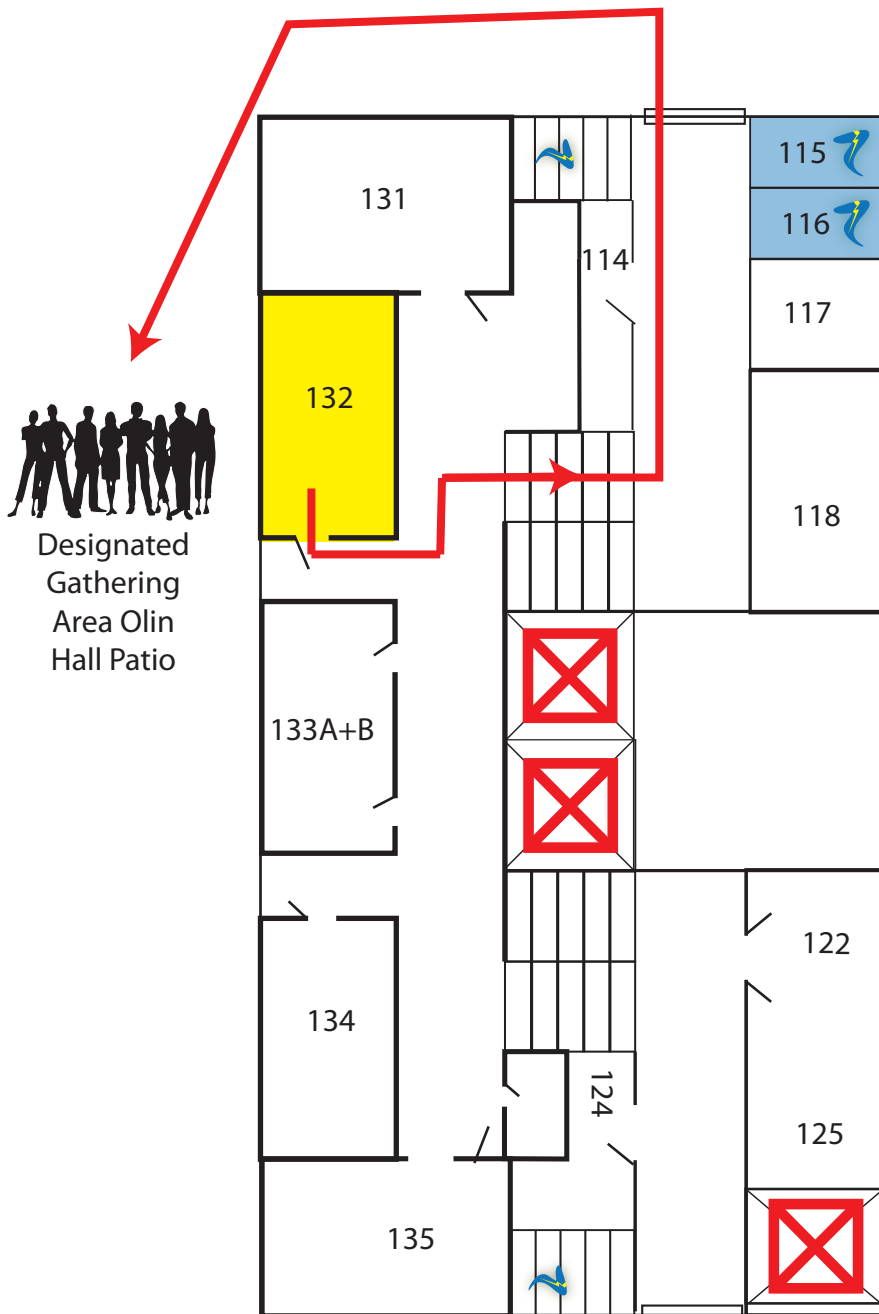
 **Tornado/Severe Weather
Area of Refuge**
*Internal Spaces—No Windows—Lowest Level are Best

 **Active Shooter**
Seek Shelter with No Windows
Lock Doors
Turn off Lights
Call Police!

Emergency Phone numbers

1-911  615-421-1911 

EMERGENCY INFORMATION



Fire—Follow Red Arrows



Tornado/Severe Weather
Area of Refuge

*Internal Spaces—No Windows—Lowest Level are Best



Active Shooter

- Seek Shelter with No Windows
- Lock Doors
- Turn off Lights
- Call Police!



Emergency Phone numbers

1-911

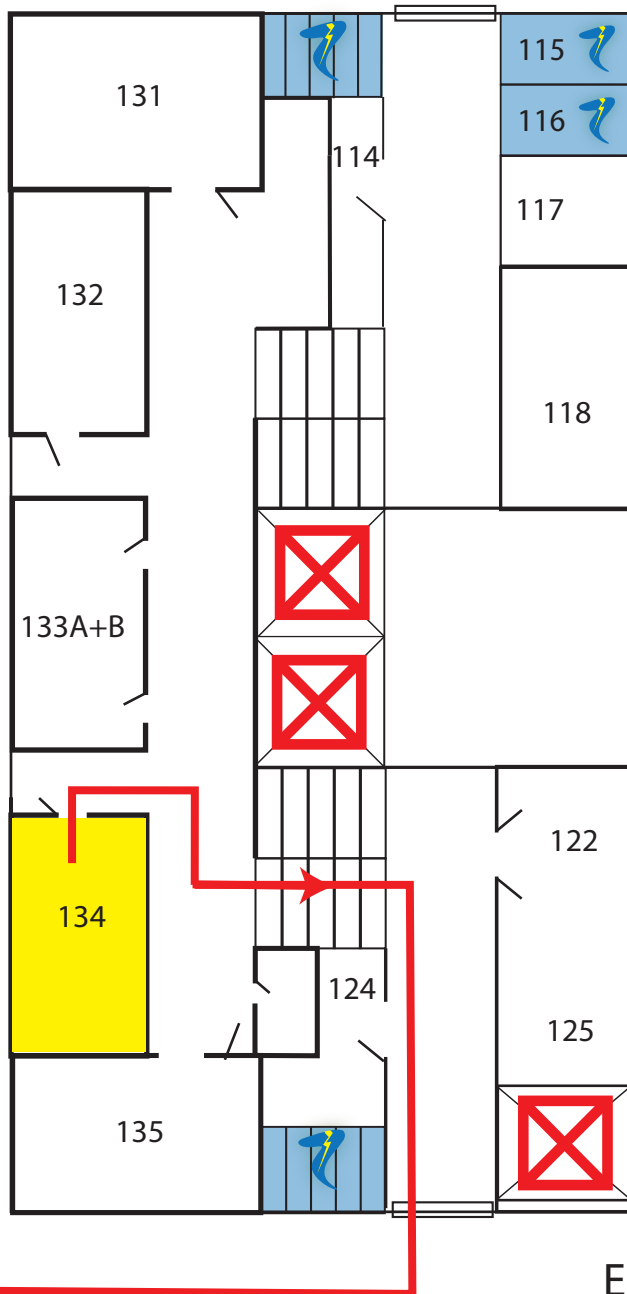


615-421-1911




EMERGENCY INFORMATION


Designated Gathering Area
Olin Hall Patio



 **Fire—Follow Red Arrows**

 **Tornado/Severe Weather Area of Refuge**
*Internal Spaces—No Windows—Lowest Level are Best

 **Active Shooter**
Seek Shelter with No Windows
Lock Doors
Turn off Lights
Call Police!



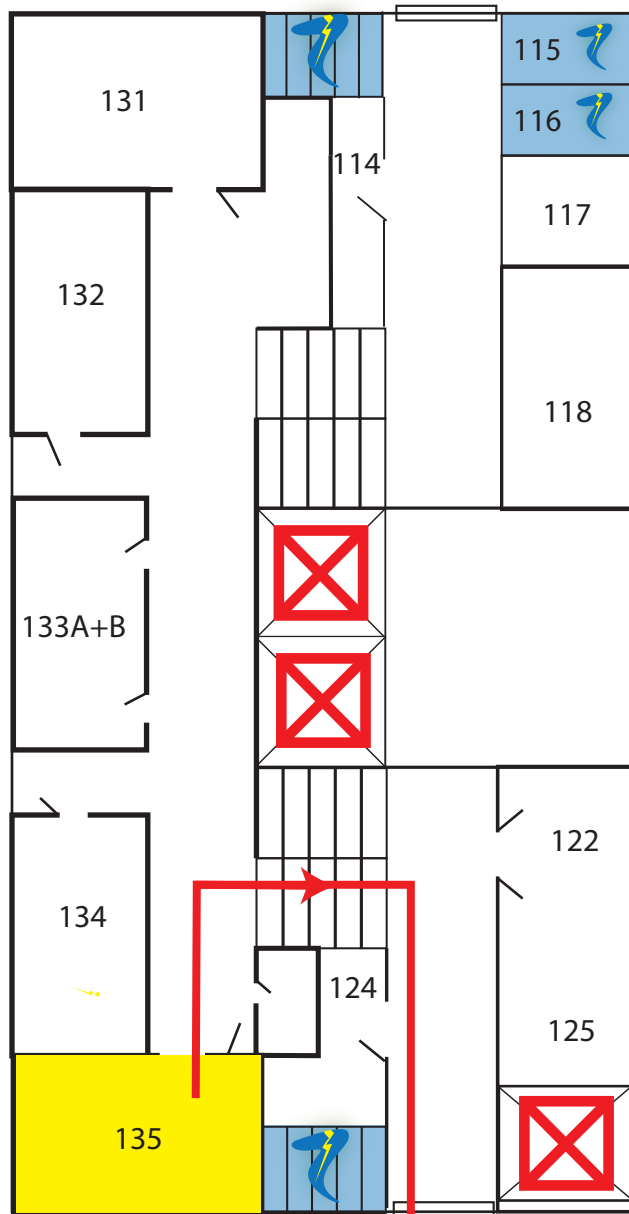
Emergency Phone numbers

1-911  615-421-1911 

EMERGENCY INFORMATION



Designated Gathering Area Olin Hall Patio



 **Fire—Follow Red Arrows** 

 **Tornado/Severe Weather Area of Refuge**
*Internal Spaces—No Windows—Lowest Level are Best



Active Shooter

Seek Shelter with No Windows
Lock Doors
Turn off Lights
Call Police!




Emergency Phone numbers

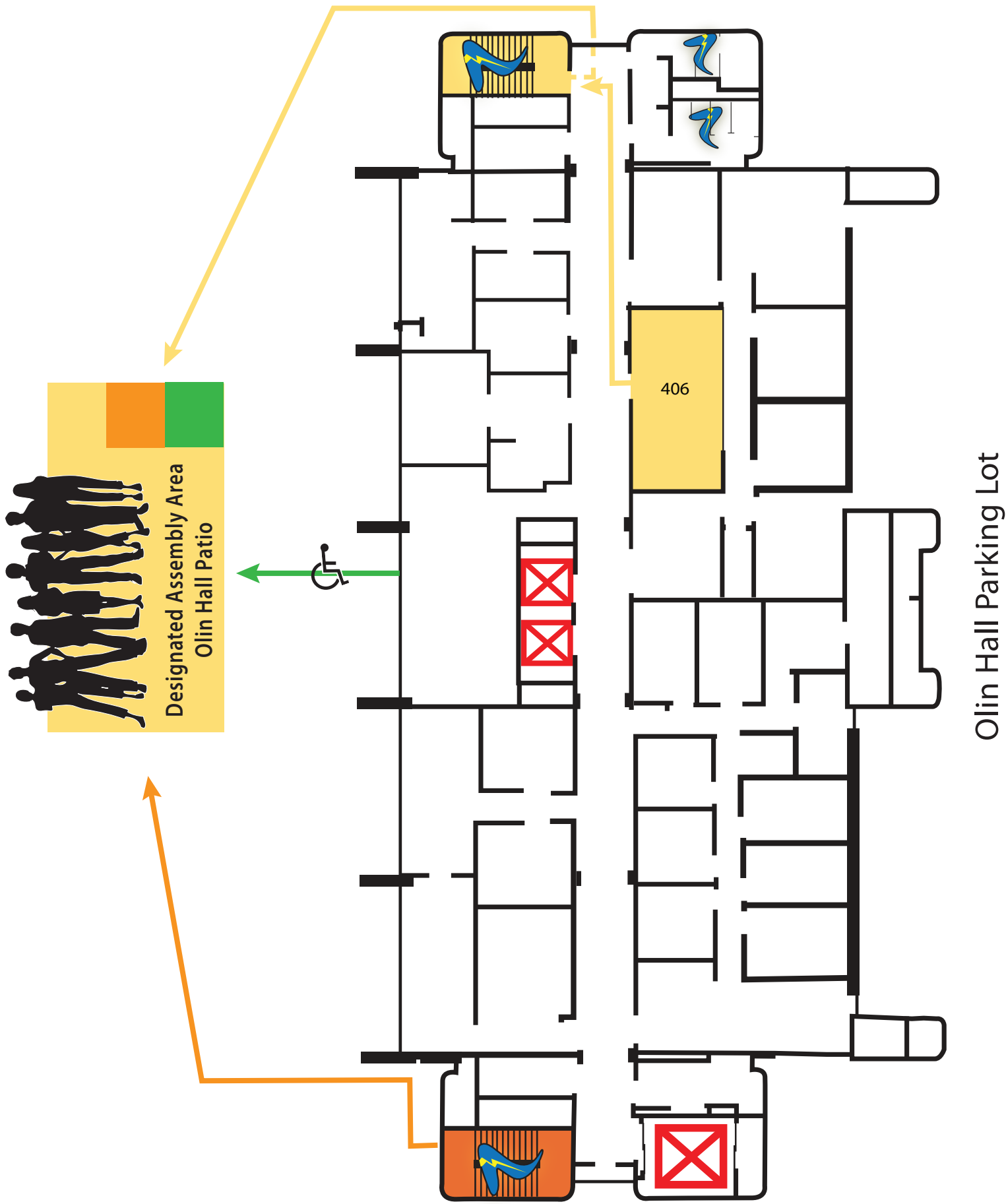
1-911 

615-421-1911 

EVACUATION INFORMATION

Olin Hall Floor 4

-  DO NOT EXIT
-  Designated Tornado Shelter
-  Handicap Exit



**IN THE EVENT OF AN EVACUATION
EXIT BUILDING TO THE
DESIGNATED ASSEMBLY AREA
*YOU MUST BE AT LEAST
50' FROM THE BUILDING***



Evacuation Instructions for Stevenson Center Building #5

Note: Please refer to the evacuation maps for the location of each assembly area and evacuation routes.

Assembly Areas

In the Stevenson Center Courtyard.

Exits

There are (4) direct exits from Science & Engineering that can be used in the event of an emergency.

Main Entrance 1 (Courtyard) – The main entrance in the lobby area of the 3rd floor directly between the Dean's Office suite and classroom 5326.

Main Entrance 2 (Under the Awning) – This entrance is to be used by those exiting building 6 (Physics), or as an alternative to the Dean's Office and 5326 classroom exits. Anyone that happened to be on the main lobby elevators will be brought down to that area to exit. Note: DO NOT USE ELEVATORS IN THE EVENT OF FIRE.

3rd Floor 5326 rear Exit – This exit is to be used for classrooms 5326, 5312, and 5306 and Dean's office spaces. Anyone on the freight elevator will be brought down to this area for exit. Note: DO NOT USE ELEVATORS IN THE EVENT OF FIRE.




3rd Floor – Stairwell Exit – This exit is to be used for classrooms 5326, 5312, and 5306 and Dean's office spaces and the Men's. Anyone on the freight elevator will be brought down to this area for exit. Note: DO NOT USE ELEVATORS IN THE EVENT OF FIRE.

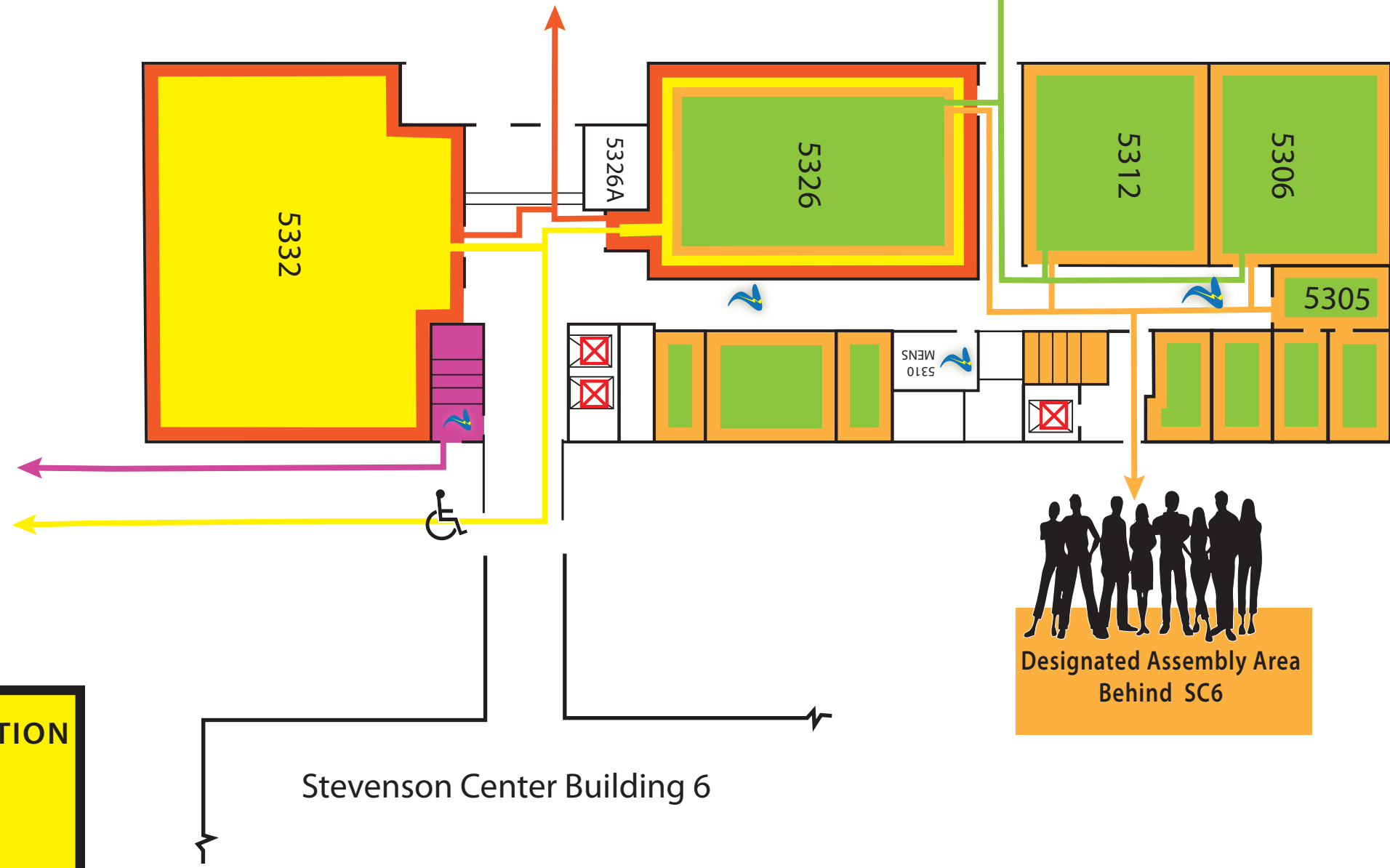
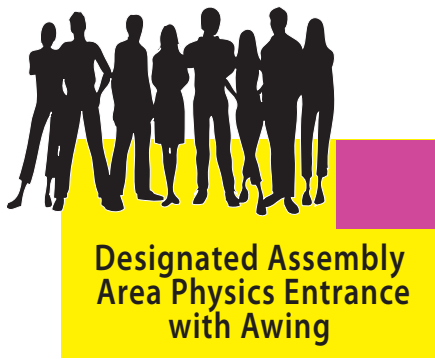
Stair Locations (Signs Posted at Each Stairway Entrance) and Exit Points

Two Stairways – One located at the Main Entrance (exits both directly outside and into the 3rd floor lobby area. Please go directly outside) and one in the classroom area (exits directly out behind Physics (building 6) or into the 3rd floor hallway. If possible, exit directly from the 3rd floor stairwell to the back of the Physics building to avoid interference with classroom evacuations on the hallway side of level 3.

6th, 8th, and 9th floors Exit – Please use the nearest stairwell to your location exit on the 3rd floor directly outside of Science and Engineering. Anyone on the freight elevator will be brought down to this area for exit. Note: DO NOT USE ELEVATORS IN THE EVENT OF FIRE.

EVACUATION INFORMATION

- Key**
-  DO NOT EXIT
 -  Designated Tornado Shelter
 -  Handicap Exit



**IN THE EVENT OF AN EVACUATION
EXIT BUILDING TO ONE OF THE
DESIGNATED ASSEMBLY AREAS
*YOU MUST BE AT LEAST
50' FROM THE BUILDING***

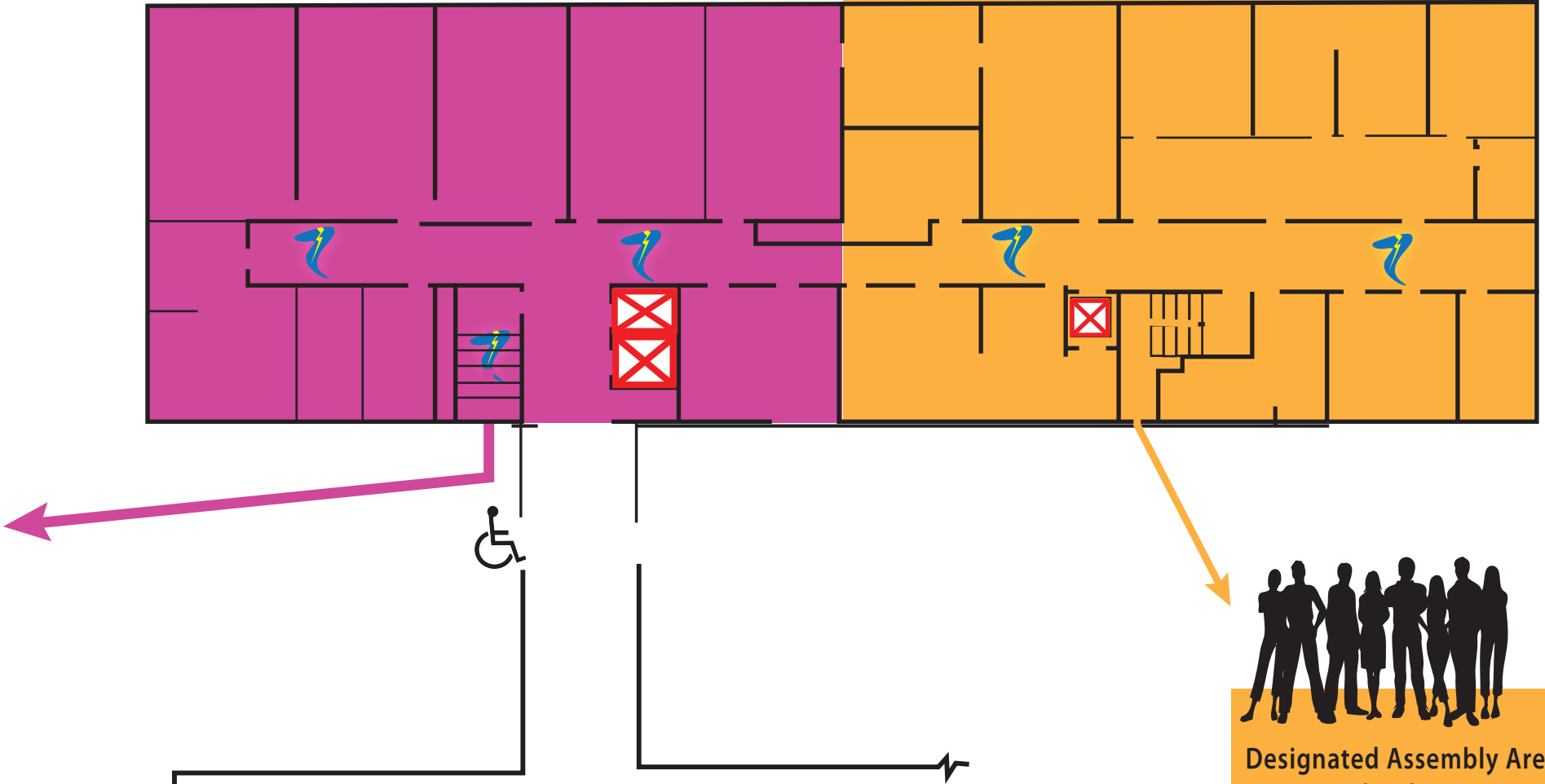


EVACUATION INFORMATION

- Key**
- DO NOT EXIT
 - Designated Tornado Shelter
 - Handicap Exit



Designated Assembly Area Physics Entrance with Awning



Designated Assembly Area Behind SC6

Stevenson Center Building 6

6th, 8th and 9th Floor—
Use the closest stairwell exit

**IN THE EVENT OF AN EVACUATION
EXIT BUILDING TO ONE OF THE
DESIGNATED ASSEMBLY AREAS
*YOU MUST BE AT LEAST
50' FROM THE BUILDING***



EMERGENCY INFORMATION



Active Shooter

- Seek Shelter with No Windows
- Lock Doors
- Turn off Lights
- Call Police!

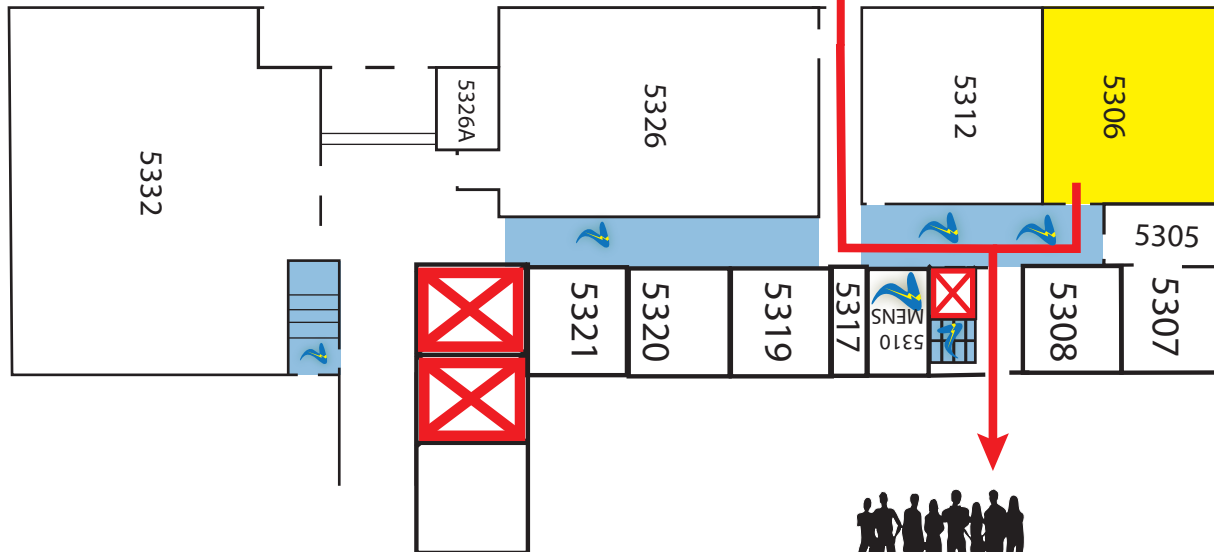


Tornado/Severe Weather Area of Refuge

*Internal Spaces—No Windows—Lowest Level are Best



Designated Assembly Area
Stevenson Center Courtyard



Designated Assembly Area
Behind SC6

Emergency Phone numbers

1-911



615-421-1911



EMERGENCY INFORMATION



Active Shooter

- Seek Shelter with No Windows
- Lock Doors
- Turn off Lights
- Call Police!

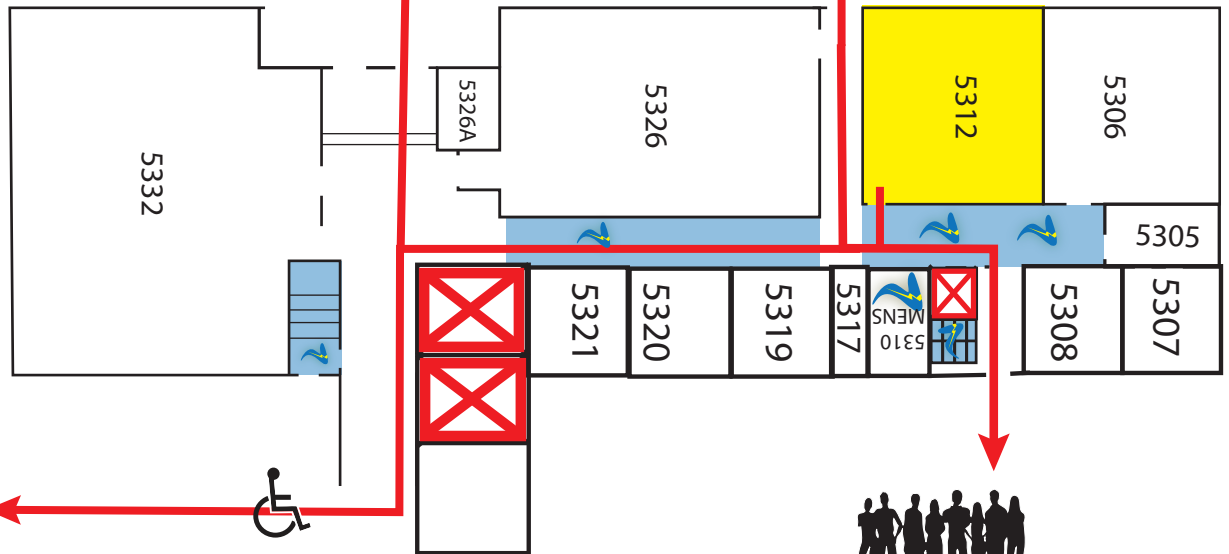


Tornado/Severe Weather Area of Refuge

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Designated Assembly Area
Stevenson Center Courtyard



Designated Assembly Area
Physics Entrance with Awning



Designated Assembly Area
Behind SC6

Emergency Phone numbers

1-911



615-421-1911



EMERGENCY INFORMATION



Active Shooter

- Seek Shelter with No Windows
- Lock Doors
- Turn off Lights
- Call Police!

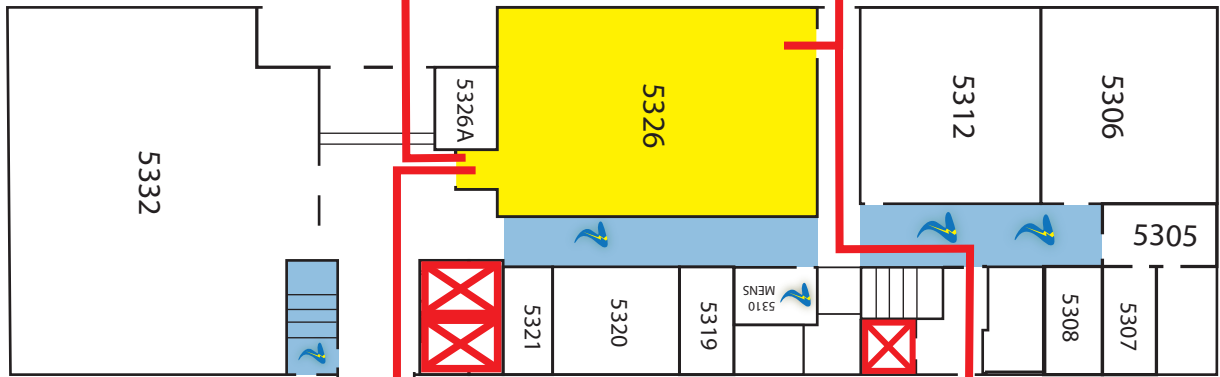


Tornado/Severe Weather Area of Refuge

*Internal Spaces—No Windows—Lowest Level are Best



Designated Assembly Area
Stevenson Center Courtyard



Designated Assembly Area
Physics Entrance with Awning



Designated Assembly Area
Behind SC6

Emergency Phone numbers

1-911



615-421-1911

